




TOWN OF CLIFTON PARK TOWN BOARD MEETING

April 07, 2026

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click

 [ONLINE BOARD MEETINGS](#)

- I. Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Open Public Privilege**
- VII. Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VIII. Open Public Privilege**

NOTE:

Please check www.cliftonparkny.gov for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to three minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- IX. Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
April 07, 2026

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Safety & Security	Authorize the purchase of eight (8) AEDs to replace outdated units	N. Bellamy
2. Safety & Security	Authorize provisional hire of Ivan Francis as a Part-time Security Officer	N. Bellamy
3. Planning	Authorize execution of a Supplemental Agreement with Greenman-Pedersen Inc Engineering (GPI) for the Town Center Walkability Project	Town Board
4. Planning	Authorize offers of Just Compensation for Right-of-Way acquisitions for the Rt 146, Rt 146A and Vischer Ferry Road Bicycle and Pedestrian Access Improvements Project	P. Barrett
5. Planning	Authorize acceptance of grant award and an execution of a consultant grant contract related to a Trails Feasibility Study	P. Barrett
6. Planning	Authorize installation of R1-1 STOP signs at Lincoln Avenue Neighborhood Intersections	P. Barrett
7. Planning	Authorize installation of No Parking sign (s) installed along Green Meadow Drive, 150 feet from intersection with NY Rt 146	P. Barrett
8. Planning	Schedule a Public Hearing on May 5, 2026 at 7:05pm, to consider a proposed moratorium on Tier 2 and Tier 3 solar energy system applications	P. Barrett
9. Highway	Authorize payment for emergency repairs completed on 12/29/2025 to a stormwater pipe at 23-25 Brookline Drive	D. Bull
10. Highway	Authorize purchase of a skid steer loader and bucket attachment and declare surplus equipment as a trade-in	D. Bull

11. Buildings & Grounds	Authorize acceptance of the quote from Surpass Chemical Co., Inc to supply pool chemicals for the three (3) Town pools for the 2026 season	P. Barrett
12. Buildings & Grounds	Authorize the rental of thirty-nine (39) golf carts, thirty-one (31) light towers and eight (8) message boards for the Town's July 4 th celebration at the Clifton Common	P. Barrett
13. Buildings & Grounds	Authorize the purchase and installation of a new entrance sign for Woodcrest Pointe in Stoney Creek I Park District	P. Barrett
14. Buildings & Grounds	Authorize hiring of Fossett's Asphalt to pave four (4) Town locations	P. Barrett
15. Buildings & Grounds	Authorize termination of the contract with WJS Ultimate Industrial Cleaning and Floors, LLC, effective April 30, 2026	A. Reid
16. Buildings & Grounds	Authorize acceptance of proposal from AC-DC Line Construction and DLC Electric LLC for repair and maintenance of Town-owned streetlights	P. Barrett
17. Buildings & Grounds	Authorize hiring of Stacie Agostino as a Senior Account Clerk to fill the vacancy resulting from Regan Tromblee's promotion to the Parks & Recreation department	P. Barrett
18. Buildings & Grounds	Authorize declaration of equipment as surplus to be sold using online auction	P. Barrett
19. Senior Center	Authorize the issuance of an alcohol permit to Anuj Musale for a gathering at the Clifton Park Senior Community Center on May 2, 2026, from 5:00pm-10:00pm	P. Barrett
20. Town Board	Authorize Supervisor to execute a lease renewal agreement for properties at 1 Barney Road	P. Barrett
21. Town Board	Authorize eligible employees to retain Town-provided healthcare coverage without being compelled to retire prematurely	Z. Manir

- | | | |
|----------------|--|------------|
| 22. Town Board | Reappointing Deputy Town Supervisor Agatha Reid to a liaison position on the Environmental Conservation Commission (ECC) | P. Barrett |
| 23. Town Board | Schedule a Public Hearing on April 21, 2026 at 7:05pm on a proposed moratorium on Batch Concrete Mixing Plant facilities | M. Fantini |
| 24. Town Board | Authorize the Town Board to retain Bond Schoeneck & King to represent the Town in anticipated litigation | Z. Manir |



RESOLUTION

#1

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the Director of Safety & Security to purchase nine (9) new automatic external defibrillators (AEDs) through Saratoga County Contract 26-OESD-1.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, pursuant to General Municipal Law Section 103 (16), municipalities in New York are authorized to “piggyback” from competitively bid contracts of other municipalities within the state, so long as the bid process from the original contracting entity was conducted through a sealed bid process pursuant to the statute, and the bid notice provided for such piggybacking, and

WHEREAS, Lou Pasquarell, Director of Safety & Security, has requested authorization to place an order for nine (9) AEDs, plus Infant/Child Key, continuing an AED replacement program for aging units throughout the Town, each from G.E. Pickering, Sea Cliff, NY, using the piggyback option from the Saratoga County Contract 26-OESD-1, attached; now, therefore be it

RESOLVED, that the Director of Safety & Security is authorized to place an order for nine (9) AEDs, plus Infant/Child Key, from G.E. Pickering, Sea Cliff, NY, per Saratoga County Contract 26-OESD-1, in an amount not to exceed \$12,173; and be it further

RESOLVED, that the Comptroller is authorized to charge \$6,763 from A-03010-00200 (General Fund – Safety – Equipment) and \$5,410 to A-3120-200 (General Fund – Security – Equipment) to pay for the nine (9) new AEDs plus Infant/Child Key; and be it further

RESOLVED, that the attached listing of AEDs is declared surplus and authorization is given to dispose of them properly.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, March 4, 2026 1:59 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2692

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Safety and Security

Your Name: Lou Pasquarell

Your Email: lpasquarell@cliftonpark.org

Sponsor: Councilwoman Nancy Bellamy

Agenda Session Date: 03/17/2026 *04/07/26*

Board Meeting Date: 03/17/2026 *04/07/26*

Alternate Date: 03/17/2026

Budget Number: Safety A-3010-200 - \$5,409.88 and Security A-3120-200 - \$5,409.88

Budget Description: Replace 8 AEDs that parts have been discontinued. These 8 AEDs would be used for Summer Camps, Security Vehicle, etc.s

9 → (per Lou Pasquarell)

Amount: Cost per AED - \$1,352.47 x 8 = \$10,819.76

Brief Description: This would be a piggyback order with Saratoga County specification 26-OESD-1. Philips Heart-Start FRx Defibrillators.

Add Supporting Docs:

Additional Comments/Details: N/A

Agree to Terms: Agree

[unsubscribe](#)

Defibrillators {AEDs} – Life-Pak CR Plus Models – Parts Not Available:

- 1) 2003 – 31316238,**
- 2) 2003 – 31316239,**
- 3) 2003 – 31316242,**
- 4) 2006 – 34050660,**
- 5) 2006 – 34051192,**
- 6) 2006 – 34340023,**
- 7) 2007 – 35582287,**
- 8) 2008 – 34025574,**
- 9) 2010 – 38672643,**
- 10) 2010 – 38708818,**
- 11) 2010 – 38708819,**
- 12) 2012 – 40852931,**
- 13) 2012 – 40852932,**
- 14) 2018 – 47271236,**
- 15) 2018 – 47271237,**

I would like to dispose of the above AEDs:

2026 Saratoga County AED Bid Package – Specification 26-OESD-1

Awards:

GE Pickering:

- Philips HeartStart AED with Child/Infant Key: \$ 1,352.47

Bound Tree Medical:

- FRx Smart Pads II: \$42.23 per set
- OnSite/Home/FRx Battery: \$127.95 each

Attached are the bids from both vendors (note that both vendors bid on all items, but the awards were given to the vendors with the lowest prices.

Pricing includes shipping and is valid for 6 months from the award date of 2-10-2026 (which means bids are valid until 8-10-2026).

All political subdivisions and districts (fire/EMS) in the State of New York are eligible to purchase under either of these awarded bids.



**DEPARTMENT OF
CENTRAL SERVICES**

JOHN WARMT, DIRECTOR

518.885.2210

SARATOGACOUNTY.NY.GOV

50 WEST HIGH ST, BALLSTON SPA, NY 12020

February 24, 2026

Via Email

Lisa Morales, General Manager
G.E. Pickering, Inc.
263 Glen Cove Ave.
Sea Cliff, NY 11579

Dear Ms. Morales:

This is to inform you that your company, G.E. Pickering, Inc., has been awarded the bid for the Philips HeartStart FRx Defibrillator at your unit price of \$1,352.47, as per specification 26-OESD-1. The bid for additional FRx SMART Pads and additional OnSite/Home/FRx Batteries has been awarded to Bound Tree Medical, LLC, at their unit price of \$42.23 and \$127.95, respectively.

If you have any questions, please contact my office.

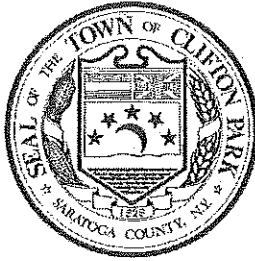
Very truly yours,

A handwritten signature in cursive script that reads "J Warmt".

JOHN T. WARMT
Director of Purchasing

Cc: A. Delvaux, Office of Emergency Management

Ⓞ *Revolutionary By Nature* Ⓞ



RESOLUTION

#2

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. ____ of 2026, a resolution authorizing the hiring of a Part-time Security Officer in the Safety & Security Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a vacancy exists for a Part-time Security Officer, and

WHEREAS, Director of Safety & Security, Lou Pasquarell, and Councilwoman Nancy Bellamy have interviewed Ivan Francis, Clifton Park, NY, and both have recommended that Mr. Francis be hired to fill the position of Part-time Security Officer; now, therefore, be it

RESOLVED, that the Town Board authorizes the hiring of Ivan Francis, provisionally, pending civil service certification, as a Part-time Security Officer, to be paid at Grade 5, Step 1, \$28.59/hr, from A-3120-E4010 (General Fund – Law Enforcement – Part-time Security Officer), effective immediately.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, March 31, 2026 11:34 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2749

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Security
Your Name: Lou Pasquarell
Your Email: lpasquarell@cliftonpark.org
Sponsor: Nancy Bellamy
Agenda Session Date: 04/07/2026 ✓
Board Meeting Date: 04/07/2026 ✓
Alternate Date: 04/07/2026
Budget Number: A-3120-E4030
Budget Description: Public Safety Part Time Security Officer
Amount: \$28.59 per hour:
Brief Description: Looking for a Part-Time Security Officer.

Add Supporting Docs:
Additional Comments/Details: Thank you...
Agree to Terms: Agree

[unsubscribe](#)



RESOLUTION

#3

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing a supplemental agreement with Greenman-Pedersen Inc Engineering (GPI) for the Town Center Walkability: Clifton Country Road Pedestrian and Bicycling Improvement Project.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 159 of 2023, the Town Board authorized the Supervisor to execute all necessary agreement, certifications or reimbursement requests for federal aid and/or Marchiselli Aid on behalf of the Town with the NYS DOT, and

WHEREAS, the Town is the recipient of a NYS DOT Locally Administered Federal Aid Project Pin 1762.60 for all phases of the project, which provides for 80% federal aid for eligible project costs, with local match funding by the Town, and

WHEREAS, by Resolution No. 203 of 2023, the Town Board approved an engineering construction and design contract with GPI for design services related to the Town Center Walkability Project on Clifton Country Road, and

WHEREAS, to advance the project and close gaps in the pedestrian infrastructure network, GPI has identified potential ROW acquisitions and related incidentals scope of services and costs up to \$122,000, and

WHEREAS, the Town Board wishes to advance the project and to authorize a supplemental agreement with GPI Engineering for additional design and right-of-way services outlined in the GPI Proposed Right-of-Way Scope and Fee dated January 6, 2026 for the project; now, therefore be it

RESOLVED, that the Town Board authorizes the implementation, and funding in the first instance of a supplemental agreement with GPI Engineering in an amount not to exceed \$122,000, to be paid from H66-07629-00135, (Capital Projects Fund -Town Center Walkability Project – Trails Contractual- Engineering), and be it further

RESOLVED, that the Supervisor is authorized to execute Supplemental Agreement #1, attached.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, February 26, 2026 3:47 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2655

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning

Your Name: Jen Viggiani/John Scavo

Your Email: jviggiani@cliftonpark.org

Sponsor: Town Board

Agenda Session Date: 03/17/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: H66

Budget Description: ROW Incidentals and Acquisitions Supplemental Agreement

Amount: \$122,000

Brief Description: Request authorization of a Supplemental Agreement for ROW Acquisition and Incidentals Services for the next phase of the Town Center Walkability: Clifton Country Road Pedestrian and Bicycling Improvement Project to close gaps in the pedestrian infrastructure network. The Town is the recipient of a NYS DOT Locally-Administered Federal Aid Project PIN 1762.60 for all phases of this project, which provides for 80% federal aid for eligible project costs, with local match funding by the Town. The Town with its engineering consultants held a well-attended public open house meeting on Oct. 23, 2025 to review design concepts and project plans, and received positive overall feedback to move forward.

Add Supporting Docs:

[759708384d3b6ebd_176260_ROW_Supplemental_Agreement.pdf](#)

Additional Comments/Details: The Town This project's federal funding is through the Transportation Alternatives Program (TAP) - Congestion Mitigation and Air Quality (CMAQ) source. The total federal grant amount is \$1,781,000.

Agree to Terms: Agree

[unsubscribe](#)

Resolution No. 203 of 2023, a resolution authorizing an agreement for professional engineering services for the Town Center Walkability Project, funded by the Transportation Alternatives Program (TAP) - Congestion Mitigation and Air Quality Improvement Program (CMAQ).

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman O'Hara.

WHEREAS, by Resolution No. 159 of 2023, the Town Board authorized the implementation and funding in the first instance of the project of \$342,000 to cover the cost of project planning and design, and

WHEREAS, a request for qualifications was issued and responses returned by July 30, 2018, and

WHEREAS, a selection committee reviewed the responses and selected Greenman-Pedersen, Inc. (GPI), based on their highest weighted score on the group's rubric; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign an agreement with GPI for planning, design and construction inspection services for the Town Center Walkability Project, in an amount not to exceed \$342,000, to be paid from H66-07629-00135 (Capital Projects Fund – Town Center Walkability-Trails Contractual – Engineering).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman O'Hara,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

September 5, 2023

Teresa Brobston, Town Clerk

Resolution No. 159 of 2023, a resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds, therefore

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman O'Hara.

WHEREAS, a Project, Town Center Walkability Clifton Country Road Corridor Pedestrian and Bike Improvement Project, PIN 1762.60/D040896, is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

WHEREAS, the Town of Clifton Park desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of design; now, therefore, be it

RESOLVED, that the Town Board hereby approves the above-subject project, and be it further

RESOLVED, that the Town Board hereby authorizes to pay in the first instance 100% of the federal and non-federal share of the cost of design work for the Project or portions thereof, and be it further

RESOLVED, that the sum of \$342,000 hereby appropriated from H66-07629-00135 (Capital Projects Fund-Town Center Walkability- Trails Contractual- Engineering) and made available to cover the cost of participation in the above phases of the Project, and be it further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, Town Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and be it further

RESOLVED, that the Town Supervisor be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests for federal aid and/or Marchiselli Aid on behalf of the Town of Clifton Park with the New York State Department of Transportation, in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project; and be it further

RESOLVED, this Resolution shall take effect immediately.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O'Hara,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

July 3, 2023

Teresa Brobston, Town Clerk

January 6, 2026

via email

Town of Clifton Park
Attn: Mr. John Scavo
One Town Hall Plaza
Clifton Park, NY 12065

**Re: PIN 1762.60 – Town of Clifton Park Town Center Walkability: Clifton Country Road Corridor
Pedestrian and Bike Improvement Project
Town of Clifton Park, Saratoga County New York
GPI Proposed Right-of-Way Scope and Fee
GPI Job No. ALB 2300183.00**

Dear Mr. Scavo:

Enclosed for your review and approval is the Right-of-Way Acquisitions and Incidentals Supplemental Scope of Services and Cost associated with the above referenced project. This document consists of the proposed supplemental scope of services and breakdown of staff hours and rates. The maximum amount payable under this supplemental is as follows:

Right-of-Way: \$122,000.00

Should you have any questions regarding the enclosed information or require any additional information, please feel free to contact me at (518) 898-9568 or tyyce@gpinet.com.

Best regards,
GREENMAN-PEDERSEN, INC.



Tyler J. Vyce, P.E.
Project Engineer

Enc.

**PIN 1762.60 – Town of Clifton Park Town Center Walkability: Clifton Country Road Corridor
Town of Clifton Park, Saratoga County New York**

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective the day and year first above written.

Reference: Town Contract # _____

Pursuant to Resolution No. _____ for 2026, Adopted _____, 2026

<p>Town of Clifton Park</p> <p>By: _____</p> <p>Date: _____</p>	<p>Greenman-Pedersen, Inc.</p> <p>By: _____</p> <p>Date: _____</p>
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STATE OF NEW YORK

SS:

_____ OF _____

On this _____ day of _____, 20__ before me, the subscriber, personally appeared to me known as _____, who, being by me duly sworn, did depose and say- that he/she resides at _____, New York; that he/she is the _____ of _____, the corporation described in and which executed the foregoing instrument; that he/she is the authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of Town .

Notary Public, _____, N.Y.

STATE OF NEW YORK

SS:

_____ OF _____

On this _____ day of _____, 20__ before me, the subscriber, personally appeared to me known as _____, who, being by me duly sworn, did depose and say- that he/she resides at _____, New York; that he/she is the _____ of _____, the corporation described in and which executed the foregoing instrument; that he/she is the authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of the Consultant.

Notary Public, _____, N.Y.

PIN 1762.60 – Town of Clifton Park Town Center Walkability: Clifton Country Road Corridor
Town of Clifton Park, Saratoga County New York

Attachment A
Architectural/ Engineering Consultant Agreement
Project Description and Funding

PIN: 1762.60

Term of Agreement Ends: December 31, 2027

BIN: N/A

- Main Agreement
 Amendment to Agreement # _____
 Supplement to Agreement # _____

Phase of Project Consultant to work on:

- P.E./Design ROW Incidentals ROW Acquisition Construction, C/I, & C/S

Dates or term of Consultant Performance: _____ through _____

Start Date: January 6, 2026

Finish Date: December 31, 2027

PROJECT DESCRIPTION:

PIN 1762.60 – Town of Clifton Park Town Center Walkability: Clifton Country Road Corridor
Town of Clifton Park, Saratoga County New York

PROJECT LOCATION:

Clifton Country Road in the Town of Clifton Park

Consultant Work Type(s): See Attachment “A” for more detailed Task Lists.

MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS AGREEMENT FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B, FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:

\$122,000.00

SECTION 1 – GENERAL

1.01 PROJECT DESCRIPTION AND LOCATION

This project is known as:

**Town of Clifton Park Town Center Walkability: Clifton County Road Corridor
Pedestrian and Bike Improvements Project**

PIN: 1762.60

Project Description: **Construction of ADA facility for Pedestrian and Bicyclists**

Municipality: **Saratoga County**

Town: **Clifton Park**

All work performed by the **Consultant**, at the **Consultant's** initiative must be within the current project limits specified above.

1.02 CONTRACT ADMINISTRATOR

The **Town's** Contract Administrator for this project is **John Scavo**

All correspondence to the **Town** should be addressed to:

John Scavo
Planning Department Director
Town of Clifton Park
1 Town Hall Plaza
Clifton Park, NY 12065
518.371.6654
iscavo@cliftonpark.org

The Contract Administrator should receive copies of all project correspondence directed other than to the **Town**.

1.03 PROJECT CLASSIFICATION

The project is assumed to be a Class II action (Automatic Categorical Exclusion) under USDOT Regulations, 23 CFR 771, in which FHWA will be the lead agency.

Classification under the New York State Environmental Quality Review Act (SEQRA) Part 617, Title 6 of the Official Compilation of Codes, Rules, and Regulations of New York State (6 NYCRR Part 617) is assumed to be an Unlisted Action in which the Town will be the lead agency.

1.04 CATEGORIZATION OF WORK

Project work is generally divided into the following sections:

- Section 1 – General
- Section 2 - Data Collection & Analysis
- Section 3 - Preliminary Design
- Section 4 – Environmental
- Section 5 - Right-of-Way – *Not Anticipated*
- Section 6 - Detailed Design
- Section 7 – Advertising, Bid Opening & Award
- Section 8 – Construction Support – *Future Supplemental Agreement*
- Section 9 – Construction Inspection – *Future Supplemental Agreement*
- Section 10 – Estimating & Technical Assumptions

When specifically authorized in writing to begin work, the **Consultant** will render all services and furnish all materials and equipment necessary to provide the **Town** with the reports, plans, estimates and other data specifically described in Sections 1,2,3,4, 6 and 7.

1.05 PROJECT FAMILIARIZATION

The **Town** will provide the **Consultant** if available with the following information:

- Plans for future related transportation improvements and/or development in the project area;
- Available traffic data – latest Town counts and studies;
- Crash records and history;
- Record as-built plans;
- Pavement history;
- Anticipated permits and approvals (initial determination);
- Other relevant documents pertaining to this project;

The **Consultant** will become familiar with the project before starting any work. This includes thorough review of all supplied project information and a site visit to become familiar with field conditions. Much of this information was collected as part of the TIP Application but will require review.

GREENMAN-PEDERSEN, INC.
RIGHT-OF-WAY SCOPE OF SERVICES
SECTION 5

SUMMARY OF RIGHT-OF-WAY SERVICES

5.01 AUTHORIZATION

Prior to the commencement of right-of-way activities, the **Sponsor** will, if required, provide formal authorization to the **Consultant**.

5.02 REVIEW AND ANALYSIS OF RIGHT-OF-WAY REQUIREMENTS

The **Consultant** will confer with the **Sponsor** to review and discuss the right-of-way acquisition process.

The **Consultant** will undertake an ongoing review and analysis of the right-of-way requirements for the project.

The review may include:

- Preliminary engineering design
- Preliminary right-of-way plans and acquisition maps
- County tax maps
- Municipal zoning regulations and maps
- Aerial photography
- Other pertinent project information

The analysis may include:

- The number of affected parcels
- The zoning classification for each parcel
- Estimated size and type (i.e., fee, permanent easement, temporary easement) of the acquisitions
- Potential impacts on the remainder properties

5.03 PROPERTY OWNER LIST

If required, the **Sponsor** will supply the **Consultant** with a list of property owners and other compensable property interests on a parcel-by-parcel basis.

Because time is of the essence, the **Sponsor** will provide a written response to the **Consultant** within 10 (ten) days of its receipt of each title certification and any title curative effort required.

5.04 TITLE RESEARCH

The **Consultant** will engage a qualified title company to complete title searches (abstracts of title) for properties to be acquired by the **Sponsor**. The title search will determine property title ownership through county tax assessment records and ownership will be verified through examination of the last deed of record.

5.04.1 TEMPORARY EASEMENT TITLES

For the acquisition of temporary easements, the **Consultant** will engage a qualified title company to perform a Last Owner Title Search. The Last Owner Title Search will be the last recorded deed that conveys a full fee interest to the last owner(s) of record.

5.04.2 REAL PROPERTY RIGHTS UP TO \$10,000

For the acquisition of real property rights up to and including \$10,000, the **Consultant** will engage a qualified title company to perform a Last Owner Title Search. The Last Owner Title Search will be the last recorded deed that conveys a full fee interest to the last owner(s) of record. The Last Owner Title Search will not begin with a deed where the grantor and grantee are in some way related without full consideration having been paid.

5.04.3 REAL PROPERTY RIGHTS BETWEEN \$10,001 and \$40,000

For the acquisition of real property rights estimated between \$10,001 and \$40,000, the **Consultant** will engage a qualified title company to perform a Twenty-Year Title Search. The Twenty-Year Title Search will start with a deed that conveys a complete and indefeasible title, which has been executed and of record at least twenty years prior to the title search date. The Twenty-Year Title Search will not begin with a deed where the grantor and grantee are in some way related without full consideration having been paid.

5.04.4 REAL PROPERTY RIGHTS GREATER THAN \$40,000

For the acquisition of real property rights estimated at greater than \$40,000, the **Consultant** will engage a qualified title company to perform a Full Title Abstract. The Full Title Abstract will start with a warranty deed that has been executed and of record at least forty years prior to the title search date.

5.05 TITLE REVIEW AND CERTIFICATION

The **Consultant** will subcontract with an **Attorney** licensed to practice in New York State. The **Attorney** will have experience with real property title certification, the preparation of deeds, easements, and closing papers. The **Attorney** will be knowledgeable about condemnation proceedings under NYS Eminent Domain Procedure Law. The **Attorney** will issue Certificates of Title on all fee and permanent easement property acquisitions. Title insurance will be obtained as required. The **Consultant** will submit the Title Certifications to the **Sponsor**.

5.05.1 REAL PROPERTY RIGHTS UP TO \$10,000

For the acquisition of real property rights up to and including \$10,000, the Consultants **Attorney** will review the Law Owner Title Search and issue a Limited Last Owner Title Certification.

5.05.2 REAL PROPERTY RIGHTS BETWEEN \$10,001 and \$40,000

For the acquisition of real property rights estimated between \$10,001 and \$40,000, the Consultants **Attorney** will review the Twenty-Year Title Search and issue a Limited Twenty-Year Title Certification.

5.05.3 REAL PROPERTY RIGHTS GREATER THAN \$40,000

For the acquisition of real property rights estimated at greater than \$40,000, the Consultants **Attorney** will review the Full Title Abstract and issue a Title Certification.

5.06 RIGHT-OF-WAY SURVEY

To be performed by MJ Engineering. MJ shall prepare six (6) NYSDOT style acquisition maps for the project. Mapping shall be suitable for filing with NYSDOT and Saratoga County.

5.07 RIGHT-OF-WAY MAPPING

The **Consultant** will review the acquisition maps. The review will include the description and adequacy of the area and the property rights to be acquired, all of which shall be in accordance with the New York State Department of Transportation Right-of-Way Mapping Manual.

5.08 RIGHT-OF-WAY PLAN

Intentionally left blank.

5.09 RIGHT-OF-WAY COST ESTIMATES

The **Consultant** will provide a cost estimate for the right-of-way to be acquired by the **Sponsor**.

5.10 PUBLIC HEARINGS/MEETINGS

5.10.1 PUBLIC MEETING

No services required

5.10.2 EMINENT DOMAIN PROCEDURE LAW PUBLIC HEARING

No services required

5.11 PRELIMINARY PROPERTY OWNER INTERVIEW

The **Consultant** will make all reasonable efforts to personally contact each property owner(s) or the property owner's designated representative. Property owners not able to be personally contacted may be contacted via telephone, email, and certified mail.

The purposes of preliminary contact include:

- Delivery of notice to owner
- Delivery of notice of intent to acquire, if necessary
- Delivery of right-of-way acquisition brochures
- Explanation of right-of-way and construction plans
- Inform of the right to accompany the appraiser
- Determine the need for additional action regarding the right-of-way boundaries, errors, and omissions in plans and/or other documents
- Prepare the Physical Inspection Report

5.12 PROPERTY VALUATIONS

For each parcel requiring the acquisition of property rights, the **Consultant** will engage a New York State Certified General Real Estate Appraiser to complete a real property appraisal and

prepare a real property appraisal report to determine the fair market value of the proposed acquisition. This is required for each parcel or ownership indicated on the acquisition map and/or on the Right-of-Way Plan.

The Consultants **Appraiser** will contact the property owner or his/her designated representative in writing prior to completing the appraisal to extend the opportunity to accompany the appraiser during the property inspection.

5.12.1 REAL PROPERTY APPRAISAL AND APPRAISAL REPORTS

The **Consultant** will ensure that all real property appraisals and real property appraisal reports are prepared by qualified appraisers who are, as defined by the New York State Department of State, Certified General Real Estate Appraisers.

The **Consultant** will ensure that all real property appraisals and real estate appraisal reports conform to the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal, Development, and Standard 2, Real Property Appraisal, Reporting.

The Uniform Standards of Professional Appraisal Practice contains a Certification (of appraiser). In addition to this certification, the **Appraiser** must certify the following:

- “The property owner or his/her designated representative was given an opportunity to accompany the appraiser during the property inspection.”
- “Any decrease or increase in the fair market value of the real property prior to the date of valuation caused by the public improvement for which such property is acquired, or by the likelihood that the property would be acquired for such improvement, other than that due to physical deterioration within the reasonable control of the owner, will be disregarded in estimating the compensation for the property.”

The **Appraiser** will provide a digital real property appraisal report.

5.12.1.1 UNCOMPLICATED PARTIAL ACQUISITIONS UNDER \$50,000

For uncomplicated partial acquisitions, which are generally valued at \$50,000 and under, the **Appraiser** will prepare a Value Finding Appraisal (VFA). Sales grids are required for values at \$25,000 and above. The VFA will consist of an Appraisal Report or Restricted Appraisal Report, as defined in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal, Development, and Standard 2, Real Property Appraisal, Reporting.

5.12.1.2 ENTIRE REAL PROPERTY INTERESTS

For acquisitions of the entire real property interests, the **Appraiser** will prepare a Full Appraisal. The Full Appraisal will consist of an Appraisal Report, as defined in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal, Development, and Standard 2, Real Property Appraisal, Reporting.

5.12.1.3 PARTIAL ACQUISITIONS OVER \$50,000

For partial acquisitions when the value is expected to exceed \$50,000 and while there will not be indirect damages to improvements, there may be indirect

damages to the remaining land, the **Appraiser** will prepare a Before and After Appraisal (land only). The Before and After Appraisal (land only) will consist of an Appraisal Report, as defined in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal, Development, and Standard 2, Real Property Appraisal, Reporting.

5.12.1.4 COMPLICATED PARTIAL ACQUISITIONS OVER \$50,000

For partial acquisitions when the value is expected to exceed \$50,000 and/or the appraisal problem is complicated, the **Appraiser** will prepare a Before and After Appraisal, which will consist of two opinions of value; 1. A value of the pre-acquisition scenario, and 2. A value of the post-acquisition scenario. The difference between the two scenarios is the value of the acquisition. The Before and After Appraisal will consist of an Appraisal Report, as defined in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal, Development, and Standard 2, Real Property Appraisal, Reporting.

5.12.1.5 REAL PROPERTY RIGHTS IN EXCESS OF \$300,000

For acquisitions of real property rights when the value is expected to exceed \$300,000, the **Appraiser** will prepare two independently developed appraisals and appraisal reports. The two independent reports will consist of Appraisal Reports, as defined in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal, Development, and Standard 2, Real Property Appraisal, Reporting.

5.13 APPRAISAL REVIEW

The **Review Appraiser** will perform a separate review of each appraisal report. The **Consultant** will ensure that all real property appraisal reviews are performed by a Certified General Real Estate Appraiser, as defined by the New York State Department of State. The appraisal review will be completed as provided for in the Uniform Standards of Professional Appraisal Practice, Standard 3, Appraisal Review, Development, and Standard 4, Appraisal Review, Reporting.

The **Review Appraiser** will review the appraisal reports for compliance with state, federal, and USPAP standards. The review appraiser will:

- Identify and correct mathematical calculations and typographical errors, if necessary.
- Assure real property appraisal development and reporting meet the requirements of the appraisal subcontract and the Uniform Standards of Professional Appraisal Practice.
- Examine and review the presentation of the market data and analysis in the appraisal report.
- State the basis for the fair market value conclusion.
- Prepare a written report identifying the appraisal report reviewed, documenting the findings to be used by the acquiring agency for all legally compensable damages.
- Identify each appraisal report as recommended (as the basis for the establishment of the amount believed to be just compensation), accepted (meets all requirements, but not selected as recommended or approved), or not accepted.
- Develop an amount to serve as the basis for the establishment of just compensation.

5.14 JUST COMPENSATION

The **Consultant** will provide the **Sponsor** with the highest *approved* (as the basis for the establishment of the amount believed to be just compensation) appraisal amount for each property rights acquisition.

The **Sponsor** will establish just compensation for each property rights acquisition. In no event will the just compensation amount be less than the highest *approved* appraisal. Because time is of the essence the **Sponsor** will provide the just compensation amounts in writing to the **Consultant** within ten (10) days of its receipt of the **Consultant's** recommended just compensation.

5.15 NEGOTIATIONS AND ACQUISITION OF PROPERTY

The **Consultant** will discuss with the **Sponsor** the right-of-way acquisition procedures.

5.15.1 WRITTEN OFFER

The **Consultant** will prepare a written offer for each real property acquisition. The amount of the offer will be the amount established by the **Sponsor** as just compensation. The written offer will include the following:

- A statement of the just compensation amount.
- Separate indications of the compensation offered for the property acquired and for damages to the remaining property, if applicable (when only a part of the property is acquired).
- A summary statement, which will include:
 - The basis for the just compensation amount.
 - The identification of the location and description of the real property.
 - The interest in the real property being acquired.
 - Where appropriate, a statement that identifies any separately held ownership interest in the property (i.e., tenant-owned improvements) and that the interest is not included in the offer.
 - Additional information the **Consultant** and/or the **Sponsor** deems appropriate or required.

5.15.2 DELIVER OFFER

The **Consultant** will deliver the written offer, plats, unsigned agreements, and releases to the property owner(s) or his/her designated representative.

The **Consultant** will discuss with the property owner(s) or his/her designated representative to explain the written offer, plats, and unsigned agreements.

The **Consultant** will conduct additional negotiation sessions with the property owner(s) or his/her designated representative in an attempt to negotiate a settlement.

The **Consultant** will make all reasonable efforts to contact each property owner(s) or his/her designated representative. Absentee and unsuccessful personal contacts may be made by certified mail.

The **Consultant** will maintain a detailed diary of each substantial contact with the property owner(s). The diary entries will be on a per parcel basis:

- Substantial contacts
- Efforts to achieve amicable settlements
- Responsiveness to the property owner's counterproposals

- Suggestions for changes in plans

The records should include the principal activities undertaken by the **Consultant**, such as:

- Parties contacted
- Date and location of contact
- Offers made (dollar amounts)
- Counteroffers received
- Property owner's comments
- Reason(s) settlement could not be reached

5.15.3 PURCHASE AGREEMENTS

The **Consultant** will submit real property acquisition documents to the **Sponsor** for:

- Approval of negotiated settlements
- Action on proposed administrative settlements
- Initiation of eminent domain proceedings, if necessary

Because time is of the essence, the **Sponsor** will provide a written response to the **Consultant** within ten (10) days of its receipt of the acquisition documents from the **Consultant**.

5.15.4 REVISIONS TO JUST COMPENSATION

The **Consultant** may make recommendations to the **Sponsor** to adjust the written offer. The **Sponsor** will consider any presentation made by the property owner which might affect the value of the acquisition.

The **Sponsor** may revise the just compensation based on the information provided by the property owner.

The **Consultant** will document the justification for revising the just compensation (see Administrative Settlements).

The **Consultant** will prepare and promptly deliver a revised written offer to the property owner.

5.15.5 ADMINISTRATIVE SETTLEMENTS

The **Consultant** and/or the **Sponsor** may recommend administrative settlements. Administrative settlements are settlements in excess of the **Sponsor's** just compensation determination.

The **Sponsor** will have final approval to authorize administrative settlements.

The **Consultant** will provide the written justification for the administrative settlement. The written justification will include all information necessary to support the settlement, such as:

- The approved offer of just compensation
- A summary of the acquisition agent's record of negotiations
- Reference to all appraisal reports (including the property owner's appraisal report)
- Recent court awards and their relationship to the proposed administrative settlement

- A discussion of diverse valuation issues (e.g., probable range of testimony as to fair market value by both parties)
- The trial cost estimate
- The opinion of legal counsel
- The identification of the responsible agency official who has the authority to approve administrative settlements
- The recommendation and signatures of all individuals proposing the settlement

The **Consultant** will prepare and promptly deliver a revised written offer to the property owner(s).

5.15.6 TRANSFER OF TITLE

The **Sponsor** will not require any property owner to surrender possession of the real property before the **Sponsor** pays the agreed purchase price.

5.15.6.1 TITLE CURATIVE WORK

The **Consultant** will conduct necessary title curative work. For real property acquisitions valued at \$10,000 or less, the **Consultant or Attorney** will clear only the possessory interest. For real property valued at greater than \$10,000, the **Consultant or Attorney** will clear all property interests.

Title curative work may include partial mortgage releases, lien subordination agreements, and lien satisfactions.

5.15.6.2 PRORATED PROPERTY TAXES

The **Consultant** will prorate real property taxes for each fee and permanent easement acquisition. The **Sponsor** will pay all tax prorations over \$25.

5.15.6.3 CLOSING DOCUMENTS

The **Consultant** will coordinate closing documents for each acquisition. The closing documents may include an instrument, real estate transfer tax forms, W-9 tax form, releases, or any document deemed necessary by the **Sponsor**.

5.15.6.4 TITLE CERTIFICATION

The **Consultant** will deliver the title instrument(s) to the title **Attorney** for review and certification.

5.15.6.5 CLOSING

The **Consultant** will schedule and hold the closing. Because time is of the essence, the **Sponsor** will pay the just compensation upon receipt of the fully executed documents. The transfer of title to the **Sponsor** may require the payment of incidental expenses. The **Sponsor** will pay appropriate reimbursable expenses to the property owner(s) and/or the **Consultant**.

5.15.6.6 DEEDS AND CONVEYANCE DOCUMENT FILING

The **Consultant** will promptly file all deeds or conveyance documents in the County Clerk's Office.

5.16 RELOCATION ASSISTANCE

No services required.

5.17 RIGHT-OF-WAY CERTIFICATION

The **Sponsor** will sign the **Consultant**-prepared right-of-way certificate.

5.18 PROPERTY MANAGEMENT

No services required.

ASSUMPTIONS

- Estimate a maximum of **8** Acquisition Maps will be reviewed.
- Estimate **1** meeting(s) with Sponsor and/or Design Consultant.
- Estimate **1** cost estimate update(s) for each right-of-way phase (Incidental and Acquisition).
- Estimate **0** Public Information Meeting
- Estimate **0** EDPL Public Hearing
- Estimate **8** Properties
- Estimate **8** Acquisition Map(s)
- Estimate **8** Last Owner Title Search(es)
- Estimate **0** 20-Year Title Search(es)
- Estimate **0** Full Abstract Title Search(es)
- Estimate **8** Value Finder Appraisal Report(s)
- Estimate **0** Full Take Appraisal Report(s)
- Estimate **0** Before & After Appraisal (land only) Report(s)
- Estimate **0** Before & After Appraisal Report(s)
- Estimate **0** Properties Requiring Two Independent Appraisal Reports
- Estimate **8** Appraisal Review Report(s)
- Estimate **0** Waiver Valuation(s)
- Estimate **1** Preliminary Property Owner Interview per property.
- Estimate **8** Offer Packages
- Estimate **1** Negotiation Contacts per Property Owner
- Estimate **0** Revisions to Just Compensation
- Estimate **0** Administrative Settlement(s)
- Estimate **0** Miscellaneous Title Curative Issues
- Estimate **8** Property Tax Proration Calculation(s)
- Estimate **8** Title Search Rundowns
- Estimate **2** Title Review & Certification(s)
- Estimate **0** EDPL/Condemnation Proceeding(s)
- Estimate **8** Closing Packages
- Estimate **1** Right of Way Certificate

Town of Clifton Park Town Center Walkability; Clifton Country Road Corridor Pedestrian & Bike Improvement Project

PIN: 1762.60 BIN:
DESIGN, RIGHT-OF-WAY, CONSTRUCTION SUPPORT & INSPECTION SERVICES

November 10, 2025
(UPDATED)

GREENMAN-PEDERSEN, INC.
----- Salary Schedule -----

TITLE	ASCE OR NICET TITLE	Avg Rate	Max Hourly Rate					Overtime Category
			7/1/2024 to 6/30/2025	7/1/2025 to 6/30/2026	7/1/2026 to 6/30/2027	7/1/2027 to 6/30/2028	7/1/2028 to 6/30/2029	
Productive Principal	ASCE IX	\$139.00	\$131.13	\$135.06	\$139.12	\$143.29	\$147.59	A
Project Director	ASCE VIII	\$115.00	\$109.27	\$112.55	\$115.92	\$119.40	\$122.98	A
Principal Engineer	ASCE VII	\$81.00	\$76.49	\$78.78	\$81.15	\$83.58	\$86.09	A
Project Manager	ASCE VII	\$75.00	\$71.03	\$73.16	\$75.36	\$77.62	\$79.94	B
Geotechnical Engineer	ASCE VI	\$69.00	\$65.56	\$67.53	\$69.55	\$62.00	\$62.00	B
Senior Engineer	ASCE VI	\$75.00	\$71.03	\$73.16	\$75.36	\$77.62	\$79.94	B
Construction Supervisor	ASCE VI	\$83.00	\$76.49	\$78.78	\$81.15	\$83.58	\$86.09	B
Project Engineer	ASCE V	\$59.00	\$54.64	\$56.28	\$57.97	\$59.71	\$61.50	B
Engineer	ASCE IV	\$52.00	\$49.17	\$50.65	\$52.16	\$53.73	\$55.34	B
Environmental Engineer	ASCE IV	\$46.00	\$43.71	\$45.02	\$46.37	\$47.76	\$49.20	B
Design Engineer	ASCE III	\$45.00	\$41.52	\$42.77	\$44.05	\$45.37	\$46.73	B
Junior Engineer	ASCE III/I	\$37.00	\$34.97	\$36.02	\$37.10	\$38.21	\$39.36	B
Senior Environmental Scientist	N/A	\$62.00	\$60.10	\$61.90	\$63.76	\$65.67	\$67.64	B
Environmental Scientist	N/A	\$30.00	\$28.41	\$29.26	\$30.14	\$31.04	\$31.98	B
Senior Landscape Architect	N/A	\$81.00	\$76.49	\$78.78	\$81.15	\$83.58	\$86.09	B
Landscape Architect	N/A	\$57.00	\$54.64	\$56.28	\$57.97	\$59.71	\$61.50	B
Senior Engineering Technician	NICET III	\$57.00	\$54.64	\$56.28	\$57.97	\$59.71	\$61.50	C
Engineering Technician	NICET II	\$28.00	\$27.32	\$28.14	\$28.98	\$29.85	\$30.75	C
CADD Operator	NICET II	\$37.00	\$34.97	\$36.02	\$37.10	\$38.21	\$39.36	C
Technician	NICET I	\$28.00	\$27.32	\$28.14	\$28.98	\$29.85	\$30.75	C
Senior Right-of-Way Specialist	N/A	\$69.00	\$65.56	\$67.53	\$69.55	\$71.64	\$73.79	B
Right-of-Way Specialist	N/A	\$52.00	\$49.17	\$50.65	\$52.16	\$53.73	\$55.34	B
Administrative/Data Specialist	N/A	\$45.00	\$43.00	\$44.29	\$45.62	\$46.99	\$48.40	B
Resident Engineer	NICET IV	\$65.00	\$60.10	\$61.90	\$63.76	\$65.67	\$67.64	C
Office Engineer/Sr. Inspector	NICET III	\$59.00	\$54.64	\$56.28	\$57.97	\$59.71	\$61.50	C
Construction Inspector	NICET III	\$53.00	\$49.17	\$50.65	\$52.16	\$53.73	\$55.34	C
Construction Inspector	NICET II	\$47.00	\$43.71	\$45.02	\$46.37	\$47.76	\$49.20	C
Construction Inspector	NICET I	\$35.00	\$32.78	\$33.76	\$34.78	\$35.82	\$36.89	C
Technical Typist	N/A	\$28.00	\$27.32	\$28.14	\$28.98	\$29.85	\$30.75	C

NOTE:

It shall be the Engineer's responsibility to pay prevailing wage rates and supplements as required by the NYS Department of Labor, for services requiring such rates and supplements.

ENGINEER'S OVERTIME COMPENSATION POLICY

The Engineer's overtime compensation policy controls what overtime category is assigned to each job title listed above.

Category A - No Overtime Compensation

Category B - Overtime Compensated at Straight Time Rate

Category C - Overtime Compensated at Straight Time Rate x 1.5 for all Hours Beyond 40 Hours Worked.

Town of Clifton Park Town Center Walkability; Clifton Country Road Corridor Pedestrian & Bike Improvement Project

PRELIMINARY DESIGN SERVICES

November 10, 2025 (UPDATED)

EXHIBIT B

GREENMAN-PEDERSEN, INC.

----- ESTIMATE OF DIRECT NON-SALARY COSTS -----

1. REPRODUCTION

Item	# Sets	Units/Set	# Units	Cost/Unit	Cost
Draft DAD	0	0	0	\$0.15	\$0.00
Final DAD	0	0	0	\$0.15	\$0.00
Xerox-Working	0	0	0	\$0.15	\$0.00
Bid Documents	0	0	0	\$0.15	\$0.00
Prints/Plots-Half Size	0	0	0	\$0.15	\$0.00
Prints/Plots-Full Size	0	0	0	\$2.50	\$0.00
Color Copies (Info Meetings)	0	0	0	\$4.00	\$0.00
Exhibits	0	5	0	\$4.00	\$0.00
1. TOTAL					\$0.00

2. MILEAGE, TOLLS & PARKING

Destination	# Trips	Miles/Trip	Miles	Cost/Mile	Cost
GPI Albany To/From Site	16	31	496	\$0.700	\$347.20
To/From County	0	0	0	\$0.700	\$0.00
To/From NYSDOT Regional Office	0	0	0	\$0.700	\$0.00
2. TOTAL					\$347.20

Note: Mileage rate shall not exceed the federal reimbursement rate.

3. SHIPPING

	# Packages	Cost/Package	Cost
Postage	16	\$35.00	\$560.00
Overnight Delivery	0	\$50.00	\$0.00
3. TOTAL			\$560.00

4. TESTING/INVESTIGATIONS

	Number	Unit Cost	Cost
Soil Samples and Lab Tests	0	\$0.00	\$0.00
4. TOTAL			\$0.00

5. PROPERTY ACQUISITIONS

	# Parcels	Unit Cost	Cost
Appraisals	1	\$13,500.00	\$13,500.00
Title Company	1	\$3,300.00	\$3,300.00
Title Attorney	1	\$14,000.00	\$14,000.00
Survey ROW Maps	1	\$9,600.00	\$9,600.00
5. TOTAL			\$40,400.00

6. OWNER'S PROTECTIVE INSURANCE

6. TOTAL \$0.00

7. MISCELLANEOUS

ROW Recording Costs \$2,200.00

7. TOTAL \$0.00

GRAND TOTAL \$43,507.20

Town of Clifton Park Town Center Walkability; Clifton Country Road Corridor Pedestrian & Bike

PRELIMINARY DESIGN SERVICES

November 10, 2025 (UPDATED)

EXHIBIT D

GREENMAN-PEDERSEN, INC.

----- SUMMARY -----

Item IA, Direct Technical Salaries (estimated) subject to audit	\$	27,098
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)		
Item II, Direct Non-Salary Cost (estimated) subject to audit		
ROW Reimbursable Expenses		\$43,507.20
Item II Direct Non-Salary Cost (estimated) subject to audit (Sub-Contractor Cost)		
Item III, Overhead (160%)	\$	43,357
Item IV, Fixed Fee (10%)	\$	7,045
Item II, Direct Non-Salary Cost subject to audit (Sub-Consultant Cost)		
	\$	-
	\$	-
Total Estimated Cost	\$	121,007
MAXIMUM AMOUNT PAYABLE	\$	122,000



RESOLUTION

#5

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. ___ of 2026, a resolution authorizing the Supervisor to execute a grant contract with the County of Saratoga to support a trail feasibility study and to execute a consultant professional services agreement to conduct the study.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 269-2025, the Saratoga County Board of Supervisors approved a payment of \$7,500, conditioned upon local matching funds or in-kind services, to help support a regional trail feasibility study for connecting Clifton Park to the existing Veteran's Trail along the west side of Ballston Lake that ultimately leads to north/northeast to the Zim Smith Trails, and southerly towards the Mohawk Hudson Bikeway, currently part of the statewide Empire State Trail, and

WHEREAS, a public RFQ process managed by Schenectady Metroplex to procure an engineering consultant to conduct the trail feasibility study resulted in a sole response from Verity Engineering, D.P.C., Troy, NY, and

WHEREAS, Jennifer Viggiani, Open Space Coordinator, recommends accepting the proposal from Verity Engineering, D.P.C. to perform the trail feasibility study, and

WHEREAS, the Town Board wishes to accept the County grant contract and to authorize the engagement of Verity Engineering, D.P.C., for the project; now, therefore, be it

RESOLVED, that the Supervisor is authorized to execute the attached grant contract with the County of Saratoga for the trail feasibility study; and be it further

RESOLVED, that the Supervisor is also authorized to execute the attached professional services agreement with Verity Engineering, D.P.C., Troy, NY, to conduct the study; and be it further

RESOLVED, that revenues shall be increased by \$7,500 in A-1289 (General Fund – Other Government Revenue) and expenditures shall be increased \$7,500 to A-7629-135 (General Fund – Trails Contractual – Engineering).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, February 27, 2026 3:49 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2661

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning

Your Name: Jen Viggiani/John Scavo

Your Email: jviggiani@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 03/17/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: A-07629

Budget Description: Trails Feasibility Study

Amount: \$7,500

Brief Description: Request Town Board authorization of a 2025 Saratoga County Trails Grant Award of \$7,500 towards a regional trail feasibility study for connecting Clifton Park to the existing Veteran's Trail along the west side of Ballston Lake that ultimate leads to north/northeast to the Zim Smith Trail, and, southerly towards the Mohawk Hudson Bikeway which is now part of the statewide Empire State Trail. The second part of the request is for authorization of a consultant grant contract to conduct the feasibility study to be funded partially by the Town of Clifton Park (\$7,500), the Town of Ballston (\$7,500), and Schenectady Metroplex (\$15,000). The project will analyze not only a direct route to Schenectady through Glenville, but also consider an option through Clifton Park leveraging the existing multi-use trail along NY 146/Balltown Road, that leads to the Rexford Bridge.

Add Supporting Docs:

[79ad21eb92874df7_SC_Res_269-2025_Award_County_Trails_Grants.pdf](#)

[4ad87223d9579d9d_county_trails_grant_agmt-signed_by_Ballston_Dec_2025.pdf](#)

[e447487d25349e74_Verity_Metroplex_Contract_MPLEX_adds.pdf](#)

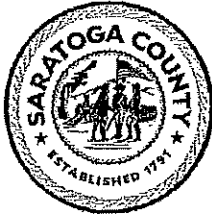
[ed021aa8e5dfab59_2025_Saratoga_County_Trails_Grant_Application-_Town_of_Ballston_Zim_Smith-Ballston_Vets_Trail_to_MHBT-_from_Town_of_Clifton_Park.pdf](#)

[2618f4bb149d55e9_2024_-06-20_Ballston_glenville_connector_regional_map.pdf](#)

Additional Comments/Details: The County Grant operates in that the Town would pay for eligible expenses in the first instance, and submit invoice and payment documentation for the grant value reimbursement. The procurement of the proposed consultant was conducted by Schenectady Metroplex, through a public RFQ process, and the consultant under consideration, Verity Engineering (with GPI), was the sole response.

Agree to Terms: Agree

[unsubscribe](#)



BOARD OF SUPERVISORS

09/16/2025

RESOLUTION 269 – 2025

Introduced by Trails and Open Space: Supervisors Ball, Connolly, Grasso, Kinowski, Madigan, M. Veitch, and Wright

AWARDING 2025 TRAILS GRANTS

WHEREAS, the 2025 County Budget included a Trails Grant Program to give matching grants to local municipalities to fund trail development and construction projects; and

WHEREAS, the 2025 Trails Grant Program provides a pool of up to \$100,000 to fund trail feasibility studies, engineering work, and construction in local municipalities; and

WHEREAS, our Trails and Open Space Committee received fourteen (14) applications for funding, totaling \$137,460, which the Committee recommended to be partially funded; and

WHEREAS, our Trails and Open Space Committee and our Law and Finance Committee approved partial funding for all fourteen (14) applications submitted, at a cost of \$100,000, utilizing allotted 2025 Trails Grant Program funds; now, therefore, be it

RESOLVED, that the Board of Supervisors hereby authorizes the payment, under the 2025 Trails Grant Program, of the sum of \$100,000 to the following municipalities for the purposes stated, upon condition that each municipality provide matching funds or services in-kind:

- 1. Towns of Ballston and Clifton Park:** The amount of up to \$15,000 to be applied toward a joint feasibility study for a southern trail extension, possibly along Firemen's Lane or along the eastern border of Ballston Lake Fire Department Memorial Park, to connect to the Schenectady County Trail Network. The funds can be disbursed as either two \$7,500 payments, one to each of the towns of Ballston and Clifton Park, or as a single \$15,000 payment to one town, as jointly determined by the towns.
- 2. Town of Charlton:** The amount of up to \$2,500 to provide hardening to the existing 0.25-mile footpath of the Elmer Smith Trail with crusher run to make the existing trail useable to a wider variety of pedestrians, and for the construction of a wooden pedestrian bridge over the existing stream to improve access to the park.
- 3. Town of Clifton Park:** The amount of up to \$7,500 to be applied toward paving 480 feet of the multi-use trail connecting Countryman Estates, Village Green, and the Crescent Woods' immediate neighborhoods.
- 4. Town of Greenfield:** The amount of up to \$7,500 to be applied toward the continued improvements of the Brookhaven Trail network by placing an additional 0.5-mile of stone dust on the existing 11-mile trail network.

5. **Town of Hadley:** The amount of up to \$7,500 to be applied toward the upgrade of playground equipment and recreational fields in the Sam Smead Memorial Park.
6. **Town of Halfmoon:** The amount of up to \$7,500 to be applied toward the purchase of all-weather Adirondack chairs to enhance the visitor experience at the Lighthouse Park, which provides access to the Hudson River.
7. **Town of Malta:** The amount of up to \$7,500 to be applied toward the funding of design, fabrication, and installation of new interpretive signage to enhance the visitor experience at the Round Lake Preserve and support environmental education by highlighting the Preserve's ecological, historical, and cultural significance.
8. **Town of Milton:** The amount of up to \$7,500 to be applied toward upgrading signage and improving parking areas for each trailhead to the Boice Family Park to enhance the visitor experience.
9. **Town of Moreau:** The amount of up to \$7,500 to be applied toward engineering and planning for Phase II of the three-phased Capital Trail Project of Nolan Road Riverside Trail. Phase II will cover 1.03 miles of the trail network.
10. **Town of Northumberland:** The amount of up to \$7,500 to be applied toward the purchase and installation of an adaptive kayak launch to the existing dock on the Champlain Canal within the Hudson Crossing Park.
11. **Town of Saratoga:** The amount of up to \$7,500 to be applied toward the trail and park construction and improvements related to the Revolutionary War sites, such as construction of the Sawmill Pocket Park Trail, fencing installation and repair, placement of wayfinding and interpretive signage, and providing parking at trailheads.
12. **City of Saratoga Springs:** The amount of up to \$7,500 to be applied toward the installation of wayfinding signage along key roads in the city's "Greenbelt" as defined in the 2015 Comprehensive Plan. The signs will be utilized to inform and bring awareness to the public of the city's "Greenbelt" policy.
13. **Town of Stillwater:** The amount of up to \$7,500 to be applied toward the restoration and improvement of a floatation barge platform, which maintains the marina's dock system at Brown's Beach and is used seasonally for holiday fireworks displays; and be it further

RESOLVED, that the Chair of the Board of Supervisors is hereby authorized to execute all agreements and documents necessary to ensure the transfer of said funds; and be it further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the department budget.

2025 TRAILS GRANT PROGRAM AGREEMENT
BETWEEN SARATOGA COUNTY AND
THE TOWN OF CLIFTON PARK AND THE TOWN OF BALLSTON

THIS AGREEMENT, BY AND BETWEEN,

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York, with offices at 40 McMaster Street, Ballston Spa, New York 12020 (COUNTY),

-and-

TOWN OF CLIFTON PARK, a municipal corporation duly organized under the laws of the State of New York, with principal offices at 1 Town Hall Plaza, Clifton Park, NY 12065 (CLIFTON PARK);

-and-

TOWN OF BALLSTON, a municipal corporation duly organized under the laws of the State of New York, with principal offices at 323 Charlton Road, Ballston Spa, NY 12020 (BALLSTON);

WITNESSETH:

WHEREAS, the Saratoga County Trails Grant Program was established to provide a matching fund grant program to assist municipalities in the construction of local trails; and

WHEREAS, pursuant to Resolution 269-2025, the Saratoga County Board of Supervisors awarded a Trails Grant Program grant jointly to CLIFTON PARK and BALLSTON in the amount of up to \$15,000 upon the condition that each of CLIFTON PARK and BALLSTON contribute matching funds or in-kind services in at least the same amount to be applied toward a joint feasibility study for a southern trail extension, possibly along Firemen's Lane or along the eastern border of Ballston Lake Fire Department Memorial Park, to connect to the Schenectady County Trail Network.

NOW, THEREFORE, IT IS AGREED:

1. Project. CLIFTON PARK and BALLSTON shall jointly work toward completion of a feasibility study for a southern trail extension, possibly along Firemen's Lane or along the eastern border of Ballston Lake Fire Department Memorial Park, to connect to the Schenectady County Trail Network (the "Project").
2. Matching Funds. CLIFTON PARK and BALLSTON shall each provide matching funds and/or perform in-kind services toward completion of the Project, the sum of which shall total at least the same amount as the COUNTY's contribution.

3. Reimbursement. The COUNTY shall issue checks from the Trails Grant Program funds payable to each of CLIFTON PARK and BALLSTON in the amount of up to \$7,500 per municipality within 30 days of the receipt from each of CLIFTON PARK and BALLSTON of a properly executed COUNTY voucher. The voucher must be supported by documentation acceptable to the COUNTY Auditor documenting the municipality's expenditure of matching funds and/or the performance of in-kind services equaling or exceeding \$7,500 in value towards completion of the Project.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of the last signature affixed below (the "Effective Date").

APPROVED AS TO
FORM AND CONTENT:

COUNTY OF SARATOGA

By: _____
County Attorney

By: _____
Matthew E. Veitch, Vice-Chair
Board of Supervisors
Pursuant to Resolution: 269-2025

Date: _____

TOWN OF CLIFTON PARK

TOWN OF BALLSTON

By: _____
Town Supervisor
Philip C. Barrett

By: _____
Town Supervisor
Eric Connolly

Date: _____

Date: 12/9/25



AGREEMENT FOR PROFESSIONAL SERVICES

This AGREEMENT made as of **February 27, 2026**, by and between the **Schenectady Metroplex Development Authority** (hereinafter called "CLIENT") and **Verity Engineering, D.P.C.**, with principal offices located in Troy, New York (hereinafter called "ENGINEER" or "Design Professional"). CLIENT intends to request **Trail Feasibility Study** (hereinafter called "PROJECT").

The CLIENT and ENGINEER, for mutual considerations hereinafter set forth, agree as follows:

A. SCOPE OF SERVICES AND SCHEDULE OF PERFORMANCE

As outlined in attached proposal dated **January 22, 2026** which is made part of this agreement. (Exhibit B)

B. COMPENSATION

In consideration of the services rendered, the CLIENT agrees to pay ENGINEER as follows:

As outlined in attached proposal dated **January 22, 2026** (Exhibit B1) and further in Exhibit B2.

C. COMMENCEMENT OF SERVICES

ENGINEER shall not begin work until a fully executed AGREEMENT.

D. PAYMENT TERMS

ENGINEER will prepare a bill periodically which shall set forth professional charges and other charges. Services performed under this agreement will be billed on a percent complete basis, not to exceed **\$30,000**. The amount due is due upon receipt of the bill. All amounts not paid within thirty (30) days after the bill's mailing date shall bear an additional charge of one and one-half percent (1.5%) per month until paid. Whenever the account is past due more than sixty (60) days after bill mailing date, ENGINEER may suspend any further work of document delivery called for by this AGREEMENT until such account is made current. The fact that ENGINEER may continue to work beyond the time during which it may have suspended the work shall not be deemed to be a waiver of its right hereunder. The CLIENT shall be responsible and shall pay ENGINEER for all costs, including reasonable attorney fees, incurred as a result of the collection of any overdue balances.

E. INSURANCE AND LIMITATIONS

In the event the CLIENT makes a claim against ENGINEER under this AGREEMENT, and the CLIENT fails to prove such claim, then the CLIENT shall pay all reasonable charges for ENGINEER work, costs and expenses incurred in defending itself against the claim, including reasonable attorney fees.

F. STANDARD TERMS

This AGREEMENT includes the Standard Terms and Conditions shown on the back of this document and incorporated herein by this reference. Unless noted, Metroplex's Standard Terms shall supersede Verity's Standard Terms in instances of conflict.

G. DEADLINE

ENGINEER shall have the right to declare this AGREEMENT null and void if it is not executed and returned to ENGINEER by the CLIENT by March 31, 2026.

This AGREEMENT is effective on the last signed date.

CLIENT:	_____	ENGINEER:	<u>Verity Engineering, D.P.C.</u>
ADDRESS:	_____	ADDRESS:	<u>P.O. Box 474</u>
	_____		<u>Troy, NY 12181</u>
SIGN:	_____	SIGN:	_____
NAME:	_____	NAME:	<u>Aaron J. Vera, P.E.</u>
TITLE:	_____	TITLE:	<u>Principal Engineer</u>
DATE:	_____	DATE:	_____

Exhibit A1 - VERIFY STANDARD TERMS AND CONDITIONS

- 1. CLIENT'S RESPONSIBILITIES.** The CLIENT shall provide full information regarding the requirements for the PROJECT and access to the PROJECT site. The CLIENT shall designate an authorized representative with full authority to act for the CLIENT. The CLIENT shall furnish all legal notices, permits and licenses required of the CLIENT. The CLIENT shall furnish required information and services and shall render project approvals and decisions as expeditiously as necessary for the orderly progress of ENGINEER's services. ENGINEER shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT.
- 2. RIGHT OF ENTRY AND RIGHT TO PROCEED.** CLIENT grants a right of entry from time to time to ENGINEER, its agents, staff, consultants, and contractors or subcontractors, for the purpose of performing and with the right to perform all acts, studies, and research including without limitation the making of tests and evaluations, pursuant to the agreed services. CLIENT represents that he possesses all necessary permits and licenses required for the continuation of its activities at the site. If CLIENT should come to understand that it does not have such permits, licenses, or otherwise, it will attempt to obtain such on ENGINEER behalf.
- 3. STANDARD OF CARE.** ENGINEER will perform professional services with that degree of skill and care ordinarily practiced under similar circumstances by design professionals providing similar services. This warranty is in lieu of all warranties or guarantees either expressed or implied.
- 4. OWNERSHIP AND USE OF INSTRUMENTS OF SERVICE.** Drawings, Reports, Specifications and other Instruments of Service including those in electronic form are and shall remain the property of ENGINEER. It is agreed the CLIENT shall be permitted to retain copies, including reproducible copies, of Drawings, Reports, Specifications and other Instruments of Service for information and reference in connection with the CLIENT's use and occupancy of the PROJECT. The Instruments of Service shall not be used by the CLIENT on other projects, for additions to this PROJECT, or for completion of this PROJECT by others, provided ENGINEER is not in default under this AGREEMENT, except by agreement in writing and with appropriate compensation to ENGINEER. Any reuse or distribution to third parties, without such written permission, will be at CLIENT's sole risk and without liability to ENGINEER. CLIENT agrees to indemnify and hold harmless ENGINEER for all losses associated with such.
- 5. RESPONSIBILITY FOR CONSTRUCTION COST.** Evaluations of the PROJECT budget, estimates of construction cost, and other PROJECT cost data, if any, prepared by ENGINEER represent ENGINEER's best judgment as a design professional familiar with the construction industry. Neither ENGINEER nor the CLIENT has control over the cost of labor, materials, or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, ENGINEER cannot and does not warrant or represent that bids or negotiated prices will not vary from the PROJECT budget proposed, established or approved by the CLIENT, if any, or from any cost estimate or evaluation prepared by ENGINEER.
- 6. CLAIMS.** In the event that CLIENT makes claim against ENGINEER at law or otherwise, for any alleged error, omission, or act arising out of the performance of services, that cannot be mutually resolved without resort to litigation, and CLIENT fails to prove such claim, then CLIENT shall pay all costs incurred by ENGINEER in defending against the claim, including, without limitation, personnel-related costs, attorneys' fees, court costs, and other claim-related expenses, including, without limitation, costs, fees, and expenses of experts. CLIENT agrees that for the purposes of this AGREEMENT, CLIENT has failed to prove its claim when the judgment in litigation is for a sum of money less than that sum offered by ENGINEER to resolve the matter without litigation. The CLIENT recognizes that ENGINEER may perform additional services and incur expenses as a result of claims made by other parties with respect to the PROJECT. The CLIENT will pay ENGINEER for these services, work and expenses, including but not limited to, attorney fees and expenses, whether or not ENGINEER is a named party. ENGINEER will reimburse the CLIENT for its share of such services and expenses to the extent ENGINEER is found negligent.
- 7. INDEMNIFICATION.** The Design Professional and the CLIENT mutually agree, to the fullest extent permitted by law, to indemnify and hold each other harmless from any and all damage, liability or cost (including reasonable attorneys' fees and defense costs) arising from death or bodily injury, destruction or damage to tangible property, to the extent caused by negligent acts, errors or omissions and those of anyone for whom they are legally liable, and arising from the project that is the subject of this agreement. Neither party is obligated to indemnify the other in any manner whatsoever for the other's own negligence.

8. **TERMINATION OF SERVICES.** This agreement may be terminated upon 10 days written notice by either party should the other fail to perform their obligations hereunder. In the event of termination, the CLIENT shall pay the Design Professional for all services, rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.
9. **MEDIATION.** All claims, disputes, and other matters in question between the parties arising out of or relating to this Agreement or breach thereof, first shall be submitted for non-binding mediation to one of the following, as agreed to by the parties: American Arbitration Association, American Intermediation Service, Americord, Dispute Resolution, Inc., Endispute, or Judicate. Any party hereto may initiate mediation within the time allowed for filing for arbitration as set forth below and the parties hereto agree to fully cooperate and participate in good faith to resolve the dispute(s). The cost of mediation shall be shared equally by the parties hereto. If mediation fails to resolve the claim or dispute, the matter shall be submitted to initiation of legal proceedings. This provision shall survive completion or termination of this Agreement; however neither party shall seek Mediation of any claim or dispute arising out of this Agreement beyond a period of time that would bar the initiation of legal proceedings to litigate such claim or dispute under the applicable law.
10. **FIELD REPRESENTATIVE.** The presence of ENGINEER's field personnel, either full or part time, will be for the purpose of providing observation and field testing of specific aspects of the PROJECT. Should a Contractor be involved in the PROJECT, ENGINEER's work does not include supervision or direction of the actual work of the Contractor, its employees or agents. The Contractor should be so advised. The Contractor should also be informed that neither the presence of our field representative nor the observation and testing by ENGINEER shall excuse Contractor in any way for defects discovered in Contractor's work. It is agreed that ENGINEER will not be responsible for job or site safety on the PROJECT and that ENGINEER does not have the right to stop the work of the Contractor.
11. **DAMAGE AT SITE.** ENGINEER will not be liable for any property damage or bodily injury arising from damage to or interference with surface or subterranean structures (including, without limitation, pipes, tanks, telephone cables, etc.) which are not called to ENGINEER's attention in writing and correctly shown on the drawings furnished by CLIENT in connection with work performed under this AGREEMENT. CLIENT recognizes that the use of exploration and test equipment may unavoidably affect, alter, or damage the terrain and affect subsurface, vegetation, buildings, structures and equipment in, at, or upon the site. CLIENT accepts the fact that this is inherent to the work and will not hold ENGINEER liable or responsible for any such effect, alteration or damage.
12. **WAIVER.** No delay or omission on the part of ENGINEER in exercising any right or remedy hereunder shall constitute a waiver of any such right or remedy on any future occasion.
13. **SUCCESSORS AND ASSIGNS.** Neither ENGINEER nor the CLIENT shall assign, sublet, or transfer any rights under or interest in the AGREEMENT without the written consent of the other party.
14. **NOTICES.** All notices required hereunder shall be in writing and shall be deemed to have been sufficiently given or served when presented personally or when deposited in the mail, postage prepaid, certified-return receipt requested.
15. **SEVERABILITY.** In the event that any provision herein shall be deemed invalid or unenforceable, the other provisions hereof shall remain in full force and effect, and binding upon the parties hereto.
16. **SURVIVAL.** All obligations arising prior to the termination of this AGREEMENT and all provisions of this AGREEMENT allocating responsibility or liability between CLIENT and ENGINEER shall survive the completion of the services and the termination of this AGREEMENT.
17. **LIMITATION OF LIABILITY.** ENGINEER liability for claims related to professional services, errors, or omissions under this Agreement, however arising, shall be limited to the total project compensation received by ENGINEER from CLIENT, and CLIENT hereby releases ENGINEER from any liability or contribution above such amount. This limitation of liability shall include but not be limited to ENGINEER's negligence, errors, or omissions. In no event shall ENGINEER be liable for incidental or consequential damages, including loss of profits or revenue resulting from any cause or causes.

- 18. MISCELLANEOUS PROVISIONS.** This AGREEMENT shall be governed by the Laws of the State of New York. This AGREEMENT represents the entire and integrated agreement between CLIENT and ENGINEER and supersedes all prior negotiations, representations or agreements, either written or oral. This AGREEMENT may be amended only by written instrument signed by both CLIENT and ENGINEER.
- 19. CONSEQUENTIAL DAMAGES.** Neither the CLIENT nor ENGINEER shall be liable to the other or shall make any claims for any incidental, indirect, or consequential damages arising out of, or connected in any way to the Project of this Agreement. This mutual waiver includes, but is not limited to, damages related to loss of use, loss of profits, loss of income, loss of reputation, unrealized savings or diminution of property value and shall apply to any cause of action including negligence, strict liability, breach of contract and breach of warranty.

EXHIBIT A2

STANDARD CLAUSES FOR ALL METROPLEX CONTRACTS

1. Certification of Non-Sectarian Purpose. No funds received pursuant to this Agreement will be used for sectarian purposes or to further the advancement of any religion.
2. Rules and Regulations. Contractor agrees to comply with any Rules and Regulations of Metroplex, as amended from time to time, which are incorporated into and made a part of this Agreement.
3. Requests for Funds. The Contractor shall certify with each request for funds that (a) all statements and representations previously made regarding this Agreement are correct and complete, and (b) that the funds do not duplicate reimbursement of costs or services from any other source.
4. Performance Review. Metroplex will review Contractor in such manner and at such times as Metroplex shall determine for the purpose, among other things, of ascertaining the quality and quantity of the activities performed by Contractor, their conformity to the provisions of this Agreement, and the financial integrity and efficiency of Contractor.
5. Records. Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this Agreement (hereinafter, collectively, "the Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional calendar years. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as Metroplex and any other agencies involved in this Agreement, shall have access to the Records during normal business hours at an office of Contractor within the state or, if no such office is available, at a mutually agreeable and reasonable venue within the state, for the term specified above for the purposes of inspection, auditing and copying. Metroplex shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) Contractor shall timely inform an appropriate Metroplex official, in writing, that said records should not be disclosed; and (ii) said records shall be sufficiently identified; and (iii) designation of said records as exempt under the Statute is reasonable. Nothing contained in this Agreement shall diminish, or in any way adversely affect, Metroplex's right to discovery in any pending or future litigation.
6. Contracts. All contracts entered into by the Contractor for legal, accounting, architectural, engineering, technical, professional, consulting or other services which are to be paid for, in whole or in part, with Metroplex funds shall be arms-length transactions and shall be entered into only after an appropriate evaluation by Metroplex of the experience and qualification of the contracting firm or individual and submission of the contract to Metroplex for approval.
7. Notice of Investigation or Default. The Contractor shall notify Metroplex within five (5) days after obtaining knowledge of (a) the commencement of any investigation or audit of its activities by any governmental agency; (b) the alleged default by the Contractor under any mortgage, deed of trust, security agreement, loan agreement or credit instrument, whether executed in connection with the Services or otherwise; or (c) any alleged breach by the Contractor of the terms of any agreement, credit agreement, lease or other instrument executed in connection with the Services. The Contractor shall insure that, in the event of any alleged default under any of such instruments, the mortgagee, secured party, lender or lessor, as the case may be, shall simultaneously send to Metroplex a copy of any notice of such alleged default sent to the Contractor, and shall give Metroplex a reasonable opportunity to cure such alleged default.
8. Dissolution, Liquidation or Termination. In the event of dissolution, liquidation or termination of the Contractor (whether voluntary, involuntary or by operation of law), this Agreement may be terminated. Such termination shall not relieve the Contractor from liability to Metroplex pursuant to this Agreement or this Appendix. Where dissolution occurs by operation of law or in accordance with Article 10 or Article 11 of the Not-For-Profit Corporation Law, the Contractor shall obtain the prior approval of Metroplex of its plan of dissolution and distribution of assets.
9. Liability on Termination or Expiration. In the event of termination of this Agreement for any reason or upon the expiration of the Period of Agreement, unless Contractor obtains the prior written consent of Metroplex to the contrary, all unspent funds held by Contractor shall immediately be returned to Metroplex, and Metroplex shall have no further liability or obligations under this Agreement, including any obligation to make additional disbursements of funds.

Notwithstanding any such termination or expiration, Contractor shall remain liable to Metroplex for any unspent funds, the expenditure or use of the funds in a manner or for a purpose not authorized by this Agreement and/or damages as a result of any breach of this Agreement by Contractor. Metroplex shall have the right, at any time prior or subsequent to any such termination or expiration, to pursue any and all available remedies, including seeking injunctive or other equitable relief, to enforce the provisions of this Agreement and/or recover funds, which are unspent, expended or used in an unauthorized manner or for an unauthorized purpose and/or damages sustained by Metroplex as a result of any breach of this Agreement by Contractor.

10. No Oral Modification. This Agreement may not be amended, modified or rescinded unless such amendment, modification or rescission is in writing, signed by Metroplex and Contractor and delivered to both parties.
11. No Waiver. No waiver of any term, provision or condition of this Agreement by Metroplex shall be effective unless the waiver is in writing, signed by Metroplex and delivered to Contractor. No waiver by Metroplex of any term, provision, or condition or of any failure by Contractor to perform any of the terms, provisions, or conditions of this Agreement shall be construed to be a waiver by Metroplex of any other or subsequent breach of any term, provision, or condition or failure to perform any of such terms, provisions, or conditions.
12. No Political Activity. Contractor agrees that no portion of the compensation under this Agreement shall be used for any partisan political activity or to further the election or defeat of any candidate for public or political office. Contractor and all directors, trustees, officers and employees of Contractor and members of their immediate families shall comply throughout the term with all restrictions on political activities and personal benefit to which they may be subject under any statute, regulation, rule or other governmental requirement including, without limitation, the rules and regulations of Metroplex.
13. Officials not to Benefit. No member of the Legislature of the State of New York, and no public official whether federal, state or municipal, shall be entitled to any share or part of the benefits hereof.
14. Executory Clause. Metroplex shall have no liability under this Agreement to Contractor or to anyone else beyond funds appropriated and available for this Agreement.
15. Set-Off Rights. Metroplex shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, Metroplex's option to withhold for the purposes of set-off any moneys due to Contractor under this Agreement up to any amounts due and owing to Metroplex with regard to this Agreement, any other contract with any State department or agency, including any Agreement for a term commencing prior to the term of this Contract, plus any amounts due and owing to Metroplex for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. Metroplex shall exercise its set-off rights in accordance with normal practices including, in cases of set-off pursuant to an audit, the finalization of such audit by Metroplex, its representatives, or the State Comptroller.
16. No Arbitration. Disputes involving this Agreement, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized) but must, instead, be heard in a court of competent jurisdiction of the State of New York.
17. Confidential Information. The Contractor acknowledges and agrees that any information disclosed to the Contractor and its employees and agents by Metroplex or developed pursuant to this Agreement, subject to the definition of the term "confidential information" below and unless otherwise classified by Metroplex, is CONFIDENTIAL INFORMATION that shall be maintained in confidence and not revealed to others by the Contractor, except with prior written approval of Metroplex as necessary to perform the services hereunder, or as legally required by lawful subpoena, discovery request or other similar process (in which event the Contractor shall provide Metroplex with prompt written notice thereof so that Metroplex may seek a protective order or other appropriate relief). CONFIDENTIAL INFORMATION shall be maintained by the Contractor in the same manner in which the Contractor maintains its own confidential and proprietary information, and only those persons in the Contractor's organization having a need to know any of such CONFIDENTIAL INFORMATION in order to carry out the purposes of this Agreement shall have access thereto. Such persons shall be made aware of the confidentiality requirements of this Agreement and shall be bound thereby.

The term "CONFIDENTIAL INFORMATION" as used herein means all information, data and analyses, whether of a technical, engineering, operational or economic nature, developed pursuant to this Agreement and/or supplied to or obtained by the Contractor from Metroplex in writing, in the form of drawings, orally or by observations.

CONFIDENTIAL INFORMATION does not include information that is now or hereafter becomes part of the public domain through publication or information that was already in Contractor's possession at the time of receipt of the information for the first time from Metroplex, or information that hereafter comes into the Contractor's possession and was not or is not acquired by the Contractor directly or indirectly: (1) from Metroplex, (2) from sources under obligation of secrecy to Metroplex, e.g., other Contractors or legal counsel, or (3) information, data or analysis obtained or derived in the course of the Contractor's performance under this Agreement.

18. Documents. Pursuant to any request by Metroplex, or if this Agreement is terminated for any reason, or upon completion of the Services, all finished or unfinished documents, data, studies, surveys and reports, video or audio tapes, training manuals, policy and procedural manuals computer tapes and discs, or any item prepared by the Contractor under this Agreement shall, at the option of Metroplex, become its property and the Contractor shall, upon the exercise of such option, be required to turn over such items upon request, and as a condition precedent to the receipt of any compensation or reimbursement due under this Agreement.

In the event the Contractor breaches the requirements of this section by failing to provide such documents to Metroplex, Metroplex reserves the right to seek any legal remedy available to it which may include an injunction, monetary damages, court costs, attorney fees, and in addition, daily liquidation damages in the amount of \$ 1,000.00 until the Contractor is in compliance with this section.

All finished or unfinished documents, data, studies, surveys and reports, video or audio tapes, training manuals, policy and procedural manuals prepared pursuant to this Agreement are works for hire; Metroplex shall be the author of such materials for the purposes of copyright, and shall own the copyright to such materials. In the event that materials prepared pursuant to this Agreement are not works for hire as defined by applicable law, Contractor transfers all rights in the copyright of such works, if any, to Metroplex. Metroplex grants the Contractor the right and use, for portfolio and promotional purposes, sketches, drawings, plans or similar materials prepared for the project. Unless specifically prohibited by Metroplex, in writing, Contractor may identify Metroplex as the client for portfolio and promotional purposes.

19. Non-Liability. Nothing in this Agreement or otherwise shall impose any liability or duty whatsoever on the State of New York, Metroplex, or any agency or subdivision of the foregoing (collectively, the State) except as expressly stated in this Agreement.
20. Service of Process. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon Metroplex's receipt of its return by the United States Postal Service as refused or undeliverable. The Contractor must promptly notify Metroplex, in writing, of each and every change of address to which service of process can be made. Service by Metroplex to the last known address shall be sufficient. The Contractor will have thirty (30) calendar days after its service is complete in which to respond.
21. Severability Clause. If any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, and if this Agreement shall, for any reason, be held to be excessively broad as to term, duration, scope, activity or subject, it shall be construed by limiting and reducing itself as to be enforceable to the extent compatible with the applicable law as it pertains.
22. Entire Agreement. This Agreement, including exhibits and appendices, constitutes the entire Agreement between the parties hereto, and no statement, promise, condition, understanding, inducement or representation, oral or written, expressed or implied, which is not contained herein shall be binding or valid, and this Agreement shall not be changed, modified or altered in any manner except by an instrument in writing executed by the parties hereto and approved in the same manner as this Agreement.
23. Applicable Law. This Agreement shall be governed by the laws of New York, without giving effect to the conflict of laws or choice of law principles thereof. Each of the parties (a) consents and submits to the jurisdiction of the Courts of New York and of the Courts of the United States for a judicial district within the territorial limits of New York for all purposes of this Agreement to which it is a party, including, without limitation, any action or proceeding instituted for the enforcement of any right, remedy, obligation or liability arising under or by reason hereof and thereof; and (b) consents and submits to the venue of such action or proceeding in New York in the County of Schenectady.

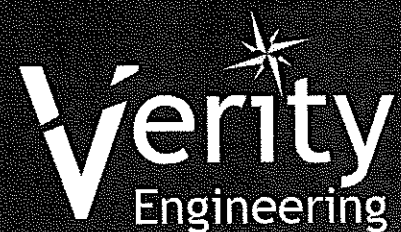
Exhibit B- Proposal

ERIE/ZIM TRAIL CONNECTION FEASIBILITY STUDY - LETTER OF INTEREST QUALIFICATIONS

Schenectady Metroplex Development Authority

January 22, 2026

**Prepared by Verity Engineering, D.P.C.
In Association with:
Greenman-Pedersen, Inc. (GPI)**



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David Hogenkamp, Executive Director
Schenectady Metroplex Development Authority
433 State Street, 4th Floor
Schenectady, NY 12305
dhogenkamp@schenectadymetroplex.org



January 9, 2026

Dear Mr. Hogenkamp and Selection Committee,

Verity Engineering D.P.C. (Verity) is pleased to submit this proposal for the Erie/Zim Connector Trail Study. The Verity team brings a unique combination of national experience, local staff, and a résumé of successful work on similar projects in Upstate New York. Our team's technical skills and knowledge of best practices throughout local communities and across the US will provide the Town with a plan that can be funded and implemented. We have assembled a team that will deliver high quality and thoughtful site assessment, analysis, and recommendations. Lindsay Zefting, PE an expert in trail feasibility and implementation, will lead the team. She will be supported by Diane Jlelaty, PE for trail design, Tyler Vyce, PE for National Grid coordination, Brian Weaver, PE for structural assessments, and Esvin Secaida for graphics support.

We understand that the committee has put significant time and energy into developing the current proposed route. We'll support these efforts by asking the right questions and filling in the appropriate gaps. Our experience with similar trails and sensitive land owners, such as National Grid and railroads, allow us to use the time and effort on specific opportunities and challenges as we already know their process, typical comments, and requirements.

Beyond land control, the next critical factor in trail development is environmental. We understand all phases of this process from permitting through construction and can quickly identify constraints to avoid and permits that will be needed.

Further, our team has a history of bringing projects from lines on a map to construction. We understand the work that needs to be completed at this phase to obtain future funding for design and construction.

Technical Approach

Our team brings the necessary expertise to address each of these challenges through the development of the Trail Study. We have worked together for years on many similar projects, allowing us to seamlessly combine our various specialties to create a feasible and complete vision. These specialties include trails of various types (including rail-to-trails), data analysis, stakeholder engagement, stormwater, traffic engineering, on-road facilities, wayfinding, and critically, creating a sense of place. Each of these skills will be used throughout the project, from existing conditions to concept plans to the implementation plan, ensuring all aspects of the existing environment are accounted for and the project(s) can move through design and construction with minimal changes and surprises. Additionally, as a planning team led by engineers, we will have an eye towards implementation: considering future approval and permitting needs as the Study is developed, producing a schedule and phasing plan that makes sense for construction, and the variety of future funding opportunities and eligibility criteria.

The Verity team is uniquely qualified for this study for several reasons:

- » **Local Knowledge:** Our project team has been working in communities large and small across New York on similar active transportation projects but we also live and play in the Capital Region. We understand the challenges the Town faces, like many others across New York, and the benefits trails can bring.
- » **Creative Problem Solving and Approach:** We use a creative approach to solving trail alignment and design problems. It is important to look for context-sensitive solutions that improve safety and accessibility for trail users and those affected by the trail. We also understand the need to create a sense of place and cohesiveness with the surrounding environment..
- » **Consensus and Support Building:** With our team's work on community trail projects across the state, we bring years and hundreds of miles of lessons learned from a variety of New York community contexts. We emphasize the importance of listening first to truly understand and be able to reflect the community's needs and visions in the recommendations. Our focus on trail access extends to

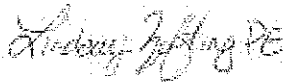
impact into community neighborhoods and business districts, integrating the trail into the network of transportation alternatives, building resiliency, support, and equitable access..

- » **Implementation:** Our team has a history of bringing bold ideas to implementation. We ensure our proposals are feasible, fundable, and practical. We will focus the report and associated materials on grant ready projects so the town is positioned well for funding opportunities.

While no two projects are the same, our referenced projects include similar components to the Ernie/ Zim Connector Trail Study, such as size, geographic area or context, and recommended solutions. In addition to these technical qualifications, it is important to note that our team has a passion for our work. We enjoy walking and biking in our communities. We know that promoting non-motorized mobility is an important solution to a wide range of critical issues we face in New York, including physical activity, equity in transportation, connecting people with nature, and economic development. I am confident that our qualifications will deliver a successful plan of action that the community can be excited about and can move towards implementation.

Please feel free to contact me at lindsay@verityeng.com / (518) 364-6629 with any questions.

Sincerely,



Lindsay Zefting, PE
Principal Engineer | Planner
Verity Engineering, D.P.C.



Lindsay worked closely with Scenic Hudson (Heather Blaikie) and the City of Kingston to complete conceptual planning, permitting, and design for the Kingston Brickyard Trail through the abandoned Hudson River industrial site, now Sojourner Truth State Park. The project was open to the public within 20 months of the first team site visit as part of the Empire State Trail. Our team knows how to bring projects through to implementation.

SCOPE OF WORK

The Verity team will complete the scope of work as outlined in the RFQ. We have organized this into three tasks as described below:

TASK 1 - ALIGNMENT ASSESSMENT

To assess the proposed trail route, the Verity team will conduct a site visit and desktop review of proposed alignment. This will include reviewing tax parcel data for property ownership, an environmental review reviewing potential wetland areas and other environmental sensitivities, and crossings, including roadways, bridges, and waterways. This analysis will develop a set of opportunities and constraints, potentially leading to other alternatives. This memo will be developed as a draft chapter of the feasibility study. This task will include Advisory Committee Meeting #1.

Task 1 Deliverables:

- Advisory Committee Meeting #1
- Technical Memo #1 - Alignment Assessment, including maps and documentation

CONCEPTUAL DESIGN

Based on the results of the alignment analysis and meeting with the advisory committee, the Verity team will develop a conceptual trail alignment based on the preferred alternative. This will include a detailed final alignment with maps, conceptual drawings of key areas, and illustrations of the proposed trail. Within the conceptual design, project needs and future considerations will be documented, including ROW easements or acquisitions, stormwater considerations, permits, and utility and railroad coordination. The Verity team will conduct an initial environmental review for the SEQR process and identify any follow up studies that would need to be conducted. Additionally, cost estimates will be developed that include a stone dust and asphalt surface. This task will include Advisory Committee Meeting #2.

Task 2 Deliverables:

- Map of the recommended route with details such as facility types, crossings, and other key features
- Conceptual drawings and illustrations of key areas and features

- Cost estimates
- Permitting and Coordination needs
- Technical Memo #2 - Recommendations

FEASIBILITY STUDY

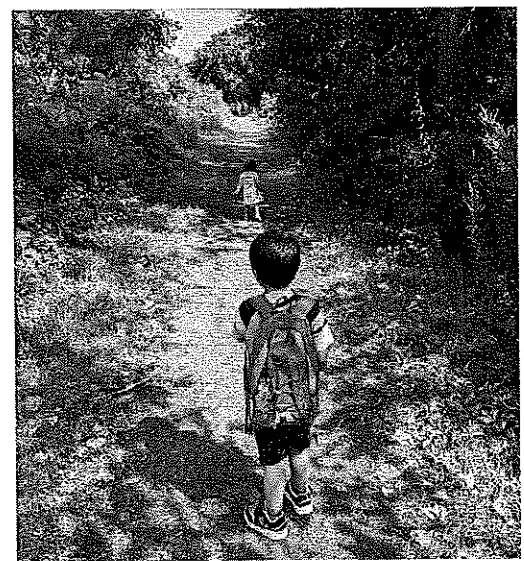
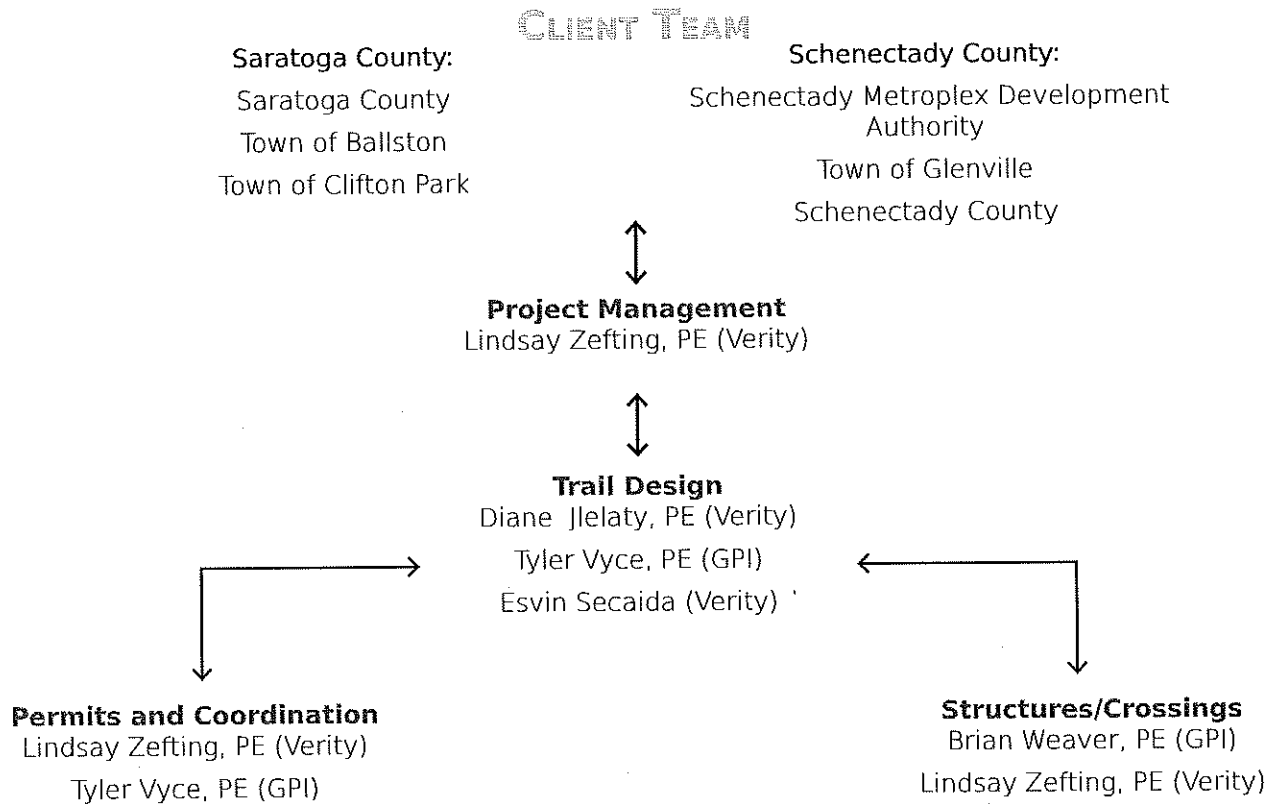
The materials completed in the first two tasks will be compiled into a draft feasibility study for Committee review and comment. In addition to the materials above, an implementation plan will be developed, identifying potential funding sources and next steps. This will include potential variations on implementation, such as what may be dictated by different funding sources. A final report will be produced addressing committee comments. Six hard copies and electronic copies of this report will be provided. This task will include Advisory Committee Meeting #3.

Task 3 Deliverables:

- Implementation strategies
- Draft Erie/Zim Connector Trail Study
- Advisory Committee Meeting #3
- Final Erie/Zim Connector Trail Study
- Electronic copy of the Final Report in PDF and editable format
- Six (6) hard copies of the final report

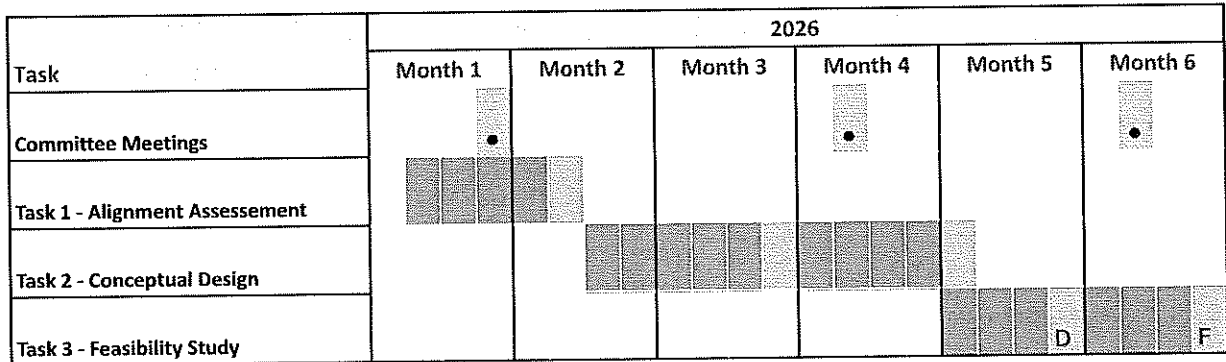
MANAGEMENT PLAN

Verity Engineering will lead the development of the feasibility study with support from GPI. Lindsay Zefting, PE will lead the project with engineering support from Diane Jlelaty, PE for assessments and development of the report and graphic support from Esvin Secaida for photosimulations and illustrations. Tyler Vyce, PE, who has prior experience working on the Albany Hudson Electric Trail, will support the assessment of the trail within the National Grid corridor and detail future coordination. Brian Weaver, PE will provide support for structural assessments and recommendations related to proposed crossings for waterways and railroads.



PROJECT SCHEDULE

The Verity team has proposed a 6 month project schedule. We are flexible and able to adjust this schedule in coordination with the Steering Committee as needed throughout the project, either shortening or extending timeframes.



PRICE PROPOSAL

The price proposal below includes a budget for the entire project, budget by task and expenses, such as printing and travel, and billing rates for proposed staff.

Task	Principal/PM	Senior Engineer	Graphic Support	Engineer	Structural Engineer	Task Hours	Total Task Fee
	L. Zefting	D. Jleaty	E. Secaida	T. Vyce	B. Weaver		
	\$170	\$150	\$100	\$150	\$170		
Task 1 - Alignment Assessment	12	12	0	4	4	32	\$5,120
Task 2 - Conceptual Design	32	36	30	16	16	130	\$18,960
Task 3 - Feasibility Study	12	15	0	4	4	35	\$5,570
Reimbursable Expenses							\$350
Total Hours	56	63	30	24	24	197	
Total	\$9,520	\$9,450	\$3,000	\$3,600	\$4,080		\$30,000

FIRM PROFILES



Verity Engineering was founded in 2017 as a Design Professionals Corporation. Led by Aaron Vera, P.E., President and CEO, Verity Engineering's mission is to provide our clients high-quality designs and straightforward advice. We understand the time and finances our clients invest in their communities and

businesses. It is our goal to provide a feasible and predictable path for every project. Verity Engineering's principals have a combined over thirty years in transportation and site engineering.

Our portfolio includes a wide range of projects from small to large, urban to rural. Our approach to transportation projects is inclusive, for all users, all modes, all abilities. Our active transportation work includes trail projects and on-street connections, such as the Arcade Trail Study, Burdett Avenue Concepts, and Castleton-on-Hudson Complete Streets Plan, to complex trail feasibility studies and design, such as the East Side Trails Study and Design, work on the NYSDOT AT Plan. We are located in Troy, New York and currently provide services across the State of New York.

Verity Engineering is an MBE Certified firm.

Core Services:

» Transportation

- Active Transportation Plans
- Trail Feasibility Studies
- Traffic Analysis
- Bicycle Facility Design
- TAP Grant Support

» Civil Site

- Site Analysis & Design
- Stormwater Management and Green Infrastructure
- Permits and Approvals

GPI OVERVIEW

Established in 1966, Greenman-Pedersen, Inc. (GPI) is a consulting engineering firm specializing in all facets of engineering. Our experts provide comprehensive engineering, design, planning, and construction inspection services to various government agencies, municipalities, institutions, industries, corporations, private organizations, and developers.

We attribute our long-lasting relationships with our clients to the talented, responsive, service-oriented professionals employed throughout the GPI organization – it is our people that set us apart from other consultants. Our Albany branch has a staff of 200+ engineers, technicians, and environmental scientists and access to specialized services, ensuring we can provide the right person or team for each specific assignment. Nationwide, GPI staffs over 1,800 employees, whose resources we can pull from to enhance our offerings.

Our team's portfolio includes high-profile projects such as the Empire State Trail (EST). GPI served as the prime consultant for several key connections completed in collaboration with HRVG, NYSDOT, OPRHP, and NYSCC, including the Albany-Hudson Electric Trail, which was awarded the *APWA Project of the Year for New York in 2020*. Currently, GPI, alongside Verity, is working with the Open Space Institute (OSI) on several initiatives under the "West of Hudson" visionary plan. Our work spans feasibility studies through to construction design documents for trail corridors such as the WVRT, O&W, Ashokan (U&D), and Schunnemunk.

We understand how to successfully advance feasibility studies into fully designed, permitted, and constructed trail projects. Our approach begins with a clean slate and emphasizes stakeholder engagement to shape a shared vision. Our engineers and planners are trail users themselves, giving them a unique perspective on community needs and the importance of enhancing existing assets throughout the Schenectady, Saratoga, and Capital Region.

GPI Snapshot

A quick look at our presence, people, and performance.



59+
YEARS IN BUSINESS



8
NYS OFFICE LOCATIONS



30+
CD/MV BIKE & PEDESTRIAN PROJECTS IN THE PAST 5 YEARS

A Year of Excellence

GPI proudly received the following recognitions and rankings in 2025 by *Engineering News Record Magazine*.

#80
DESIGN FIRM

#10
BRIDGES

#25
HIGHWAY

#25
TRANSPORTATION

QUALIFICATIONS

EMPIRE STATE TRAIL (EST)

Verity performed design review services for Hudson River Valley Greenway for two of the major trails that make up the Empire State Trail - Albany Hudson Electric Trail and Maybrook Trailway. Lindsay led the Empire State Trail effort from idea, funding, through implementation. She worked closely with the Hudson River Valley Greenway, New York State Office of Parks, Recreation, and Historic Preservation, New York State Department of Transportation, MTA, NYS Canal Corporation, and the Governor's Office. Lindsay and Laura led or worked on the following program management tasks to complete the Empire State Trail on time and within budget.

- Conceptual plans for on- and off-road portions of the EST, ranging from one to 35 miles.
- Program and project management
- Problem solving and value engineering
- On- and off-road trail design
- Design review
- Wayfinding design and implementation
- Trailhead programming, design, and implementation



Client

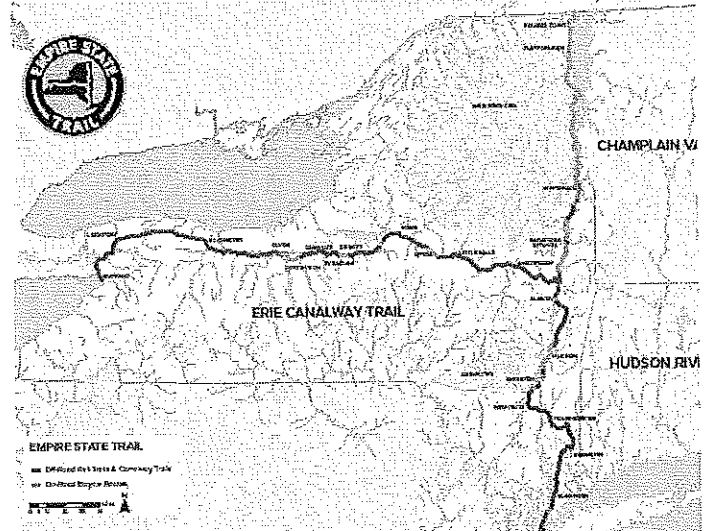
Greenway Conservancy for the Hudson River Valley, Inc.

Contact

Andy Beers, Former Director, Empire State Trail

(518) 473-1847

andy.beers@hudsongreenway.ny.gov



ALBANY HUDSON ELECTRIC TRAIL (AHET)

The Albany-Hudson Electric Trail (AHET Trail) closed a major gap in the Empire State Trail system through Rensselaer and Columbia Counties. Lindsay led the feasibility study for placement of the AHET Trail along a former trolley line, currently used as a National Grid utility corridor. Where trail construction along the utility corridor was deemed inappropriate due to large river crossings or slope stabilization issues, adjacent roadways were utilized to create a connected trail route from the City of Rensselaer to the City of Hudson. The 35-mile trail route is comprised of 27 miles of off-road shared-use path and 8 miles of on-road routes.

Following completion of the AHET Trail Feasibility Study, GPI led the design of the entire trail, broken into two contracts - one for Rensselaer County and another for Columbia County. Lindsay and Aaron, Principal Engineer at Verity, assisted with management of the trail's design, including technical reviews of the design at 30%, 60% and 90%.



Client/Contact

same as Empire State Trail



SOUTHERN TIER TRAIL

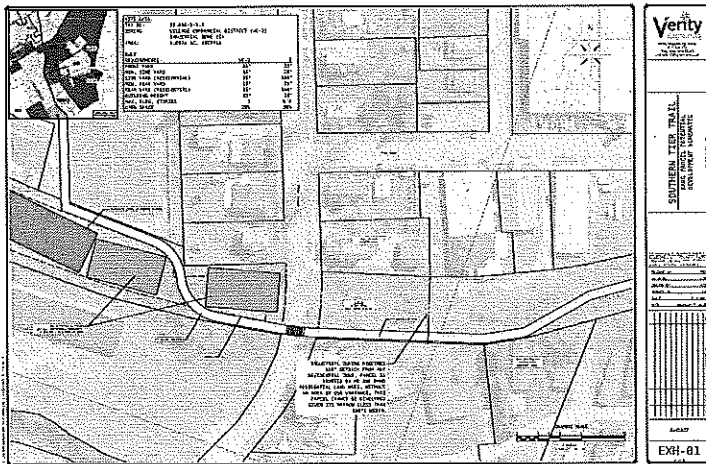
The Southern Tier Trail will be an 80-mile community-supported, multi-use trail connection between Buffalo and Hinsdale, NY, connecting tourists and residents of more than 20 towns, cities, and villages to environmental resources and scenic destinations in the WNY region. Beginning with a connection to the Shoreline Trail in Buffalo, the Southern Tier Trail together with the 90-mi Genesee Valley Greenway forms a regional loop with the Empire State Trail. Lindsay led the feasibility study for the full trail.

Verity is currently assisting with advancing design of the Southern Tier Trail for the 52 miles through Cattaraugus County, Verity is leading the development of the Southern Tier Trail Design Guide and playing a critical role in trail alignment feasibility and engineering. Verity is also supporting preliminary and final design and providing GIS and mapping support. This includes significant coordination with land owners, municipalities, National Grid, FHWA, DOT, and others.



Client
Cattaraugus County

Contact
Katrina M. O'Stricker, Senior Development Specialist
kmostricker@cattco.org



Southern Tier Trail

Raised Crosswalk

Raised crosswalks combine a marked crosswalk with raised speed-table geometry to increase yielding rates and clarify road user priority with geometric design.

The NYSDOT E1 13-018 on raised crosswalks states that raised crosswalks may be used on midblock crosswalks that have or will have very high pedestrian volumes and locations where shared use paths cross commercial driveways or ramps.

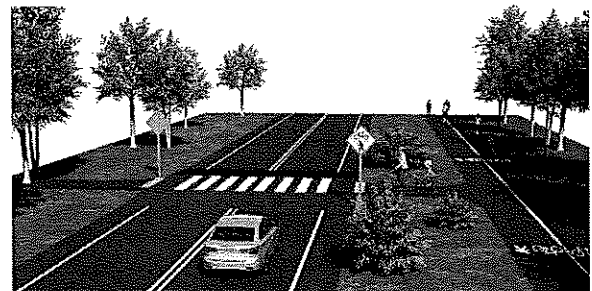
- guidance on the design of raised crosswalks.
- Where parking lanes exist, curb extensions should be used shorten crossing distance and position users in a visible location. Parking should be prohibited between the yield line and marked crosswalk.
- The raised crosswalk should use a sinusoidal profile to facilitate snow plow operation.

Further Considerations

- Installation of a raised crosswalk must meet accessibility guidelines. Refer to NYSDOT TSM1 17-02 for information on ADA Applicability of various crossing treatment countermeasures.
- In areas with high pedestrian demand, data acquisition to determine pedestrian volumes for raised crosswalks should be performed in accordance with NYSDOT Chapter 5 Basic Design, Section 5.2.1.1. At locations where bicycles will routinely use the crossing, cycling volume data may be acquired in the same way.
- For a curbed roadway, introduction of raised crossings may require drainage adjustments.

Design Features

- Raised crosswalks that may slow motorists should be paired with a Marked Crosswalk and Advanced Yield Line crossing treatment package.
- Raised crossing creates vertical deflection that may slow motorists and encourage yielding to path users, while high-visibility crosswalk markings establish a legal crosswalk away from intersections. Refer to Standard Sheets 608-07 for specific.



References

- NYSDOT, HCM Ch. 25: Traffic Calming.
- NYSDOT, E1 13-018: Raised Crosswalks, 2013.
- NYSDOT, TSM1 17-02: Applicability of ADA Guidelines to PSAP Countermeasures, 2017.

Rectangular Rapid Flashing Beacon Crossing

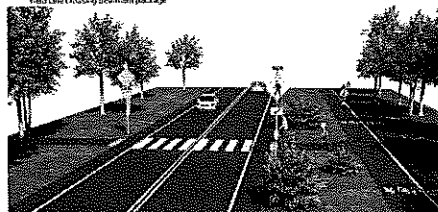
Rectangular Rapid Flashing Beacons (RRFBs) are used to reduce crossing distance to supplement pedestrian warning signs at uncontrolled intersections or midblock marked pedestrian crosswalks.

RRFBs have been shown to increase driver vehicle yielding compliance at crossings of midblock or high volume roadways.

The use of RRFBs may not be appropriate at locations where there is a combination of both high traffic volumes and high pedestrian volumes (TSM1 15-03). Consider Pedestrian Hybrid Beacon Crossings at those locations.

Design Features

- Rectangular Rapid Flashing Beacon Crossings should be paired with a Marked Crosswalk and Advanced Yield Line crossing treatment package.



References

- FHWA, Manual on Uniform Traffic Control Devices, 2003.
- NYSDOT, TSM1 15-03: Applicability of ADA Guidelines on Traffic Signals, 2015.
- NYSDOT, TSM1 15-03: Rectangular Rapid Flash Beacons, 2015.
- NYSDOT, TSM1 17-02: Applicability of ADA Guidelines to PSAP Countermeasures, 2017.

SAND LAKE TRAIL FEASIBILITY STUDY



Verity Engineering led the development of a multi-use trail feasibility study for the Town of Sand Lake. The goal of the study was to develop a cohesive set of concept-level plans and strategies, to connect the Elementary School to the High School following a former trolley corridor.

This included some areas of on-road facilities where the trolley corridor had been replaced, several creek crossings, a sewer line corridor, and several creek crossings. The concept plans included several alternatives, locations for trailheads and access points, and identifying screening solutions for nearby residents. Verity documented additional details to assist the Town with design and implementation such as renderings, easements required, crossing types, trailheads, and cost estimates. An implementation plan, including potential funding sources, was also developed.

Client

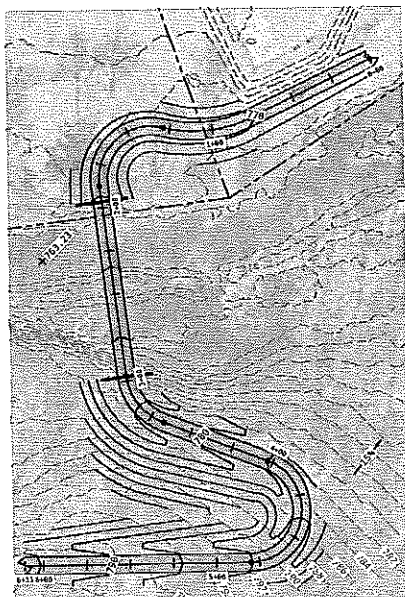
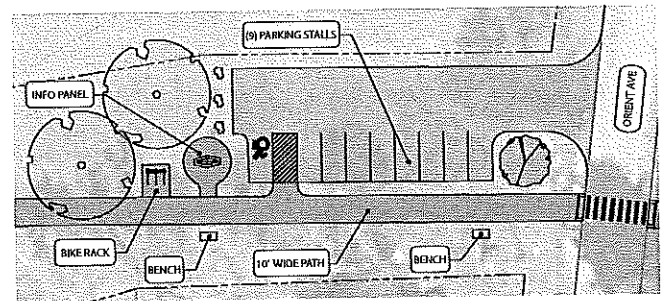
Town of Sand Lake

Contact

Stephen Clemens, Supervisor

(518) 674-2026 Ext. 112

sclemens@sand-lake.us



Sand Lake Trail Feasibility Study

Trail Alternatives

- Off-Road Trail
- Fire House Off-Road Trail
- Johnny Cake Lane Connection
- Wynants Kill Crossing Off-Road Trail
- Marcy Avenue/Prospect Avenue Alternative
- Averill Park High School Connection
- Thais Road Off-Road Trail Connection
- Existing Sidepath

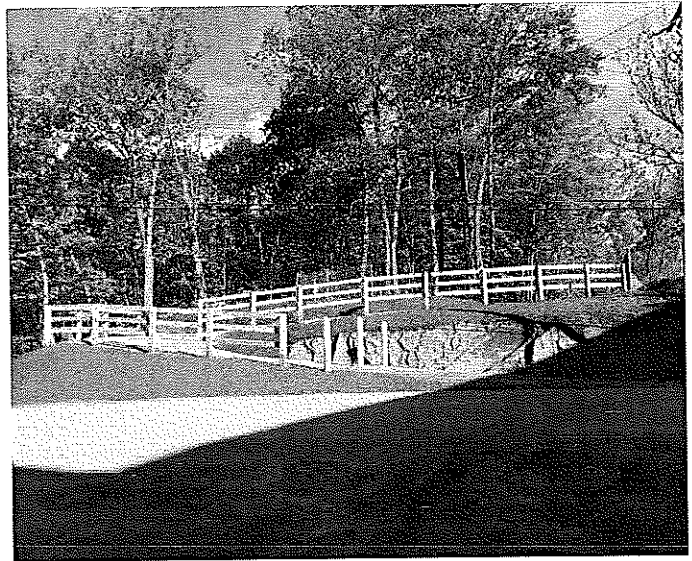
Destinations

- 1 Averill Park Schools
- 2 Butler Park Playground
- 3 Averill Park & Sand Lake Fire
- 4 United States Postal Service



Erie Canal Trail Towpath Reconstruction (PIN 1757.68)

Towns of Clifton Park & Halfmoon, Saratoga County, NY



SERVICES PROVIDED
Engineering Final Design Plans, Construction
Support & Inspection

CLIENT/OWNER
Town of Clifton Park, NY

CONSTRUCTION/PROJECT COST
\$3M

GPI CONTACT
Edmund Snyder III, PE

CLIENT REFERENCE
Jennifer Viggiani
518.371.6651
jenniferv@cliftonpark.org

GPI provided engineering final design plans, construction support and inspection services, and geotechnical evaluations for this 4.4-mile multi-use trail project, designed to accommodate bicycle, pedestrian, and other non-motorized traffic. Also included was the construction of a pile-supported, multi-span pre-cast concrete bridge over Wager's Pond outlet. The new trail mainly follows the historic Erie Canal Towpath in the Towns of Clifton Park and Halfmoon, with portions traveling under I-87.

GPI was selected by the Town of Clifton Park to provide construction support/inspection services (designed by others). This project went out to bid, and the lowest construction bid greatly exceeded the available funding. The bids were rejected by the Town due to the cost. GPI was then asked by the Town to evaluate the design plans and construction bid documents and to consider more cost-effective alternatives to reduce project costs. GPI came up with the following changes in the design:

- Replace the conventional bridge design over Wager's Pond outlet that included concrete abutments and a truss bridge with a PermaTrak pre-cast concrete bridge on pipe piles
- Changed the grading of the trail at its location near I-87 to eliminate the previously designed boardwalk system
- Re-routed a section of the trail alignment to avoid impacting the wetlands

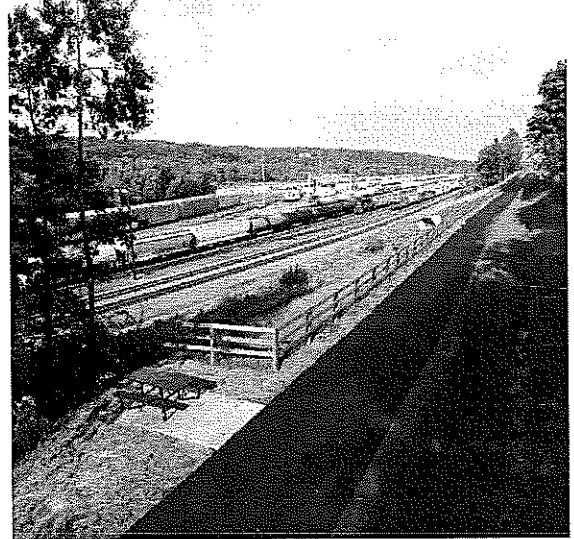
GPI updated the plans and construction bid documents, and the project went out to bid. GPI prepared and analyzed the bids for the Town and recommended a contractor for the project. The contractor with the lowest responsible bid came in approximately \$3M below the first bid, and the project was built under budget.

GPI also ensured that the design and construction process complied with all federal, state, and local laws and regulations, and that all necessary permits for constructing the trail were obtained. GPI conducted daily inspections of the project to minimize impacts on environmental and historic features of the trail.

GPI

Zim Smith Trail

Saratoga County, NY



SERVICES PROVIDED
Feasibility Study, Preliminary & Final Design,
Construction Support & Inspection

CLIENT/OWNER
Saratoga County, NY

CONSTRUCTION/PROJECT COST
\$22M

GPI CONTACT
Edmund Snyder III, PE

CLIENT REFERENCE
Jason Kemper
518.884.4705
jkemper@saratogacountyny.com

GPI has provided planning, design, and construction-phase services for the Zim Smith Trail for more than a decade, supporting the development and expansion of one of Saratoga County's most important multi-use trail systems. Through multiple federally funded projects and extensions, GPI has helped transform a former rail corridor into a safe, accessible trail network that now exceeds 11 miles and continues to expand.

Originally opened to the public in 2010, the Zim Smith Trail connects communities across Saratoga County and provides vital recreational and transportation opportunities for pedestrians and bicyclists of all ages and abilities. The trail follows a combination of abandoned railroad right-of-way, active rail corridors, utility easements, and undeveloped land, requiring careful coordination with railroads, utility providers, environmental agencies, and private property owners.

GPI's work on the trail includes feasibility studies, environmental documentation, preliminary and final design, right-of-way services, construction support, and construction inspection. Design features include paved and stone dust trail surfaces, trailheads and parking areas, roadway crossings, signage and mile markers, ADA-compliant amenities, drainage and erosion control measures, and enhanced safety features adjacent to active rail lines.

Notable elements of the project include rehabilitation of an existing bridge for multi-use trail use, construction of a fiberglass-reinforced pedestrian bridge and additional pedestrian/bicycle bridges, large-diameter culverts, gated railroad crossings, fencing, and coordination with utility relocations. Recent and ongoing work extends the trail northward to Saratoga Spa State Park, further strengthening regional connectivity and access to major recreational destinations.

The Zim Smith Trail has received national recognition, including designation as a National Recreation Trail, reflecting the quality, innovation, and lasting community value of the trail system.

GPI



ERIE/ZIM TRAIL CONNECTION FEASIBILITY STUDY - FORMS

Schenectady Metroplex Development Authority

January 22, 2026

Prepared by Verity Engineering, D.P.C.

In Association with:

Greenman-Pedersen, Inc. (GPI)

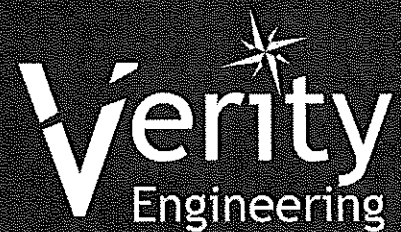


EXHIBIT A

**AGREEMENT TO ABIDE BY EQUAL EMPLOYMENT OPPORTUNITY POLICY
STATEMENT REQUIREMENTS**

I, Aaron J. Vera, am the authorized representative of
Name of Representative

Verity Engineering, D.P.C. and I hereby certify that
Offeror (Name of Business)

Verity Engineering, D.P.C. will abide by the equal
Offeror (Name of Business)

employment opportunity (EEO) policy statement provisions outlined below.

- (i) A statement that the offeror will not discriminate on the basis of race, creed, color, national origin, sex, age, disability, or marital status against any employee or applicant for employment, will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination and will make and document its conscientious and active efforts to employ and utilize minority group members and women in its work force on contracts relating to the Project.
- (ii) An agreement that all of offeror's solicitations or advertisements for employees will state that, in the performance of the contract relating to this Project, all qualified applicants will be afforded equal employment opportunities without discrimination on the basis of race, creed, color, national origin, sex, age, disability or marital status.
- (iii) An agreement to request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union, or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the contractor's obligations herein.
- (iv) An agreement to comply with the provisions of the Human Rights Law (Article 15 of the Executive Law), including those relating to non-discrimination on the basis of prior criminal conviction and prior arrest, and with all other State and federal statutory constitutional non-discrimination provisions.

Failure to submit an EEO policy statement consistent with the provisions set forth above in clauses (i), (ii), (iii) and (iv) may declare the bid submission to be null and void.


Signature of Representative

EXHIBIT B
RESPONSIBILITY QUESTIONNAIRE

Instructions:

Please complete this form answering every question. A "Yes" answer to any question requires a written explanation attached to the questionnaire and submitted on company letterhead signed by an officer of the company.

Questions:

Within the past five years, has your firm, any affiliate, any owner or officer or major stockholder (5% or more shares) or any person involved in the bidding or contracting process been the subject of any of the following:

- (a) a judgment or conviction or any business-related conduct constituting a crime under local, state or federal law, including, but not limited to, fraud, extortion, bribery, racketeering, price-fixing, or bid collusions? _____ YES X NO
- (b) a criminal investigation or indictment for any business-related conduct constituting a crime under local, state or federal law, including, but not limited to, fraud, extortion, bribery, racketeering, price-fixing, or bid collusions? _____ YES X NO
- (c) an unsatisfied judgment, injunction or lien obtained by a government agency including, but not limited to, judgments based on taxes owed and fines and penalties assessed by any government agency? _____ YES X NO
- (d) an investigation for a civil violation by any local, state or federal agency? _____ YES X NO
- (e) a grant of immunity for any business-related conduct constituting a crime local, state or federal law, including, but not limited to, fraud, extortion, bribery, racketeering, price-fixing, or bid collusions? _____ YES X NO
- (f) a local, state or federal suspension, debarment or termination from the contract process? _____ YES X NO
- (g) a local, state or federal contract suspension or termination for cause prior to the completion of the term of a contract? _____ YES X NO
- (h) a local, state or federal denial of award for non-responsibility? _____ YES X NO
- (i) an agreement to a voluntary exclusion from bidding/contracting? _____ YES X NO

- (j) an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal contract? _____ YES X NO
- (k) a State Labor Law violation deemed willful? _____ YES X NO
- (l) a firm-related bankruptcy proceeding? _____ YES X NO
- (m) a sanction imposed as a result of judicial or administrative proceedings relative to any business or professional license? _____ YES X NO
- (n) a denial, decertification, revocation or forfeiture of Women’s Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise status? _____ YES X NO
- (o) a rejection of a low bid on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract? _____ YES X NO
- (p) a consent order with the New York State Department of Environmental Conservation, or a federal, state or local government enforcement determination involving a violation of federal, state or local government laws? _____ YES X NO
- (q) a citation, notice, violation order, pending administrative hearing or proceeding or determination for violations of:
- federal, state or local health laws, rules or regulations
 - unemployment insurance or workers’ compensation coverage or claim requirements
 - ERISA (Employee Retirement Income Security Act)
 - federal, state or local human rights laws
 - federal or state security laws
 - federal INS and Alienage laws
 - Sherman Act or other federal anti-trust laws
- _____ YES X NO

NOTES:

Information on the following additional topics should also be submitted with this questionnaire. Check “none” if topic does not apply.

- (1) agency complaints or reports of contract deviation received within the past two years for contract performance issues arising out of a contract with any federal, state or local agency?
- _____ X NONE

(2) disputes within the past two years concerning your company's failure to provide commodities or services to political subdivisions within the past two years pursuant to centralized contracts with the New York State Office of General Services?

X NONE

(3) Employee Identification No., Social Security No., Name, DBA, trade name or abbreviation previously or currently used by your business which is different from that listed on your mailing list application form?

X NONE

CERTIFICATION:

The undersigned: recognizes that this questionnaire is submitted for the express purpose of assisting the Authority to make a determination regarding an award of a contract or approve a subcontract; acknowledges that the Authority may in its discretion, by means which it may choose, verify the truth and accuracy of all statements made herein; acknowledges that the intentional submission of false or misleading information may constitute a felony; and states that the information submitted in this questionnaire and any attached pages is true, accurate and complete.

Verity Engineering, D.P.C.

Offeror (Name of Business)



Signature of Representative

Aaron J. Vera, President and CEO

Printed Name of Signatory / Title

01/22/2026

Date

EXHIBIT C

CERTIFICATION OF UNDERSTANDING AND COMPLIANCE

Offeror affirms that it understands and agrees to comply with the procedures of the Government Entity relative to permissible contacts as required by State Finance Law §139-j (3) and §139-j (6) (b).

Verity Engineering, D.P.C.

Offeror (Name of Business)



Signature of Representative

Aaron J. Vera, President and CEO

Printed Name of Signatory / Title

01/22/2026

Date

EXHIBIT D

OPPORTUNITIES FOR MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES (M/WBEs) AND SERVICE-DISABLED VETERAN-OWNED BUSINESS ENTERPRISES (SDVOBs)

The Offeror certifies and affirms that it will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

The overall goal for this project is of 30 percent for M/WBE participation: 15 percent for Minority-Owned Business Enterprises participation and 15 percent for Women-Owned Business Enterprises participation. The Offeror agrees to provide meaningful participation by M/WBEs as subcontractors or suppliers. The Authority reserves the right under the Contract to withhold payment pending receipt of the required M/WBE documentation.

Article 17-B of the Executive Law enacted in 2014 acknowledges that Service-Disabled Veteran-Owned Businesses (SDVOBs) strongly contribute to the economies of the State and the nation. Offerors for this contract are strongly encouraged and expected to consider SDVOBs in the fulfillment of the requirements of the contract. Such partnering may be as subcontractors, suppliers, protégés or other supporting roles.

The Authority's overall goal for SDVOBs is 6 percent. This goal is not specific to this or any specific contract. Accepted Offerors will be required to evidence good faith efforts to consider SDVOBs and shall submit a Workforce Utilization Plan that indicates any SDVOB participation no less than 30 days from the date of contract award. SDVOBs can be readily identified on the directory of certified businesses at: <https://online.ogs.ny.gov/SDVOB/search>

Verity Engineering, D.P.C.
Offeror (Name of Business)


Signature of Representative

Aaron J. Vera, President and CEO
Printed Name of Signatory / Title

01/22/2026
Date

EXHIBIT B2

Payment for work completed is agreed to be made as identified in the proposal (Exhibit B1) with the schedule as follows:

At 50% completion an invoice shall be sent to the owner Metroplex for payment.

At completion (100%) two separate invoices for \$7,500 shall be sent to Metroplex with the payees identified as the Town of Ballston and the Town of Clifton Park.

Agreed to by:

Schenectady Metroplex Development Authority

Town of Ballston

Town of Clifton Park



SARATOGA COUNTY EST. 1791

Planning & Economic Development

Saratoga County Trails Grant Program 2025

A. Background: Saratoga County Board of Supervisors has allocated \$100,000 in grant funds to assist municipalities with the planning and construction of trails. Grant funds are awarded directly to the municipality upon completion of the proposed project.

B. Eligible Applicants: All Saratoga County municipalities may apply for this grant program.

C. Eligible Projects: Project that may be funded through this grant program include:

- Engineering/Design/Feasibility Study
- Construction of new recreation trails
- Restoration of existing trails
- Development and improvement of trail amenities including wayfinding signs
- Land acquisition and permanent easements
- Water trails aka "blue trails"

D. Eligible Costs: Grant funds may be used for costs associated with the planning, construction or reconstruction of trails including survey work, scoping reports and feasibility studies. The maximum amount of award for a single proposal is \$10,000.

E. Match Requirements: The grant program provides a 100% match of the applicant's contribution to the project costs up to \$10,000. The applicant may provide a match in the form of cash, in-kind services or a combination of both.

F. Post Award: Upon notice of award, the Saratoga County Planning Department will provide the awardee with a checklist of submission requirements along with a template for the project's final budget. If an awarded grant remains active for more than one (1) year following the date of award, the awardee will be required to provide quarterly updates to the County outlining the progress of the project. Saratoga County reserves the right to rescind the awarded amount if the project has not made satisfactory progress within two (2) years from the date of award. No grant monies shall be released without sufficient evidence of expenditures by the awardee.

Application must be received by July 11, 2025.

Please submit one (1) electronic copy and (3) paper copies of the application to:

Saratoga County Planning Department
50 West High Street, Ballston Spa, New York 12020
518.884.4705

JWilliams@saratogacountyny.gov



SARATOGA COUNTY

EST. 1784

Planning & Economic Development

Saratoga County Trails Grant Program 2025

(Please type responses)

APPLICATION COVER SHEET

Title of Proposed Project: Zim Smith Trail to the Mohawk-Hudson Bike Trail: Feasibility Study (Intermunicipal)

Sponsoring Organization: Lead is Town of Ballston, with Town of Clifton Park and Schenectady county entities

Project Contact: Town of Clifton Park Contact: Supervisor Phil Barrett

Project Contact address: Town of Clifton Park, One Town Hall Plaza, Clifton Park, NY 12065

Telephone number: (518) 371-6651

Email Address: pbarrett@cliftonpark.org

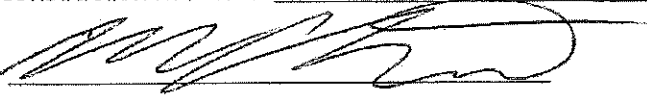
Location of Proposed Project: Connect Ballston Veterans Bike Trail to find best route to Mohawk-Hudson Bike Trail

Project Address: Rt 146A/Firemen's Lane, Ballston Lake through Clifton Park via Schenectady County Route or CP

Tax Map number(s): _____

Proposed Trail Length: 1/4 of a mile (Ballston); 3+miles (Clifton Park); additional length Schenectady County

Proposed Construction Material: Feasibility study: find best route through Saratoga and Schenectady counties

Signature: 

PROJECT SUMMARY

Description of the property and its current use:

The feasibility study will look at proposing a southern trail extension of the Ballston Veterans Memorial Bike Trail heading southerly through a few options in Ballston: along Firemen's Lane or along the eastern border of Ballston Lake Fire Department Memorial Park. Firemen's Lane is a dead end. The park field is seldomly used by the community. The Town of Ballston has been working to secure right-of-way through National Grid for more than two years. The greater trail route south of Ballston will consider right-of-way lands of National Grid through Clifton Park to reach potentially Glenridge Rd. and then routes south/southwest through Schenectady County to reach existing trail at Freeman's Bridge Road across to Mohawk-Hudson Bike Trail; and the study may also consider a potential route alternative via NY 146 south to the existing multi-use trail leading to and across the newer Rexford Bridge to reach the Mohawk-Hudson Bike Trail. The Mohawk-Hudson Bike Trail, located on the south side of the Mohawk River, is also known as the Mohawk-Hudson Bikeway -- and is a portion of the greater, more recently

Is the right of way currently owned or controlled by the applicant?

Yes

No

Provide a detailed description of how grant funds will be used for the proposed trail project:

The 2025 Saratoga County Trails Grant funding is proposed to be used for professional planning/engineering services for a feasibility study in conjunction with Metroplex funding. The project will involve the communities of Ballston and Clifton Park in Saratoga County, and the Town of Glenville in Schenectady County to evaluate the opportunities and feasibility of some route options to connect Saratoga County's greater Ballston Veterans Memorial Bike Trail (which connects to the north to Saratoga County's Zim Smith Trail) and extend further south to the Mohawk-Hudson Bike Trail including through Schenectady County.

Is the proposed project identified or in compliance with any local, regional or statewide plans?

Yes

No

If yes, which plans?

The Capital District Regional Trail Plan

(https://www.capitalmpo.org/wp-content/CRTC/images/bike_ped/TrailsPlan/CDTC_TrailsPlan_F3_reduced.pdf)

identified this connection of the Ballston Veterans Bike Trail to the Mohawk-Hudson Bike Trail (now part of the greater Empire State Trail) as a priority regional trail concept and goal. Also, in November 2006, the Saratoga County Board of Supervisors adopted the Saratoga County Green Infrastructure Plan which included the concept for the Mid-County Trail System (Zim Smith Trail, Ballston Veterans Memorial Trail and connection to Mohawk-Hudson Bike

REQUIRED PROJECT MAPS

- Location map showing street names and important landmarks
- Aerial photo with tax map overlay
- Location of connecting trails and nearby natural and cultural resources.

PROJECT BUDGET

Total estimated cost of proposed project: \$ 30,000

Feasibility/Design: \$ 30,000

Survey: \$

Plan Preparation: \$

Construction: \$

Materials: \$

Other (please list): \$

Amount and sources of other outside funding sources, identify sources:
Saratoga County, Metroplex, Schenectady County

Amount of County grant funds requested: \$ 10,000

Will this project proceed if awarded amount is less than the requested amount? Yes No

Project Ranking Considerations

In the event that grant requests exceed the budgeted amount, the following criteria will be used to rank the projects. Items below are ranked on a numerical scale, 1 being the lowest, and 25 points maximum.

RESOURCE PROTECTION 1-5 points (max)

- o Proximity to protected water body/waterway/aquifer
- o Wildlife Habitat corridor
- o Close proximity to significant wetlands complex
- o Scenic view shed
- o Provides public access
- o Proximity to other parklands

COMMUNITY RESOURCE 1-10 points (max)

- o Important to rural character of municipality
- o Proximity to expanding residential growth
- o Located close to public infrastructure
- o Connectivity of Trail to other public resources
- o Connectivity to County-wide trail network
- o Allows for multi-use trail
- o Provides viable transportation alternative in populated area

LOCAL SUPPORT 1-10 points (max)

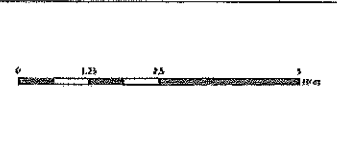
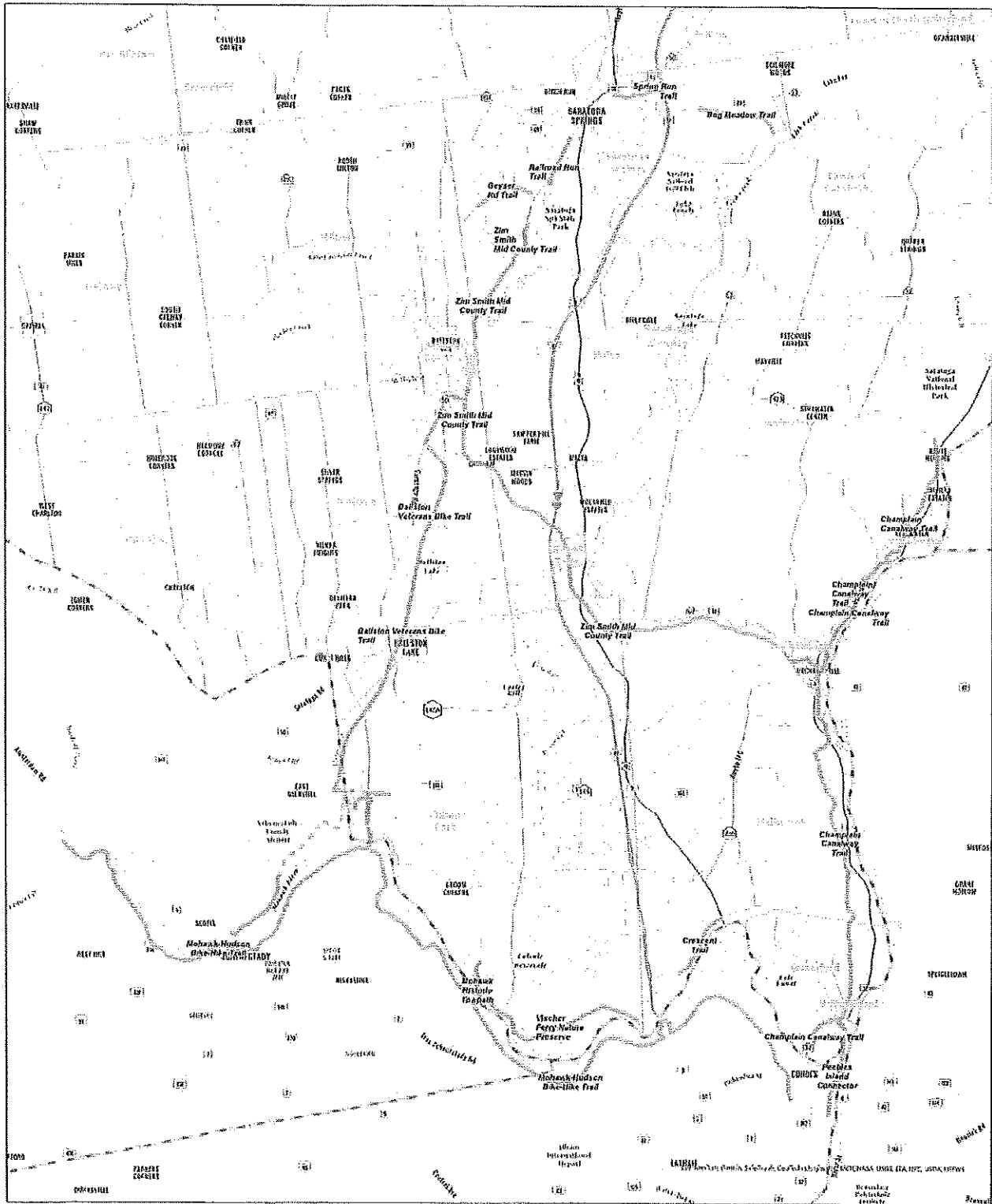
- o Municipal designation as an important Community Resource as evidenced in a Town adopted ordinance
- o Other funding sources confirmed as evidenced by a letter from entities providing additional funding.
- o Letters of support from local offices and stakeholders may be submitted as evidence of local support






Applicant may provide additional narrative regarding the proposed project that will help the Saratoga County Trails and Open Space Committee understand its importance to the surrounding landscape and community, and why it is a good candidate for grant funding.

Please Submit one (1) electronic copy and (3) paper copies of the application to:

Saratoga County Department of Planning & Economic Development
50 West High Street, Ballston Spa, New York 12020
518.884.4705
JWilliams@saratogacountyny.gov

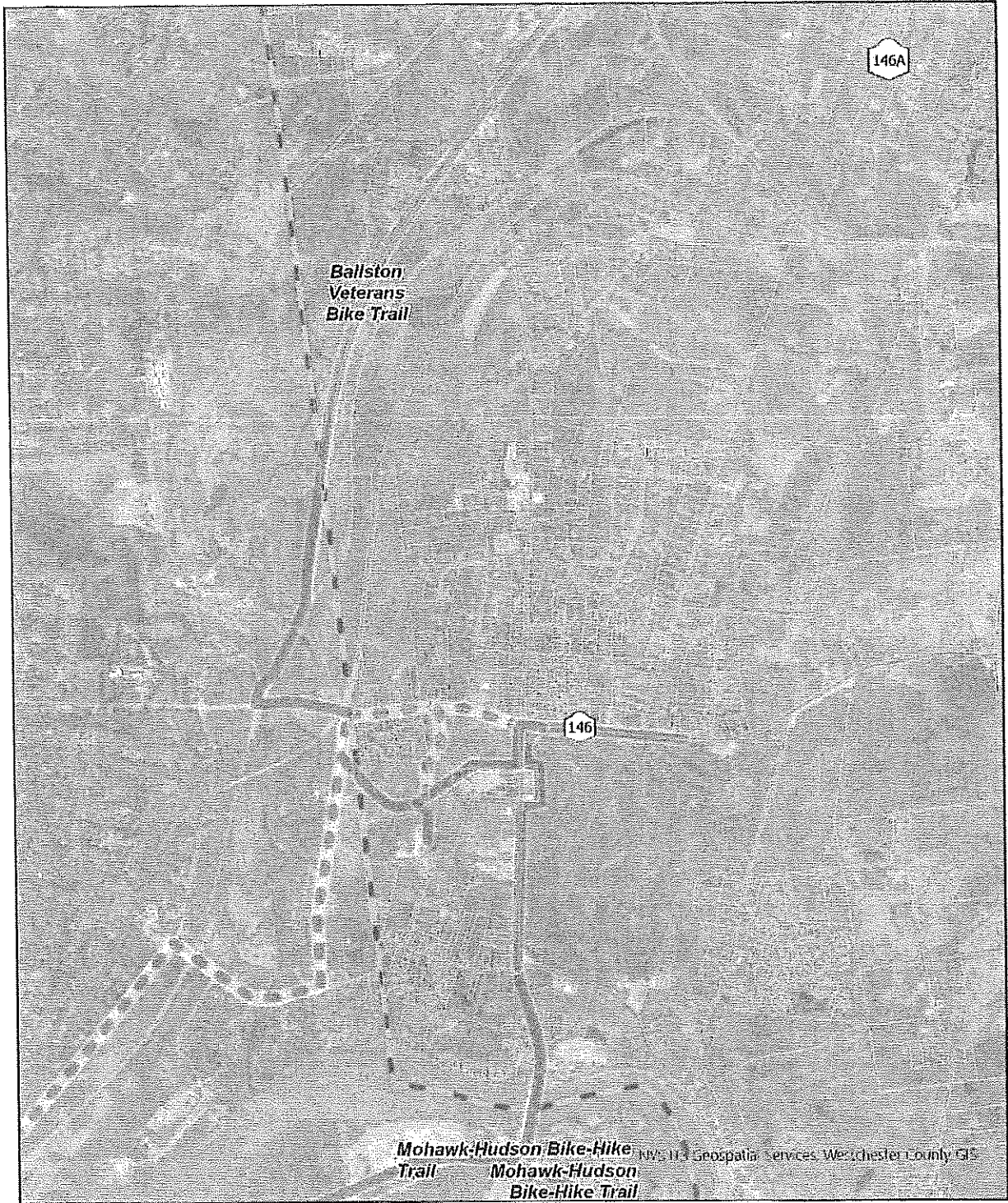
All applications must be received by: **July 11, 2025.**



-  alternate
-  existing
-  in process
-  on road
-  proposed

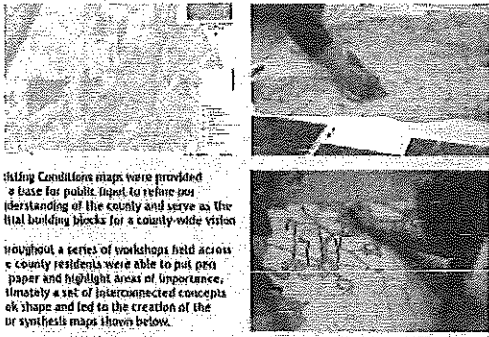
Trail Feasibility





0 0.1 0.1 0.3 0.4 0.6
 Miles





Planning Conditions maps have provided a base for public input to refine our understanding of the county and serve as the vital building blocks for a county-wide vision.

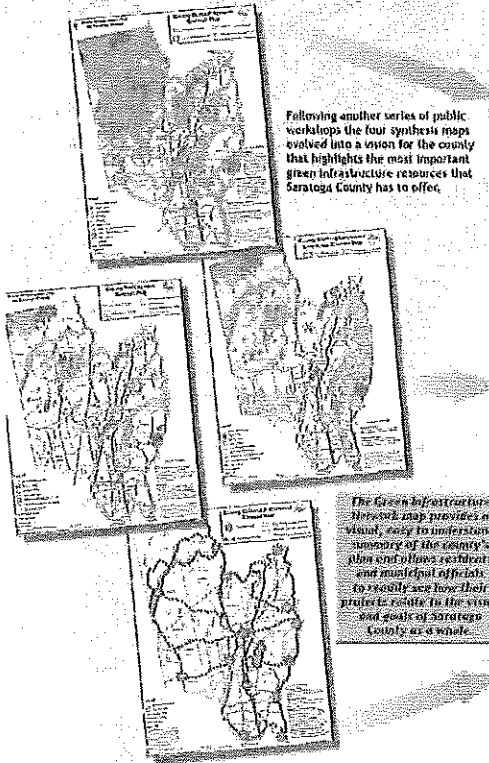
Throughout a series of workshops held across the county residents were able to put pens to paper and highlight areas of importance, ultimately a set of interconnected concepts took shape and led to the creation of the four synthesis maps shown below.

The Green Infrastructure Network for Saratoga County - Illustrating a Vision

Behan Planning and Design, in partnership with American Farmland Trust and Dodson Associates, assisted Saratoga County in developing the first county-wide comprehensive green infrastructure plan in the state. This regional plan identifies the county's most important resources and details a strategy for their conservation. The plan was created with extensive input from county residents and officials and was adopted by the board of supervisors in November 2006.

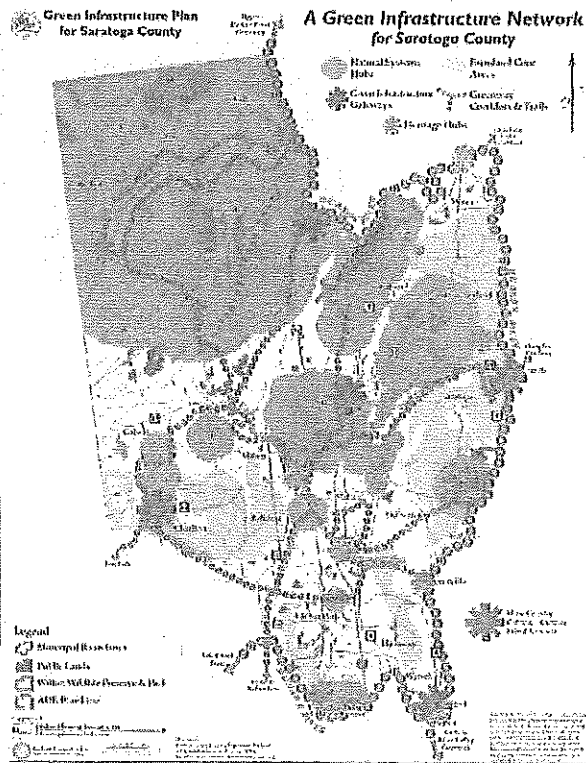
The plan builds upon local conservation goals and efforts to create regional priorities. The plan advances the concept of "borderless communities" in Saratoga County. Green infrastructure resources do not always follow local municipal borders. In fact, the resources and economics of the region are more often unifying and cohesive, rather than divisive and fragmented. The plan helps to identify these regional resources and provides a framework for communities to work together, with county leadership, to achieve a common goal.

A key component of the green infrastructure plan is the Green Infrastructure Network map. The map illustrates the county's green infrastructure network, which includes a system of unfragmented wildlife "hubs," linked together by conservation greenways; core working landscapes of agriculture and forestry; opportunities for people to connect to the land, through trails, parks and waterfront access; and the county's cultural heritage assets.



Following another series of public workshops the four synthesis maps evolved into a vision for the county that highlights the most important green infrastructure resources that Saratoga County has to offer.

The Green Infrastructure Network map provides a visual way to understand more of the county's plan and allows residents and municipal officials to readily see how their preferences fit into the vision and goals of Saratoga County as a whole.



- Wildlife Hubs**
1. Oneida Wildlife Hub
 2. Elberta Wildlife Hub
 3. Elberta Wildlife Hub
 4. Elberta Wildlife Hub
 5. Elberta Wildlife Hub
 6. Elberta Wildlife Hub
 7. Elberta Wildlife Hub
 8. Elberta Wildlife Hub
 9. Elberta Wildlife Hub
 10. Elberta Wildlife Hub
- Greenways**
1. Elberta Wildlife Hub
 2. Elberta Wildlife Hub
 3. Elberta Wildlife Hub
 4. Elberta Wildlife Hub
 5. Elberta Wildlife Hub
 6. Elberta Wildlife Hub
 7. Elberta Wildlife Hub
 8. Elberta Wildlife Hub
 9. Elberta Wildlife Hub
 10. Elberta Wildlife Hub
- Cultural Heritage Assets**
1. Elberta Wildlife Hub
 2. Elberta Wildlife Hub
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 10. Elberta Wildlife Hub



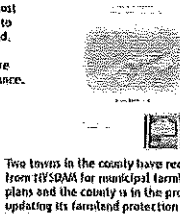
The Saratoga County Green Infrastructure Plan was adopted by the County Board of Supervisors in November 2006. Implementation of several of the goals outlined in the plan has already begun.

Funding for the county's farmland and open space grant program was increased from \$500,000 to \$750,000.

Over 1,000 acres has been preserved as a result of county funding.

The county has leveraged almost \$3 million in NYS/DMA funding to preserve 545 acres of farmland.

The county preserved a 38 acre farm without any state assistance.



Two towns in the county have received funding from NYS/DMA for municipal farmland protection plans and the county is in the process of updating its farmland protection plan.

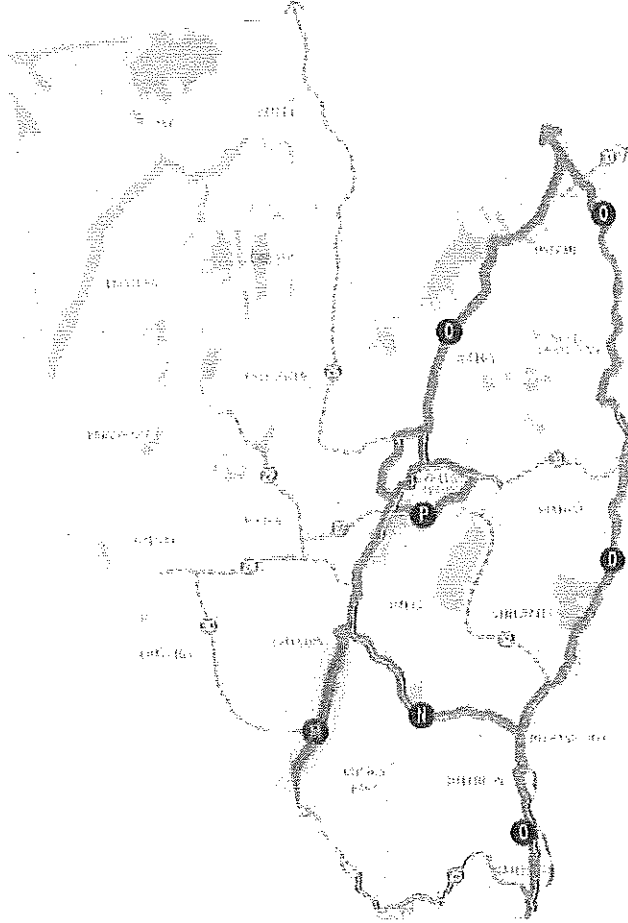
The Town of South County has received federal funding in addition to county funding for Phase II construction.



There has been an increase in cooperative education seminars by government and local land trusts to educate farmers, local officials and landowners about farmland protection.

TRAILS VISION PLAN

SARATOGA COUNTY



KEY

- EXISTING TRAIL
- - - PLANNED TRAIL
- ▬ CORE TRAILS
- · - · TRAIL CONCEPT
- ▨ SURFACE WATER
- ▩ PARK

Core Trails		Supporting Trail Network	
N	Zim Smith Trail	25	Champlain Canal to Rexford Aqueduct Trail
O	Champlain Canal Trail	26	Greenfield Line
P	Saratoga Greenbelt Trail	27	Geysers Road Trail
Q	Wilton-Horseshoe Trail	28	Ballston Spa Gateway Link
		29	Lake Desolation Path
		30	Charlton Bike Route
		31	Saratoga-Schuylerville
		32	Stillwater-Saratoga Lake
		33	Bluebird Road Bike Path



CORE TRAILS



BALLSTON VETERANS BIKE TRAIL

Off-Road Trail • 12.5 miles total (8.5 miles in Saratoga)

The Ballston Veterans Bike Trail would complete the connection between the Zim Smith Trail (M) in the Town of Ballston to the Mohawk-Hudson Bike-Hike Trail (F) along the Mohawk River in downtown Schenectady. This trail largely follows parallel to the route of the Schenectady-Saratoga Trolley line. Several portions of this trail route have already been constructed, including a 3.4 mile stretch along Ballston Lake. A short-term priority connection for this route is to complete the approximately 2.2 mile link to the existing Zim Smith Trail along Brookline Road. An alternative connection could be made which runs behind Curtis Lumber, negating the need to cross Route 67 twice. The remaining 3.3 miles of this trail to the Schenectady County line would continue to run parallel to the railroad line until the vicinity of Glenridge Road, where it would follow local roads in the final leg to the Mohawk River. (Refer to Schenectady section for more detail in that county.)



ZIM SMITH TRAIL

Off-Road Trail • 15.7 miles

The already popular Zim Smith Trail would complete the connection between Saratoga Springs and the City of Mechanicville, linking to the planned Champlain Canal Trail (O) along the Hudson River. A significant segment of this trail has already been constructed, linking the Village of Ballston Spa 8.7 miles to Coons Crossing Road in Halfmoon. The remaining segments to be

completed include the southern 3.3 miles of planned route into the City of Mechanicville and the northern 2.9 miles conceptually envisioned into Saratoga Spa State Park. At the southern end, this trail would likely need to convert to an on-road or path system along North Central Avenue to complete the short connection to the Champlain Canal Trail.



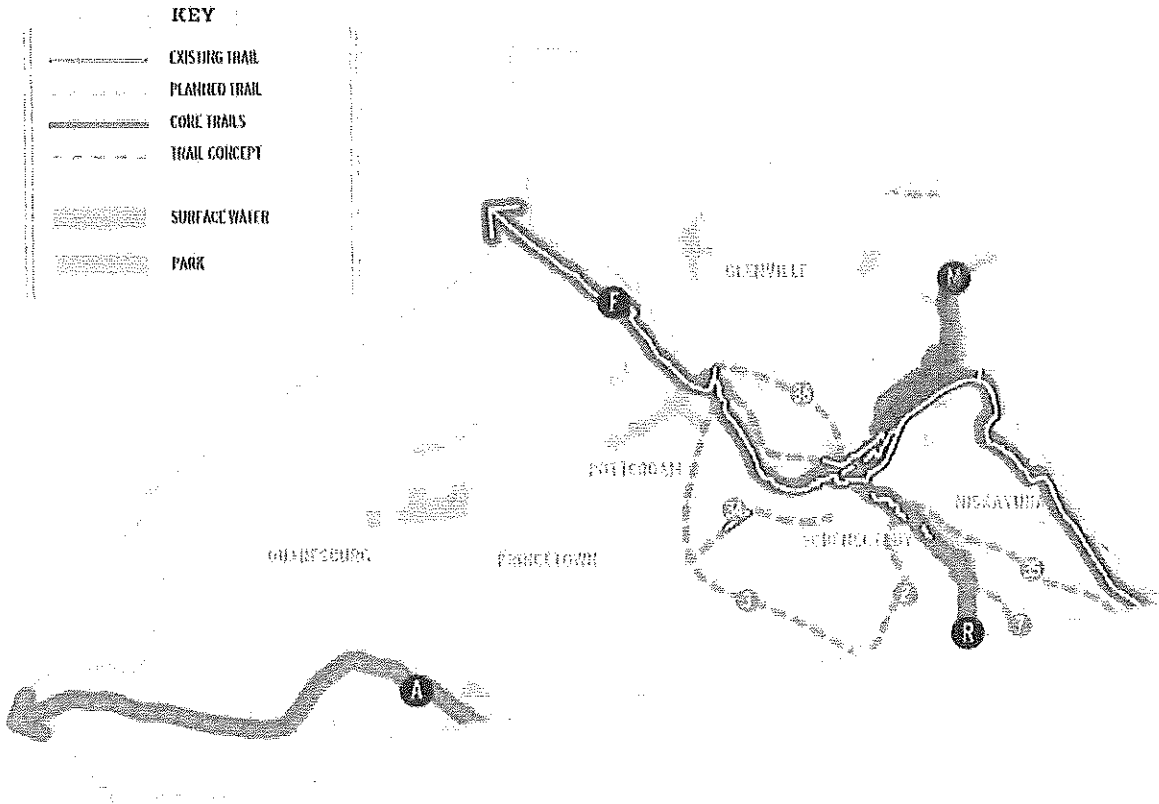
CHAMPLAIN CANAL TRAIL

Off-Road Trail • 44.8 miles

The Champlain Canal Trail will connect the Mohawk-Hudson Bike-Hike Trail (F) on Green Island in Waterford north along the Hudson River all the way to the City of Glens Falls. This large regional trail will represent a portion of the north-south axis of the planned Empire State Trail, which will diverge over to the eastern side of the Hudson River north of Schuylerville. The Champlain Canal Trail will connect the municipalities of Mechanicville, Stillwater, Schuylerville and the Saratoga National Historic Park, providing beautiful views of the Hudson River at vantage points along the way. Along the way, this trail would link with numerous other trails including the Zim Smith Trail (M), and the planned Mahican Trail (16), Stillwater-Saratoga Lake (32) and Saratoga-Schuylerville (31) routes. Several segments of this planned off-road trail route have already been constructed, including areas around Schuylerville, Mechanicville and Halfmoon. While a majority of this route will include dedicated off-road paths, some segments will include on-road bicycle routes. Much of the southern portions of this route are anticipated to be constructed as part of the Empire State Trail by the end of 2020. At the northern one-third of this trail entering the Town of Northumberland, this trail route remains more conceptual.

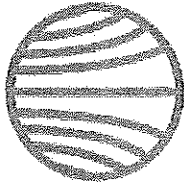
TRAILS VISION PLAN

SCHENECTADY COUNTY



Core Trails		Supporting Trail Network	
F	Framack-Hudson Trail Bike Trail	7	Schenectady-Heidelberg Connector
A	Albany Hudson Electric Trail (AHET)	3	I-90 Paltoon Greenway Extension
M	Ballston Veterans Bike Trail	7	Consaul Road Bike Route
R	Schenectady Park Connector	34	Greenway Link
		35	Troy-Schenectady Road
		36	Scotia Loop Path

TRAILS VISION PLAN



CORE TRAILS

R

SCHEENECTADY PARK CONNECTOR

On-Road Bike • Off-Road Trail • 7.0 miles

The Schenectady Park Connector is envisioned as a mix of off-road trail and on-road bike paths which are conceptualized to connect between downtown Schenectady and the Albany Pine Bush Preserve. Commencing at the Mohawk-Hudson Bike-Hike Trail (F) at the intersection of Union Street and North Jay Street, this path is anticipated to follow Jay Street south to Franklin Street, where it would connect to the existing Vale Park Trail which passes through the park to North Brandywine Avenue. From here, it proceeds east to Bradley Boulevard and Monument Hill in Central Park, where it links to the Central Park Trail. This trail could potentially continue through to the Schenectady Municipal Golf Course on Golf Road. This trail would then exit the golf course on Balltown Road, conceptually heading south and crossing State Street in the vicinity of Midland Ave. From here, the trail route is generally conceptualized to proceed southeast, connecting to existing trails within the Albany Pine Bush Preserve. Although an exact route has not yet been established, it is envisioned that a select route through the preserve could be upgraded with proper multi-use path surfacing for this connection. (Refer to Albany section for more detail in that county.) Here, it could ultimately connect with the proposed Patroon Greenway Trail (D) in Albany County. Along this route, the trail would

connect with the proposed Schenectady-Helderberg Connector (2), Troy-Schenectady Road (35) and Consaul Road Bike Route (7) trails.

M

BALLSTON VETERANS BIKE TRAIL

Off-Road Trail • 12.9 miles total (4.0 miles in Schenectady)

A continuation of the Ballston Veterans Bike Trail from Saratoga County, this trail would connect downtown Schenectady to the existing Zim Smith Trail (H). Several portions of this trail route have already been constructed, including through the Schenectady Rivers Casino & Resort and Riverside Park. Commencing at the Mohawk-Hudson Bike-Hike Trail (F) along State Street, this trail is envisioned to proceed north along Washington Street to connect to the existing Riverside Park Trail, where it could be linked to the newly constructed trails along the casino waterfront. From there, it would cross the Mohawk River at Freemans Bridge, connect with the existing Scotia-Glenville Trail and follow the natural landscape along the river banks north near the Burnt Hills Rowing Association, where it would connect up with local roads in the vicinity of Alplaus Avenue. The trail would continue to follow local roads as a dedicated side path along Bruce Drive north until Glenridge Road. At this juncture, the trail would cross over to the former railroad right-of-way of the Schenectady-Saratoga Trolley line and continue north before crossing into Saratoga County. (Refer to Saratoga section for more detail in that county.)

A

ALBANY COUNTY HELDERBERG-HUDSON RAIL TRAIL (HHRT)

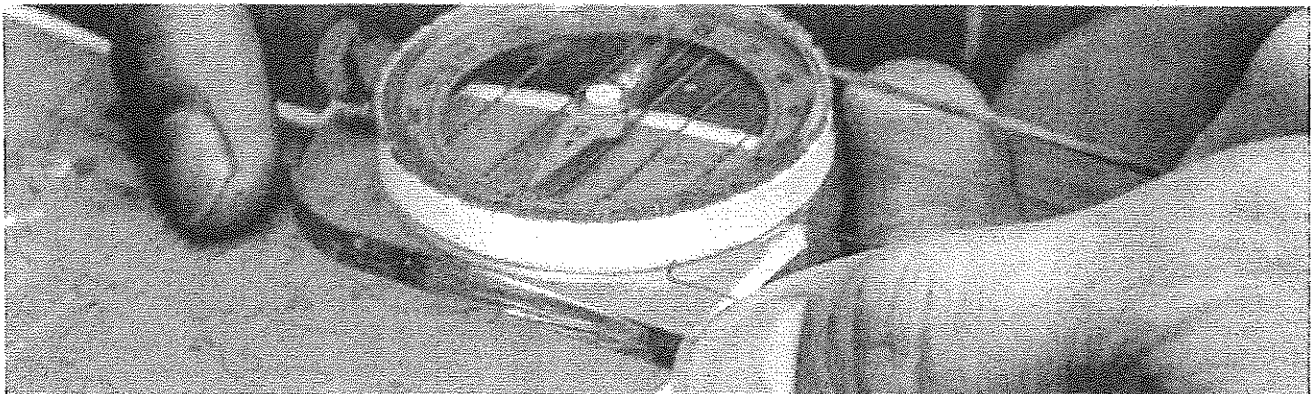
Off-Road Trail • 31.1 miles total (10.8 in Albany)

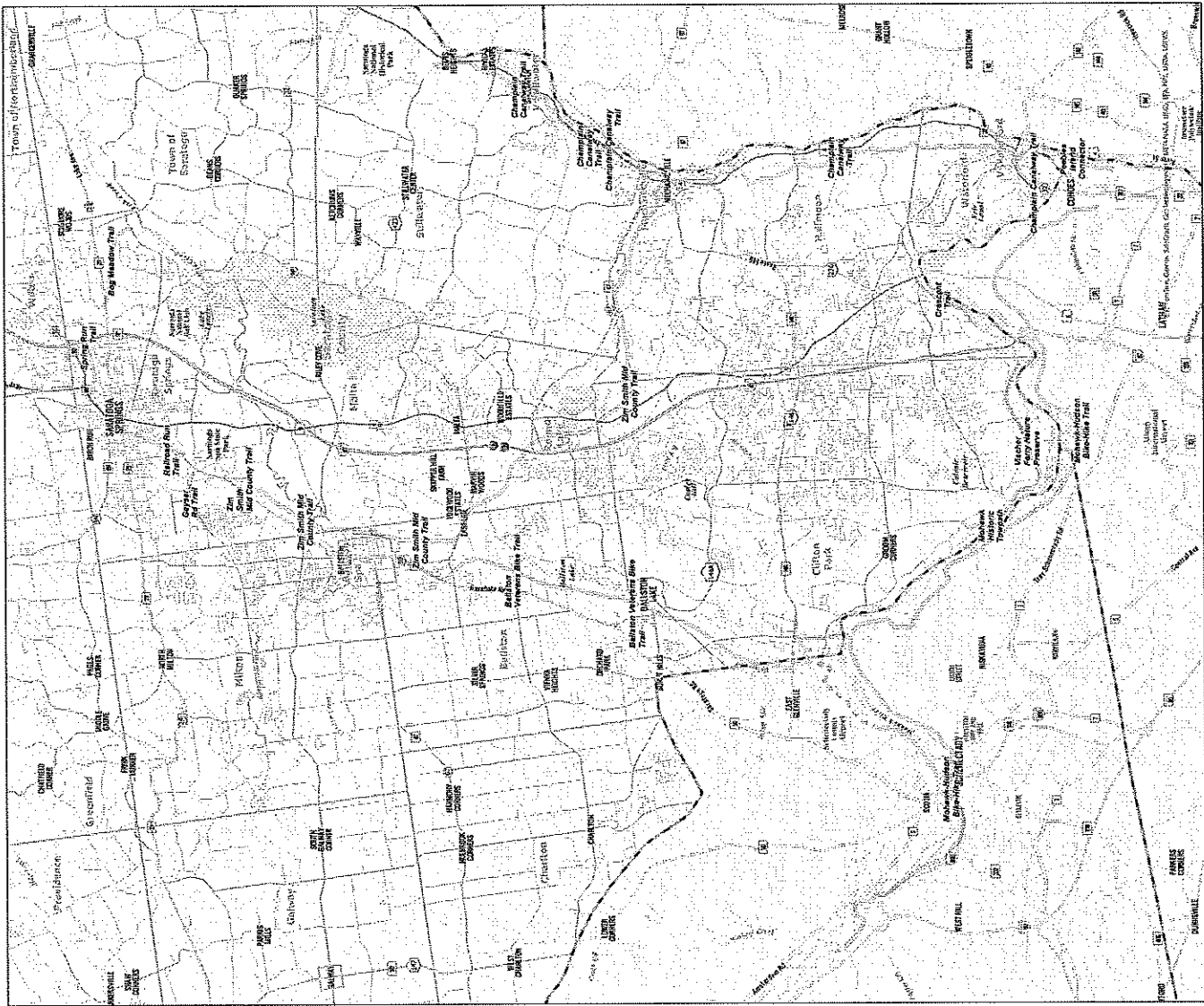
A planned continuation of the HHRT trail in Albany, this trail

SOCIO-ECONOMIC BENEFITS

**TABLE 1:
SUMMARY OF TRAIL SYSTEM LENGTH BY TRAIL STATUS
CAPITAL DISTRICT GREENWAY AND TRAILS PLAN**

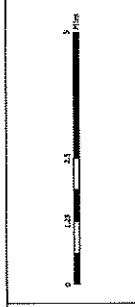
Map Key	Trail Identification	Primary Type	Total Miles	Miles Already Completed	Miles To Be Completed
A	Albany County Helderberg-Hudson Rail Trail		31.1	8.7	22.4
B	South End Bikeway Connector		1.5	0	1.5
C	Albany Loop		15.2	0	15.2
D	Patroon Greenway		8.8	0	8.8
E	Hudson Northway		11.7	0	11.7
F	Mohawk-Hudson Bike-Bike Trail		41.1	20.7	1.4
G	Albany Hudson Electric Trail (AHET)		15.6	0	15.6
H	Rensselaer Riverwalk/RPL Trail		5.1	2.5	2.8
I	South Troy Riverfront Bikeway		2.3	1.1	1.2
J	Uncle Sam Bike Trail		4.2	4.2	0
K	River Road		10.0	0	10.0
L	River to Ridge Path		28.6	0	28.6
M	Ballston Veterans Bike Trail		12.5	3.4	9.1
N	Zim Smith		15.7	8.7	7.0
O	Champlain Canal Trail		44.5	11.4	33.1
P	Saratoga Greenbelt Trail		17.9	8.3	9.6
Q	Wilton-Bureau Trail		16.1	0	16.1
R	Schenectady Park Connector		7.0	1.5	5.5
Total			288.90	89.30	199.60





Trail Feasibility

- alternate
- existing
- - - in process
- on road
- proposed





RESOLUTION

#6

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. __ of 2026, a resolution authorizing the installation of R1-1 Stop Signs in accordance with the MUTCD and the current New York State supplement for intersections in the Lincoln Avenue Neighborhood.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town’s Highway Safety Advisory Committee (“HSAC”) received a Citizen Request for a STOP sign on Lincoln Avenue where Lincoln loops around to reconnect with Lincoln, and

WHEREAS, in the course of reviewing existing conditions within the neighborhood, the HSAC also evaluated the intersections of Lincoln Avenue at Roosevelt, Lincoln Avenue at Lorraine, and Maryanne Drive at Lincoln Avenue, and noted that several intersections lacked any existing stop control, and

WHEREAS, the HSAC’s January meeting minutes reflect the following: a recommendation for three (3) STOP signs at Lincoln (per the citizen request), plus one (1) STOP sign at Roosevelt and one (1) STOP sign at Maryanne, noting a STOP sign was previously added at Lorraine at Lincoln during the prior year and

WHEREAS, the Manual on Uniform Traffic Control Devices (MUTCD), and New York State Supplement, provides standards for the placement, size, design, and installation of STOP signs (R1-1) and related traffic control devices, all of which are intended to promote the safety and orderly movement of vehicular and pedestrian traffic, and

WHEREAS, the Town Board wishes to implement the HSAC recommendation and ensure that all work is completed in conformance with the MUTCD and the current NYS Supplement, including but not limited to R1-1 sign specifications, placement and visibility standards, retro reflectivity, post height/offset, any necessary STOP lines and/or advance warning signs if warranted, and any associated vegetation trimming for sight distance; now, therefore, be it

RESOLVED, that the Town Board hereby finds the installation of R1-1 STOP signs on existing Town highways to be a Type II action pursuant to 6 NYCRR §617.5(c)(22) (installation of signs on existing streets, roads, and highways), and therefore no further SEQRA review is required; and be it further

RESOLVED, that the Town Board hereby authorizes and directs the Town Highway Superintendent (or designee) to install R1-1 STOP signs at the following locations, in conformance with the MUTCD and the current NYS Supplement:

1. Lincoln Avenue at Lincoln Avenue (the internal loop connection, per the citizen request);
2. Lincoln Avenue at Roosevelt; and

3. Maryanne Drive at Lincoln Avenue;
and be it further

RESOLVED, that this resolution shall take effect immediately.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Monday, March 2, 2026 10:09 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2672

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning Department

Your Name: John P. Scavo

Your Email: jscavo@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 03/17/2026 ✓✓

Board Meeting Date: 04/07/2026 ✓✓

Alternate Date: 05/21/2026

Budget Number: N/A

Budget Description: Highway Sign Budget Line Item

Amount: N/A

Brief Description: Authorization to Install R1-1 STOP Signs on Lincoln Avenue Neighborhood Intersections at specific locations.

Add Supporting Docs:

[9e3e480c5ede7269_CPHSC_Minutes_20260122.pdf](#)

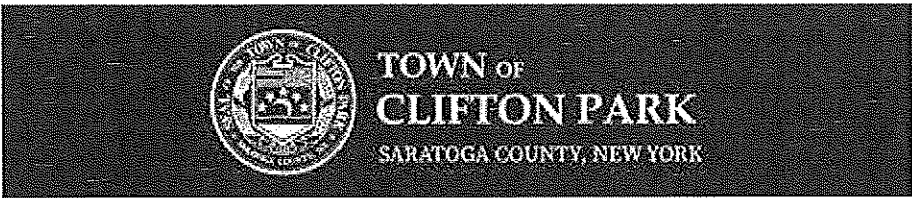
[e3947eb59ee8e836_Draft_Resolution.pdf](#)

[96b5511989cfa52a_MUTCD_2023_Chapter_2B.pdf](#)

Additional Comments/Details: See Item J. under new business from 1/22/2026 Highway Safety Committee Meeting Minutes Attached. MUTCD excerpt for application considerations of an R1-1 STOP sign also attached as supporting backup material.

Agree to Terms: Agree

[unsubscribe](#)



Highway Safety Advisory Committee

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 | FAX: (518) 371-1136

January 22, 2026 Meeting Minutes

1. Introduction

a. Attendance

Present

Al Karoly (Co-Chair)	Dave Woodin (Co-Chair)	John Scavo (Town Planner)
Tony George	Jeff LaBarge	Bob O'Connell
Eric Ophardt	Tom Werner	Dmitri Kabakov (guest)

Absent

Dahn Bull (Highway Supt)	Jim Allen	Lenny Casper
Phil Clark	MD Haque	

b. Minutes

The minutes of the December meeting were accepted as drafted. Approved by a voice vote.

2. Old Business

- a. NYSDOT's Safety Improvement Projects for NY 146 and US 9. Activity to resume in Spring 2026 with Summer 2026 completion expected.
- b. NYSDOT Referral Status - Traffic Studies and Other Requests
 - 1. Pierce Road & Usher Road intersection. NYSDOT is reviewing a potential project involving the redevelopment of an office park on 32 acres on the north side of Ushers Road. They will consider CPHSAC's request to study the intersection as well as part of the review.
 - 2. Jonesville Fire Station signal removal. The signal will be removed next year.
 - 3. NY 146 & Bruno Road - Signal Study. Scavo had further contact with the woman who requested that CPHSAC look at this intersection last winter. Still awaiting action by NYSDOT.
 - 4. NTOR Sign at Exit 8 Southbound Off-Ramp - Supplementary sign requested off the shoulder. Letter sent to NYSDOT in September. Still awaiting action by NYSDOT.
- c. Okte School Speed Limit Beacons. The flashing beacon is working as a new controller was installed. Woodin also noted that the westbound school speed limit sign beacons are still flashing on weekends and also past 6 PM (both in violation of the MUTCD). The eastbound beacons are working properly (off on weekends and at 6 PM on school days).

- d. School Speed Limit Signing Review on Clifton Park Center Road near South Shen Campus entrance. Woodin had recommended signing improvements and they were approved by consensus at the October meeting. It was also recommended by the Committee that the hours of operation for the speed zone be posted. Woodin and Bull are to do a field review together in the Spring.
- e. Driveway striping at Community Care Physicians & Clifton Park Center Mall. Striping at CCP is still not completed although some pot hole repair has been done at the mall. Expect work to be done in Spring.
- f. Guiderail on Bruno Road. Town Board approved and the work should be done this winter.
- g. CAPTAIN Senior Transportation Advisory Committee. There is a need to coordinate the databases between Captain and the Town of Clifton Park to avoid duplicating ride requests before adding Clifton Park to the ride share board. Clifton Park has two vans and Captain has a van and individual cars. \$5K has been put in the Town budget for software to achieve this goal.
- h. Removal of the ALL-WAY supplemental panel from the Stop Ahead warning signs at the intersection of Main Street and Long Kill Road in Jonesville and any other intersections in that vicinity. The committee recommended removal of the signs by the Town and the County because of non-compliance with the MUTCD. Scavo will coordinate a Zoom meeting with the County to resolve the matter.
- j. Status of Preliminary Engineering for the Sitterly Road project (PIN 1763.21). The project is now in the Preliminary Design Phase with construction (\$4.3 M) in 2027.
- k. Van Patten Drive – A letter was sent to Councilman Mario Fantini regarding the Committee’s review of traffic conditions along Van Patten Drive. The review included a review of the traffic speeds and the pedestrian counts. The trail counts seemed to contradict the neighborhood’s perception that there is a lot of pedestrian traffic along Van Patten Drive, thereby necessitating a series of traffic improvements.
- l. Kinns Road Corridor Study – No further action this month since Sarah Constantineau of Highland Planning held a stake holders meeting as part of the CPHSAC’s December meeting.
- m. Bass Pro Shop - The Clifton Park Building Dept responded in November that they talked to the Department of State who said that the devices are ADA compliant which is not the same as MUTCD compliant. Scavo will coordinate a meeting with the Building Department to explain how enforcement is not possible if the traffic control devices are not MUTCD compliant.
- n. Intersection Warning Sign on Plank Road near Shadowbrook – Consensus last month was that a sign is needed for southbound travel and that Dahn Bull should look at the need for a northbound sign as well. Bull was absent tonight, so we will wait for his findings regarding northbound traffic.

3. New Business

- a. CP & HM Planning Board Actions
 - 1. Clifton Park: The concrete batch plant on US 9, redevelopment of property at Exit 8 to include a larger Dunkin and a Quick Check Mart w/gas pumps, and sidewalk improvements on Clifton Country
 - 2. Halfmoon: Mosque expansion on Guideboard Road.
- b. Citizen Request - Crosswalk at Crescent Road and Fairmont Drive - Dmitri Kabakov of 19 Fairmont Drive appeared in person to express his concerns about the need for a marked crosswalk at the intersection of Fairmont Drive and Crescent Road. He lives in a new development called Crescent Woods adjacent to the Okte Elementary School. Children from the neighborhood walk to Okte. When they reach the intersection of Crescent Road, they can either walk with traffic along the 5 ft wide shoulder (on north side) for almost 500 feet to reach the school or cross Crescent Road to the south side and walk on a dedicated pathway and cross back to Okte at a marked crosswalk with RRFBs.

Mr. Kabakov is aware that a proposal for a sidewalk along the north side of Crescent has been proposed, but wetlands near the intersection of Fairmont is an impediment. The Town is looking into including the Okte sidewalk in a grant proposal that would fund the extension of the Moe Road walking path. If the Okte sidewalk could be included in this grant application, mitigating the wetland impact could still be a deal breaker. For now, Woodin stated that if a crosswalk was approved, it should be consistent with the Okte crossing and have RRFBs. However, at the intersection of the proposed crosswalk, there are flashing beacons for the school speed limit sign. Woodin suggested that, if possible, move the beginning

of the school speed zone east several hundred feet to separate the new RRFB from the flashing beacons. The Committee recommended that RRFBs be included with the crosswalk proposal and that a design evaluation be performed with a cost estimate provided. If feasible, then the proposal should be sent to the Town Board for consideration.

- c. Citizen Request – Brookhaven HOA requests SLOW – Children signs and STOP sign at Tisdale and Skybrook to control speeding. Woodin did a drive through the neighborhood and found some signing deficiencies (AREA speed limit signs vs linear speed limit signs, missing street name sign, missing DEAD END signs, and missing ALL WAY panels on STOP signs, but no need for additional STOP signs at the intersection of Tisdale and Skybrook. Woodin will prepare a formal report.
- d. Citizen Request – Request for a lighting study along the Grooms Road corridor. Although this is a County highway, the Town has lighting responsibility under its Town Lighting Policy. This item was tabled
- e. VanPatten Drive Study - Response letter to Mario Fantini. See 2k.
- f. Citizen Request – Request for pedestrian signs on Maxwell Drive at Mooney Way. Woodin noted that although the crossing has a pedestrian sign at the crossing, a plaque with a downward arrow should be added to each pedestrian sign to indicate the location of the crosswalk.
- g. Potential traffic impacts when new school on Maxwell opens (Casper). Casper was absent, so this item will be deferred until the February meeting.
- h. Potential traffic impacts if solar facility is built on McElroy Road (Casper). There is nothing new with this project. Typically, solar farms do not generate traffic except temporarily during the construction phase which can last an entire year depending upon the size.
- i. Citizen Request – Green Meadow Drive – No Parking Here to Corner sign. The committee recommended that the request be sent to the Town Board.
- j. Citizen Request – Request for Stop Sign on Lincoln Avenue where Lincoln loops around to connect with Lincoln. The study should also include the intersections of Roosevelt, Lorraine, Maryanne at Lincoln as well. Woodin noted that these other intersections in the neighborhood did not have any stop control either. Last year, a STOP sign was added where Lorraine intersects with Lincoln. Recommended three Stop signs at Lincoln (per citizen request) plus one each at Roosevelt and Maryanne.
- k. Other Items – Review the CPHSAC Mission Statement and lighting policy for next meeting.

Adjournment at 7:51 PM

Next Meeting – February 26, 2026

Section 2B.04 STOP Sign (R1-1) and ALL-WAY Plaque (R1-3P)

Standard:

01 When it is determined that a full stop is always required on an approach to an intersection, a STOP (R1-1) sign (see Figure 2B-1) shall be used.

02 Secondary legends shall not be used on STOP sign faces.

03 The STOP sign shall not be displayed using a changeable message sign.

04 At intersections where all approaches are controlled by STOP signs (see Section 2B.12), an ALL-WAY (R1-3P) supplemental plaque (see Figure 2B-1) shall be mounted below each STOP sign. The ALL-WAY plaque shall have a white legend and border on a red background.

05 Supplemental plaques with legends such as 2-WAY, 3-WAY, 4-WAY, or other numbers of ways shall not be used with STOP signs.

Support:

06 The use of the CROSS TRAFFIC DOES NOT STOP (W4-4P series) and other plaques with variations of this legend is described in Section 2C.66.

Guidance:

07 The TRAFFIC FROM LEFT (RIGHT) DOES NOT STOP (W4-4aP) plaque or ONCOMING TRAFFIC DOES NOT STOP (W4-4bP) plaque should be used at intersections where STOP signs control all but one approach to the intersection, unless the only non-stopped approach is from a one-way street.

Option:

08 The EXCEPT RIGHT TURN (R1-10P) plaque (see Figure 2B-1) may be mounted below the STOP sign if an engineering study determines that a special combination of geometry and traffic volumes is present that makes it possible for right-turning traffic on the approach to be allowed to enter the intersection without stopping.

Support:

09 The design and application of Stop Beacons are described in Section 4S.05.

Section 2B.05 YIELD Sign (R1-2)

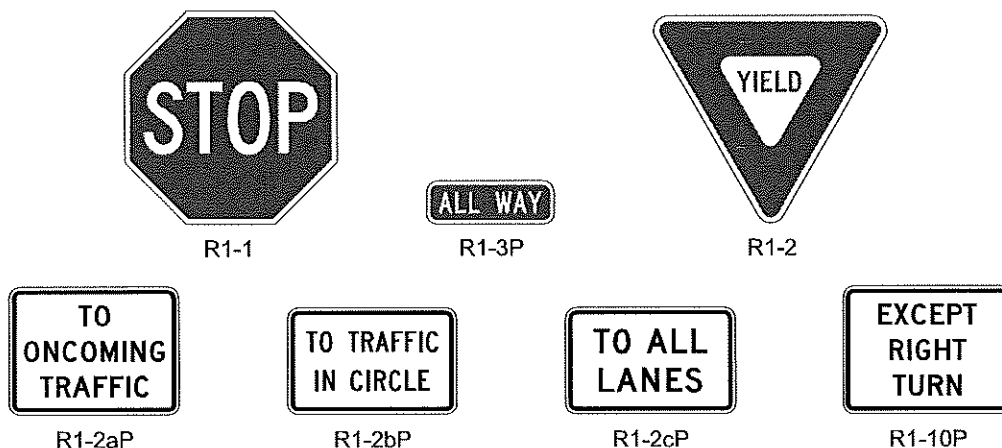
Support:

01 The YIELD sign requires road users to yield the right-of-way to other traffic on certain approaches to an intersection or on a two way approach to a one way section of roadway, such as a narrow bridge or underpass. Vehicles controlled by a YIELD sign need to slow down to a speed that is reasonable for the existing conditions or stop when necessary to avoid interfering with conflicting traffic.

Standard:

02 The YIELD (R1-2) sign (see Figure 2B-1) shall not be displayed using a changeable message sign.

Figure 2B-1. STOP and YIELD Signs and Plaques



SIGNING FOR RIGHT-OF-WAY AT INTERSECTIONS

Section 2B.06 General Considerations

Support:

01 Unsignalized intersections represent the most common form of intersection right-of-way control. Selection of control type might be impacted by specific requirements of State law or local ordinances.

02 Roundabouts and traffic circles are circular intersection designs and are not traffic control devices. The decision to convert an intersection from a conventional intersection to a circular intersection is an engineering design decision and not a traffic control device decision. As such, criteria for conversion from a conventional intersection to a circular intersection are not included in the MUTCD.

Guidance:

03 *The type of traffic control used at an unsignalized intersection should be the least restrictive that provides appropriate levels of safety and efficiency for all road users.*

Support:

04 Some types of right-of-way control that can exist at an unsignalized intersection in order from the least restrictive to the most restrictive are the following:

- A. No intersection control (see Section 2B.09): There are no right-of-way traffic control devices on any of the approaches to the intersection.
- B. Yield control (see Section 2B.10): YIELD signs are placed on all approaches (for a circular intersection), on opposing approaches for a four-leg intersection, on a single approach for a three-leg intersection, or in the median of a divided highway. The YIELD signs are placed on the minor road.
- C. Minor road stop control (see Section 2B.11): STOP signs are typically placed on opposing approaches (for a four-leg intersection) or on a single approach (for a three-leg intersection). The STOP signs are normally placed on the minor road. Section 2B.07 contains guidance on selecting the minor road.
- D. All-way stop control (see Section 2B.12): STOP signs are placed on all approaches to the intersection.

Guidance:

05 *When selecting a form of intersection control, the following factors should be considered:*

- A. *Motor vehicle, bicycle, and pedestrian traffic volumes on all approaches; where the term units/day or units/hour is indicated, it should be the total of motor vehicle, bicycle, and pedestrian volume;*
- B. *Driver yielding behavior with regard to all modes of conflicting traffic, including bicyclists and pedestrians;*
- C. *Number and angle of approaches;*
- D. *Approach speeds;*
- E. *Sight distance available on each approach;*
- F. *Reported crash experience; and*
- G. *The presence of a grade crossing near the intersection.*

Standard:

06 **YIELD or STOP signs shall not be used for speed control.**

Support:

07 Appropriate traffic calming or other speed control measures are available to control vehicle speeds, such as those that do not have the potential to diminish the effectiveness of traffic control devices when used for their specified purpose.

Standard:

08 **Because the potential for conflicting commands could create driver confusion, YIELD or STOP signs shall not be used in conjunction with any traffic control signal operation, except in the following cases:**

- A. **If the signal indication for an approach is a flashing red at all times;**
- B. **If a minor street or driveway is located within or adjacent to the area controlled by the traffic control signal, but does not require separate traffic signal control because an extremely low potential for conflict exists; or**
- C. **If a channelized turn lane is separated from the adjacent travel lanes by an island and the channelized turn lane is not controlled by a traffic control signal.**

09 **STOP signs and YIELD signs shall not be installed on different approaches to the same unsignalized intersection if those approaches conflict with or oppose each other, except as provided for in Items A and B in Paragraph 3 of Section 2B.10.**

10 **Portable or part-time STOP or YIELD signs shall not be used except for emergency and temporary traffic control zone purposes.**

- 11 A portable or part-time (folding) STOP sign that is manually placed into view and manually removed from view shall not be used during a power outage to control a signalized approach unless the maintaining agency establishes that the signal indication that will first be displayed to that approach upon restoration of power is a flashing red signal indication and that the portable STOP sign will be manually removed from view prior to resuming stop-and-go operation of the traffic control signal.

Option:

- 12 A portable or part-time (folding) STOP sign that is electrically or mechanically operated such that it only displays the stop message during a power outage and ceases to display the stop message upon restoration of power may be used during a power outage to control a signalized approach.

Support:

- 13 The use of STOP signs at grade crossings is described in Sections 8B.04 and 8B.05.
- 14 Section 9B.01 contains provisions regarding the assignment of priority where a shared-use path crosses a roadway.

Section 2B.07 Determining the Minor Road for Unsignalized Intersections

Guidance:

- 01 *The selection of the minor road to be controlled by YIELD or STOP signs should be based on one or more of the following criteria:*
- A. A roadway intersecting a designated through or numbered highway,
 - B. A roadway with the lower functional classification,
 - C. A roadway with the lower traffic volume,
 - D. A roadway with the lower speed limit, and/or
 - E. A roadway that intersects with a roadway that has a higher priority for one or more modes of travel.
- 02 *When two roadways that have relatively equal volumes, speeds, and/or other characteristics intersect, the following factors should be considered in selecting the minor road for installation of YIELD or STOP signs:*
- A. Controlling the direction that conflicts the most with established pedestrian crossing activity or school walking routes;
 - B. Controlling the direction that has obscured vision, dips, or bumps that already require drivers to use lower operating speeds; and
 - C. Controlling the direction that has the best sight distance from a controlled position to observe conflicting traffic.

Section 2B.08 Right-of-Way Intersection Control Considerations

Guidance:

- 01 *Before converting to a more restrictive form of right-of-way control at an unsignalized intersection, the following alternative treatments to address safety, operational, or other concerns should be among those to be considered:*
- A. Where yield or stop controlled, installing Yield Ahead or Stop Ahead signs on the appropriate approaches to the intersection;
 - B. Removing parking on one or more approaches;
 - C. Removing sight distance obstructions;
 - D. Installing signs along the major street to warn road users approaching the intersection;
 - E. Relocating the stop line(s) and making other changes to improve the sight distance at the intersection;
 - F. Installing measures designed to reduce speeds on the approaches;
 - G. Installing an Intersection Control Beacon (see Section 4S.02) or Stop Beacon (see Section 4S.05) at the intersection to supplement STOP sign control;
 - H. Installing a Warning Beacon (see Section 4S.03) on warning signs in advance of a stop-controlled intersection on major-street and/or minor-street approaches;
 - I. Adding one or more lanes on a minor-street approach to reduce the number of vehicles per lane on the approach;
 - J. Revising the geometrics at the intersection to channelize vehicular movements and reduce the time required for a vehicle to complete a movement, which could also assist pedestrians;
 - K. Revising the geometrics at the intersection to add pedestrian median refuge islands and/or curb extensions;
 - L. Installing roadway lighting if a disproportionate number of crashes occur at night;
 - M. Restricting one or more turning movements on a full-time or part-time basis if alternate routes are available;

- N. *Installing on the major street a pedestrian-actuated device: Warning Beacon (see Section 4S.03), rectangular rapid-flashing beacon (see Section 4L.01), or In-Roadway Warning Lights (see Chapter 4U), if pedestrian safety is the major concern;*
- O. *If the warrant is satisfied, installing all-way stop control;*
- P. *Installing a pedestrian hybrid beacon (see Chapter 4J) on the major street to address pedestrian safety;*
- Q. *Installing a circular intersection; and*
- R. *Employing other alternatives, depending on conditions at the intersection.*

Section 2B.09 No Intersection Control

Guidance:

- 01 *The decision not to use intersection control should be based on engineering judgment.*

Option:

- 02 The following factors may be considered:
- A. Intersection sight distance is adequate on all approaches.
 - B. All approaches to the intersection are a single lane and there are no separate turn lanes.
 - C. The combined motor vehicle, bicycle, and pedestrian volume (existing or projected) entering the intersection from all approaches averages less than 1,000 units per day or 80 units in the peak hour.
 - D. There are no marked crosswalks or bicycle lanes on any approach.
 - E. None of the approaches to the intersection are for a through highway, main road, or higher functional classification.
 - F. The angle of intersection is between 90 and 75 degrees.
 - G. The functional classification of the intersecting streets is either the intersection of two local streets or the intersection of a local street with a collector street.

Section 2B.10 Yield Control

Guidance:

- 01 *At intersections where a full stop is not necessary at all times, consideration should first be given to using less restrictive measures such as YIELD signs.*
- 02 *Yield control should be considered when engineering judgment indicates that all of the following conditions exist:*

- A. *Intersection sight distance is adequate on the approaches to be controlled by YIELD signs.*
- B. *All approaches to the intersection are a single lane and there are no separate turn lanes.*
- C. *One of the following crash-related criteria applies:*
- D. *For changing from no intersection control to yield control, there have been two or more reported crashes in the previous 12 months that are susceptible to correction by the installation of a YIELD sign.*
- E. *For changing from minor road stop control to yield control, there have been two or fewer reported crashes in the previous 12 months.*
- F. *The combined motor vehicle, bicycle, and pedestrian volume entering the intersection averages less than 1,800 units per day or 140 units in the peak hour.*
- G. *The angle of intersection is between 90 and 75 degrees.*
- H. *The functional classification of the intersecting streets is either the intersection of two local streets or the intersection of a local street with a collector street.*

Option:

- 03 YIELD signs may be installed at an intersection when any of the following conditions apply:
- A. At the second intersection of a divided highway crossing or median break functioning as two separate intersections (see Figure 2B-19). In this case, a YIELD sign may be installed at the entrance to the second intersection.
 - B. For a channelized turn lane that is separated from the adjacent travel lanes by an island, even if the adjacent lanes at the intersection are controlled by a highway traffic control signal or by a STOP sign.
 - C. At an intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign.
 - D. Facing the entering roadway for a merge-type movement if engineering judgment indicates that control is needed because acceleration geometry and/or sight distance is not adequate for merging traffic operation.
 - E. On low-volume rural roads if engineering judgment indicates that a YIELD sign would provide adequate control.
 - F. On an approach to an intersection where the only permissible movement is a right-turn movement with an intersection geometry similar to a channelized right-turn lane or an approach to a roundabout.

Guidance:

04 The **YIELD** signs should be installed on opposing minor-street approaches (for a four-leg intersection) or on the minor-street approach (for a three-leg intersection). When two intersecting roadways have relatively equal volumes, speeds, and other characteristics, yield control should be installed on the approach that conflicts the most with established pedestrian crossing activity, school walking routes, or bicycle crossing activity.

Standard:

05 A **YIELD** sign shall be used to require road users to yield the right-of-way to other traffic at the entrance to a roundabout. **YIELD** signs at roundabouts shall be used to control the approach roadways and shall not be used to control the circulatory roadway.

06 **YIELD** signs shall not be placed on all of the approaches to an intersection, except at roundabouts.

Section 2B.11 Minor Road Stop Control*Guidance:*

01 Stop control on the minor-road approach or approaches to an intersection should be considered when engineering judgment indicates that one or more of the following conditions exist:

- A. A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway.
- B. Crash records indicate that:
 1. For a four-leg intersection, there are three or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.
 2. For a three-leg intersection, there are three or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.
- C. The intersection is of a lower functional classification road with a higher functional classification road.
- D. Conditions that previously supported the installation of all-way stop control no longer exist.

02 On low-volume rural roads, a **STOP** sign should be considered at an intersection where engineering judgment indicates that Item C in Paragraph 1 of this Section is applicable or where the intersection has inadequate sight distance for the operating vehicle speeds.

Section 2B.12 All-Way Stop Control**Support:**

01 The provisions in the following sections describe warrants for the recommended engineering study to determine all-way stop control. Warrants are not a substitute for engineering judgment. The fact that a warrant for a particular traffic control device is met is not conclusive justification to install or not install all-way stop control. Because each intersection will have unique characteristics that affect its operational performance or safety, it is the engineering study for a given intersection that is ultimately the basis for a decision to install or not install all-way stop control.

02 All-way stop controls at intersections with substantially differing approach volumes can reduce the effectiveness of these devices for all roadway users.

Guidance:

03 The decision to establish all-way stop control at an unsignalized intersection should be based on an engineering study. The engineering study for all-way stop control should include an analysis of factors related to the existing operation and safety at the intersection, the potential to improve these conditions, and the applicable factors contained in the following all-way stop control warrants:

- A. All-Way Stop Control Warrant A: Crash Experience (see Section 2B.13)
- B. All-Way Stop Control Warrant B: Sight Distance (see Section 2B.14)
- C. All-Way Stop Control Warrant C: Transition to Signal Control or Transition to Yield Control at a Circular Intersection (see Section 2B.15)
- D. All-Way Stop Control Warrant D: 8-Hour Volume (Vehicles, Pedestrians, Bicycles) (see Section 2B.16)
- E. All-Way Stop Control Warrant E: Other Factors (see Section 2B.17)

Option:

04 The decision to install all-way stop control on site roadways open to public travel may be based on engineering judgment.

Standard:

05 The satisfaction of an all-way stop control warrant or warrants shall not in itself require the installation of all-way stop control at an unsignalized intersection.

Section 2B.13 All-Way Stop Control Warrant A: Crash Experience

Option:

- 01 All-way stop control may be installed at an intersection where an engineering study indicates that:
- A. For a four-leg intersection, there are five or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.
 - B. For a three-leg intersection, there are four or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.

Section 2B.14 All-Way Stop Control Warrant B: Sight Distance

Option:

- 01 All-way stop control may be installed at an intersection where an engineering study indicates that sight distance on the minor-road approaches controlled by a STOP sign is not adequate for a vehicle to turn onto or cross the major (uncontrolled) road.

Support:

- 02 At such a location, a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop.

Section 2B.15 All-Way Stop Control Warrant C: Transition to Signal Control or Transition to Yield Control at a Circular Intersection

Option:

- 01 All-way stop control may be installed at locations where all-way stop control is an interim measure that can be installed to control traffic while arrangements are being made for the installation of a traffic control signal (see Chapter 4C) at the intersection or for the installation of yield control at a circular intersection.

Section 2B.16 All-Way Stop Control Warrant D: 8-Hour Volume (Vehicles, Pedestrians, Bicycles)

Option:

- 01 All-way stop control may be installed at an intersection where an engineering study indicates:
- A. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the major-street approaches is at least 300 units per hour for each of any 8 hours of a typical day; and
 - B. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the minor-street approaches is at least 200 units per hour for each of any of the same 8 hours.
- 02 If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants may be reduced to 70 percent of the values given in Items A and B in Paragraph 1 of this Section.

Section 2B.17 All-Way Stop Control Warrant E: Other Factors

Option:

- 01 All-way stop control may be installed at an intersection where an engineering study indicates that all-way stop control is needed due to other factors not addressed in the other all-way stop control warrants. Such other factors may include, but are not limited to, the following:
- A. The need to control left-turn conflicts,
 - B. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where all-way stop control would improve traffic operational characteristics of the intersection, or
 - C. Where pedestrian and/or bicyclist movements support the installation of all-way stop control.

Section 2B.18 STOP Sign or YIELD Sign Placement

Standard:

- 01 The STOP or YIELD sign shall be installed on the near side of the intersection on the right-hand side of the approach to which it applies. When the STOP or YIELD sign is installed at this required location and the sign visibility is restricted, a Stop Ahead sign (see Section 2C.35) shall be installed in advance of the STOP sign or a Yield Ahead sign (see Section 2C.35) shall be installed in advance of the YIELD sign.
- 02 The STOP or YIELD sign shall be located as close as practicable to the intersection it regulates, while optimizing its visibility to the road user it is intended to regulate.
- 03 STOP signs and YIELD signs shall not be mounted on the same post.

Support:

04 Section 2A.05 contains information about mounting signs back-to-back with a STOP or YIELD sign.

Guidance:

05 *STOP or YIELD signs should not be placed farther than 50 feet from the edge of the pavement of the intersected roadway (see Drawing F in Figure 2A-3).*

06 *Supplemental plaques used in conjunction with a STOP or YIELD sign should be limited to those specified for such use in this Manual.*

Option:

07 Where drivers proceeding straight ahead must yield to traffic approaching from the opposite direction, such as at a one-lane bridge, a TO ONCOMING TRAFFIC (R1-2aP) plaque (see Figure 2B-1) may be mounted below the YIELD sign.

08 Where drivers must yield to traffic in a multi-lane roundabout, a TO TRAFFIC IN CIRCLE (R1-2bP) or TO ALL LANES (R1-2cP) plaque (see Figure 2B-1) may be mounted below the YIELD sign.

Support:

09 Figure 2A-3 shows examples of some typical placements of STOP signs and YIELD signs.

10 Section 2A.13 contains additional information about separate and combined mounting of other signs with STOP or YIELD signs.

Guidance:

11 *Stop lines that are used to supplement a STOP sign should be located as described in Section 3B.19. Yield lines that are used to supplement a YIELD sign should be located as described in Section 3B.19.*

12 *Where there is a marked crosswalk at the intersection, the STOP sign should be installed in advance of the edge of the crosswalk that is nearest to the approaching traffic.*

13 *Except at roundabouts and channelized right-turn lanes, where there is a marked crosswalk at the intersection, the YIELD sign should be installed in advance of the edge of the crosswalk that is nearest to the approaching traffic.*

14 *Where two roads intersect at an acute angle, the STOP or YIELD sign should be positioned at an angle, or shielded, so that the legend is out of view of traffic to which it does not apply.*

15 *If a raised splitter island is available on the left-hand side of a multi-lane roundabout approach, an additional YIELD sign should be placed on the left-hand side of the approach.*

Option:

16 If a raised splitter island is available on the left-hand side of a single-lane roundabout approach, an additional YIELD sign may be placed on the left-hand side of the approach.

17 At wide-throat intersections or where two or more approach lanes of traffic exist on the signed approach, an additional STOP or YIELD sign may be installed on the left-hand side of the road and/or a stop or yield line may be used to improve observance of the right-of-way control. At channelized intersections or at divided roadways separated by a median or divisional island, the additional STOP or YIELD sign may be placed on a channelizing island, or in the median or on the divisional island. An additional STOP or YIELD sign may also be placed overhead facing the approach at the intersection to improve observance of the right-of-way control.

Standard:

18 **More than one STOP sign or more than one YIELD sign shall not be placed on the same support facing in the same direction.**

Option:

19 For a yield-controlled channelized right-turn movement onto a roadway without an acceleration lane and for an entrance ramp onto a freeway or expressway without an acceleration lane, a NO MERGE AREA (W4-5aP) supplemental plaque (see Section 2C.45) may be mounted below a Yield Ahead (W3-2) sign and/or below a YIELD (R1-2) sign when engineering judgment indicates that road users would expect an acceleration lane to be present.

Section 2B.19 Yield Here To Pedestrians Signs and Stop Here For Pedestrians Signs (R1-5 Series)**Support:**

01 The R1-5 series signs are intended to mitigate the scenario that can place pedestrians at risk by blocking other drivers' view of pedestrians and by blocking the pedestrians' view of the vehicles approaching in the adjacent lanes.

Standard:

02 **Yield Here to (Stop Here for) Pedestrians (R1-5, R1-5a, R1-5b, R1-5c, R1-5d, and R1-5e) signs (see Figure 2B-2) shall be used if yield (stop) lines are used in advance of a marked crosswalk only where it crosses an uncontrolled multi-lane approach. The Stop Here for Pedestrians signs shall only be used where the law specifically requires that a driver must stop for a pedestrian in a crosswalk. The legend STATE LAW shall not be displayed on the R1-5 series signs.**

Guidance:

03 *If yield (stop) lines and Yield Here to (Stop Here for) Pedestrians signs are used in advance of a crosswalk that crosses an uncontrolled multi-lane approach, the signs should be placed 20 to 50 feet in advance of the nearest edge of the crosswalk (see Section 3B.19 and Figure 3B-16).*

Standard:

04 **When used with a School Crossing assembly within school zones (see Part 7), the R1-5a and R1-5c signs shall be used in place of the R1-5 and R1-5b signs in accordance with Paragraph 2 of this Section.**

05 **When used with a Trail Crossing assembly (see Section 2C.54), the R1-5d and R1-5e signs shall be used in place of the R1-5 and R1-5b signs in accordance with Paragraph 2 of this Section.**

Guidance:

06 *When Yield Here to (Stop Here for) Pedestrians signs are provided in advance of a crosswalk across an multi-lane approach, parking should be prohibited in the area between the yield (stop) line and the crosswalk.*

07 *Yield (stop) lines and Yield Here to (Stop Here for) Pedestrians signs should not be used in advance of crosswalks that cross an approach to or departure from a roundabout.*

Option:

08 Yield Here to (Stop Here for) Pedestrians signs may be used in accordance with Paragraphs 2 through 4 of this Section even if yield (stop) lines are not used.

09 A Pedestrian Crossing (W11-2) warning sign may be placed overhead or may be post-mounted with a diagonal downward-pointing arrow (W16-7P) plaque at the crosswalk location where Yield Here to (Stop Here for) Pedestrians signs have been installed in advance of the crosswalk.

Standard:

10 **If a W11-2 sign is post-mounted at the crosswalk location where a Yield Here to (Stop Here for) Pedestrians sign is used on the approach, the Yield Here to (Stop Here for) Pedestrians sign shall not be placed on the same post as the W11-2 sign.**

Option:

11 An advance Pedestrian Crossing (W11-2) warning sign with an AHEAD or a distance supplemental plaque may be used in conjunction with a Yield Here to (Stop Here for) Pedestrians sign on the approach to the same crosswalk.

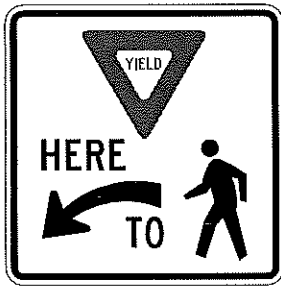
12 In-Street Pedestrian Crossing signs and Yield Here to (Stop Here for) Pedestrians signs may be used together at the same crosswalk.

Section 2B.20 In-Street and Overhead Pedestrian and Trail Crossing Signs (R1-6 and R1-9 Series)**Option:**

01 The In-Street Pedestrian Crossing (R1-6 or R1-6a) sign (see Figure 2B-2), In-Street Trail Crossing (R1-6d or R1-6e) sign (see Figure 2B-2), the Overhead Pedestrian Crossing (R1-9 or R1-9a) sign (see Figure 2B-2), or the Overhead Trail Crossing (R1-9d or R1-9e) sign (see Figure 2B-2) may be used to remind road users of laws regarding right-of-way at an unsignalized crosswalk. The legend STATE LAW may be displayed at the top of the R1-6 series and R1-9 series signs if applicable. On the R1-6 series signs, the legends STOP or YIELD may be used instead of the appropriate STOP sign or YIELD sign symbol.

02 Highway agencies may develop and apply criteria for determining the applicability of In-Street Pedestrian Crossing signs.

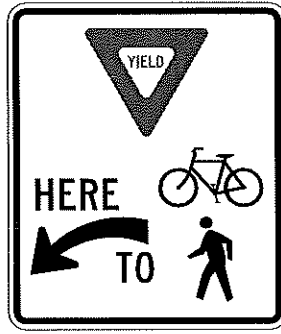
Figure 2B-2. Unsignalized Pedestrian Crosswalk Signs



R1-5



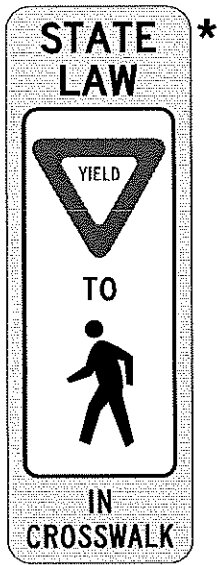
R1-5b



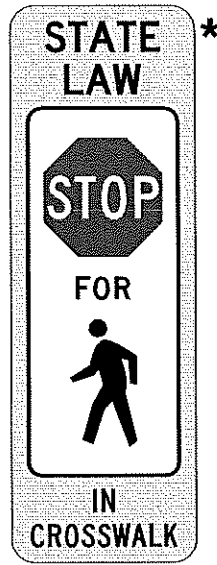
R1-5d



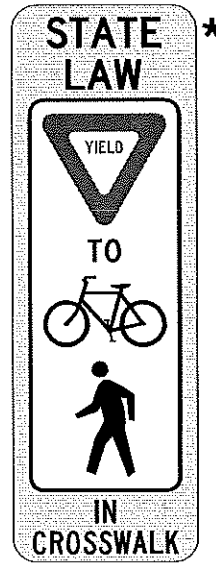
R1-5e



R1-6



R1-6a



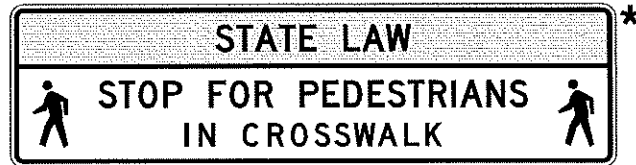
R1-6d



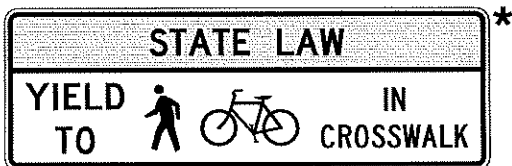
R1-6e



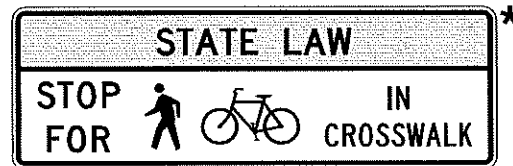
R1-9



R1-9a



R1-9d



R1-9e

* The legend STATE LAW is optional. A fluorescent yellow-green background color may be used instead of yellow for this sign.

Signs are not shown in proportion to their designated sizes.

Standard:

03 **The STOP FOR legend shall only be used in States where the State law specifically requires that a driver must stop for a pedestrian or a bicyclist in a crosswalk.**

04 **If used, In-Street Pedestrian or Trail Crossing signs shall only be placed in the roadway at the crosswalk location on the center line, on a median island, on a lane line, or on an edge line.**

05 **The In-Street Pedestrian or Trail Crossing sign shall not be post-mounted on the left-hand or right-hand side of the roadway.**

Support:

06 Section 3I.02 contains information about the use of tubular markers to provide additional emphasis for a pedestrian crossing.

Standard:

07 **If used, the Overhead Pedestrian or Trail Crossing sign shall be placed over the roadway at the crosswalk location.**

08 **When used at an uncontrolled crossing, the In-Street or Overhead Pedestrian Crossing sign shall be used only as a supplement to a Pedestrian Crossing (W11-2) warning sign with a diagonal downward-pointing arrow (W16-7P) plaque at the crosswalk location.**

09 **When used at an uncontrolled crossing, the In-Street or Overhead Trail Crossing sign shall be used only as a supplement to a Trail Crossing (W11-15) warning sign with a diagonal downward-pointing arrow (W16-7P) plaque at the crosswalk location.**

10 **An In-Street or Overhead Pedestrian or Trail Crossing sign shall not be placed in advance of the crosswalk to educate road users about the State law prior to reaching the crosswalk, nor shall it be installed as an educational display that is not near any crosswalk.**

Guidance:

11 *If an island (see Chapter 3J) is available, the In-Street Pedestrian or Trail Crossing sign, if used, should be placed on the island.*

Option:

12 In-Street Pedestrian or Trail Crossing signs may be mounted back-to-back in the median or on the center line of an undivided roadway.

Standard:

13 **The In-Street Pedestrian or Trail Crossing sign and the Overhead Pedestrian Crossing or Trail sign shall not be used at crosswalks on approaches controlled by a traffic control signal, pedestrian hybrid beacon, or an emergency-vehicle hybrid beacon.**

14 **Except where the In-Street Crossing sign is placed on a physical island, the sign support shall be designed to bend over and then bounce back to its normal vertical position when struck by a vehicle.**

Option:

15 The In-Street and Overhead Pedestrian and Trail Crossing sign may be used at intersections or midblock pedestrian crossings with flashing beacons.

Support:

16 The provisions of Section 2A.15 concerning mounting height are not applicable for the In-Street Pedestrian Crossing sign. Section 2A.18 contains information about sign mounting methods.

Standard:

17 **The top of an In-Street Pedestrian or Trail Crossing sign shall be a maximum of 4 feet above the pavement surface. The top of an In-Street Pedestrian or Trail Crossing sign placed in an island shall be a maximum of 4 feet above the island surface.**

Option:

18 The In-Street Pedestrian Crossing or Trail Crossing signs may be used seasonally to prevent damage in winter because of plowing operations, and may be removed at night if the pedestrian activity at night is minimal.

19 Both sign mounting types, In-Street Crossing (R1-6 series) signs and Overhead Crossing (R1-9 series) signs, may be used together at the same crosswalk.



RESOLUTION

#7

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. __ of 2026, a resolution authorizing the installation of "No Parking" Signs along Green Meadow Drive.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board of the Town of Clifton Park has received a formal recommendation from the Town Highway Safety Committee concerning a parking condition along Green Meadow Drive in the vicinity of its intersection with New York State Route 146; and

WHEREAS, the Highway Safety Committee has reviewed a resident complaint describing persistent on-shoulder parking on both sides of Green Meadow Drive that restricts safe vehicular navigation within the northbound and southbound travel lanes near the intersection, thereby introducing conflicts between entering, exiting, and through-traffic movements; and

WHEREAS, New York State Vehicle & Traffic Law (VTL) §1202 establishes statutory restrictions on parking near intersections—including a prohibition on parking within 20 feet of a crosswalk and 30 feet on the approach to a stop, yield, or traffic-control signal—for the purpose of preserving sight distance and maintaining operational safety at intersections, and

WHEREAS, the Committee has determined that while statutory clearance applies, an extended 150-foot No Parking Zone along the eastern right-of-way of Green Meadow Drive, measured northward extending from its intersection with NYS Route 146, is necessary to protect sight distance, mitigate turning-movement conflicts, and preserve unobstructed shoulder width for emergency maneuvering, school bus maneuvering, and winter maintenance operations, and

WHEREAS, the proposed regulatory signage must comply with the Manual on Uniform Traffic Control Devices (MUTCD) and the New York State Supplement, which require:

- That Parking, Stopping, and Standing signs be installed at each end of a regulation area.
- That signs be designed according to MUTCD Regulatory Sign standards, including retro-reflectivity and standard size/legend requirements, and

WHEREAS, pursuant to the MUTCD and NYS Supplement, if the regulated zone begins at an intersection and extends ≤ 200 feet, the sign at the intersecting end may be omitted if the opposite end of the zone is posted with an approved directional R7-series plaque, but the Town Highway Safety Committee advises, for clarity and reinforcement at this specific intersection, that a sign should be installed at the beginning of the 150-foot zone, and

WHEREAS, installation of the proposed "No Parking" signs within the specified 150-foot segment will significantly improve visibility and unimpeded vehicle flow and will assist in ensuring compliance with local and state safety requirements; now therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby authorizes the Town Highway Department to install "NO PARKING" regulatory signage along the eastern right-of-way of Green Meadow Drive, beginning at its intersection with State Route 146 and extending 150 feet southward, in accordance with the following requirements; and be it further

RESOLVED, that given the total length of the restriction (150 ft), no intermediate sign is required under NYS Supplement maximum interval rules (≤ 200 ft), but an intermediate sign may be installed at the discretion of the Highway Superintendent given the observed pattern of violations; and be it further

RESOLVED, that the purpose of this action is to preserve sight lines, ensure safe turning movements between Green Meadow Drive and NYS Route 146, and improve multimodal safety near the intersection; and be it further

RESOLVED, that the Town Highway Department is authorized to complete installation immediately upon adoption of this resolution, and the Town Clerk shall notify the appropriate enforcement agencies of the new parking restriction.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, March 5, 2026 10:33 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; hd
Subject: New Employee Resolution Request #2698

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Highway Safety Committee

Your Name: John P. Scavo

Your Email: planning@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 03/17/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: N/A

Budget Description: Highway Sign Budget Line Item

Amount: N/A

Brief Description: Recommendation with supporting information from the Highway Safety Committee for No Parking Sign(s) installed along Green Meadow Drive for 150' from the intersection with NY Rt. 146 extending in a northerly direction on the Eastern ROW Boundary Line of Green Meadow Drive.

Add Supporting Docs:

[b01c034cbeafc49f_Supporting_Information.pdf](#)

[95e3a9f3fd5617ba_Draft_Resolution_GreenMeadowDrive-No_Parking_Sign.docx](#)

Additional Comments/Details: Issue was deliberated by the HSC understanding that once "No Parking Anytime" signs are installed in one neighborhood, other neighborhoods may demand the same treatment, even if the conditions do not warrant it.

This can lead to:

- A rapid increase in signage requests
- Pressure on staff to apply similar rules in multiple locations
- Conflicts between neighborhoods over parking access and enforcement
- NYS V&T law already prohibits parking within 30' from an intersection.

Agree to Terms: Agree

[unsubscribe](#)

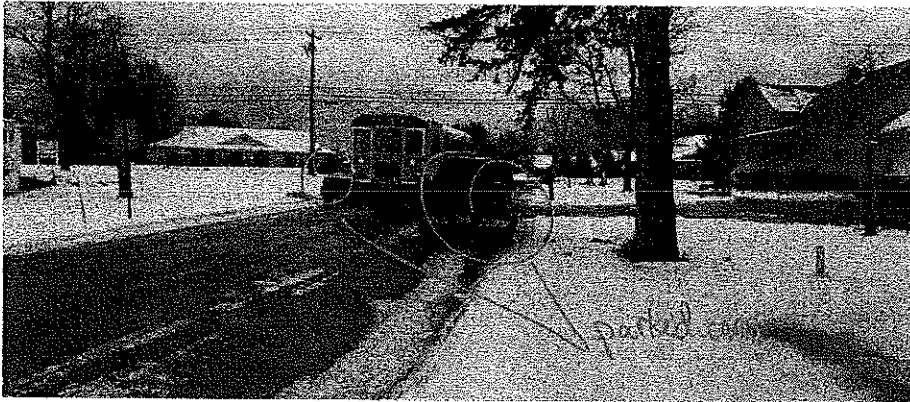
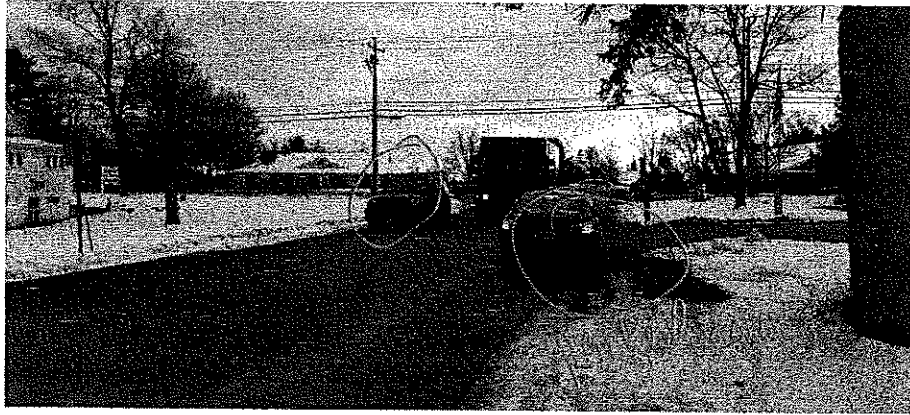
Petition

Attention: Clifton Park, NY, Town Board and Town of Clifton Park Highway Superintendent

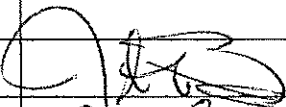
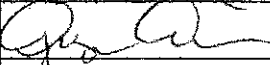
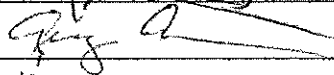
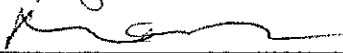

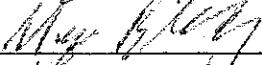
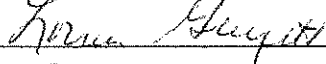
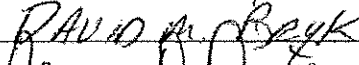
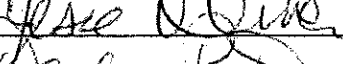
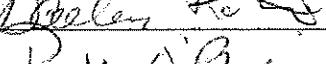
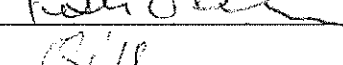
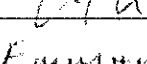


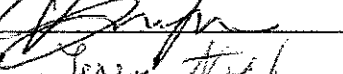

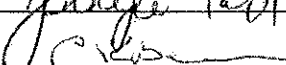
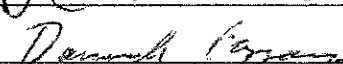

Re: No Parking Anytime sign installation on BOTH sides of Green Meadow Drive at its intersection with Route 146

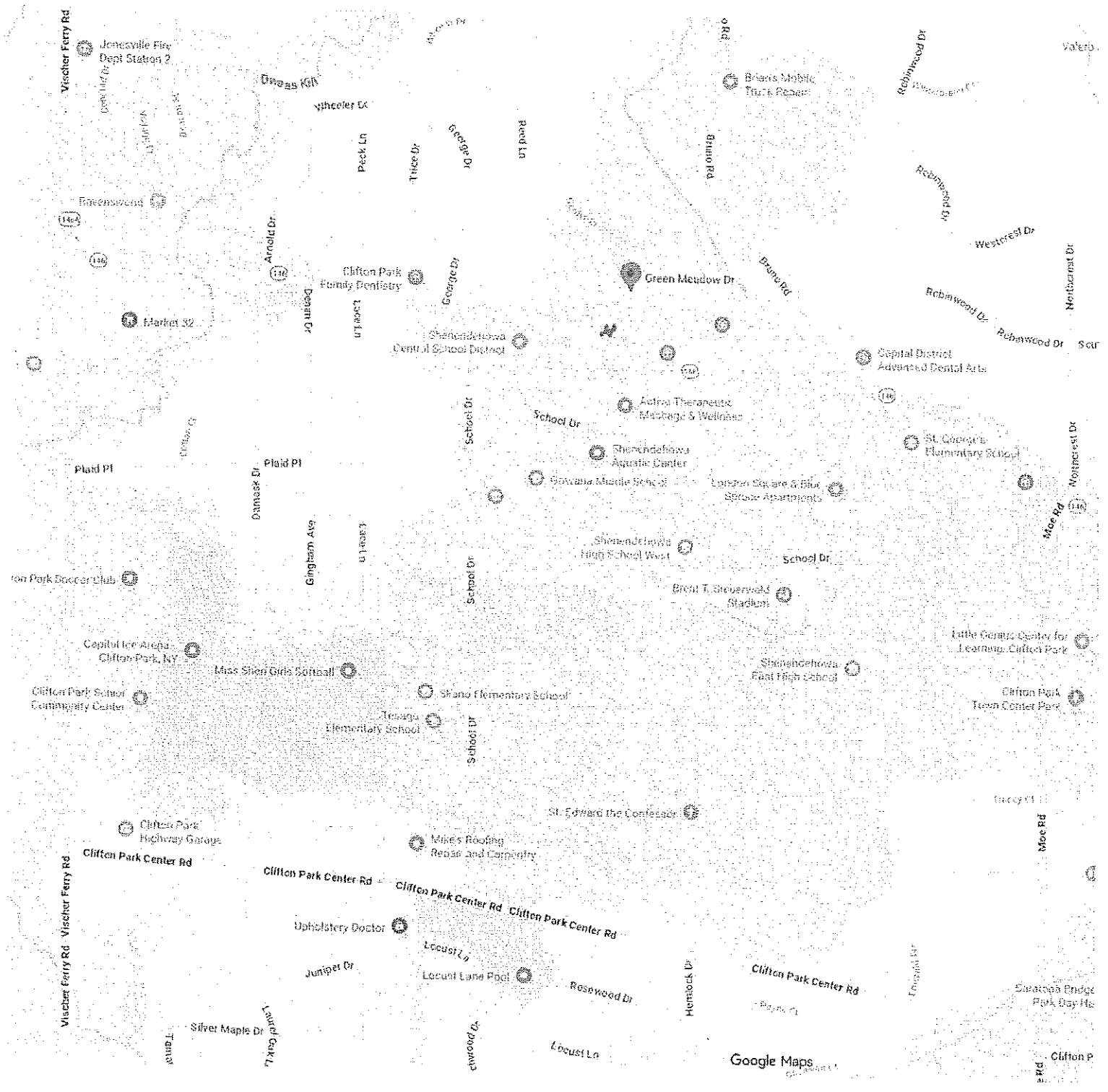
The following community members who reside on Green Meadow Drive, Clifton Park, NY, request the town eliminate the safety hazard on our neighborhood's only entrance/exit. Cars are regularly parked on both sides of the street on Green Meadow Drive in front of Doug Neil Insurance Agency, limiting the egress to our neighborhood and causing a safety hazard as traffic gets on/off the high speed and high traffic Route 146. See second through fifth images for some examples. The resolution we are seeking is for the installation of No Parking Anytime signs on BOTH sides of Green Meadow drive to eliminate parking on both sides of Green Meadow Drive within 150 feet of Route 146. An additional request is that the Doug Neill Insurance company create at least three additional parking spaces for their business, as the business parking lot is full almost daily, with overflow in the street (first image below).





Page 1 of 2: Petition for No Parking Anytime signs on Green Meadow Drive

Date	House Number on Green Meadow Drive	Name - Printed	Signature
1/19/26	32	Jan Blue	
1/19/26	47		
1/19/26	30	Adrian Liang	
1/21/26	26	Barbara Davis	
1/30/26	29	MARCUS BLOOM	
2/14/26	61	Loanna Guyett	
2/14/26	33	David & Beek	
2/14/26	63	Jesse & Marilyn	
2/14/26	21	Walter & Kate	
2/14/26	51	Peter & Brian	
2/14/26	17	Janis Weidner	
2/14/26	13		Emmanuel P Lynch
2-14-26	2	HONG TRAN	
2-14-26	59	BEENEE LANDA	
2/4/26	22	Teresa & Stephen	
2/14/26	24	Jennifer Taft	
2/14/26	28	Cathy Robertson	
2/14/26	53	Damick Brewer	



Google Maps

John Scavo

From: John Scavo
Sent: Thursday, December 18, 2025 2:24 PM
To: David Woodin; Albert Karoly
Subject: FW: Pics Regarding Safety Issue: Green Meadow Drive at Rte 146
Attachments: 20251217_151304.jpg; 1000016410.jpg; 1000016393.jpg

Good Afternoon,

Please see the email below and attached. My question is while Green Meadow Drive is a Town Road would DOT control the intersection of is it on the Town to consider no parking here to corner signs?

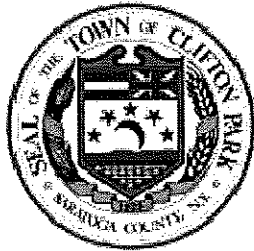
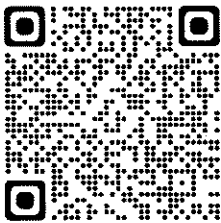
John P. Scavo

Director of Planning & Zoning Department

Town of Clifton Park
One Town Hall Plaza
Clifton Park, NY 12065
518-371-6054
www.cliftonparkny.gov

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Stay informed! Sign up for Town updates via GovDelivery
Scan the QR code below to subscribe instantly.



From: Ellenmarie Martin <emartin@cliftonpark.org>
Sent: Thursday, December 18, 2025 11:43 AM
To: John Scavo <jscavo@cliftonpark.org>
Subject: FW: Pics Regarding Safety Issue: Green Meadow Drive at Rte 146

12/18/2025

John,

Could you please reach out to the resident. Ellen

From: jenniferablue@gmail.com <jenniferablue@gmail.com>
Sent: Wednesday, December 17, 2025 3:44 PM
To: Ellenmarie Martin <emartin@cliftonpark.org>
Subject: RE: Pics Regarding Safety Issue: Green Meadow Drive at Rte 146

Howdy, Ellen! Thank you for the update. While I have witnessed many close calls at this intersection while I am driving (and thus can't take a photo), today I witnessed a close call while I was walking my dog. Picture attached. Please add to the other evidence. Thank you! Jen Blue

From: Ellenmarie Martin <emartin@cliftonpark.org>
Sent: Thursday, December 11, 2025 3:05 PM
To: jenniferablue@gmail.com
Subject: RE: Pics Regarding Safety Issue: Green Meadow Drive at Rte 146

12/11/2025

Good afternoon Jennifer,

Please accept my apologies for the delayed response. I sent this to Mr. John Scavo for the Safety Committee. I just spoke with Mr. Scavo and he said that a resolution has been submitted for the Town Board Meeting agenda on 12/18/2025. I will note my calendar and let you know on the 19th if it has been approved. Have a great afternoon. Ellen

From: jenniferablue@gmail.com <jenniferablue@gmail.com>
Sent: Wednesday, December 10, 2025 6:18 PM
To: Ellenmarie Martin <emartin@cliftonpark.org>
Cc: jenniferablue@gmail.com
Subject: RE: Pics Regarding Safety Issue: Green Meadow Drive at Rte 146

Howdy, Ellen! Today the roads were a bit slushy, and cars were again parked on both sides of Green Meadow Drive at the intersection with Route 146 – one within 25 feet of Route 146. This is a hazard, and I again request there be No Parking signs placed on both sides of Green Meadow Drive within 150 feet of Route 146. I have attached a picture from the cars parked on both sides of the road on this snowy day today. Thank you for your consideration! Dr. Blue

From: jenniferablue@gmail.com <jenniferablue@gmail.com>
Sent: Tuesday, December 2, 2025 10:10 AM
To: 'emartin@cliftonpark.org' <emartin@cliftonpark.org>
Subject: Pics Regarding Safety Issue: Green Meadow Drive at Rte 146

Howdy, Ellen! Thanks for the call back today. Doug Neil Insurance regularly has cars parked on one or both sides of Green Meadow Drive within a few feet of its intersection with Route 146 (which is a busy intersection as it is just before the stop light into the Shenendehowa campus). The intersection of Green Meadow Drive and Route 146 is the only egress to enter/exit the neighborhood. And it's exit/entrance is often partially blocked by parked cars at Doug Neil Insurance so that there is barely one lane available for exit/entry of the neighborhood. I am hoping there is some sort of town ordinance to justify the installation of No Parking signs on both sides of Green Meadow Drive to be effective within 200 feet of Route 146. I have attached a couple snapshots for an example of the hazard and the regularly full parking lot at the business. Thank you for your consideration! Jen

Jennifer Blue
32 Green Meadow Drive
Clifton Park, NY 12065
518-339-0647

Photo Log of Images Provided by Resident on Green Meadow Drive



PARKING, STANDING, STOPPING, AND EMERGENCY RESTRICTION SIGNS

Section 2B.52 Parking, Standing, and Stopping Signs (R7 and R8 Series)

Support:

- 01 Parking signs pertain to the parking, standing, and stopping of vehicles along the roadway and in designated parking areas. They cover a wide variety of regulations, and only general guidance can be provided here. The word “standing” when used on the R7 and R8 series of signs refers to the practice of a driver keeping the vehicle in a stationary position while continuing to occupy the vehicle. The word “stopping” when used on the R7 and R8 series signs refers to any vehicle, occupied by a driver or not, that stops other than to avoid conflict with other traffic or to comply with official direction. Other types of activities such as active loading, active passenger loading, and/or waiting might be established in State or local codes for use on R7 and R8 series signs.
- 02 Parking signs are categorized as either (1) prohibiting parking or (2) permitting parking with restrictions on how parking is allowed.
- 03 The types of parking, standing, or stopping prohibitions that might be encountered include, but are not limited to:
- A. Prohibited at all times;
 - B. Prohibited only at certain times of the day and/or days of the week;
 - C. Prohibited with exceptions, such as for bus stops, loading/unloading zones, persons with disabilities, or electric vehicle charging stations; or
 - D. Prohibited under certain conditions, such as Snow Emergency Routes.
- 04 Permissive parking signs allowing parking with restrictions include, but are not limited to:
- A. Parking only allowed for limited time duration (such as 30 minutes or for 1 hour);
 - B. Metered parking requiring payment at an individual or a multi-space parking meter, or through electronic means such as by telephone or mobile application.;
 - C. Parking only for specific persons (such as those with disabilities or patrons or employees of a business) or specific vehicle types (such as electric vehicles, police/government vehicles, motorcycles, bicycles, or taxis);
 - D. Angled or back-in angled parking when it is not commonly used in the area;
 - E. Parking programs such as neighborhood/residential permits, school areas, or special events; and
 - F. Emergency parking or stopping only.

Section 2B.53 Design of Parking, Standing, and Stopping Signs

Standard:

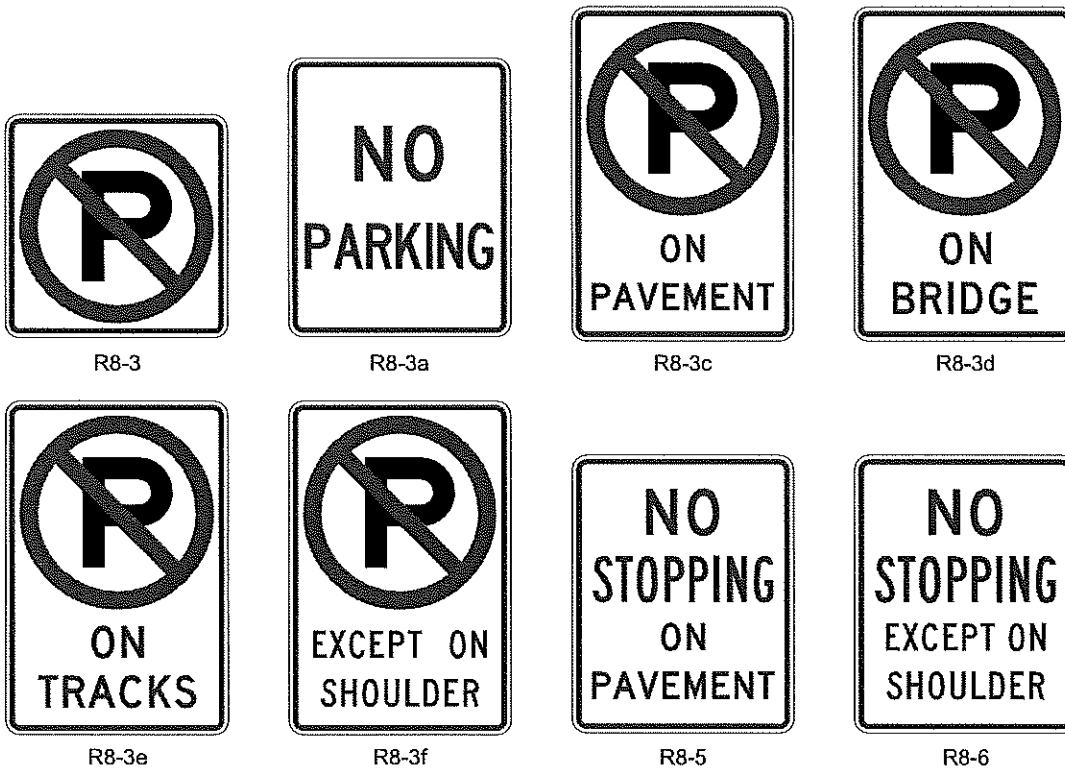
- 01 **Parking, standing, or stopping signs (see Figure 2B-25) shall be rectangular or square.**
- 02 **Public agencies shall follow established law (State law, local ordinance, or regulation) as adopted by the authorized agency regarding what messages are allowed on parking signs.**
- 03 **The legend on parking signs shall state applicable regulations. Parking signs shall comply with the standards of shape, color, and location.**
- 04 **Prohibitive parking signs (see Drawing A in Figure 2B-25 for some commonly used examples) shall be used where parking is prohibited at all times or at specific times. Except as otherwise provided in this Section, parking signs shall have a red legend and border on a white background and, when the parking prohibition symbol is used, the symbol “P” shall be black.**
- 05 **Permissive parking signs (see Drawing B in Figure 2B-25) shall be used where only time-limited parking or parking in a particular manner is allowed. Permissive parking signs shall have a green legend and border on a white background.**

Guidance:

- 06 *Parking information, should be displayed from top to bottom of the sign, as applicable, in the following order:*
- A. *The restriction or prohibition;*
 - B. *The times of the day that it is applicable, if not all hours;*
 - C. *The days of the week that it is applicable, if not every day;*
 - D. *Qualifying or supplementary information;*
 - E. *Exemptions to the restriction of prohibition; and*
 - F. *Any tow-away message or symbol.*
- 07 *If the parking regulation applies to a limited area or zone, the limits of the regulation should be shown by arrows or supplemental plaques. If arrows are used and if the sign is at the end of a parking zone, there should be a single-headed arrow pointing in the direction that the regulation is in effect. If the sign is at an intermediate point in a zone, there should be a double-headed arrow pointing both ways. When a single sign is used at the transition point between two parking zones, it should display a right arrow and a left arrow pointing in the direction that the respective regulations apply.*

Figure 2B-25. Parking, Standing, and Stopping Signs and Plaques (R7 and R8 Series) (Sheet 1 of 2)

A – Prohibited parking, standing, and stopping signs and plaques



B – Permissive parking signs and plaques

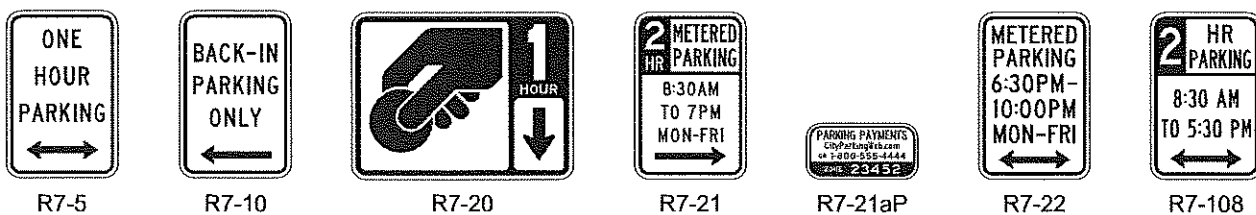
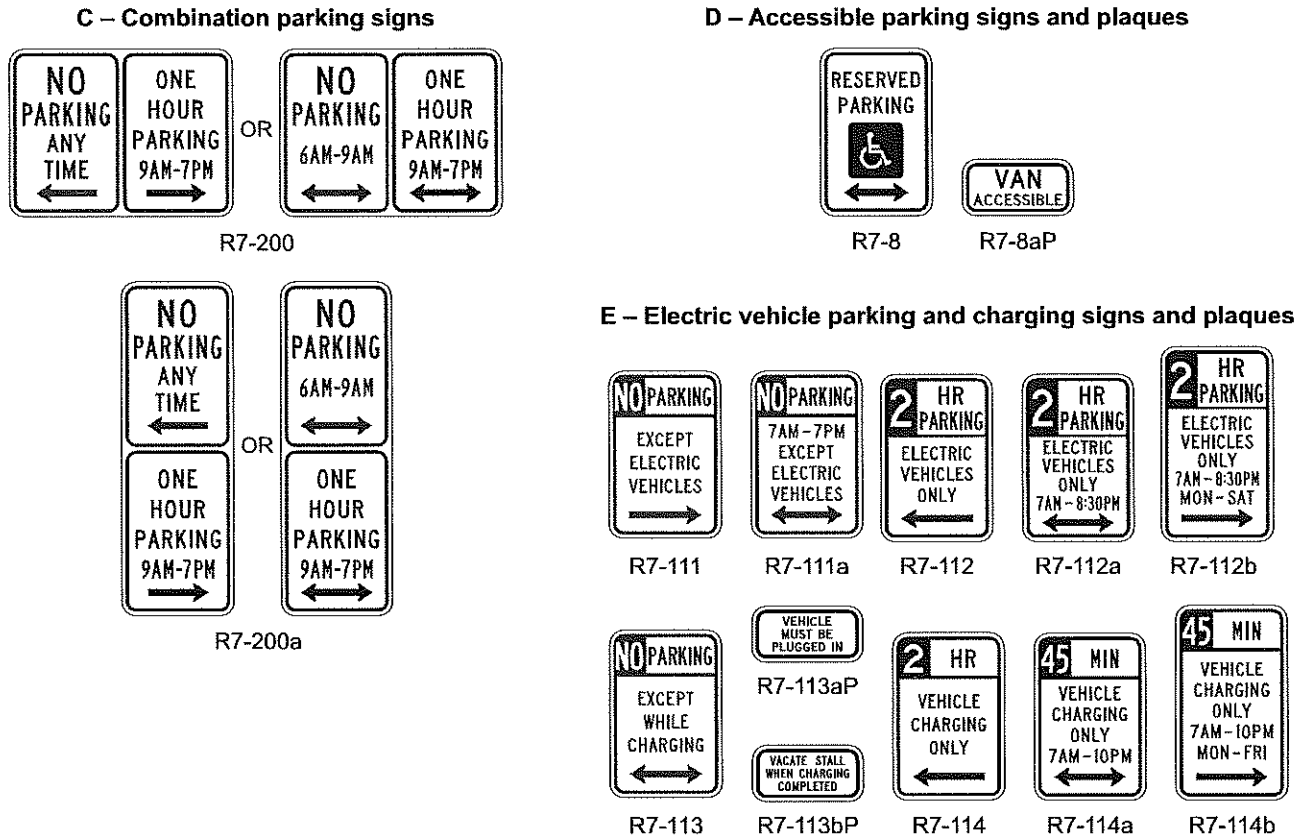


Figure 2B-25. Parking, Standing, and Stopping Signs and Plaques (R7 and R8 Series) (Sheet 2 of 2)



Standard:

08 The times and days for which the parking regulations are in effect shall be posted if they are not in effect at all times of day or all days of the week.

Option:

09 As an alternate to the use of arrows to show designated restriction zones, the following word messages may be used: BEGIN, END, HERE TO CORNER, HERE TO ALLEY, and THIS SIDE OF SIGN.

10 The R8 series signs (see Drawing A in Figure 2B-25) may be used where sufficient notice of a parking prohibition is satisfied by the use of single signs and are not needed to designate the beginning and end of a zone in which parking is prohibited or restricted. In rural and certain other areas the legends NO PARKING ON PAVEMENT (R8-1) or NO STOPPING ON PAVEMENT (R8-5) are generally suitable and may be used where parking or stopping is allowed on an unpaved shoulder or border adjacent to the paved portion of the road. If a roadway has an adjacent paved shoulder on which parking or stopping is allowed, the legend NO PARKING EXCEPT ON SHOULDER (R8-2) or NO STOPPING EXCEPT ON SHOULDER (R8-6) may be used. The R8-3 symbol sign or the word message NO PARKING may be used to prohibit any parking along a roadway. Word legend supplemental plaques may be mounted below the NO PARKING signs or the word legend may be incorporated within signs whose sizes are increased accordingly. The R8-3 series signs may include word legends such as ON PAVEMENT (R8-3c), ON BRIDGE (R8-3d), ON TRACKS (R8-3e), and EXCEPT ON SHOULDERS (R8-3f).

Guidance:

11 Where special parking restrictions are imposed during heavy snowfall or a declared snow emergency, a Snow Emergency Route (R7-203) sign (see Drawing A in Figure 2B-25) should be installed. The legend should be modified to display the specific regulations. The upper section of the sign should display the designation as a snow emergency route in a white legend and border on a red background.

12 If a fee is charged for on-street parking and payments are made at a multi-space parking meter, instead of individual parking meters for each parking space, Metered Parking (R7-21 and R7-22) signs (see Drawing B in Figure 2B-25) should be used to define the area where the multi-space parking meter applies. The Multi-Space Parking Meter (R7-20) sign (see Drawing B in Figure 2B-25) should be used at the meter location to direct road users to the meter.

Option:

- 13 Where payments can be made electronically, such as by telephone or mobile application, the Mobile Parking Payment (R7-21aP) plaque (see Drawing B in Figure 2B-25) may be installed below or as part of the legend of a Metered Parking sign.

Standard:

- 14 **If the metered parking is subject to a maximum time limit, the appropriate time limit (number of hours or minutes) shall be displayed on the Metered Parking (R7-21 and R7-22) signs and, except as provided in Paragraph 15 of this Section, on the Multi-space Parking Meter (R7-20) signs.**

Option:

- 15 Where the maximum time limit varies by the time of the day or by the day of the week, the display of the time limits may be omitted from the R7-20 sign and, instead, be displayed on the multi-space parking meter so that they are visible to pedestrians as they make payments.

Standard:

- 16 **Where parking spaces are reserved for persons with disabilities, the Accessible Parking (R7-8) sign (see Drawing D in Figure 2B-25) shall be used to designate the space and shall display the official International Symbol of Accessibility.**

- 17 **Where parking spaces that are reserved for persons with disabilities are designed to accommodate wheelchair vans, a VAN ACCESSIBLE (R7-8aP) plaque (see Drawing D in Figure 2B-25) shall be mounted below the R7-8 sign.**

Guidance:

- 18 *Where parking spaces are designated for parking of electric vehicles, an Electric Vehicle Parking (R7-111 series, R7-112 series, and R7-113) sign (see Drawing E of Figure 2B-25) should be installed adjacent to the designated spaces. Where there is no time limit, the R7-111 series sign should be used. Where parking is subject to a time limit, the R7-112 series sign should be used.*

- 19 *Where parking spaces are only designated for charging of electric vehicles, an R7-113 sign or R7-114 series sign (see Drawing E in Figure 2B-25) should be installed adjacent to the designated spaces.*

- 20 *Where additional restrictions apply while a vehicle occupies the designated space, the R7-113P series plaques should be installed below the R7-113 sign or the R7-114 series signs.*

Option:

- 21 Where parking is prohibited during certain hours and time-limited parking or parking in a particular manner is allowed during certain other time periods, the red Parking Prohibition and green Permissive Parking signs may be designed as follows (see Drawing C in Figure 2B-25):

- A. Two 12 x 18-inch parking signs may be used with the red Parking Prohibition (R7-1) sign installed above or to the left of the green Permissive Parking (R7-108) sign; or
- B. A single sign (R7-200 or R7-200a) may be used.

- 22 At the transition point between two parking zones, a single sign (R7-200 or R7-200a) or two signs mounted side-by-side may be used.

- 23 The words NO PARKING may be used as an alternative to the No Parking symbol (see the R7-2a sign in Drawing A in Figure 2B-25).

- 24 Alternate designs for the R7-107 sign may be developed such as the R7-107a sign (see Drawing A in Figure 2B-25). Alternate designs may include, on a single sign, a transit logo, an approved bus symbol, a parking prohibition, the words BUS STOP, and an arrow. The reverse side of the R7-107 series signs may display bus routing information for pedestrians.

- 25 A Tow-Away Zone (R7-201P or R7-201aP) plaque (see Drawing A in Figure 2B-25) may be mounted below any parking prohibition sign. The word legend TOW-AWAY ZONE may be incorporated into the parking prohibition sign in lieu of using a separate plaque.

- 26 The R7-201P plaque may have a black or red symbol and border on a white background.

Guidance:

- 27 *When a legend other than that on the standard parking signs is necessary, letter height, symbol size, and basic sign layout should be consistent with the those shown on the standard parking signs as detailed in the "Standard Highway Signs" publication (see Section 1A.05.)*

- 28 *In general, the letter height of the principal legend on parking signs sized for urbanized applications should be at least 2 inches.*

Section 2B.54 Placement of Parking, Standing, and Stopping Signs

Support:

- 01 The efficacy of parking, standing, and stopping signs, when used on conventional roads in urbanized or developed environments, depends on their visibility and consistent placement along a street or within a particular block. It is often impracticable for the entire legend to be legible from similar distances as for other types of signs. Therefore, it is important that their conventional form be recognizable from an adequate distance such that the road user can obtain the information upon closer inspection.

Guidance:

- 02 *When signs with arrows are used to indicate the extent of the restricted zones, the signs should be set at an angle of not less than 30 degrees or more than 45 degrees with the line of traffic flow in order to be visible to approaching traffic.*
- 03 *When signs are placed at the head of perpendicular parking stalls, the signs should be parallel to the roadway facing the parking stall.*
- 04 *Spacing of signs should be based on legibility, conspicuity, and sign orientation.*
- 05 *If the zone is long, signs should be used at intermediate points within the zone.*
- 06 *If the signs are mounted at an angle of 90 degrees to the curb line, two signs should be mounted back to back at the transition point between two parking zones, each with an appended THIS SIDE OF SIGN (R7-202P) supplemental plaque (see Drawing A in Figure 2B-25).*
- 07 *If the signs are mounted at an angle of 90 degrees to the curb line, signs without any arrows or appended plaques should be used at intermediate points within a parking zone, facing in the direction of approaching traffic. Otherwise, the standards of placement should be the same as for signs using directional arrows.*

Option:

- 08 Blanket parking regulations that apply to an entire jurisdiction may, if legal, be posted in the vicinity of the jurisdictional boundary lines. Blanket parking regulations that apply to a posted zone or district may, if legal, be posted at the entry points to the zone or district.

Section 2B.55 Emergency Restriction Signs (R8-4 and R8-7)

Standard:

- 01 **Emergency Restriction signs (see Figure 2B-26) shall be rectangular and shall have a black legend and border on a white background.**

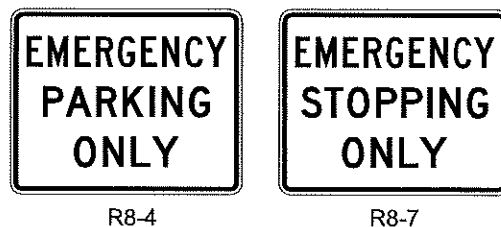
Option:

- 02 The EMERGENCY PARKING ONLY (R8-4) sign or the EMERGENCY STOPPING ONLY (R8-7) sign may be used to discourage or prohibit shoulder parking, particularly where scenic or other attractions create a tendency for road users to desire to stop temporarily.

Support:

- 03 Section 8B.07 contains information for the use of the DO NOT STOP ON TRACKS (R8-8) sign (see Figure 8B-1) to discourage or prohibit parking or stopping on railroad or light rail transit tracks.

Figure 2B-26. Emergency Restriction Signs



N.Y. Vehicle & Traffic Law Section 1202 Stopping, standing or parking prohibited in specified places

- (a)** Except when necessary to avoid conflict with other traffic, or when in compliance with law or the directions of a police officer or official traffic-control device, no person shall:
 - 1.** Stop, stand or park a vehicle:
 - a.** On the roadway side of any vehicle stopped, standing or parked at the edge or curb of a street;
 - b.** On a sidewalk;
 - c.** Within an intersection, except when permitted by official signs or parking meters on the side of a highway opposite a street which intersects but does not cross such highway;
 - d.** On a cross walk;
 - e.** Between a safety zone and the adjacent curb or within thirty feet of points on the curb immediately opposite the ends of a safety zone, unless a different distance is indicated by official signs, markings or parking meters;
 - f.** Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic;
 - g.** Upon any bridge or other elevated structure upon a highway or within a highway tunnel, unless otherwise indicated by official signs, markings or parking meters;
 - h.** On any railroad tracks;
 - i.** In the area between roadways of a divided highway, including crossovers, except in an emergency;

- j. On a state expressway highway or state interstate route highway, including the entrances thereto and exits therefrom, which are a part thereof, except in an emergency;
- k. Engage in the retail sale of frozen desserts as that term is defined in subdivision thirty-seven of § 375 (Equipment) directly to pedestrians on any highway having a speed limit in excess of thirty miles per hour. Nothing herein shall be construed to prohibit the operator of such vehicle from stopping such vehicle off such highway, in a safe manner, for the sole purpose of delivering such retail product directly to the residence of a consumer or to the business address of a customer of such retailer;
- l. In a space designated as provided in this subparagraph for the exclusive purpose of charging an electric vehicle at an electric vehicle charging station, unless such vehicle is an electric vehicle connected to such charging station. Provided, however, that an electric motor vehicle disconnected from the electric vehicle charging station for no more than thirty continuous minutes while stopped, standing or parked in such designated space shall not be in violation of this subparagraph. Parking spaces designated for the exclusive purpose of charging an electric vehicle at an electric vehicle charging station shall be clearly identified, and such designation shall include conspicuous and permanently installed above grade signs which shall be positioned from the parking space surface at a height of not less than five feet nor more than seven feet and which identify such space as an electric vehicle charging station, indicate that such space is only for electric vehicle charging and include any day or time restrictions. For the purposes of this subparagraph, the term "electric vehicle" shall mean a motor vehicle that is propelled at least in part by an electric motor and associated power electronics which provide acceleration torque to the drive wheels sometime during normal vehicle operation, and that draws electricity from a battery or hydrogen fuel cell that is capable of being recharged from an external source of electricity, such that the external source of electricity cannot be connected to the vehicle while the vehicle is in motion, and the term "electric vehicle charging station" shall mean the equipment needed to convey electric power from the electric grid or another power source to an onboard motor vehicle energy storage system.
- 2. Stand or park a vehicle, whether occupied or not, except momentarily to pick up or discharge a passenger or passengers:

 - a. In front of a public or private driveway;
 - b. Within twenty feet of a cross walk at an intersection, unless a different distance is indicated by official signs, markings or parking meters;
 - c. Within thirty feet upon the approach to any flashing signal, stop or yield sign or traffic-control signal located at the side of the roadway, unless a different distance is indicated by official signs, markings or parking meters;
 - d. Within twenty feet of the driveway entrance to any fire station and, when on the side of the street opposite to the entrance of any fire station, within seventy-five

feet of said entrance, when properly signposted, unless a different distance is indicated by official signs, markings or parking meters.

- e. Alongside or obstructing a curb area which has been cut down, lowered or constructed so as to provide accessibility to the sidewalk.
- 3. Park a vehicle, whether occupied or not, except temporarily for the purpose of and while actually engaged in loading or unloading merchandise or passengers, within fifty feet of the nearest rail of a railroad crossing, unless a different distance is indicated by official signs, markings or parking meters.
- (b)
 - 1. No person shall stop, stand or park a vehicle within fifteen feet of a fire hydrant except when such vehicle is attended by a licensed operator or chauffeur who is seated in the front seat and who can immediately move such vehicle in case of emergency, unless a different distance is indicated by official signs, markings or parking meters.
 - 2. No person shall stop, stand or park a vehicle within fifteen feet of a fire hydrant except when such vehicle is attended by a licensed operator or chauffeur who is seated in the front seat and who can immediately move such vehicle in case of emergency, when such vehicle impairs or hinders the access of a fire vehicle to a fire hydrant while such fire vehicle is engaged in an emergency operation, unless a different distance is indicated by official signs, markings, parking meters or the provisions of any local law, rule, or ordinance.
- (c) No person shall move a vehicle not lawfully under his control into any prohibited area or away from a curb such distance as is unlawful.

Location:

https://newyork.public.law/laws/n.y._vehicle_&_traffic_law_section_1202

Original Source: Section 1202 — Stopping, standing or parking prohibited in specified places, <https://www.nysenate.gov/legislation/laws/VAT/1202> (last accessed Feb. 28, 2026).



RESOLUTION

#8

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. ___ of 2026, a resolution scheduling a Public Hearing to consider a proposed moratorium on the acceptance, review, and approval of Tier 2 and Tier 3 Solar Energy System applications and authorizing publication of the Hearing notice in the Times Union.

Introduced by _____, who moved its adoption, and seconded by _____.

WHEREAS, the Town Board has prepared a draft resolution proposing the enactment of a six (6) month moratorium on the filing, acceptance, processing, review, or approval of Tier 2 and Tier 3 solar energy system applications to allow time for the Town to evaluate impacts to prime agricultural soils, cumulative capacity build-out, and increasing development pressure on the Town's agricultural community, and

WHEREAS, the proposed moratorium is intended to provide sufficient time for the Town to review existing zoning provisions, special use permit and site plan requirements under Chapter 208, and to ensure consistency with the Town's Draft Agriculture and Farmland Protection Plan, which is anticipated to be incorporated into the Town's Comprehensive Plan, and

WHEREAS, the Town Board wishes to solicit public comment on the proposed moratorium and must therefore schedule a formal public hearing consistent with the procedures customarily used for Town public hearings; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park shall conduct a Public Hearing on Tuesday, May 5, 2026, at 7:05 p.m. in the Wood Memorial Meeting Room, Town Hall, One Town Hall Plaza, Clifton Park, New York, for the purpose of hearing public comment regarding the proposed six-month moratorium on Tier 2 and Tier 3 solar energy system applications; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to prepare and publish the Notice of Public Hearing in the Times Union, the official newspaper of the Town of Clifton Park, in the form required by law; and be it further

RESOLVED, that a copy of the draft moratorium resolution shall be made available in the Town Clerk's Office and posted on the Town website for public review in advance of the hearing; and be it further

RESOLVED, that this resolution shall take effect immediately.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Monday, March 16, 2026 10:15 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2722

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning Department

Your Name: John P. Scavo

Your Email: jscavo@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 03/17/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: N/A

Budget Description: N/A

Amount: N/A

Brief Description: Consideration by the Town Board of Clifton Park to schedule a public hearing on April 21, 2026, at 7:01 p.m. to consider a proposed six-month moratorium on the acceptance, review, and approval of Tier 2 and Tier 3 solar energy system applications. This moratorium aims to allow the Town time to assess impacts on prime agricultural soils, cumulative capacity build-out, and development pressures on the agricultural community, as well as to review zoning provisions and ensure consistency with the Draft Agriculture and Farmland Protection Plan. The Town Clerk is authorized to publish the hearing notice and make the draft resolution available for public review prior to the hearing.

Add Supporting Docs:

[fa9b9651927ebbb2_Draft_Resolution_Setting_a_Public_Hearing.docx](#)

[7fc07e0e799fe831_CliftonPark_Solar_Moratorium_Resolution.docx](#)

Additional Comments/Details: A referral to the Saratoga Co. Planning Board of the Moratorium Local Law will be prepared and transmitted by Planning Department Staff. In addition, Planning Department Staff will prepare the necessary SEQR documentation for consideration of the Moratorium on 4/21.

Agree to Terms: Agree

[unsubscribe](#)



RESOLUTION

#9

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. ___ of 2026, a resolution declaring an emergency back to December 29, 2025 and authorizing payment to VanAuken Trucking, Inc for emergency pipe failure repair work at 23-25 Brookline Drive in Country Knolls West.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on December 29, 2025, Town staff identified a severe drainage failure at Brookline Drive, where a 21-inch pipe failed and collapsed along the 150-foot stormwater line, creating an eroded trench roughly 12 to 25 feet deep across and expanse of 150 feet between 23 and 25 Brookline Drive, and

WHEREAS, Highway Superintendent, Dahn Bull, notified the Town Board in a memorandum dated December 29, 2025, of the emergency work needing to be completed at 23-25 Brookline Drive, and

WHEREAS, the Town Board relayed no concerns with the emergency work being performed, and

WHEREAS, pursuant to General Municipal Law Section §103(4), this incident was an emergency due to the fact that “the life, health, safety, or property of the inhabitants of a political subdivision or district therein, require immediate action”, and

WHEREAS, Mr. Bull submitted a voucher for the amount of \$16,477.50 to be paid to VanAuken Trucking, Inc. for the emergency pipe repair; now, therefore, be it

RESOLVED, that the Town Board hereby declares an emergency retroactive to December 29, 2025 suspending the rules of GML §103 (4) and authorizes payment to VanAuken Trucking, Inc., Rexford, NY, in the amount of \$16,477.50, for emergency stormwater pipe failure repair work at 23-25 Brookline Drive, as detailed in the attached voucher, to be paid from DA-5110-037 (Highway – Paving – Sliplining).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, February 27, 2026 2:24 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2660

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Highway Department

Your Name: Dahn Bull

Your Email: dbull@cliftonpark.org

Sponsor: D. Bull

Agenda Session Date: 03/17/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/06/2026

Budget Number: DA-5110-021

Budget Description: Emergency Repairs

Amount: \$16,477.50

Brief Description: A resolution paying for emergency work performed at 23-25 Brookline Drive in Country Knolls West, where a stormwater pipe failed during a December 29, 2025 rainstorm.

During the late morning of December 29th, 2025, a large stormwater pipe collapsed creating an eroded trench, roughly 12 to 25 feet deep across an expanse of 150 feet between 23 and 25 Brookline Drive. Pictures are attached. Light excavation of the area showed that the 21" pipe has failed and has collapsed along the 150-foot stormwater line. Snow melting, rain and runoff are the main causes of the failure. Due to the depth of the stormwater pipe, its location in proximity to private property and the public roadway, I am declaring that an emergency repair of the pipe must be completed. While the area in question is the ROW and a designated easement, and the stormwater pipe is public infrastructure and expedience under General Municipal Law §103(4) is necessary to preserve our current stormwater systems in Country Knolls West. The scope of the project is large, and outside of the capabilities of the department to handle alone. A large excavator, trench boxes and competent operators for the equipment are needed.

I will be contacting local contractors capable of performing the necessary repairs, and whomever is available I will have complete the repairs. Depending on weather conditions, we may be able to use highway personnel and equipment to reduce potential expenditures.

The area has been fenced off for safety and is very visible to the public. Neighboring property owners have been notified and informed of the repairs that will occur and will be informed of events concerning the repair.

Add Supporting Docs:

[c09ed54d426e9105_20260227142111041-1.pdf](#)

Additional Comments/Details: None at this time.

Agree to Terms: Agree

[unsubscribe](#)



DAHN S. BULL
SUPERINTENDENT OF HIGHWAYS

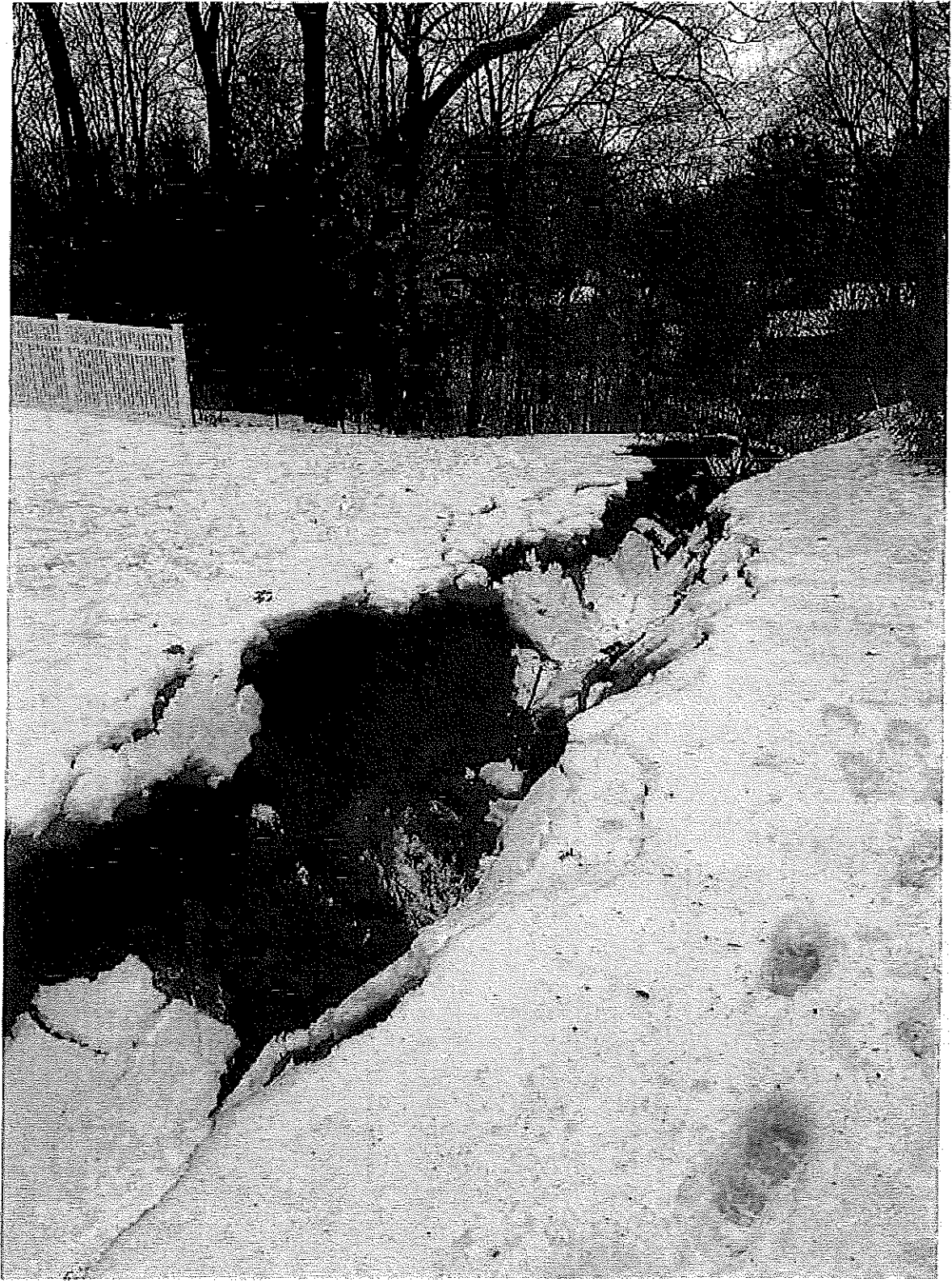
MEMO

TO: The Town Board, Town Clerk, Town Attorney, Comptroller
CC: Ellen Martin, Deputy Superintendent
FROM: Dahn S. Bull, Highway Superintendent
Date: December 29, 2025
RE: Emergency Declaration – Stormwater Work Needed, 23-25 Brookline Drive

During the late morning of December 29th, 2025, a large stormwater pipe collapsed creating an eroded trench, roughly 12 to 25 feet deep across an expanse of 150 feet between 23 and 25 Brookline Drive. Pictures are attached. Light excavation of the area showed that the 21" pipe has failed and has collapsed along the 150-foot stormwater line. Snow melting, rain and runoff are the main causes of the failure. Due to the depth of the stormwater pipe, its location in proximity to private property and the public roadway, I am declaring that an emergency repair of the pipe must be completed. While the area in question is the ROW and a designated easement, and the stormwater pipe is public infrastructure and expedience under General Municipal Law §103(4) is necessary to preserve our current stormwater systems in Country Knolls West. The scope of the project is large, and outside of the capabilities of the department to handle alone. A large excavator, trench boxes and competent operators for the equipment are needed.

I will be contacting local contractors capable of performing the necessary repairs, and whomever is available I will have complete the repairs. Depending on weather conditions, we may be able to use highway personnel and equipment to reduce potential expenditures.

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P.O. No. 7226-106

TOWN OF CLIFTON PARK
REQUISITION/PURCHASE ORDER

Delivery Address:

639 CLIFTON PARK CENTER ROAD
 CLIFTON PARK, NEW YORK 12065
 (518) 371-7310 - FAX (518) 373-0039

Name	VanAuken Trucking Inc.
Street	P. O. Box 200
Street	
City	Rexford
State	NY
Zip Code	12148
Contact	

APPROVAL FOR PURCHASE	
Date _____	
Available: _____	Comptroller's Office: _____
Approved: _____	Town Supervisor: _____
Encumbered: _____	Comptroller's Office: _____

Quantity	Product #	Description	Unit Price	Total
		Assist with Emergency Repairs to Brookline Dr		\$ 16,477.50
		Brookline Dr Repairs		

ACCOUNT DISTRIBUTION	AMOUNT	DEPARTMENTAL REQUEST
DA 5110-021	\$ 16,477.50	The above service or materials can be furnished to the municipality on the dates and the charges are correct
<i>Emergency Repairs</i>		
Total	\$ 16,477.50	Date _____ DEPARTMENT HEAD _____

VanAuken Trucking, Inc.

200 PO Box
 Rexford, NY 12148 USA
 (518) 376-0331
 vtrucking@aol.com

INVOICE

BILL TO
 Town of Clifton Park Highway Dept.
 1 Town Hall Plaza
 Clifton Park, NY 12065

SHIP TO
 Town of Clifton Park Highway Dept.
 1 Town Hall Plaza
 Clifton Park, NY 12065

INVOICE 26-1015
DATE 02/18/2026
TERMS Due upon receipt
DUE DATE 02/28/2026

PO # 7226-106

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
01/06/2026		Scope: dig to replace 24" storm sewer, set new structure, rip rap ditch and backfill.			
01/07/2026	Mobilization Tractor and Low Boy	01/07/26 - Move Excavator/equipment, supplies - to site - Ron		1,500.00	1,500.00
01/08/2026	Labor	01/08/26 - Culvert Repair - 7:00-3:30 Jimmy *336 Excavator VAT #8303	8:30	85.00	722.50
01/08/2026	CAT 336 Excavator (JC)	01/08/26 - CAT 336 Excavator for day.	1	2,000.00	2,000.00
01/08/2026	Labor	01/08/26 - Labor/Operator - 7:00-3:00 Robbie VAT #8304	8:00	100.00	800.00
01/08/2026	Labor	01/08/26 - Labor/Operator - 7:00-3:00 Chet VAT #8304	8:00	85.00	680.00
01/08/2026	Truck Rental Tri-Axle	01/08/26 - Truck rental 3 loads of sand to site - 1:30-4:00 Bob VAT #8078	2:30	150.00	375.00
01/08/2026	Truck Rental Tri-Axle	01/08/26 - Truck rental 3 loads of sand to site - 1:30-4:00 AJ VAT #8081	2:30	150.00	375.00
01/09/2026	Truck Rental Tri-Axle	01/09/26 - Truck rental 5 loads of sand to site - 7:15-11:00 Bob VAT #3627	3:45	150.00	562.50
01/09/2026	Truck Rental Tri-Axle	01/09/26 - Truck rental 5 loads of sand to site - 7:15-11:00 AJ VAT #3628	3:45	150.00	562.50
01/14/2026		*1/14/26 PC 240 Excavator w/operator - Robbie	8	250.00	2,000.00
01/14/2026		*1/14/26 - Labor - 2 men - 16 hrs.	16	85.00	1,360.00
01/20/2026		*1/20/26 - PC 240 Excavator w/operator.	8	250.00	2,000.00
01/20/2026		*1/20/26 - Labor - 3 men - 24 hrs.	24	85.00	2,040.00
01/21/2026	Mobilization	01/21/26 - Move Excavator/equipment, supplies - from site - Ron		1,500.00	1,500.00

*Emergency Repair to
 Brookline St.*

SUBTOTAL	16,477.50
TAX	0.00
TOTAL	16,477.50

BALANCE DUE

\$16,477.50

FILE COPY

VanAuken Trucking, Inc.

200 PO Box
Rexford, NY 12148 USA
(518) 376-0331
vtrucking@aol.com

INVOICE

BILL TO
Town of Clifton Park Highway Dept.
1 Town Hall Plaza
Clifton Park, NY 12065

SHIP TO
Town of Clifton Park Highway Dept.
1 Town Hall Plaza
Clifton Park, NY 12065

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DATE 02/18/2026
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01/20/2026		*1/20/26 - PC 240 Excavator w/operator.	8	250.00	2,000.00
01/20/2026		*1/20/26 - Labor - 3 men - 24 hrs.	24	85.00	2,040.00
01/21/2026	Mobilization	01/21/26 - Move Excavator/equipment, supplies - from site - Ron		1,500.00	1,500.00

Emergency Repair to
Brookline St.

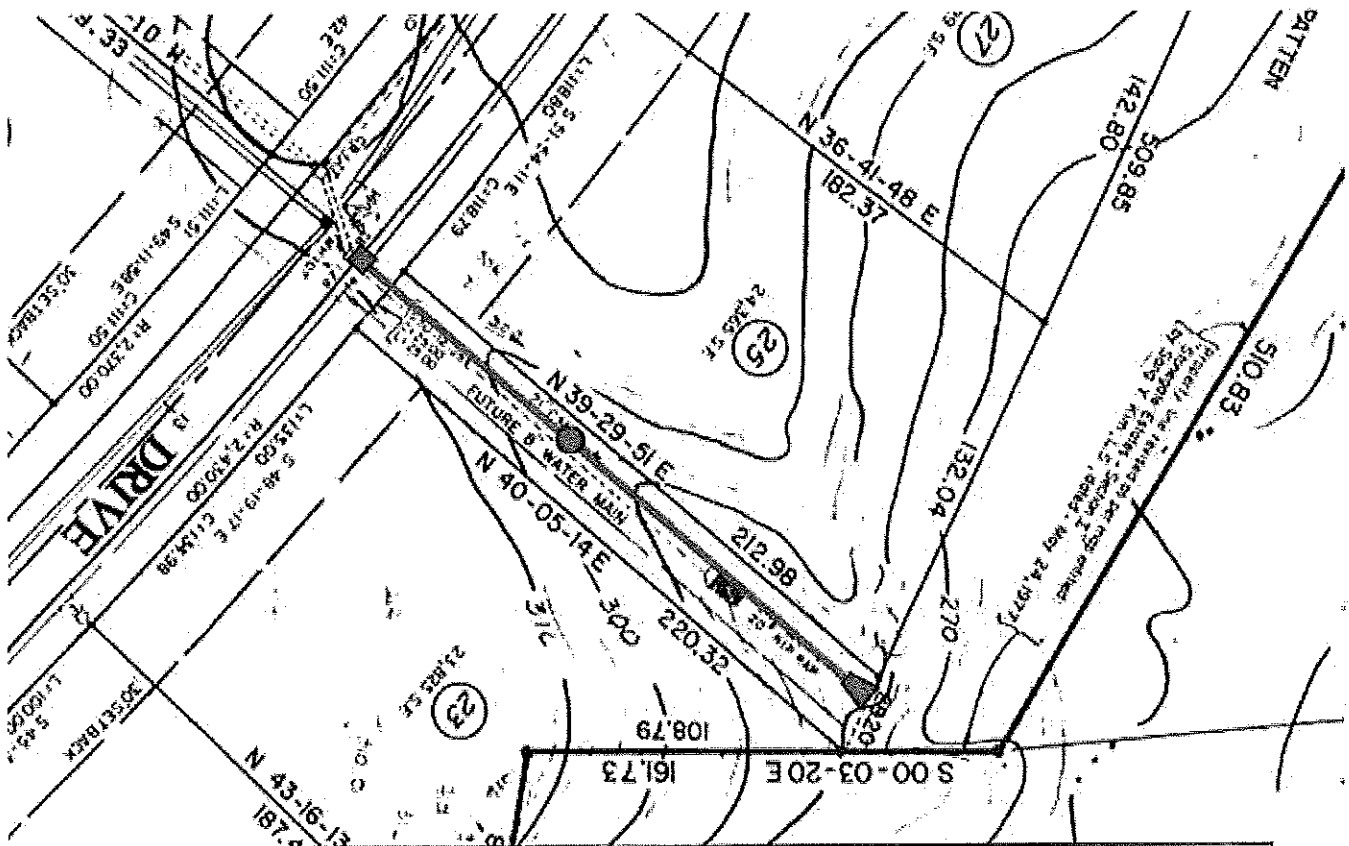
SUBTOTAL	16,477.50
TAX	0.00
TOTAL	16,477.50

BALANCE DUE

\$16,477.50

BROOKLINE DRIVE – Work Completed Sheet

In short, the entire stormwater line from Brookline Drive to the outlet in the gully between Country Knolls West and Vann Wyck Estates off of Ushers Road was replaced. Due to the depth of the trench and grade of the gully, a larger excavator and competent operator was needed. The \$16,477.50 paid for this, as well as additional laborers in the trench, and two trucks to assist in removal and placement of stone and backfill materials. Highway Crews did work along side the contractor to make sure the project was completed in short period of time. During previous administrations, whole jobs would be subbed out to contractors, but I try to save funds on our end by having our crews and equipment supplement the contractors. In the spring when the snow is gone, Highway Crews will return to regrade the area between the two homes, 23 and 25 Brookline Drive, as well as re-topsoil and grass seed. In similar projects, by late spring, you will not even know we were there.



OVERVIEW – Brookline Drive Culvert Replacement

Catch Basin (Red Square) repaired on the Road and new pipe (Red Line) mudded into place. At the top of the gully, right before the original pipe took a dive to the creek, we installed a new manhole structure (Red Circle) to allow for easier future access for cleaning and maintenance, as well as to allow for a more gradual decline in the culvert from street to outlet. A new outlet (Red Trapezoid) was also installed to finish the project.





RESOLUTION

#10

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the Highway Superintendent to purchase a new Bobcat S86 T4 Skid Steer Loader and a heavy-duty bucket attachment and declare equipment as surplus.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Superintendent of Highways would like to purchase a 2026 S86 T4 Skid Steer Loader for paving, moving of material and snow removal, and a 74-inch heavy-duty bucket attachment, which will allow the department to accommodate smaller trails and sidewalks, and

WHEREAS, the Skid Steer Loader will be purchased under Sourcewell Contract #020223-CEC in an amount not to exceed \$56,163.92 as follows:

<u>Vendor</u>	<u>Unit Price</u>	<u>Trade-In</u>	<u>Total</u>
Bobcat of Saratoga	\$77,663.92	\$21,500	\$56,163.92

,and

WHEREAS, the Skid Steer Loader heavy-duty bucket attachment will be purchased under NYS Contract #PC70868, in an amount not to exceed \$1994.94; now, therefore, be it

RESOLVED, that the Town Board approves the purchase of a new Bobcat S86 T4 Skid Steer Loader from Bobcat of Saratoga LLC under Sourcewell Contract #020223-CEC, in an amount not to exceed \$56,163.92 from budget line DA-5130-219; and be it further

RESOLVED, that the Highway Department Wacker Neuson Loader WL32, is surplus property and the Highway Superintendent is authorized to trade it in for the trade value offered in order to reduce the total cost of the Skid Steer Loader to \$56,163.92; and be it further

RESOLVED, that the Town Board also approves the purchase of a 72-inch heavy-duty bucket attachment for the Skid Steer Loader from Bobcat of Saratoga LLC, under NYS Contract #PC70868, in an amount not to exceed \$1994.94 from budget line DA-5130-219.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, March 5, 2026 12:25 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnielo; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2700

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Highway Department

Your Name: Dahn Bull

Your Email: dbull@cliftonpark.org

Sponsor: D. Bull

Agenda Session Date: 03/17/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: DA-5130-219

Budget Description: New Equipment

Amount: \$58,158.86

Brief Description: The purchase and trade-in of Highway Equipment. The Highway Department is looking to purchase a new Bobcat S86 T4 Skid Steer Loader which will be used for many different purposes including paving, moving of material, and snow removal. With the purchase we are looking to get an additional smaller bucket in order to accommodate smaller trails and sidewalks.

These pieces will be purchased from Bobcat of Saratoga, LLC, of Gansevoort, New York.

They will also be accepting a trade in of our Wacker Neuson Wheel Loader for a trade-in value of \$21,500.00.

In addition to the purchase of the new equipment, the resolution will need to allow for the surplus of the Wacker Neuson Wheel Loader so we can trade it in for a discounted Skid Steer Loader price.

Add Supporting Docs:

[b3f003767725bbca_Clark_Contract_020223_compressed.pdf](#)

[d174b77b3f754582_Sourcewell_020223-CEC_-_Bobcat_Pricing_Information.pdf](#)

[fe2bd460e5280d86_Doosan_Bobcat_North_America_Inc._Skid_Steer_Loader_Contract.pdf](#)

[a7608a3f89e5424d_Bobcat_Skid_Steer_Loader_-_Bucket_-_Wacker_Quotes_2.pdf](#)

[c7611b4a29c28644_20221007-oc-s86-studio.pdf](#)

Additional Comments/Details: Just that this resolution is both purchasing equipment and surplussing equipment to be traded in for a lower total price of the new equipment.

Agree to Terms: Agree

[unsubscribe](#)



BOBCAT COMPANY SUGGESTED PRICE LIST - January 2023

Bobcat Company

ORDER ADDRESS:

CLARK EQUIPMENT COMPANY dba BOBCAT COMPANY
 250 EAST BEATON DRIVE
 PO BOX 6000
 WEST FARGO, ND 58078-6000

Government Sales Points of Contact:

Phone:

Heather Messmer - Government Accounts Sales Support Mgr.
heather.messmer@doosan.com

(701) 241-8719

Jesse Rheault - Government Account Manager
jesse.rheault@doosan.com

(701) 241-8759

Barry Hanson - Government Account Manager
barry.hanson@doosan.com

(701) 241-8793

Randy Fuss - Director, Government Accounts
randy.fuss@doosan.com

(701) 241-8746

TOLL FREE #: 800-965-4232, Opt#2
 FAX#: (855) 608-0681

PROMPT PAYMENT TERMS: Net 30
 TIME OF DELIVERY: 60 to 90 Days ARO
 COMMERCIAL CREDIT CARD: Accepted (Visa/Mastercard/American Express)

TID#: 38-0425350

REMIT TO ADDRESS:

CLARK EQUIPMENT COMPANY dba BOBCAT COMPANY
 PO BOX 74007382
 CHICAGO, IL 60674

Product	Discount Percent	
	Machines	Factory installed Options
Skid Steer Loaders	22.0%	22.0%
Compact Track Loaders	26.0%	26.0%
Loader Attachments	24.0%	24.0%
Compact Wheel Loader (CWL)	24.0%	24.0%
CWL Attachments	24.0%	24.0%
Small Articulating Loaders (SAL)	24.0%	24.0%
SAL Attachments	24.0%	24.0%
Compact Excavators	28.0%	28.0%
Large Excavators	24.0%	24.0%
Excavator Attachments	24.0%	24.0%
Mini Track Loaders (MTL)	24.0%	24.0%
MTL Attachments	24.0%	24.0%
Toolcat	20.0%	20.0%
Toolcat Attachments	24.0%	24.0%
Compact Tractors	22.0%	22.0%
Compact Tractor Implements and Attachments	24.0%	24.0%
Utility Vehicles	20.0%	20.0%
Telehandlers	24.0%	24.0%
VH Attachments	24.0%	24.0%
Bobcat® Mowers	22.0%	22.0%
RYAN Turf Equipment & Attachments	16.0%	16.0%
Steiner Tractors & Attachments	20.0%	20.0%
Compaction Equipment	16.0%	16.0%

**Open Book New York
Office of the State Comptroller
Thomas P. DiNapoli, State Comptroller
Contract Transactions**

Vendor Name: DOOSAN BOBCAT NORTH AMERICA INC
 Agency Name: General Services, Office of
 Department/Facility Name: Office of General Services - Purchasing Contracts
 Contract Number: PC70868
 Current Contract Amount: \$119,500,000.00
 Spending to Date: \$87,135.14
 Contract Type: Commodity - Vehicles And Supplies

Contract Information

Transaction Type	Transaction Amount	Start Date	End Date	Description	Transaction Approved/Filed Date
Original Contract	\$119,500,000.00	10/31/2025	04/17/2027	Heavy equipment - medium duty, compact (statewide) 40625, PGB-23345	10/31/2025

Contract Amendment Information

Transaction Type	Transaction Amount	Amended End Date	Description	Transaction Approved/Filed Date
Contract Amendment data is not currently available.				



Product Quotation
 Quotation Number: **BM1611704**
 Quote Sent Date: **Jan 19, 2026**
 Expiration Date: **Feb 18, 2026**

Your Bobcat Contact
Brady Murdoff
 Phone:
 Email: brady.murdoff@doosan.com

Your Customer Contact

Deliver to
Clifton Park Highway

Bobcat Dealer
 Zac Plotts
Bobcat of Saratoga, LLC, Gansevoort,
 NY
 1279 ROUTE 9,
 GANSEVOORT, NY, 12831

Bill to
NEW GOVERNMENT CUSTOMER
 2391333
 250 E Beaton Dr
 West Fargo, ND, 58078-2656

Item Name	Item Number	Quantity	Price Each	Total
S86 T4 Bobcat Skid Steer Loader	M0383	1	59,145.10	59,145.10
Standard Equipment:				
105.0 HP Tier 4 V2 Bobcat Engine			Glow Plugs (Automatically Activated)	
Auxiliary Hydraulics: Variable Flow			Horn	
Two-Speed Travel			Instrumentation:	
Rear View Camera			5" Display Panel, Engine Temperature, Fuel Gauges,	
Backup Alarm			Hourmeter, RPM, Warning Indicators and other vitals	
Bob-Tach			Lift Arm Support	
Bobcat Interlock Control System (BICS)			Lift Path: Vertical	
Controls: Selectable Joysticks (SJC)			Lights, Front & Rear LED	
Cylinder Cushioning - Lift, Tilt			Operator Cab	
Engine/Hydraulic Performance De-rate Protection			Includes Adjustable Vinyl Suspension Seat, Top & Rear	
			Windows, Parking Brake, Seat Bar & Seat Belt	
			Roll Over Protective Structure (ROPS) meets SAE-	
			J1040 & ISO 3471	
			Falling Object Protective Structure (FOPS) meets SAE-	
			J1043 & ISO 3449, Level I; (Level II is available	
			through Bobcat Parts)	
			Parking Brake: Wedge Brake System	
			Tires: 12-16.5, 12PR, Bobcat Heavy Duty	
			Telematics - Machine IQ 2-year Basics	
			Warranty: 2 years, or 2000 hours whichever occurs first	
Deluxe Package	M0383-P11-C12	1	9,951.20	9,951.20
<i>Included:</i> Deluxe Package: Clear Side Auto HVAC				
Cab, Integrated Bluetooth Radio, Adjustable Heated				
Cloth Air Ride Seat, Power Bob-Tach, 7" Touch				
Display, Premium and Side LED Lights, Keyless Start,				
7-Pin Attachment Control, Dual Direction Bucket				
Positioning, Rear Camera, Sound Reduction, Automatic				
Ride Control, 3yr Machine IQ Health & Security				
Subscription,				
Selectable Joystick Controls (SJC)	M0383-R01-C04	1	655.20	655.20

High Flow, Power Bob-Tach	M0383-R03-C09	1	3,337.60	3,337.60
80" Heavy Duty Bucket	7272681	1	1,613.67	1,613.67
Bolt-On Cutting Edge, 80"	6718008	1	347.20	347.20
Strobe Light Kit, Amber	7375339	1	293.45	293.45

Total for S86 T4 Bobcat Skid Steer Loader 75,343.42

Quote Subtotal	75,343.42
Dealer PDI	300.00
Freight Charges	1,700.00
Destination Charges	133.00
Dealer Assembly Charges	187.50
Wacker Neuson Loader WL32	-21,500.00
Quote Total - USD	56,163.92

Handwritten initials

Comment: *Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #020223-CEC

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382

Handwritten: \$61,524.56

Customer Acceptance:

Quotation Number: **BM1611704**

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____

Addresses

Delivery Address _____

Billing Address (if different from ship to): _____

Tax Exempt: Y / N

Exempt in the State of: _____

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____



Product Quotation
 Quotation Number: **LR1675491**
 Quote Sent Date: **Feb 26, 2026**
 Expiration Date: **Mar 28, 2026**

Your Bobcat Contact
Lizzie Richter
 Phone: +17014764228
 Email: lizzie.richter@doosan.com

Your Customer Contact

Deliver to
Clifton Park Highway

Bobcat Dealer
 Zac Plotts
Bobcat of Saratoga, LLC, Gansevoort,
 NY
 1279 ROUTE 9,
 GANSEVOORT, NY, 12831

Bill to
Clifton Park Highway

Item Name	Item Number	Quantity	Price Each	Total
74" Heavy Duty Bucket	7272680	1	1,482.76	1,482.76
Bolt-On Cutting Edge, 74"	6718007	1	321.68	321.68
Total for 74" Heavy Duty Bucket				1,804.44
Quote Subtotal				1,804.44
Destination Charges				128.00
Dealer Assembly Charges				62.50
Quote Total - USD				1,994.94

Comment:

- *Prices per the New York State Contract – PC70868
- *Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.
- *Member Number (if applicable): _____
- *All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.
- *Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract.
- *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.
- *Contact Holder Information: Doosan Bobcat North America, Inc, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.
- *Payment Terms: Net 60 Days. Credit cards accepted.
- *Remittance address: Doosan Bobcat North America, Inc, P. O. Box 74007382, Chicago, IL 60674-7382

Customer Acceptance:

Quotation Number: LR1675491

Purchase Order: _____

Authorized Signature:

Print: _____ Sign: _____

Date: _____ Email: _____

Addresses

Delivery Address _____

Billing Address (if different from ship to): _____

Tax Exempt: Y / N

Exempt in the State of: _____

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____



878 ALBANY SHAKER RD
LATHAM, NY 12110
518-690-0750
FAX# 518-690-0757

Delivered Page: 1
1/3/14

Remit To:
1950 BRI HEN TL RD
ROCHESTER, NY 14623-2510
585-272-9390

Ship To:
TOWN OF CLIFTON PARK
ONE TOWN HALL PLAZA
CLIFTON PARK, NY 12065
C#: 518-371-6651 J#: 518-371-6651

EQUIPMENT SALE
****PACKING SLIP****

Bill To: 202344
TOWN OF CLIFTON PARK
ONE TOWN HALL PLAZA
CLIFTON PARK, NY 12065

Invoice #... 1658468-0001
Invoice date 12/31/13
Date in... 12/31/13 9:16 AM
Job Loc... SHOP
Job No... NY
P.O. #... 11213-661
Ordered By... RICHARD KUKUK
Written By... NEALP
Salesman... MATT GOEDEKE
TERMS... NET 10 DAYS

Qty	Equipment #		Price	Amount
1	74400	CC: 675-0400	56072.29	56072.29
	WHEEL LOADER 43-48HP 1/2YD 7,500LBS			
	Make: WACKER Model: WL30 CAB HYD QC Serial #: 3017713			
1	74401	CC: 655-1050		N/C .00
	LOADER BUCKET			
	Make: WACKER Model: 0173307 Serial #: NA			
1	74520	CC: 655-8775		N/C .00
	SNOW BLOWER ATTACHMENT			
	Make: FFC Model: 60" FFC Serial #: 1301203			
SALES ITEMS:				
Qty	Item number	Unit	Price	
1	0181666	EA		N/C
	WACKER SLOW SPEED CONTROL KIT WL30			
1	0181678	EA		N/C
	WACKER WL30 THROTTLE CONTROL KIT			
1	5200004084	EA		N/C
	14 PIN MULTI-FUNCTION WIRE HARNESS KIT			
1	5000187603	EA		N/C
	WL30 HYDRAULIC VALVE KIT			
1	0181578	EA		N/C
	WACKER WIRE HARNESS FOR SNOWBLOWER			
Bid Resolution # 262				CONTINUED

ALL SALES AND/OR WORK ORDER SERVICE ARE SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS INVOICE.
LIMITATION OF SELLER'S LIABILITY: Dealer shall not be liable hereunder for damages in excess of the purchase price of the item with respect to which damages are claimed and in no event shall Dealer be liable for loss of profit or good will or for any other special, consequential or incidental damages.
*** 25% Restocking fee will be charged for the returned items ***

X

CUSTOMER SIGNATURE _____ DATE _____ NAME PRINTED _____ DELIVERED BY _____ DATE _____

Terms: Payment Due Net 10 - Delinquency charges, at the maximum monthly rate allowed by law, will apply 10 days from the date of invoice.



878 ALBANY SHAKER RD
 LATHAM, NY 12110
 518-690-0750
 FAX# 518-690-0757

Remit To:
 1950 BRI HEN TL RD
 ROCHESTER, NY 14623-2510
 585-272-9390

Ship To:
 TOWN OF CLIFTON PARK
 ONE TOWN HALL PLAZA
 CLIFTON PARK, NY 12065
 C#: 518-371-6651 J#: 518-371-6651

EQUIPMENT SALE
****PACKING SLIP****

Invoice #... 1658468-0001
 Invoice date 12/31/13
 Date in... 12/31/13 9:16 AM
 Job Loc... SHOP
 Job No... NY
 P.O. #... 11213-661
 Ordered By.. RICHARD KUKUK
 Written By.. NEALP
 Salesman... MATT GOEDKE
 TERMS... NET 10 DAYS

Bill To: 202344
 TOWN OF CLIFTON PARK
 ONE TOWN HALL PLAZA
 CLIFTON PARK, NY 12065

Qty	Equipment #	Price	Amount
			Sub-total: 56072.29
			Total: 56072.29

ALL SALES AND/OR WORK ORDER SERVICE ARE SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS INVOICE.

LIMITATION OF SELLER'S LIABILITY: Dealer shall not be liable hereunder for damages in excess of the purchase price of the item with respect to which damages are claimed and in no event shall Dealer be liable for loss of profit or good will or for any other special, consequential or incidental damages.

*** 25% Restocking fee will be charged for the returned items ***

X

CUSTOMER SIGNATURE _____ DATE _____ NAME PRINTED _____ DELIVERED BY _____ DATE _____

Terms: Payment Due Net 10 - Delinquency charges, at the maximum monthly rate allowed by law, will apply 10 days from the date of invoice.





RESOLUTION

#11

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution awarding the bid for pool chemicals for the Barney Road, Locust Lane and Burning Bush pools for the 2026 Season.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on March 3, 2026, bids were received for the above-referenced pool chemical purchase, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, has recommended that the bid for pool chemicals for the three town pools be awarded to Surpass Chemical Co., Inc. for the following amounts:

- | | | |
|---------------------------|------------------------------|--|
| • Sodium Hypochlorite | Per Gallon | \$3.63/gal |
| • Car Boy Bleach | 5 Gallon Container | \$19.95/container |
| • Muriatic Acid | Per Gallon in 15-gallon drum | \$8.38/gal |
| • Drum Deposit | | \$60- 15 gal
\$30- pallets
\$10- 5 gal |
| • Sodium Bisulfate | Per Pound | \$0.92/pound |
| • Delivery Fuel Surcharge | | \$75.00 |

;now, therefore be it

RESOLVED, that the Town Board hereby accepts and awards the above-referenced bid to Surpass Chemical Co., Inc., Albany, NY to be paid as follows: from line A-7150-045 (General Fund-Barney Road Pool – Supplies), from line A-7152-045 (General Fund-Locust Lane Pool – Supplies) and from line A-7151-045 (General Fund-Country Knolls Pool–Supplies), in accordance with the amount used at each pool.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, March 5, 2026 8:01 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2697

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 03/17/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: see attached schedule

Budget Description: see attached schedule - Pools - supplies

Amount: see attached schedule

Brief Description: Accept the sealed bid from Surpass Chemicals to supply and deliver chlorine and other chemicals needed to operate all 3 town pools for the 2026 season

Add Supporting Docs:

[a9197529e7a27bf3_Chlorine Table for Bid 3.5.26.docx](#)

[748ff59afef086e9_POOL_CHEMICALS_BID_Results_3.3.26.pdf](#)

[0adab4d7da54c221_surpass_chemical_bid_3.3.26.pdf](#)

Additional Comments/Details: Prices are only up slightly from 2025.

Agree to Terms: Agree

[unsubscribe](#)

POOL CHEMICALS BID Results 3/3/2026 @ 2pm

COMPANY NAME	Lump Sum Bid Amount	Sodium Hypochlorite	Muriatic Acid	Sodium Bisulfate	Bleach	Drum Deposit	Delivery
Surpass Chemical		\$3.63 per gallon	\$13.9425 per gallon \$55.77 per case \$8.38 for 15 gallon drum	\$0.92 per lbs.	\$19.95 for 5 gallons	15 gallon \$60 5 gallon \$10 Pallets \$30	Fuel Delivery \$75.00

Pool Location	Sodium Hypochlorite	Muriatic Acid	Sodium Bisulfate
Barney Road	4,564 gallons	40 gallons	0 pounds
Country Knolls	3,342 gallons	100 gallons	0 pounds
Locust Lane	1,791 gallons	20 gallons	0 pounds
Totals	9,697 gallons	160 gallons	0 pounds
	These are estimates based on the 2025 pool season.	These are estimates based on the 2025 pool season.	These are estimates based on the 2025 pool season.

A-7150-45 - Barney Pool \$17,000

A-7151-45 – CK Pool \$13,000

A-7152-45 – Locust Pool \$7,000



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

BID FORM

Date: 3/2/26

Company Name: SARPASS Chemical Co.

Bid Name: Pool Chemicals

Please note: You may put in a lump sum price below for the 2026 season and/or choose to breakdown the prices as follows based on the usage estimates listed on the bid document.

Sodium hypochlorite per gallon: \$3.63

Muriatic acid per gallon: \$13.9425/\$55.77 case \$8.38/15g L Drum

Sodium bisulfate per pound: \$.92

5-gallon container of bleach: \$19.95

Drum deposit: 15GL/\$60.00, 56L/\$10.00, Pallets/\$30.00

Delivery fuel surcharge: \$75.00

LUMP SUM PRICE OPTION: _____

Name/Title: Steve Byrne / Vice President

Signature: Stephen Byrne



RESOLUTION

#12

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the rental of golf carts, light towers and message boards for the Town's July 4th celebration at the Clifton Common.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, quotes were requested by Daniel Clemens, Director of Buildings, Parks and Recreation, for the rental of thirty-nine (39) golf carts, thirty-one (31) light towers and eight (8) message boards for the July 4th celebration at the Clifton Common, and

WHEREAS Satch Sales, Menands, NY, submitted the only conforming quote for the golf cart rentals, at a cost not to exceed \$6,900, which includes round-trip delivery of the golf carts, and

WHEREAS, United Rentals, Albany, NY, submitted the lowest conforming quote for the light towers, at a cost not to exceed \$5,099, which includes round-trip delivery of the light towers, and

WHEREAS, Pastore Rental, Hudson Falls, NY, submitted the lowest conforming quote for the message boards, at a cost not to exceed \$5,500, and

WHEREAS, Mr. Clemens has recommended that the golf carts be rented from Satch Sales for communication, coordination and security at the Town's 4th of July events, and

WHEREAS, Mr. Clemens has recommended that the light towers be rented from United Rentals for lighting paths and intersections for egress after the Town's July 4th events, and

WHEREAS, Mr. Clemens has recommended that the message boards be rented from Pastore Rental to be used in various locations throughout Town for traffic and safety messaging regarding the Town's July 4th events; now, therefore, be it

RESOLVED, that the Supervisor is authorized to execute agreements for the 2026 July 4th celebration at Clifton Common as follows: with Satch Sales, Menands, NY, for the rental of thirty-nine (39) golf carts, with United Rentals, Albany, NY, for the rental of thirty-one (31) light towers and with Pastore Rental, Hudson Falls, NY, for the rental of eight (8) message boards; and be it further

RESOLVED that the Comptroller is authorized to pay for all the July 4th celebration rentals as follows: \$6,900 for the rental and round-trip delivery of thirty-nine (39) golf carts, \$5,099 for the rentals of thirty-one (31) light towers and \$5,500 for the rental of eight (8) messages boards, all to be paid from account A-7550-52 (General Fund-Festivals-July 4th Fest).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, March 10, 2026 8:03 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2706

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 03/17/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: A-7550-052

Budget Description: General Fund - Recreation Programs - July 4th Fest

Amount: 17,499.00

Brief Description: Rental of golf carts, light towers and message boards for the July 4th celebration.

Golf Carts - Satch sales - \$6,900.00

Light Towers - United Rentals - \$5,099.00

Message Boards - Pastore Rental - \$5,500.00

Add Supporting Docs:

[c5bd0226fc5ee815 July 4th 2026 - golf carts - resolution packet 3.9.26.pdf](#)

[e8306cb1436535d7 July 4th 2026 - light towers - resolution packet 3.9.26.pdf](#)

[bd51e602b78d25ab July 4th 2026 - message boards - resolution packet 3.9.26.pdf](#)

Additional Comments/Details: Message boards are a one week rental for advance notice of road closures and other event information

Agree to Terms: Agree

[unsubscribe](#)

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: March 9, 2026

Description: Rental of 39 Golf Carts for July 4th

Vendor #1: Satch Sales - \$6,900.00 ✕

Vendor #2: United Rentals - doesn't have

Vendor #3: Pastore Rental - doesn't have

Vendor #4:

Vendor #5:

Vendor #6:

Comments:

Decision: Satch Sales - \$6,900.00

Been using Satch Sales for many years. Only local company with the quantity and variety that we need.



Satch Sales

Mobile Solutions
www.satchsales.com

63 Broadway, Menands, NY 12204
518-426-5002 or 1-800-834-1464
FAX 518-426-5146



XRT

2/25/26 DATE ✓ QUOTE _____ ORDER

CUSTOMER: Town of Clifton Park

ADDRESS: _____

PHONE: 518 371 6651 x251 FAX: _____

ATTENTION/CONTACT: Regan Tromblee

QUANTITY	DESCRIPTION	PRICE EACH	EXTENDED PRICE
13	Golf Cars	110/car/day	\$ 1430.00
11	4 passenger	140/car/day	\$ 1540.00
3	6 passenger	260/car/day	\$ 780.00
10	Cartnails	235/car/day	\$ 2350.00
2	EMTs	200/car/day	\$ 400.00
2	Roundtrip Deliveries	200.00	400.00
	del weekend June 24		\$ 6900.00
	pick up 7/4/26		
	7/4/2026		

SPECIAL CONSIDERATIONS: all gas powered

PURCHASE ORDER #: _____

TAX EXEMPT #: _____

ACCOUNT MGR: Vince A. Williams DATE: 2/25/26

ORDER CONFIRMATION: SIGNATURE _____
NAME _____
TITLE _____
DATE _____

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: March 9, 2026

Description: Rental of 31 Light Towers for July 4th

Vendor #1: United Rentals - \$5,099.00 ✖

Vendor #2: Finke Equipment - \$7,780.00

Vendor #3: Pastore Rental - Doesn't have enough

Vendor #4: Herc Rental - Declined

Vendor #5:

Vendor #6:

Comments:

Decision: United Rentals - \$5,099.00



RENTAL QUOTE

BRANCH 10N
 5 FRITZ BLVD
 ALBANY NY 12205-4950
 518-869-5335
 518-869-0588 FAX

259620133

Job Site

BUILDINGS AND GROUNDS
 477 CLIFTON PARK CENTER ROAD
 CLIFTON PARK NY 12065

Office: 518-371-6651 Job: 518-371-6651

Customer #	: 769732
Quote Date	: 03/09/26
Estimated Out	: 07/04/26 03:00 PM
Estimated In	: 07/05/26 03:00 PM
UR Job Loc	: 477 CLIFTON PARK CEN
UR Job #	: 41
Customer Job ID:	
P.O. #	: TBD
Ordered By	: REGAN TROMBLEE
Written By	: DEREK GAVIN
Salesperson	: DEREK GAVIN

TOWN OF CLIFTON PARK
 1 TOWN HALL PLZ
 CLIFTON PARK NY 12065-3610

This is not an invoice
 Please do not pay from this document

RENTAL ITEMS:		Minimum	Day	Week	4 Week	Estimated Amt.
Qty	Equipment Description					
31	3204001 LIGHT TOWER, 4-7KW VERT MAST RATES BASED ON 8 HRS/DAY RUNTIME ADDTL HOURS WILL BILL PRORATED		125.00	305.00	668.00	3,875.00
SALES/MISCELLANEOUS ITEMS:						Rental Subtotal: 3,875.00
Qty	Item	Price		Unit of Measure		Extended Amt.
1	DELIVERY CHARGE	612.000		EACH		612.00
1	PICKUP CHARGE	612.000		EACH		612.00
Sales/Misc Subtotal:						1,224.00
Agreement Subtotal:						5,099.00
Estimated Total:						5,099.00

COMMENTS/NOTES:

ONSITE CONTACT: REGAN TROMBLEE
 CELL#: 518-371-6551
 FREIGHT BASED ON (3) TRUCKLOADS

This proposal may be withdrawn if not accepted within 30 days. The above referenced Rental Protection Plan, environmental, and tax charges are estimates and are subject to change.

NOTICE: This is not a rental agreement. The rental of equipment and any items listed above is subject to availability and subject to the terms and conditions of the Rental and Service Agreement, which are available at <https://www.unitedrentals.com/legal/rental-service-terms-US> and which are incorporated herein by reference. A COPY OF THE RENTAL AND SERVICE AGREEMENT TERMS ARE AVAILABLE IN PAPER FORM UPON REQUEST.

FUNKIE EQUIPMENT

512-262-9331

Contact Name:	REGAN TROMLEE
Company:	TOWN OF CLIFTON PARK
Address:	
City, ST, Zip:	
Telephone:	
FAX:	

DATE: _____

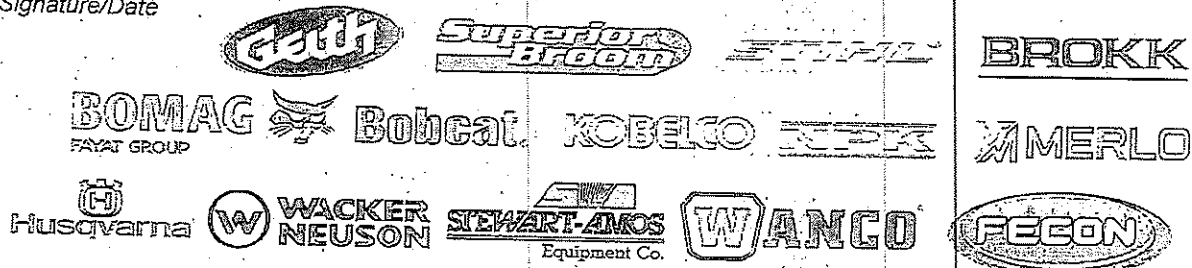
BY: _____

Quantity	Description	Daily	Weekly	Monthly
1	LIGHT TOWER	\$100.00	\$225.00	\$500.00
1	VMS MESSAGE BOARD	\$225.00	\$675.00	\$2,000.00
	31 Light Towers:			
	\$3,100. (Rental) Daily			
	+ 2,340. (Delivery - 4 trucks @ \$585)			
	+ 2,340. (Pick up - 4 trucks @ \$585)			
	\$7,780.00			
	8 Message Boards			
	\$5,400. (Rental) Week			
	+ 1,755. (Delivery - 3 trucks @ \$585)			
	+ 1,755. (Pick up - 3 trucks @ \$585)			
	\$8,910.00			
	Tax not included in above pricing			

*pricing is good for 30 days

Accepted by: _____

Signature/Date _____



Regan Tromblee

From: Kyle Finke <kfinke@finkeequipment.com>
Sent: Friday, February 20, 2026 11:39 AM
To: Regan Tromblee
Subject: RE: Request for Quotes

No the trucking is billed hourly at \$195/hr portal to portal meaning from when the trucks leave here until they come back.

For estimation purposes if one truck leaves here and arrives in Clifton park 1 hour later, 1 hour to unload and 1 hour back that is 3 hours

For this estimation the delivery would be \$585 per truck. the message board will not take a full hour to unload but the high flats with light towers definitely will

In this scenario the estimation would be 7 trucks at \$585= \$4095 for delivery, and the same for pickup

Total of roughly \$8190 less maybe 2 hours or so.

Light towers will come full, and returned full.

Let me know if you have any additional questions

Kyle Finke

Robert H. Finke & Sons, Inc.
1569 Route 9W|Selkirk, NY| 12158
Ph: 518-767-9331|Fax: 518-767-2446
Email: kfinke@finkeequipment.com
<http://www.finkeequipment.com>

From: Regan Tromblee <rtromblee@cliftonpark.org>
Sent: Friday, February 20, 2026 11:31 AM
To: Kyle Finke <kfinke@finkeequipment.com>
Subject: RE: Request for Quotes

Ok, so it would be approximately \$2,730 in delivery/pick up fees ($\$195 \times 7 \times 2$)
We would be able to unload. How about gas for the light towers? Would they come filled and we would have to refill before pick?

Regan Tromblee

Town of Clifton Park
Buildings & Grounds
518-371-6651 ext 251
rtromblee@cliftonpark.org

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: March 9, 2026

Description: Rental of 8 Message Boards for July 4th

Vendor #1: Pastore Rental - \$5,500.00 *

Vendor #2: Finke Equipment - \$8,910.00

Vendor #3: United Rentals - \$7,080.00

Vendor #4:

Vendor #5:

Vendor #6:

Comments:

Decision: Pastore Rental - \$5,500.00

Quote #2603-2548

Pastore Rental Equipment Inc.
(518) 817-0630
23 Crawford Ln, Hudson Falls, New
York, 12839-4310

Est. start: Jun-29-2026 8:00 AM
Est. end: Jul-06-2026 8:00 AM



2603-2548

THIS IS NOT AN INVOICE

Customer Details

Name: Town of Clifton Park
Email: rtromblee@cliftonpark.org
Phone: -

Contract Details

Message Board

1 Week \$500.00

FOR SALE: Trucking
Delivery and Pick up: 4 boards per load. 2 loads required

Order Notes

Subtotal

Approx. total

Qty Total

8 \$4,000.00

1 \$1,500.00

\$5,500.00

\$5,500.00 *

An additional fee of 2.9% + \$0.30 may apply to credit card transactions.

Damage Waiver

Our Optional Damage Waiver may be accepted or declined below.

- I have opted to accept the Damage Waiver.
- I have opted to decline the Damage Waiver.

Customer Signature

Date

Powered by Quipli

By signing above, I confirm my choice regarding the Damage Waiver as stated, and I have read, understand, and agree to the policies of this contract.

Rental Policy



RENTAL AGREEMENT

This is a legally binding contract. You should consult an attorney if you do not understand or have any questions regarding the terms and conditions of this Agreement.

The parties to this Agreement agree to rent and lease the rented equipment identified below based upon the following terms and conditions, including the Special Instructions appended hereto, which may not be modified except in writing and signed by both parties.

1. The Lessee shall be solely responsible to maintain the rented equipment during the terms of the rental at his own cost and expense.
2. The Lessee shall be responsible to pay Lessor the full replacement cost for any rented equipment that is lost, stolen or not returned to the Lessor for any reason, and shall be responsible to pay Lessor the full repair cost for any rented equipment that is damaged or in need of repair to restore the rented equipment to the same condition that it was in at the time the equipment was originally rented and leased, less any normal wear and tear. It is agreed that the Lessor's replacement or repair invoice for replacement or repairs shall be final and binding on Lessee regarding the amount Lessee shall be responsible to pay Lessor under this paragraph for replacement or repair.
3. In the event that Lessor commences any litigation or court proceeding to enforce the terms and conditions of this Agreement, including damages for the loss or repair of the rented equipment, the Lessee also agrees to be responsible to pay Lessor for reasonable attorneys' fees, costs and court fees related to the litigation and court proceedings.
4. The Lessee shall not remove the rented equipment from the Lessee's address or location identified below as the place of use without prior written approval of the Lessor. The Lessee shall inform the Lessor upon demand of the exact location of the rented equipment during all times during the term of this Agreement.
5. The Lessee shall be responsible for ensuring that the rented equipment is kept clean and greased daily. Lessee shall be responsible for cleaning the rented equipment prior to return, including the cab which shall be cleaned of any garbage or debris. Tracked equipment must be shoveled out and trailer ready for safe transportation of equipment. If the rented equipment is not returned in a clean condition, Lessee shall be responsible to pay Lessor the cleaning fee of \$200 to clean the rented equipment upon return. Small equipment that returns unclean, will be charged a \$50 cleaning fee.
6. The Lessee must return rented equipment with a full tank of fuel upon pick up, or shall be responsible to pay Lessor for the cost of fuel to fill the tank at an inflated rate.
7. The Lessee understands and agrees that there shall be no smoking in the rented equipment cab at any time whatsoever.
8. The Lessee acknowledges that the operation and use of the rented equipment presents a potential risk of harm and injury to Lessee and third parties, including personal injury and property damage, and the Lessee acknowledges such risks and expressly assumes all such risks. The Lessee further agrees to operate and use the rented equipment in a safe and responsible manner only for the purpose that the rented equipment was designed and intended to be operated and used. The Lessor shall not be responsible or liable to the Lessee for any personal injuries or property damage resulting from the Lessee's operation and use of the rented equipment, and the Lessee agrees to indemnify, defend, and hold harmless to Lessor against any and all claims for any injuries or damages arising from or out of the Lessee's operation and use of the rented equipment, including the Lessor's reasonable attorneys' fees, costs and court fees.
9. In the event of an accident, breakage or any damage to any part of the rented equipment, Lessee shall be responsible for the repair costs and may: (a) have the repairs performed by any competent person, firm or corporation, at Lessee's sole cost and expense; or, (b) upon notice and request to Lessor, the Lessor may agree to repair the rented equipment at the sole cost and expense of the Lessee, and upon demand, the Lessee agrees to pay the Lessor for its regular charges for any material or labor furnished, and in addition thereto, for any overtime or additional charges incurred by the Lessor. If Lessor agrees to undertake and perform any repair work requested by the Lessee hereunder, Lessor agrees to undertake and perform such repair work in a diligent and workmanlike manner in the shortest time reasonably possible under the circumstances.
10. In the event that the Lessee wants to discontinue the use of the rented equipment and terminate this Agreement for any reason at any time after delivery and possession of the rented equipment by the Lessee, the only remedy available to Lessee, upon notice to Lessor, shall be to return the rented equipment to Lessor, whereupon this Agreement between the parties shall be deemed terminated upon the terms provided for termination under this Agreement, and the Lessee shall be responsible for the transportation charges on the rented equipment and minimum rental charges provided for under this Agreement.
11. The Lessee agrees to pay any charges or fees for work or inspection required by any labor union. The Lessor may, at its option, refuse to do any repair work on the rented equipment in time of strike, force majeure, act of God, or any other unforeseeable circumstance, event or cause beyond Lessor's control, or in violation of any law, rule, regulation or order affecting the rented equipment. The Lessor reserves the right to remove the rented equipment from the job at any time when, in its sole discretion and opinion, the rented equipment may become endangered due to labor unrest or strikes, such as identified in paragraph 10.
12. The Lessee agrees to comply with and conform to all municipal, state and federal laws, rules and regulations relating to the operation and use of the rented equipment, and shall pay all costs and expenses of every type, kind or character resulting from or involving the operation and use of the rented equipment, and to pay all legal assessments, taxes, public charges and fees, either local, municipal, state or federal, which may be levied on the rented equipment while in the possession of the Lessee, and the



Lessee shall hold the Lessor harmless against any actual or asserted violations, and pay all costs, fees and expenses of every character in connection therewith or arising therefrom, including reasonable attorney's fees and costs. In the event the rented equipment is rented outside of New York, any and all taxes assessed against the rented equipment, including personal property tax, shall be paid by the Lessee.

13. The Lessee agrees to pay the Lessor for all loss and damages occasioned by fire, theft, flood, accident, explosion, wreck, an act of God or any other causes that may occur during the term of this Agreement, and any extension thereof, until the rented equipment has been returned to and accepted by the Lessor. For the purpose of determining losses and damages under this paragraph, it is agreed by the parties that the amounts as hereinbefore stated shall be a reasonable and agreed upon value for such loss and damage adjustments. In making such adjustments it is understood that no rental payments previously paid or due shall apply to the payment of such loss and damages. Review full replacement value of equipment as indicated on the top of the rental contract.

14. The Lessee further agrees to indemnify and hold harmless the Lessor against all loss, damage, expense and penalty arising from any action on account of any injuries or damages to person or property of any character whatsoever occasioned by the operation and use, handling or transportation, of any of the rented equipment during the rental period, and while said rented equipment is in the possession, custody and control of Lessee.

15. The Lessee may not alter the rented equipment in any way whatsoever without written consent from the Lessor.

16. The Lessee understands at any time damage occurs or at the time of an accident or incident, the Lessee must notify the Lessor immediately, without any exception.

17. The Lessee understands that a daily rental of the rented equipment consists of eight (8) worked hours; a weekly rental of rented equipment consists of forty (40) worked hours and a monthly rental of rented equipment consists of one hundred sixty (160) worked hours. If at pick up the rented equipment meter reads more than the number of worked hours as provided above for a daily, weekly or monthly rental, any such additional hours may be prorated by the Lessor at its sole discretion.

18. If Lessee fails to pay any rent or any other amount due to Lessor under this Agreement, or fails to pay any other amount or indebtedness due to Lessor arising independently of this Agreement, or fails to comply with or perform any of the terms and provisions under this Agreement or any other agreement with Lessor, or if there are any changes in the Lessee's management, operations, ownership, stock or control, or Lessee becomes insolvent, bankrupt, is placed in receivership, makes an assignment for the benefit of creditors, or if any insolvency proceeding is instituted by or against Lessee, or if Lessor shall at any time deem the rented equipment in danger of misuse, concealment or misappropriation, or if Lessor shall deem itself unsecured or at risk of loss or damages, then Lessor may, without notice or demand, declare the entire amount of rent then unpaid hereunder together with delinquency charges, collection charges, attorney's fees and costs, and all other sums owing to Lessor by the Lessee under this Agreement (the total sum of which is hereinafter referred to as the "balance due on the rental agreement"), to be immediately due, owing and payable, whereupon said Balance shall immediately be due, owing and payable to Lessor, whereupon the Lessee shall immediately deliver possession of and assemble the rented equipment to Lessor at a place designated by the Lessor, whereupon all rights of Lessee in the rented equipment shall be terminated, notwithstanding the Lessee's continuing obligations and responsibilities under this Agreement to pay the Balance Due to the Lessor hereunder, and the Lessee shall be deemed in default under this Agreement and any other Agreements between Lessor and Lessee, and Lessor may seek any and all remedies available under any other Agreements. At the Lessor's sole option, and with reservation of all rights, the Lessor may take the following actions to recover the rented equipment and the Balance due, to the extent permitted by law, without further notice and without legal process (Lessee hereby agrees to waive any right it may have to a hearing prior to the retaking of the rented property by Lessor): (a) recover the Balance due; and/or (b) take possession of the rented equipment wherever same may be located (with all additions and substitutions). Additionally, in the event that any action is taken as provided for in this paragraph, the Lessee agrees to pay Lessor, in addition to any other charges and costs provided for in this Agreement, all costs of removal of the rented equipment from the custody, possession or control of the Lessee, and all freight, demurrage, storage, labor or other charges on or against the rented equipment incurred during or by the removal, shipping and return to the possession of the Lessor at its designated receiving point, or equivalent point designated by the Lessor. The remedies provided for herein are cumulative and may be exercised, to the extent permitted by the law of controlling jurisdiction, successively or concurrently, and the exercise of one shall not bar any other.

19. The Lessee agrees to pay all rentals when they are due and for all services and materials furnished and all damages and sums due the Lessor under this Agreement as soon as the loss occurs or services are rendered or materials are furnished. The taking of notes or renewals thereof, covering rentals herein specified shall not in any manner whatsoever change or invalidate the terms and conditions of this Agreement.

20. This Agreement contains the entire agreement of the parties and may not be modified except in writing signed by both the Lessor and Lessee. Any provisions hereof violating the law of any jurisdiction shall, when governed by the law of such jurisdiction, be deemed void to the extent of such prohibition, but without invalidating the remaining provisions hereof. The parties hereto each warrant and agree that Lessee has not received possession of the rented equipment prior to the date hereof. Intending that each and every provision of this Agreement be fully effective according to its terms, the parties hereto specifically agree that the validity, enforceability and effectiveness of each provision of this Agreement shall be governed by the laws of the State of New York. This Agreement shall be binding upon the heirs, administrators, legal representatives and successors of the Lessee.

21. In the event there is a returned check, the Lessee shall be charged with a \$75.00 returned check fee.

22. Lessee must provide a copy of a valid driver's license recognized by the State of New York. 23. Lessee must leave a valid credit card on file during the length of the rental which will be charged to cover any expenses owed to PASTORE RENTAL EQUIPMENT INC. detailed further in this Agreement as set forth below:



Pastore Rental Equipment Inc. will charge the provided credit card for any damages or any monetary loss to equipment during rental period, for additional rental time, or overage of hours, fuel usage, cleaning charges, extra trucking charges. If the credit card provided is insufficient to cover all expenses, the Lessee will be responsible to pay the difference immediately. Past due balances will be charged a 2% finance charge per month. This will be calculated from the invoice date of the rental. Lessee is responsible for any attorney's fees or collection costs incurred by Pastore Rental Equipment Inc. in the event of a default in payment. The parties agree that any legal claim or controversy arising out of this Agreement shall be heard and resolved by a court of competent jurisdiction in Warren County, New York, and the parties hereby agree and consent to such jurisdiction and venue for all such purposes under this Agreement.

PLEASE NOTE THAT ANY RENTED EQUIPMENT IS FULLY INSPECTED AND PHOTOGRAPHED WITH A TIMESTAMP PRIOR TO EQUIPMENT PICK UP or DROP OFF

The undersigned Lessee and Guarantor, individually and personally, and jointly and severally, hereby unconditionally guarantee and warrant the full and complete payment and performance of the above Rental and Lease Agreement in accordance with the terms thereof and any and all renewals, continuations, modifications, extensions, compromises, supplements and amendments thereof, without deduction by reason of set-off, defense or counterclaim. Notice of acceptance hereof and all notices of any kind to which we may be entitled is hereby waived. The liability of each of the undersigned Lessees and Guarantors is direct and unconditional and may be enforced without requiring Lessor to first resort to any other right, remedy or security and shall survive any repossession of Rented Equipment, whether or not such constitutes an election of remedies against Lessee or Guarantor; nothing shall discharge or satisfy the Lessee's or Guarantor's obligations and liability hereunder except full performance and payment under this Agreement. Lessee and Guarantor:

For Boom lift, Man basket, or Scissor lift rentals please read safety waiver below

Safety Waiver - Harness Waiver

Aerial Lifts (scissor lifts, manlifts, boom lift, etc)

Boom Lifts

According to OSHA standard, a person(s) must wear "a personal fall arrest or travel restraint system" when working from a boom lift.

Why do boom lifts require the use of fall protection? This is because there is a significant risk of a person(s) being ejected from these types of lifts. When traveling across uneven surfaces, a person(s) can catapult out of the lifts.

Keep in mind, the type of fall protection that OSHA requires is not a personal fall arrest system. It's a personal restraint system.

Personal fall arrest systems protect an employee who experiences a fall. The systems limit the amount of force put on the employee and prevent them from reaching the ground.

But, a fall restraint system prevents the person(s) from experiencing a fall at all. Think of it as "leash" system. The restraint device only allows the worker to move within a certain radius. In this case, the



radius is only far enough so that they can work from within the basket. But, it's short enough so that they're unable to climb up or out of the basket.

Scissor Lifts

There are no OSHA standards or requirements for wearing fall protection when working from a vertical scissor lift. That's because with scissor lifts, there is no risk of catapulting out. The guardrails are enough to protect the person(s) from a fall hazard. The exception to this rule comes into play when the guardrail system is "less than adequate." This means the rails are missing, damaged, or otherwise insufficient for protecting employees. Regardless, some scissor lifts have anchor points so that employees can properly use fall protection if desired. It's not required. But, employees can choose to wear it so long as the lift has an ANSI-rated anchor point.

Using the Proper Equipment

What kind of fall protection equipment should your employees be using? Again, the intent is to prevent the worker from falling out of the basket. So, a fall restraint system is what they should use. This consists of either a body belt or a full body harness, and a positioning (also called 'restraint') lanyard.

A **full body harness** is the preferred piece of equipment.

As for **lanyards**, the length is the most important factor you'll need to consider. Remember: you want something short enough to prevent employees from climbing up and out of the basket. Adjustable length positioning lanyards typically provide the most comprehensive solutions in situations such as this.

You also want something that is practical for them to use. Make sure employees are using a positioning lanyard designed for restraint, and not a six-foot energy absorbing lanyard designed for fall arrest.

When considering anchor points, select a location approved for use in fall protection. It is **NEVER** okay to use guardrail as your anchor.

Body Harnesses should be purchased prior to rental of any/all Aerial Lifts from Pastore Rental Equipment Inc. - In the event a safety harness is needed, they can be purchased directly from Pastore Rental Inc. as an additional cost with your rental.

By agreeing to the terms of this waiver in addition to the Rental and Lease agreement contract, the Lessee and/or operator of Aerial lift (scissor lift, man lift, boom lift, etc.) while on rent agrees to indemnify, and defend, and hold harmless to Lessor against any and all claims for any form of injury (physical or psychological) or damages arising from or out of the Lessee's operation and use of the rented equipment. As Lessee, I hereby release and forever discharge Pastore Rental Equipment Inc., their affiliates, managers, members, agents, attorneys, staff, volunteers, heirs, representatives, predecessors, successors and assigns, from any physical or psychological injury that I may suffer as a direct result of my participation in the aforementioned Aerial lift usage. Additionally, by signing as Lessee, I agree to use a safety harness for my own protection while using the aerial lift. As Lessee, I am aware of the risks associated with participating in the usage of an aerial lift, which may include, but are not limited to physical or psychological injury, pain, suffering, illness, disfigurement, temporary or permanent disability including paralysis, economic or emotional loss, and death. I understand that these injuries or outcomes may arise from my own negligence. I further agree to indemnify, defend and hold harmless the releases against any and all claims, suits or actions of any kind whatsoever for liability, damages, compensation or otherwise brought by me or anyone on my behalf, including attorneys fees and any related costs.

I hereby acknowledge that I have carefully read this waiver and release and fully understand that it is a release of liability. I explicitly agreed to release and discharge Pastore Rental Equipment and all of its affiliates, managers, members, agents, attorneys, staff, volunteers, heirs, representatives,



predecessors, successors and assigns, from any and all claims or causes of action and I agree to voluntarily give up or waive any right that I otherwise have to bring legal action against Pastore rental equipment for personal injury or property damage. I acknowledge that Pastore Rental Equipment Inc. gave me the option to purchase a safety harness that was pre-inspected per OSHA standards.

By agreeing to the terms of this waiver, I acknowledge it is my responsibility to wear the appropriate safety harness per OSHA standards while operating any/all aerial lifts rented from Pastore Rental Equipment Inc..

Harnesses are available for customer purchase* \$75.00 + tax



RENTAL QUOTE

BRANCH 10N
 5 FRITZ BLVD
 ALBANY NY 12205-4950
 518-869-5335
 518-869-0588 FAX

259618030

Job site

BUILDINGS AND GROUNDS
 477 CLIFTON PARK CENTER ROAD
 CLIFTON PARK NY 12065

Office: 518-371-6651 Job: 518-371-6651

Customer #	: 769732
Quote Date	: 03/09/26
Estimated Out	: 06/29/26 03:00 PM
Estimated In	: 07/06/26 03:00 PM
UR Job Loc	: 477 CLIFTON PARK CEN
UR Job #	: 41
Customer Job ID:	
P.O. #	: TBD
Ordered By	: REGAN TROMBLEE
Written By	: DEREK GAVIN
Salesperson	: DEREK GAVIN

TOWN OF CLIFTON PARK
 1 TOWN HALL PLZ
 CLIFTON PARK NY 12065-3610

**This is not an invoice
 Please do not pay from this document**

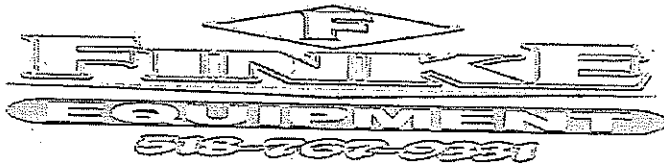
RENTAL ITEMS:		Minimum	Day	Week	4 Week	Estimated Amt.	
Qty	Equipment	Description					
8	5512055	MESSAGE BOARD SOLAR		332.00	783.00	1,399.00	6,264.00
						Rental Subtotal:	6,264.00
SALES/MISCELLANEOUS ITEMS:		Price	Unit of Measure			Extended Amt.	
Qty	Item						
1	DELIVERY CHARGE	408.000	EACH			408.00	
1	PICKUP CHARGE	408.000	EACH			408.00	
						Sales/Misc Subtotal:	816.00
						Agreement Subtotal:	7,080.00
						Estimated Total:	7,080.00

COMMENTS/NOTES:

ONSITE CONTACT: REGAN TROMBLEE
 CELL#: 518-371-6551
 FREIGHT QUOTED IS BASED ON (2) TRUCK
 LOADS

This proposal may be withdrawn if not accepted within 30 days. The above referenced Rental Protection Plan, environmental, and tax charges are estimates and are subject to change.

NOTICE: This is not a rental agreement. The rental of equipment and any items listed above is subject to availability and subject to the terms and conditions of the Rental and Service Agreement, which are available at <https://www.unitedrentals.com/legal/rental-service-terms-US> and which are incorporated herein by reference. A COPY OF THE RENTAL AND SERVICE AGREEMENT TERMS ARE AVAILABLE IN PAPER FORM UPON REQUEST.



Contact Name: REGAN TROMLEE
 Company: TOWN OF CLIFTON PARK
 Address:
 City, ST, Zip:
 Telephone:
 FAX:

DATE: _____

BY: _____

Quantity	Description	Daily	Weekly	Monthly
1	LIGHT TOWER	\$100.00	\$225.00	\$500.00
1	VMS MESSAGE BOARD	\$225.00	\$675.00	\$2,000.00
	3L Light Towers:			
	\$ 5,100. (Rental) Daily			
	+ 2,340. (Delivery - 4 trucks @ \$585)			
	+ 2,340. (Pick up - 4 trucks @ \$585)			
	\$ 7,780.00			
	8 Message Boards			
	\$ 5,400. (Rental) Week			
	+ 1,755. (Delivery - 3 trucks @ \$585)			
	+ 1,755. (Pick up - 3 trucks @ \$585)			
	\$ 8,910.00			
	Tax not included in above pricing			

*pricing is good for 30 days

Accepted by:

Signature/Date



Regan Tromblee

From: Kyle Finke <kfinke@finkeequipment.com>
Sent: Friday, February 20, 2026 11:39 AM
To: Regan Tromblee
Subject: RE: Request for Quotes

No the trucking is billed hourly at \$195/hr portal to portal meaning from when the trucks leave here until they come back.

For estimation purposes if one truck leaves here and arrives in Clifton park 1 hour later, 1 hour to unload and 1 hour back that is 3 hours

For this estimation the delivery would be \$585 per truck. the message board will not take a full hour to unload but the high flats with light towers definitely will

In this scenario the estimation would be 7 trucks at \$585= \$4095 for delivery, and the same for pickup

Total of roughly \$8190 less maybe 2 hours or so.

Light towers will come full, and returned full.

Let me know if you have any additional questions

Kyle Finke

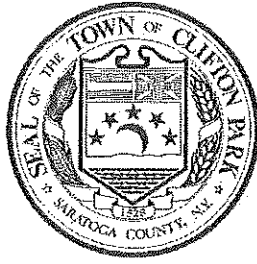
Robert H. Finke & Sons, Inc.
1569 Route 9W|Selkirk, NY| 12158
Ph: 518-767-9331|Fax: 518-767-2446
Email: kfinke@finkeequipment.com
<http://www.finkeequipment.com>

From: Regan Tromblee <rtromblee@cliftonpark.org>
Sent: Friday, February 20, 2026 11:31 AM
To: Kyle Finke <kfinke@finkeequipment.com>
Subject: RE: Request for Quotes

Ok, so it would be approximately \$2,730 in delivery/pick up fees ($\$195 \times 7 \times 2$)
We would be able to unload. How about gas for the light towers? Would they come filled and we would have to refill before pick?

Regan Tromblee

Town of Clifton Park
Buildings & Grounds
518-371-6651 ext 251
rtromblee@cliftonpark.org



RESOLUTION

#13

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution accepting a quote from Adirondack Sign Co, LLC, for the purchase and installation of a new entrance sign for Woodcrest Pointe within the Stony Creek I Park District.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, quotes were received for the purchase and installation of an entrance sign in the Stony Creek I Park District at the intersection of Moe Road and Woodside Drive, and

WHEREAS, Adirondack Sign Co. LLC submitted the lowest conforming quote in the amount of \$5,463 for the entrance sign for Woodcrest Pointe, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation has reviewed the quotes and recommends accepting the quote submitted by Adirondack Sign Co. LLC, Saratoga Springs, NY; now, therefore, be it

RESOLVED, that the Town Board, as commissioners of the Stony Creek I Park District, accepts the quote of Adirondack Sign Co. LLC for the purchase and installation of a Woodcrest Pointe entrance sign in an amount of \$5,463, to be paid with a transfer of \$5,463 from SP9-7115-200 (Stony Creek I Park District – Park District Labor - Equipment) to SP9-7133-200 (Stony Creek I Park District – Woodcrest Pointe - Equipment).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, March 11, 2026 8:35 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2708

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dcclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 03/17/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: SP9-7133-200

Budget Description: Stoney Creek #1 Park District - Woodcrest Pointe - Capital Improvements

Amount: \$5,463.00

Brief Description: Hire Adirondack Sign Co., LLC., Saratoga Springs, NY, to build and install a new neighborhood entrance sign for Woodcrest Pointe in the Stoney Creek #1 Park District.

Add Supporting Docs:

[cc4762ecb1ccc6e0_Woodcrest_Pointe_neighborhood_sign_res_packet_3.11.26.pdf](#)

Additional Comments/Details: This sign was supposed to be replaced last year. The contractor we hired never did the job or replied to repeated attempts to contact them.

Agree to Terms: Agree

[unsubscribe](#)

Town of Clifton Park
Buildings & Grounds

Quote Cover Sheet

Date: February 17, 2026

Description: supply and install new neighborhood entrance sign

Woodcrest Pointe
Stoney Creek #1 Park District

Vendor #1: DNA Signs - declined

Vendor #2: Dave the Sign Guy - \$9,650.00

Vendor #3: AJ Sign Co. - \$6,850.00

Vendor #4: Adirondack Sign Co. LLC - \$5,463.00



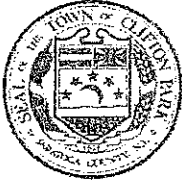
Vendor #5: Vital Sign & Graphics - no reply

Vendor #6: Olson Signs - no reply

Comments:

SC# 1 PD
SP9-7133-200
WOODCREST POINTE
CAPITAL IMPROVEMENTS

Decision: Adirondack Sign Co. LLC - \$5,463.00



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

The Town of Clifton Park, through the Buildings & Grounds Department seeks price quotes from qualified entities for the replacement of the Woodcrest Pointe neighborhood entrance sign located in Clifton Park NY 12065.

Scope of work is as follows but not limited to:

Remove and dispose of existing sign and posts off site

Supply and install new sign as specified below at the intersection of Moe Road and Woodside Drive.

Sign material- router/engraved exterior grade 2-inch high density foam sign board with reinforced aluminum back, color black, sign trimmed in light grey piping around brilliant "gold leaf" lettering. All sign material to match (2) existing entrance signs. The Autumn Glen sign is located on West Sky Lane near Westbury Court and the Berkshire Estates sign is located at Wilshire Drive and Moe Road.

Posts to be pressure treated wood covered in vinyl. 9" wide x 68" long with square cap.

Sign is 27" off ground (pictures of Autumn Glen and Berkshire estates are attached for reference. New sign to be the same size and style)

Sign dimensions 7 ½ feet wide 5 feet top to bottom. Letters 1 ½ wide, 9" tall

Sign design same as the pictures- Autumn Glen & Berkshire Estates-square sides and bottom, arched top

Sign mounting method-metal brackets and bolts

Single sided sign

Lettering type- same as Autumn Glen & Berkshire Estates current signs

Have the W in Woodcrest and the P in Pointe larger

Letters are 9" tall 1 ½ wide 11" tall for the W and the P

Make Pointe letters smaller; proportioned please

A bird motif (in the style of the sample photo attached) of a blue bird and a red cardinal preferably perched on a branch with green leaves to be placed centered and above Woodcrest. Design motif and final design at the discretion of the sign company in cooperation with sign coordinators – contact Elektra Gaebelein (516-607-6015) or Thad Gaebelein (516-810-0680).

A proof shall be supplied by the contractor after the award of contract. Proof is not needed for the quote. The Town must approve before going into production.

The new sign will be placed at ground level in front of the existing wall. Exact location will be marked by the Town during a pre-installation meeting with the contractor.

Contractor is responsible for contacting DSNY for underground utility locations

Installation shall be no later than May 29, 2026

Dispose of all waste properly

The Town requires proof of Liability Insurance with One Million Dollars naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and automobile insurance.

Prevailing wage rate as described by New York State must be paid. The Town of Clifton Park reserves the right to reject any and all quotes.

The Town of Clifton Park reserves the right to require a performance bond.

Please contact Regan Tromblee at rtromblee@cliftonpark.org 518-371-6651 extension 251 for an appointment to do a site visit.

Quotes are due by Friday February 13, 2026, at 2:00pm

SENT TO
6 COMPANIES
1/22/2026

Dan Clemens

From: David Nuzzi <Dave@dnasigns.com>
Sent: Thursday, January 22, 2026 1:51 PM
To: Dan Clemens
Subject: Re: quote please

Dan,
No bid but thank you for the invitation.
Good luck with your project

Dave

David Nuzzi

DNA Signs

Burnt Hills, NY 12027

Office 518 280-4399

Mobile/Text 518-229-6135

www.dnasigns.com

On Thu, Jan 22, 2026 at 11:53 AM Dan Clemens <DClemens@cliftonpark.org> wrote:

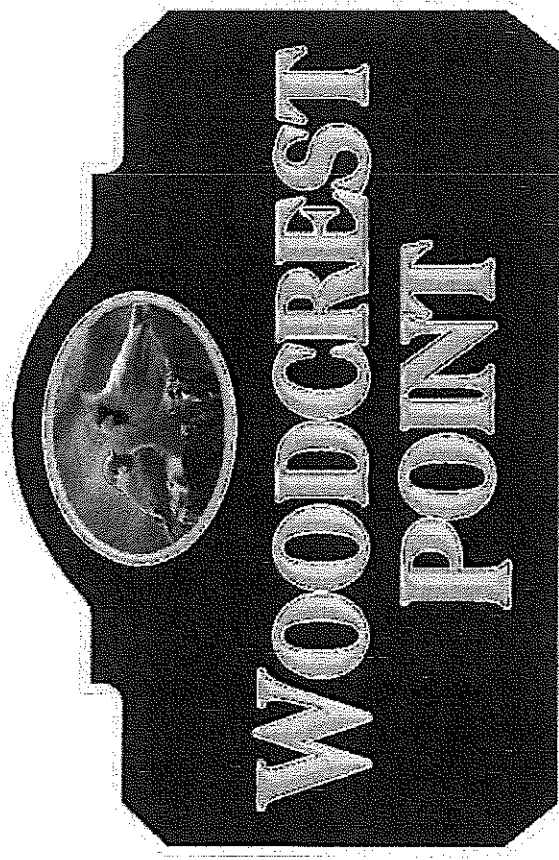
Please see attached request for proposal and photos.

Quotes are due Friday February 13, 2026

Thanks, Dan

Daniel J. Clemens

Director of Buildings, Parks, and Recreation



Qty=1 - 60"x90" Sign Faom Routed Sign w/ Gold Leaf,
Single Sided. - \$9200.00
Qty=2 - 9"x68" Decorative Posts

Sign - w/ posts \$9200
Installation - \$450
Old Sign Removal and Disposal - \$350





Your Image. Our Everything.

Top Line Ltd. Inc DBA AJ Signs
842 Saratoga Rd.
Burnt Hills, NY 12027 US
5183999291

ADDRESS

Mrs. Margy Kasky
Town of Clifton Park Building
and Grounds
One Town Hall Plaza,
Clifton Park, NY 12065

Estimate 51134

DATE 03/28/2025

P.O. NUMBER

woodcrest point

ACTIVITY	QTY	COST	TOTAL
Commercial Sign 7.5'x5' single sided sign, the face is high density urethane with the lettering v carved into the surface, there will be 22kt gold leaf lettering in the letters. The posts will be 4x4 pressure treated with fabricated pvc post boxes over. Includes removal of old and installation at prevailing wage.	1	6,850.00	6,850.00
Commercial Sign Deduct if lettering is brilliant gold paint and not gold leaf -\$750 permit not included if required	1	0.00	0.00
This price reflects a cash discount price There will be a 3.5% convenience fee for all bills paid with a credit/debit card.			
		SUBTOTAL	6,850.00
		TAX (7%)	0.00
		TOTAL	\$6,850.00

Accepted By

Accepted Date

All Quotes good for 10 Days. Electric to be brought to sign location by others. Estimate pending technical site survey where applicable. Assumes normal digging conditions. AJ Signs must have full access to site with their equipment unless specified otherwise. All overdue accounts will be subject to finance charges in the amount of 1.5% per month.



Adirondack Sign Co LLC
 72 Ballston Ave.
 Saratoga Springs, NY 12866
 +15184097446
 www.AdkSignCo.com

ADDRESS

Elaine Sausville
 Town of Clifton Park (HWY Dept)
 Town of Clifton Park
 639 Clifton Park Center Rd.
 Clifton Park., NY 12065

SHIP TO

Dan Clemens, Director of
 Buildings, Parks, and Recreation
 Town of Clifton Park
 639 Clifton Park Center Rd.
 Clifton Park., NY 12065

Estimate 24005

DATE 01/26/2026

DESCRIPTION

QTY

COST

TOTAL

Woodcrest Point Sign Replacement

Carved Sign

1 5,463.00 5,463.00T

- Sign to be Approx. 90"W x 60"H & 27" off ground, Single Sided, router/engraved exterior grade 2-inch high density foam sign board with reinforced aluminum back, color black, sign trimmed in light grey piping around brilliant gold lettering. All sign material to match (2) existing entrance signs. Autumn Glen and Berkshire
- Posts to be pressure treated wood covered in vinyl. 9" wide x 68" long with square cap.
- Sign dimensions 7.5 feet wide 5 feet top to bottom. Letters 1.5 wide, 9" tall. Sign mounted with metal brackets and bolts
- Lettering type- same as Autumn Glen & Berkshire Estates current signs
- The W in Woodcrest and the P in Pointe larger
- Letters to be 9" tall 1.5 wide 11" tall for the W and the P
- Pointe letters to be smaller
- A bird motif of a blue bird and a red cardinal possibly perched on a branch with green leaves to be placed centered and above Woodcrest
- price includes removal of current sign and installation of new sign. Posts to be embedded into post mix concrete

SUBTOTAL 5,463.00

TAX (0%) 0.00

TOTAL \$5,463.00

Accepted By

Accepted Date



Dan Clemens

SC # 1 PD WOODCREST POINTE

From: Brian Easton <eastonbg@gmail.com>
Sent: Tuesday, March 10, 2026 8:08 PM
To: Dan Clemens
Cc: Regan Tromblee; Gaebelein@aol.com; Thad Gaebelein
Subject: Woodcrest Pointe Sign

Dan,

We voted to approve the \$5463 Adirondack Sign bid for Woodcrest Pointe. Please proceed with Town Board approval and order placement. Thank you for all your help.

Brian



RESOLUTION

#14

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. of 2026, a resolution to authorize paving of four (4) locations around the Town of Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, sought quotes for the paving of four (4) locations around Town, as follows:

	<u>Amount</u>
• Whipple Bridge ramps	\$ 7,500
• Burning Bush Clubhouse parking lot	\$60,000
• Mary Jane Row Dog Park paths and ADA parking spots	\$ 9,125
• 7 Fox Glen Driveway replacement	\$ 6,720

,and

WHEREAS, Mr. Clemens detailed specific paving requirements for each location in the bid request, attached, and

WHEREAS, bids were opened on March 10, 2026 and Fossett's Asphalt & Sealcoating, Clifton Park, NY, submitted the lowest responsive quote in the amount of \$83,345 for the paving project at the four (4) locations noted above; now, therefore, be it

RESOLVED, that the Director of Buildings, Parks, and Recreation is authorized to accept the quote from Fossett's Asphalt & Sealcoating, in an amount not to exceed \$83,345, for the paving of four (4) Town locations, per the attached bid documents, to be paid with \$7,500 from A-7114-200, (General Fund – Vischer Ferry Preserve – Equipment) \$60,000 from A-1626-200, (General Fund – Burning Bush Clubhouse – Equipment) \$9,125 from A-7027-200 (General Fund – Mary Jane Row Dog Park – Equipment) and \$6,720 from DA-5110-24 (Highway Fund – Highway Construction – General Maintenance).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, March 11, 2026 12:58 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnielo; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2711

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 03/17/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: A-7114-200 A-1626-200 A-7027-200 DA-5110-24

Budget Description: General Fund - Vischer Ferry Preserve - Capital Improv General Fund - Burning Bush Clubhouse - Equipment General Fund - Mary Jane Row Memorial Dog Park - Cap Improvement Highway Fund - General Repairs - General Maintenance

Amount: Lump Sum Bid Amount - \$83,345.00 - A-7114 - \$7,500 A-1626 - \$60,000 A-7027 - \$9,125 DA-5110 - \$6,720

Brief Description: Hire Fossett's Asphalt, Clifton Park, NY, to pave four (4) locations around town. Whipple Bridge ramps - Burning Bush Clubhouse parking lot, MJR Dog Park ADA spots and paths, 7 Fox Glen Driveway replacement. Bid opening was 3.10.26 - 8 bids received.

Add Supporting Docs:

[035da0300d14b83c_PAVING BID Results - 4 spots -3.11.26.doc](#)

[7de78627878502fd_Fossett bid - 4 spots 3.11.26.pdf](#)

Additional Comments/Details: none

Agree to Terms: Agree

[unsubscribe](#)



Town of Clifton Park Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

The Town of Clifton Park, through the Buildings & Grounds Department, seeks sealed bids from qualified entities for (4) paving jobs located in Clifton Park, NY, 12065.

Scope of work is as follows but not limited to:

LOCATION #1: Whipple Truss Bridge, Vischer Ferry Nature Preserve. At the intersection of Riverview Rd., and Van Vranken Rd., Clifton Park, NY 12065.

Prep and grade existing sub-base adding material as needed and compact. Supply and install 3-inches of type #6 compacted asphalt, to slope specifications attached. Add #2 stones for drainage. Supply and install aluminum diamond plate transition on each end of the bridge. Plans attached.

LOCATION #2: Country Knolls Park & Pool. 9 Burning Bush Blvd. Ballston Lake, NY 12019.

Remove approximately 20,000 square feet of existing asphalt. Re-grade and add sub base material as needed and compact. Supply and install 3-inches of type #6 compacted asphalt. Transitions to be milled for tie in.

LOCATION #3: Mary Jane Row Dog Park. 5 Ray Road, Rexford, NY 12148.

Prep and grade existing sub base adding material as needed and compact for new parking area and paths – approximately 4,300 square feet. Supply and install 3-inches of type #6 compacted asphalt.

LOCATION #4: 7 Fox Glen, Clifton Park, NY 12065.

Remove approximately 1,920 square feet of existing blacktop driveway. Note: Do not remove any sidewalks/paths. Direct from the garage to the road. Re-grade sub base, adding material as needed and compact. Supply and install 3-inches of type #7 compacted asphalt.

Details and/or plans attached by location.

Dispose of all waste properly.

Specifications are available in the Town Clerk's Office, One Town Hall Plaza, Clifton Park, NY 12065 or by emailing Town Clerk Caitlin Fantini at cfantini@cliftonpark.org

Please use attached bid form

Sealed bids must be received at the Town Clerk's Office at One Town Hall Plaza, Clifton Park, NY, 12065, by 2:00 PM on Tuesday March 10, 2026, at which time bids will be opened. Please identify your bid as "TOCP - 4 paving spots".

A 5% of total amount bid bond is required.

The Town requires proof of Liability Insurance with One Million Dollars, naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and automobile insurance.

Prevailing wage rate as described by New York State must be paid. The Town of Clifton Park reserves the right to reject any and all quotes.

The Town of Clifton Park reserves the right to require a performance bond of 5% of the bid price.

For information contact Dan Clemens, Director of Buildings, Parks, and Recreation at dclemens@cliftonpark.org 518-371-6651 ext. 248.

(4) PAVING JOBS BID Results 3/10/2026 @ 2pm

COMPANY NAME	Lump Sum Bid Amount	Whipple Bridge Ramps	Burning Bush Clubhouse-partial parking lot	Mary Jane Row Dog Park Path and ADA Parking	7 Fox Glen Driveway
Fossett's Asphalt	\$83,345	\$7,500	\$60,000	\$9,125	\$6,720
Next Generation Paving	\$97,041	\$8,496	\$70,000	\$11,825	\$6,720
HMA Contracting Corporation	\$126,495	\$24,495	\$63,070	\$22,920	\$16,060
Peter Luizzi & Bros. Contracting Inc.	\$114,500	\$21,000	\$59,500	\$19,500	\$14,500
Craver Construction Inc.	\$148,174	\$21,100	\$75,000	\$30,000	\$22,074
United Asphalt	\$118,150	\$20,500	\$60,750	\$24,400	\$12,500
DeSignore Blacktop Paving Inc.	\$181,062.69	\$44,967.80	\$77,703.46	\$40,805.97	\$17,585.46



COMPANY NAME	Lump Sum Bid Amount	Whipple Bridge Ramps	Burning Bush Clubhouse-partial parking lot	Mary Jane Row Dog Park Path and ADA Parking	7 Fox Glen Driveway
Evolution Construction Services, LLC	\$122,155	\$25,650	\$65,180	\$17,765	\$13,560



Town of Clifton Park

Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

BID FORM

Date: 3-4-2026

Company Name: Fossetts Asphalt & Sealcoating

Bid Name: TOCP - 4 Paving Spots

Lump Sum amount: \$83,345 *

Whipple Bridge ramps: \$7500

Burning Bush clubhouse- partial parking lot: \$60,000

Mary Jane Row Dog Park path and ADA parking: \$9125

7 Fox Glen driveway: \$6700

Name/Title: Neil Fossett Owner

Signature: Neil Fossett



RESOLUTION

#15

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. ___ of 2026, a resolution to authorize the termination of a contract between the Town and WJS Ultimate Industrial Cleaning and Floors, LLC (WJS).

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a resolution request has been received from Daniel Clemens, Director of Buildings, Parks and Recreation, requesting termination of the contract with WJS (the Contractor) for cleaning and janitorial services at Town-owned buildings, and

WHEREAS, this contract was authorized by Resolution No. 16 of 2025, and an agreement was executed between the Town and the Contractor on January 30, 2025, for a period to end on January 31, 2028, and

WHEREAS, Article V of that agreement, signed by both the Contractor and the Town, specified that the Contractor “Agrees that the Town of Clifton Park may terminate this contract at any time without notice or cause. If the contract is terminated by the Town, Contractor may not bid on future contracts as termination will be a determination that Contractor is not reliable.”, and

WHEREAS, the Town has determined to terminate the contract; now, therefore, be it

RESOLVED, that the contract is hereby terminated as between the Town of Clifton Park and WJS Ultimate Industrial Cleaning and Floors, LLC (the Contractor) effective as of April 30, 2026.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, March 18, 2026 2:28 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2726

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: A. Reid

Agenda Session Date: 04/07/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: NA

Budget Description: NA

Amount: NA

Brief Description: Terminate the contract with WJS Ultimate Industrial Cleaning and Floors, LLC. on Thursday April 30, 2026

Add Supporting Docs:

[66fd2c121e8def65_WJS_Cleaners_Agreement_Acknowledgment_-_signed_1.30.25.pdf](#)

[5085524114f1e1c1_WJS_Ultimate_Industrial_cleaning_Floors.pdf](#)

Additional Comments/Details: contract was to end January 31, 2028. supporting doc is the agreement to terminate with no notice or cause. If we can do the same night agenda and TB meetings, there will be about 3 weeks notice given. A new bid has been prepared and will be advertised March 23rd. Should have a new hiring resolution before the board at the April 21st meeting.

Agree to Terms: Agree

[unsubscribe](#)

Cynthia Zlogar

From: Agatha Reid
Sent: Tuesday, March 17, 2026 12:39 PM
To: Kevin Dailey
Cc: Dan Clemens; Cynthia Zlogar; Phil Barrett; Jean Spiegel
Subject: Fw: Building Cleaning issues with WJS Cleaning Contract
Attachments: WJS Cleaners Agreement & Acknowledgment - signed 1.30.25.pdf

Kevin,

The town wishes to end the contract with our current cleaning company, WJS services. Can you please draft a letter to let them know we will be discontinuing services, and their last day will be April 30? Attached for your reference is a copy of the current service contract.

Thank you,

Agatha Reid

Deputy Supervisor, Town Board
Town of Clifton Park
(518) 371-6651 ext.404
AReid@cliftonpark.org
www.CliftonParkNY.gov



Resolution No. 16 of 2025, a resolution accepting the bid for town buildings cleaning and maintenance and to authorize the town to enter into an agreement with WJS Ultimate Cleaning & Floors for said services.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Supervisor Barrett.

WHEREAS, bids for the cleaning contract for Town Hall and other town-owned facilities were solicited and opened on November 26, 2024, and

WHEREAS, WJS Ultimate Cleaning and Floors, LLC, 323 Linden Street, Schenectady, New York, submitted the low bid in an amount not to exceed \$68,000 for cleanings, per the attached bid documents, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, recommends that WJS Ultimate Cleaning & Floors be hired as cleaners for town-owned buildings; now, therefore, be it

RESOLVED, that WJS Ultimate Cleaning and Floors is awarded the bid to provide janitorial services for town-owned buildings, per the attached breakdown by building, in a total amount not to exceed \$68,000, for cleanings beginning February 1, 2025 through January 31, 2028, to be paid as follows:

	<u>Annual Amt</u>	<u>2025 Charge</u>	<u>Account Code</u>
Town Hall	\$ 17,027.00	\$15,608	A-01620-00023
Public Safety Bldg.	\$ 9,824.00	\$ 9,005	A-01621-00023
Sewer Dept.	\$ 3,929.00	\$ 3,602	G7-08111-00023
Buildings & Grounds	\$ 5,894.00	\$ 5,403	A-07110-00023
Grooms Tavern	\$ 1,965.00	\$ 1,802	A-01627-00023
Highway Dept.	\$ 6,877.00	\$ 6,304	A-05010-00023
Sheriff's Dept.	\$ 872.00	\$ 799	A-01622-00023
Locust Lane Clubhouse	\$ 5,894.00	\$ 5,305	A-01625-00023
Locust Lane Maint. Bldg	\$ 655.00	\$ 600	A-07110-00023
Senior Community Center	\$ 13,098.00	\$ 12,007	A-01624-00023
Transfer Station	\$ <u>1,965.00</u>	\$ <u>1,802</u>	A-08160-00023
TOTAL	\$ 68,000.00	\$ 62,235.00	

and be it further

RESOLVED, that the Town Supervisor is authorized to sign the attached contract for cleaning services for the Town-owned facilities, as listed, and be it further

RESOLVED, that the contract may be extended upon mutual consent of the parties involved.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

January 21, 2025

Stephanie Ranze, Town Clerk

V

AGREEMENT

Agreement and Acknowledgment

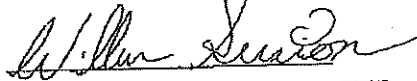
By executing this contract, the Contractor Agrees to:

Perform all work listed in accordance with the contract documents and bid specifications, at the price bid upon.

Agrees that the Town of Clifton Park may terminate this contract at any time without notice or cause. If the contract is terminated by the Town, Contractor may not bid on future contracts as termination will be a determination that Contractor is not reliable.

By signing below, I am certifying that I fully understand the complete requirements of the Bid, and the nature of the work required.

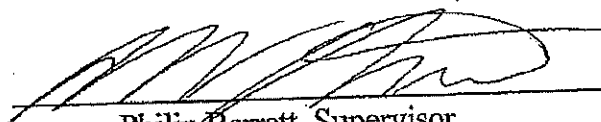
WJS Ultimate Industrial Cleaning and Floors, LLC:



Authorized Signature- Name: Wilbur J. Session
Official Title: CEO

Date 1/30/25

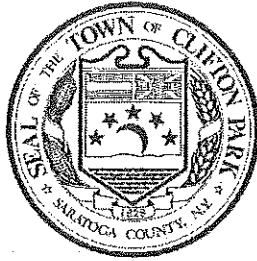
Agreed



Philip Barrett, Supervisor
Town of Clifton Park

1/30/25

Date



RESOLUTION

#16

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution accepting proposals from AC-DC Line Construction and DLC Electric, LLC for the electrical repair and maintenance of Town-owned streetlights.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, in December of 2020, the Town Board completed acquisition of streetlights within the Town from both National Grid and NYSEG, and

WHEREAS, the Town's removal and replacement of all such lights is complete, with the successful installation of LED lights by Executive Electric, under subcontract to Siemens, Inc., and

WHEREAS, to provide the capability to identify, service and repair components of the newly acquired streetlights, including underground wiring, as necessary, Daniel Clemens, Director of Buildings, Parks, and Recreation circulated a Request for Proposals to qualified electrical contracting firms, with the goal of awarding first responder electrical work to one or more qualified electrical contractors at established hourly rates, on both an emergent and non-emergent basis, and

WHEREAS, two (2) quotes were received with AC-DC Line Construction, Elizaville, NY, submitted the lowest conforming quote, in categories as listed on the attached quote cover sheet, and DLC Electric, LLC, Troy, NY, submitted the second lowest conforming quote, in the same categories as listed on the attached quote cover sheet; now, therefore be it

RESOLVED, that the Town Board authorizes Dan Clemens to retain AC-DC Line Construction and DLC Electric at hourly rates quoted, to perform first responder electrical services to locate, diagnose and perform repair and maintenance services, as needed for the Town's LED streetlight system, and attachments; and be it further

RESOLVED, that the Comptroller is authorized to charge services rendered pursuant to purchase orders issued by Mr. Clemens from account SL-5182-24 (Lighting District – Lighting District – General Maintenance).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, March 20, 2026 1:13 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2727

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 04/07/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: SL-5182-24

Budget Description: Special Districts - Lighting - Maintenance

Amount: \$65,000

Brief Description: Accept proposals from AC-DC Line Construction and DLC Electric, LLC for repair and maintenance of town owned streetlights.

Add Supporting Docs:

[3cbaac51daf599bf_Streetlight_repair_maintenance_res_packet_3.20.26.pdf](#)

Additional Comments/Details: Contract will be from April 11, 2026 to April 10, 2028

AC-DC Line Construction is #1, DLC is backup contractor

Agree to Terms: Agree

[unsubscribe](#)



Town of Clifton Park
Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6551 Ext. 251 • Fax: (518) 371-1136

BID FORM

Date: 2/20/2026

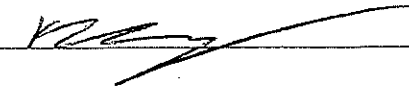
Company Name: AC-DC Line Construction

Bid Name: Streetlight Repair & Maintenance

A. Foreman/Electrician with equipped field vehicle	<u>\$122.15</u>	per hour
B. Apprentice with tools	<u>\$83.06</u>	per hour
C. Laborer with tools	<u>\$83.06</u>	per hour
D. Bucket truck with operators	<u>\$134.00</u>	per hour
E. Trencher 24-inch	<u>\$13.50</u>	per hour
F. Fuel surcharge	<u>\$6.87</u>	per hour

*Hourly rates shall include all hand tools and small power tools. Rates for large tools and equipment to be pre-approved on a job-by-job basis by the Director of Buildings, Parks, and Recreation. Buildings & Grounds owns excavating equipment and has operators. May work together on certain jobs.

Name/Title: Kyle Fuss/ Owner

Signature: 



AC-DC Line Construction
41 Hull Road
Elizaville, NY 12523
(518) 929-1624
acdclineconstruction@gmail.com

February 20, 2026

Town of Clifton Park
Buildings, Parks, and Recreation
1 Town Hall Plaza
Clifton Park, NY 12065

RE: Sealed Bid Submission – Streetlight Maintenance and Repair Services

To Whom It May Concern:

AC-DC Line Construction is pleased to submit our sealed bid for the Streetlight Maintenance and Repair Services contract for the Town of Clifton Park.

We are a signatory contractor with IBEW Local 1249 and maintain a strong commitment to safety, quality workmanship, and timely project completion. Our team has extensive experience in streetlight maintenance and repair, including troubleshooting, fixture replacement, wiring repairs, pole and arm adjustments, and system diagnostics. We understand the importance of maintaining reliable roadway lighting for public safety and take pride in delivering responsive and professional service.

As a 1249 signatory contractor, we provide a highly trained workforce that adheres to industry standards and prevailing wage requirements. Our crews are experienced in working safely in traffic-controlled environments and coordinating with municipal representatives to ensure minimal disruption to the public.

We appreciate the opportunity to submit our proposal and look forward to the possibility of working with the Town of Clifton Park. Should you require any additional information or clarification regarding our submission, please do not hesitate to contact us.

Thank you for your consideration.

Sincerely,

Kyle Fuss
AC-DC Line Construction, LLC



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/13/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

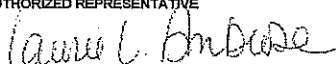
PRODUCER Kneller Insurance Agency PO Box 88 Copake, NY 12516	CONTACT NAME: Laurie Ambrose PHONE (A/C, No, Ext): (518)329-3131 FAX (A/C, No): (518)329-3333 E-MAIL ADDRESS: lambrose@knellerins.com
	INSURER(S) AFFORDING COVERAGE
INSURED AC-DC Line Construction LLC 41 Hull Rd Elizaville, NY 12523	INSURER A: The Cincinnati Specialty Underwriters Insurance Company NAIC # 13037
	INSURER B: Allied World Surplus Lines Insurance Co 24319
	INSURER C:
	INSURER D: Zurich American Insurance Company of Illinois 27855
	INSURER E:
INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		CSU0246941	01/17/2026	01/17/2027	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPI/OP AGG \$2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		CSU0246942	01/17/2026	01/17/2027	EACH OCCURRENCE \$3,000,000 AGGREGATE \$3,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N/A	WC 4179322 - 00	02/13/2026	01/17/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
B	Excess Liability		5302-0055-00	01/17/2026	01/17/2027	Occurrence / Aggregate \$2,000,000 / \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Town of Clifton Park 1 Town Hall Plaza Clifton Park, NY 12065	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  LLA
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Town of Clifton Park Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

BID FORM

Date: 3/17/2026

Company Name: DLC Electric, LLC

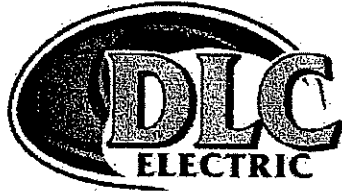
Bid Name: Streetlight Repair and Maintenance

A. Foreman/Electrician with equipped field vehicle	<u>\$215.00</u> per hour
B. Apprentice with tools	<u>\$165.00</u> per hour
C. Laborer with tools	<u>\$165.00</u> per hour
D. Bucket truck with operators	<u>\$225.00</u> per hour
E. Trencher 24-inch	<u>\$95.00</u> per hour
F. Fuel surcharge	<u>\$20.00</u> per hour

*Hourly rates shall include all hand tools and small power tools. Rates for large tools and equipment to be pre-approved on a job-by-job basis by the Director of Buildings, Parks, and Recreation. Buildings & Grounds owns excavating equipment and has operators. May work together on certain jobs.

Name/Title: Margaret Cioffi, Managing Member

Signature: Margaret Cioffi



Capability Statement

DLC Electric, LLC is a leading electrical and communications installation contractor, providing a diverse range of electrical services. With a strong focus on delivering outcomes, and a proven record of success ensures our high quality, cost effective services are delivered in a safe and timely manner.

Owner: Ralph Cioffi, Manager

Website: www.dlcelectric.net

Business Type: Electrical Contractors

NAICS Codes: 238210

DUNS Number: 02-547-7523

Servicing Area: Albany Capital District and surrounding areas

Capabilities

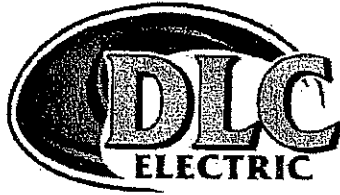
Key Electrical Services Sectors Serviced:

- Commercial
- Industrial
- Domestic
- Communications

Electrical Installation

Light and Power Installations including:

- Power Point Installation
- Interior Lighting
- Flood Lights



- Outdoor Lighting
- Car park lighting
- Security Lights
- Sensor Lights
- Lighting Control Systems
- Emergency and Exit lighting
- Industrial Electrical Installations
- Safety Switch Installation
- Switchboard Metering Checks and Alterations
- Mains, Sub-Mains and Consumer Mains
- Switchboard Upgrades
- Underground Cabling
- Power Utility Network Connections and Upgrades

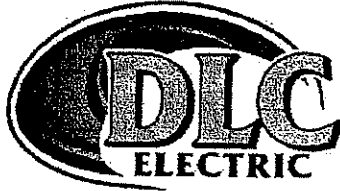
Electrical Maintenance

- 24/7 Emergency Response
- General Electrical Fault Repairs
- Test and Tagging of electrical equipment
- Test and repairing emergency and exit lighting
- Safety checks to ensure compliance.
- Design maintenance and testing schedules

Safety

Electrical contracting is by nature exposed to risks and dangers. At DLC Electric we are focused on:

- Ensuring a safe work place for its employees
- Continually striving to improve safety performance



- Developing a cultural to achieve Zero Harm and get every staff member home to their families every single day.

DLC Electric has a strong commitment to safety. Regular training sessions are conducted with staff focusing on such issues as manual handling, working at heights, the use of new tools, wiring rules. We are firmly committed to maintaining a consultative mechanism that leads to continuous improvement of our OH&S initiatives

Offices: 479 State Route 40
Troy, NY 12182

Contact: Ralph Cioffi, Manager
479 State Route 40
Troy, NY 12182
518-326-8130
rcioffi@dlcelectric.net

Client#: 39810

DLCELECT

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Amsure, 12 Computer Drive West, PO Box 15044, Albany, NY 12212-5044. CONTACT NAME: Amy Clarke, PHONE: 518 458-1800, FAX: 518 458-8390, E-MAIL ADDRESS: AClarke@amsureins.com. INSURER(S) AFFORDING COVERAGE: INSURER A: Selective Insurance Company of New York, NAIC #: 13730.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL SUBR INSR, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Additional Insured/Waiver of Subrogation coverage shown above (and marked with an X) apply only when such coverage is required by written contract signed by the insured prior to a loss. PROOF OF COVERAGE

CERTIFICATE HOLDER: PROOF OF COVERAGE Proof of Coverage, NY. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]

WE ARE YOUR DOL



DIVISION OF SAFETY AND HEALTH LICENSE AND CERTIFICATE UNIT, STATE OFFICE CAMPUS, BUILDING 12, ALBANY, NY 12226

CERTIFICATE OF CONTRACTOR REGISTRATION

This Certificate Entitles the Holder to Perform and Bid on Public Work and

Covered Private Construction Projects in the State of New York,

Subject to the Prevailing Wage Requirements of

NYS Labor Law Article 8

DLC Electric, LLC

479 State Route 40

Troy, New York 12182

Phone Number: 5183268130

Registration Number: 24-63ANS-CR

Date of Issue: 2024-11-21

Expiration Date: 2026-12-29

(This license is valid only for the contractor named above)

Roberta Reardon
Commissioner
New York State Department of
Labor





RESOLUTION

#17

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the transfer of Stacie Agostino to the position of Senior Account Clerk in the Buildings & Grounds Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a vacancy will occur in the Buildings & Grounds Department effective April 1, 2026, for a Senior Account Clerk as a result of the promotion of Regan Tromblee to the Parks and Recreation Department, and

WHEREAS, Stacie Agostino, within the Clifton Park Senior Community Center department, has applied for the position, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, has recommended that the Town Board approve the transfer of Stacie Agostino to the Buildings & Grounds Department, and

WHEREAS, Ms. Agostino is eligible for the transfer and has demonstrated the skills necessary for the position; now, therefore be it

RESOLVED, that Stacie Agostino be transferred to the Buildings & Grounds Department to the position of Senior Account Clerk, to be compensated at Grade 5, Step 3, \$34.35/hr, at a salary of \$62,757, effective April 13, 2026; and be it further

RESOLVED, that the Comptroller is authorized to transfer funds as detailed in the attached Schedule A; and be it further

RESOLVED, that Stacie Agostino is authorized to approve purchase orders per the Town's Procurement Policy, effective April 13, 2026.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, March 31, 2026 8:37 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; hd
Subject: New Employee Resolution Request #2747

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 04/07/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: not sure

Budget Description: B&G employee

Amount: TBD

Brief Description: Hire ____ (TBD) ____ to fill the position of Senior Account Clerk in the Buildings & Grounds department at Grade 5 Step ____ (TBD) __, effective immediately.

Add Supporting Docs:

[54db02361e6f5a92_Sr_Account_Clerk_job_posting_3.18.26.pdf](#)

Additional Comments/Details: Request same day TB meeting so we can have someone here as soon as they can start.

Agree to Terms: Agree

[unsubscribe](#)

Town of Clifton Park
Salary Allocation

	Grade	Step	Year	2026 Hourly Rate	Weeks to End of Year	Hours	Projected to End of Year
Stacie Agostino Effective April 13, 2026	5	3	1	34.35	37.80	35.00	\$ 45,445.05
					Rounded to:		<u>\$ 45,400.00</u>
Transfer funds from: Buildings & Ground - R Cardona					A-07110-E0961		<u>\$ 45,400.00</u>
Transfer to: Buildings & Grounds - S. Agostino					A-07021-E6229		<u>\$ 45,400.00</u>



RESOLUTION

#18

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the sale of equipment declared surplus by the Town Board and authorizing the Buildings and Grounds Department to sell the surplus equipment at public auction.

Introduced by _____, who moved its adoption, seconded _____.

WHEREAS, the Director of Buildings, Parks, and Recreation, Daniel Clemens, has identified items, noted on the attached Schedule A, as surplus property, and

WHEREAS, based upon the recommendation of Mr. Clemens, the Town Board declares the items on Schedule A as surplus; now, therefore, be it

RESOLVED, that the Town Board authorizes the Buildings and Grounds Department to sell the surplus equipment noted on the attached Schedule A, as is, through an upcoming online public auction.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, March 31, 2026 8:23 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2746

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 04/07/2026 ✓

Board Meeting Date: 04/07/2026 ✓

Alternate Date: 04/21/2026

Budget Number: NA

Budget Description: NA

Amount: NA

Brief Description: Declare equipment as surplus for sale using online auction.

Add Supporting Docs:

[e6348444ab35d1f0_Spring_2026_surplus_equipment_list.pdf](#)

Additional Comments/Details: Request same night TB meeting, would like to get all of this sold and gone before bulk waste drop off if possible.

Agree to Terms: Agree

[unsubscribe](#)

SCHEDULE A

Spring 2026 surplus equipment

Buildings & Grounds

2014 Chevrolet 2500 HD with 8-foot plow – VIN: 1GC0KVCGXEF102376

Erskine snowblower serial # 1152665

MB sweeper – 48-inch attachment – no SN

1997 Ryan Greenarie 24 – SN:97506722

1980 Ryan spread-rite seeder – SN: 3707

Toro 72-inch front mower deck – No SN

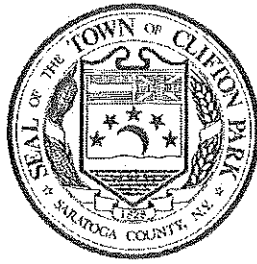
2000 Club Car DS golf cart – SN:AG0027-903653

2009 Club Car carry all – SN: RG0944-06214

2009 Fisher speed-caster II salt spreader – SN: 09072930365467130

CP Sewer Department

2015 Fisher poly-caster salt spreader model# 78001



RESOLUTION

#19

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing Anuj Musale to serve alcoholic beverages at a birthday party to be held at Clifton Park Senior Community Center on May 2, 2026.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Anuj Musale is hosting a birthday party on May 2, 2026, from 5:00-10:00pm, and

WHEREAS, Mr. Musale has requested permission to serve alcohol in the form of beer and wine at the event; now, therefore, be it

RESOLVED, that Anuj Musale is hereby authorized to serve beer and wine at a birthday party at the Clifton Park Senior Community Center on May 2, 2026, from 5:00pm-10:00pm.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, April 1, 2026 3:46 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2752

A new resolution request has been submitted. The details of this resolution request are included below.

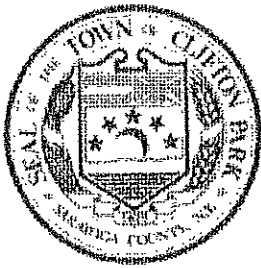
Department: Senior Center
Your Name: Stacie Agostino
Your Email: sagostino@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 04/07/2026 ✓
Board Meeting Date: 04/07/2026 ✓
Alternate Date: 04/20/2026
Budget Number: NA
Budget Description: NA
Amount: NA
Brief Description: Anuj Musale is requesting an alcohol permit for a birthday party at the Senior Center.
Add Supporting Docs:

[8b090c1424867af3_Anuj_Musale_Birthday_Party_2026_Rental_Agreement_and_Alcohol_Permit.pdf](#)

Additional Comments/Details: Rental agreement and alcohol permit request attached.

Agree to Terms: Agree

[unsubscribe](#)



TOWN OF CLIFTON PARK

Clifton Park Senior Community Center

6 Clifton Common Court, Clifton Park, New York 12065 || ph: 518-383-1343

Facility Rental Agreement

Name of Organization: _____ Today's date: 03/30/2026

Contact Person: ANUJ MUSALE

Address: _____ City: _____

Phone (home): _____ (cell) _____

Email: M

Date of Rental: 05/02/2026 Start Time: 5:00 p End Time: 10:00 p

Purpose of Event: BIRTHDAY

Number of Attendees: 75 Is your organization a 501(c)(3)? (proof required) NO

Rental is not guaranteed until payment and signed Agreement is received

Carry in, carry out policy in effect for all events. Checks made payable to: **Town of Clifton Park.**

Contact Information—Day of Rental—Town Security 518-369-6651

*Please complete and leave 1/2 sheet Rental Checklist on front desk (attached)

Description	Regular Rate	Non-Profit <small>*Must have a 501(c)(3)</small>	# of Hours	Fee
Security Deposit	\$100	\$100	-	100
<u>Community Room - Full Room</u>	<u>\$90 per hour</u>	\$60 per hour	<u>5</u>	<u>450</u>
Community Room - Half Room	\$60 per hour	\$40 per hour		
Studio/Activity Room	\$60 per hour	\$40 per hour		
Creative Design Room	\$35 per hour	\$25 per hour		
Kitchen—advanced training required if using the stove or oven	\$90 per day	\$90 per day		
Room Set-up/ Break-down Fee (may be available upon request)	\$100 (if available)	\$100 (if available)		
<u>Alcohol Permit</u>	\$25	\$25	-	25
Special Instructions: <u>Security to open at 4:30p, close at 10:30</u> <u>*blow off patio</u>	Total Due: <u>100 + 475</u> Amount Paid: <u>100^{*107} + 475^{cc}</u> Balance: <u>⊖</u>			

Facility Rental Permit is governed by the following conditions:

- Permits valid for agreed upon date or dates, restricted to area/room (*the lobby is not rentable*), and number of participants as indicated on permit.
- All renters must provide a \$100 security deposit to be paid in full, with a separate check from the rental fee, **at the time of reservation**. The security deposit will be applied to any cleaning, theft, damages upon completion of the event and will be held in escrow and refunded upon completion of the rental. In the event of misconduct or the misuse of the facility by the lessee, the Town of Clifton Park may take action and require the renter to reimburse the Town for damages suffered or extra expenses incurred including, but not limited to, the forfeiture of a portion or the entire deposit.
- Cancellation requests less than 2 weeks of rental date will result in forfeiture of \$100 Security Deposit.
- Area and facility must be left clean and in the same condition in which it was found. Any damage incurred is the responsibility of the renter.
- Renter are not to use any rooms/areas of the building except what was rented, excluding restrooms.
- **All food/drink shall be removed at the conclusion of the event. The Town has a carry in carry out policy on garbage. All garbage shall be removed and placed in the proper receptacle located in the back of the building.**
- Smoking is not allowed in any part of the building. There is to be no open flames, i.e. candles, lanterns, allowed for use.
- On site supervision **is required** for all youth groups/events.
- At no time is the building/room occupancy to be exceeded and all fire doors and emergency exits must remain unblocked.
- Use of kitchen must be agreed upon in advance, requires an additional fee and training stove/oven.
- Town of Clifton Park rules shall be adhered to. Immediate termination of the event and removal from the premises may occur by an authorized representative of the Town if in violation of these rules and regulations.
- Obnoxious behavior or excessive noise will not be permitted.
- Renter must retain Rental Agreement and make available upon request by park or police official.
- Open containers of alcoholic beverages are prohibited in the building, unless a permit has been issued which allows for the consumption of alcoholic beverages on the premises for which the permit has been issued. Such permits are authorized solely by the Town Board via resolution. A separate "Special Alcohol Use Permit Request" form must be submitted with this form.
- Use of Center equipment (i.e. projectors, PA system, televisions, coffee maker, dishwasher, speakers, etc.) is strictly prohibited.
- Renters must clean up all spills and sweep debris from floors. Do not touch/play musical instruments without prior permission and do not handle the shades/blinds as they are delicate.
- Permit holder may be required to obtain and show proof of insurance naming Town of Clifton Park as an "Additional Insured".

I have read the Town of Clifton Park rules and the above special conditions and agree to abide by them. I understand there is a no refund policy on this rental. The Town will work with me on rescheduling when possible, if needed.

Indemnity:

ANUJ MUSALE (Renter's Name) agrees to indemnify and hold the Town, it's officers, employees, representatives and/or agents harmless with respect to any and all claims, causes of action, suits, proceedings, damages, liabilities, losses, costs and expenses, including third party claims or actions and attorneys' fees, in connection with loss of life, personal injury and/or any loss of life, personal injury and/or property damage which may arise from and as a result of the negligent acts or omissions of ANUJ MUSALE (Renter's Name) or others associated in some way therewith, during or arising out of the use of any park facility located in the Town of Clifton Park, County of Saratoga, State of New York on 05/02/2026 (Rental Date).

SIGNED:  APPROVED: _____ DATE: _____
Permit Applicant



Clifton Park Senior Community Center
 6 Clifton Common Ct, Clifton Park, NY 12065
 (518) 383-1343

2026 Special Alcohol Use Permit Request
(Please attach to Facility Rental Application)

Name of Organization: _____

Contact Person: ANUJ MUSALE

Phone (home): _____ (work) _____ (cell) _____

Email: _____


Date and Location of Event: 05/02/2026

Alcohol Permit is governed by the additional conditions: *(please see initial conditions listed on Facility Rental Application)*

1. The permit is not transferable.
2. Permit is valid for specified date and time of event only.
3. Only beer and wine are allowed in Town parks or facilities. Glass beverage containers are not permitted.
4. Permit holder only is allowed to bring alcoholic beverages into the park and is responsible for the conduct of all group members.
5. Permit holder must retain permit and make available upon request by proper park official or security officer.
6. Permit holder will be responsible for assuring ALL MEMBERS of his/her party that consume alcohol are of legal age to drink alcoholic beverages according to New York State law.
7. Alcoholic beverages are not permitted in parking lots or children's play areas.
8. The sale of alcoholic beverages in Town parks or facilities is strictly prohibited.
9. Alcoholic beverages are not to be consumed by team members during athletic team competition.
10. You must be at least 21 years of age to purchase an alcohol permit.
11. Permit Request must be submitted at least 30 days prior to rental date.

\$25 non-refundable fee must accompany special permit request.

I have read the Facility Rental rules and the above special conditions and agree to abide by them.

SIGNED:		DATE:	03/30/2026
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For Office Use Only:

Date Sent to Town Board for Resolution: _____

Date on Town Board Agenda Date: _____

Approved: Yes/No

If Approved, Permit Issued and Mailed to Applicant: _____



RESOLUTION

#20

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution authorizing the Town Supervisor to enter into a Lease Renewal Agreement for properties at 1 Barney Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Resolution No. 189 of 2020 authorized the Town to enter into a renewable rental agreement with Robert Phillips for the parking lots and restrooms at the Barney Road Clubhouse, and

WHEREAS the Town wishes to renew the rental agreement with Robert Phillips for the parking lot and restrooms at the Barney Road Clubhouse; now, therefore, be it

RESOLVED, that the Supervisor is authorized to enter into the attached leasehold agreement with Robert Phillips for rental of the parking lot and restrooms at the Barney Road Clubhouse at 1 Barney Road, beginning at \$800 per month from April 1, 2026 through November 30, 2026, increasing by \$30 per month for the next succeeding four (4) year period applicable to the same eight (8) month period, for a total 2026 annual cost not to exceed \$6,400 to be charged to A-07190-00009 (General Fund – Barney Road Golf – Leases & Rentals).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, March 26, 2026 4:29 PM
To: Cynthia Zlogar
Subject: Confirmation: New Resolution Request #2737

Your resolution request has been sent. The details of your submission are included with this confirmation email.

Department: Legal

Your Name: Cindy Zlogar

Your Email: czlogar@cliftonpark.org

Sponsor: Town Board

Agenda Session Date: 04/07/2026 ✓

Board Meeting Date: 04/21/2026 ✓

Alternate Date: 05/05/2026

Budget Number: A-7190-9

Budget Description: General Fund- Barney Road Golf Course-Lease and Rentals

Amount: \$6,400 for 2026

Brief Description: Authorize the Supervisor to execute a lease renewal agreement for the golf course restrooms and parking lot at 1 Barney Road. The agreement commences April 1, 2026 and expires November 30, 2030 and runs from April thru November each year.

Add Supporting Docs:

Additional Comments/Details: N/A

Agree to Terms: Agree

[unsubscribe](#)

Resolution No. 189 of 2020, a resolution authorizing the Town Supervisor to enter into a lease renewal agreement for properties at 1 Barney Road.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Resolution No. 251 of 2010, authorized the Town Supervisor to enter into an agreement for the purchase of the Clifton Knolls Executive Golf Course, and

WHEREAS, Resolution No. 251 of 2010 and Resolution No. 21 of 2016, authorized the town to enter into a renewable rental agreement with Atrium Properties for the maintenance equipment shed, greens keeper's office, restrooms, and putting green at the Barney Road Clubhouse, as well as a long term easement for golf course parking, and

WHEREAS, the town wishes to exercise its option to renew the rental agreement with Robert Phillips of Atrium Properties for the maintenance equipment shed, greens keeper's office, restrooms, and putting green at the Barney Road Clubhouse, as well as a long term easement for golf course parking, at an annual cost not to exceed \$11,200; now, therefore, be it

RESOLVED, that the Supervisor is authorized to enter into the attached leasehold agreement with Atrium Properties for rental of the maintenance shed, putting green, Suite 150 at the Barney Road Clubhouse at 1 Barney Road, at \$1,400 per month from April 1, 2021 through November 30, 2025 for a total annual cost not to exceed \$11,200 per year.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

October 13, 2020

Teresa Brobston, Town Clerk

THIS IS AN AGREEMENT BETWEEN

ROBERT L. PHILLIPS, doing business at 58 Clifton Country Rod, Suite 200, Clifton Park, New York 12065, as Landlord, and the **TOWN OF CLIFTON PARK**, Clifton Park, NY 12065, as Tenant ("Tenant").

WITNESSETH:

The Landlord hereby leases to the Tenant the following three Premises at Barney Road Clubhouse, 1 Barney Road, Clifton Park, New York 12065: the Parking Lot for the term of five years, effective as of the date the Tenant purchased the property commonly known as Clifton Knolls Golf Course, which property is identified by SBL Tax Map No. 277.-1-27.6, to commence on April 1, 2026, and expiring November 30, 2030, to be used and occupied for golf course operations upon the conditions and covenants following:

1st The Tenant shall pay a monthly rent of \$400.00 for the Parking Lot, and a monthly rent of \$400.00 for the Restrooms for total rent of \$6,400.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$800.00 from April 1, 2026, until November 30, 2026.

The Tenant shall pay a monthly rent of \$415.00 for the Parking Lot, and a monthly rent of \$415.00 for the Restrooms for a total rent of \$6,640.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$830.00 from April 1, 2027, until November 30, 2027.

The Tenant shall pay a monthly rent of \$430.00 for the Parking Lot, and a monthly rent of \$430.00 for the Restrooms for a total rent of \$6,880.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$860.00 from April 1, 2028, until November 30, 2028.

The Tenant shall pay a monthly rent of \$445.00 for the Parking Lot, and a monthly rent of \$445.00 for the Restrooms for a total rent of \$7,120.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$890.00 from April 1, 2029, until November 30, 2029.

The Tenant shall pay a monthly rent of \$460.00 for the Parking Lot, and a monthly rent of \$460.00 for the Restrooms for a total rent of \$7,360.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$920.00 from April 1, 2030, until November 30, 2030.

2nd. The Tenant shall take good care of the Premises and shall at the Tenant's own cost and expense make all renovations to the Leased Premises during the period covered by the Lease. Landlord shall be responsible for structural repairs and for maintenance and upkeep of the common access areas and parking areas; Landlord to provide snow removal, trash removal, and maintain landscaping to the property.

At the end or other expiration of the Term, the Tenant shall deliver up the demised Premises in good order or condition, reasonable wear and tear and damages by the elements excepted.

3rd. That the Landlord and Tenant shall promptly execute and comply with all statutes, ordinances, rules, orders, regulations and requirements of the Federal, State and Local governments and of any and all their Departments and Bureaus, applicable to said premises, for the correction, prevention, abatement of nuisances or other grievances, in, upon, or connected with said Premises during said Term; and shall also promptly comply with and execute all rules and orders and regulations of the New York Board of Fire Underwriters, or any other similar body as required by their respective activities and responsibilities.

4th. That the Tenant, successors, heirs, executors or administrators shall not assign this agreement, or underlet or underlease the Premises, or occupy, or permit or suffer the same to be occupied for any business or purpose deemed disreputable or extra-hazardous on account of fire.

5th. The Tenant must give the Landlord notice of fire, accident, damage or dangerous or defective condition. If the Premises cannot be substantially used for Tenant's business because of fire or other casualty, the Tenant is not required to pay rent for the time the Premises are unusable. The landlord need only repair the damaged structural parts of the Premises. Landlord is not required to repair or replace any equipment, fixtures, furnishings or decorations unless originally installed by the Landlord unless such fire or other casualty is caused by an act or neglect of the Landlord. Landlord is not responsible for delays due to settling insurance claims, obtaining estimates, labor and supply problems or any other cause not fully under Landlord's control.

If the fire or other casualty is caused by an act or neglect of the Tenant, Tenant's employees, or invitees, then all the repairs will be made at the Tenant's expense and the Tenant must pay the full rent with no adjustment. The cost of the repairs will be added to the rent.

The Landlord has the right to demolish or rebuild the building if there is substantial damage by fire or other casualty. The Landlord may cancel this Lease within thirty (30) days after the substantial fire or casualty by giving the Tenant notice of the Landlord's intention to demolish or rebuild. The Lease will end thirty (30) days after the Landlord's cancellation notice to the Tenant. Tenant must deliver the Premises to the Landlord on or before the cancellation date in the notice and pay all rent due to the date of the fire or casualty. If the Lease is canceled, the Landlord is not required to repair the Premises or the building.

This cancellation does not release the Tenant of liability in connection with the fire or casualty. This Section is intended to replace the terms of New York Real Property Law, Section 227.

4756th. The said Tenant agrees that the said Landlord and the Landlord's agents and other representatives shall have the right to enter into and upon said

Premises, or any part thereof, at all reasonable hours upon reasonable notice and in an emergency, for the purpose of examining the same, or making such repairs or alterations therein as may be necessary for the safety and preservation thereof.

7th. That if the said Premises, or any part thereof, shall be deserted or become vacant during said Term for a period of five (5) days or more, the Landlord may terminate the Lease by giving fifteen (15) days written notice of termination, provided however, that the Tenant has not cured said breach within such five-day period after receipt of notice. If any default be made in the payment of the said rent or any part thereof, or if any default be made in the performance of any of the material covenants herein contained, the Landlord may terminate the Lease by giving fifteen (15) days written notice of termination, provided, however, that Tenant has not cured said breach within such fifteen-day period after receipt of notice. In the event of termination of the Lease due to Tenant's breach, it shall be lawful for the Landlord to re-enter the premises and repossess same without service of notice to re-enter upon Tenant, and Tenant shall pay at the same time as the rent becomes payable under the terms hereof a sum equivalent to the rent reserved herein, and the Landlord may rent the premises on behalf of the Tenant, reserving the right to rent the premises for a longer period of time than fixed in the original Lease without releasing the original Tenant from any liability, applying any monies collected, first to the reasonable expense of resuming or of obtaining possession, second to the reasonable expense of restoring the premises to a rentable condition, and then to the payment of the rent and all other charges due and to grow due to the Landlord under this Lease, any surplus to be paid to the Tenant, who shall remain liable for any deficiency.

8th. The Tenant shall neither place, or cause or allow to be placed, any sign or sign of any kind whatsoever, on the outside of the building or in or upon any of the windows of the Leased Premises.

The Landlord agrees to post the name and business of the Tenant herein, at the Tenant's expense, on the directory or in such other place as may hereafter be provided by the Landlord for such posting, which will be inside the building.

9th. That this instrument shall not be a lien against said Premises in respect to any mortgages that are now on or that hereafter may be placed against said Premises, and that the recording of such mortgage or mortgages shall have preference and precedence and be superior and prior in lien of this Lease, irrespective of the date of recording and the Tenant agrees to execute without cost, any such instrument which may be deemed necessary or desirable to further effect the subordination of this Lease to any such mortgage or mortgages, and a refusal to execute such instrument shall entitle the Landlord, or the Landlord's assigns and legal representatives to the option of canceling this Lease without incurring any expense or damage and the Term hereby granted is expressly limited accordingly.

10th. It is expressly understood and agreed that in case the demised Premises shall be deserted or vacated, or if default be made in the payment of the rent or any part thereof as herein specified, or if, without the consent of the Landlord, the Tenant shall

sell, assign, or mortgage this Lease or if default be made in the performance of any of the material covenants and agreements in this Lease contained on the part of the Tenant to be kept and performed, or if the tenant shall fail to comply with any of the statutes, ordinances, rules, orders, regulations and requirements of the Federal, State, and local governments or of any and all their Departments and Bureaus, applicable to said Premises, the Landlord, may if the Landlord so elects, at any time thereafter terminate this Lease and the Term hereof, on giving to the Tenant notice in writing as set forth in Paragraph "7th" of the Landlord's intention so to do, and this Lease and the Term hereof shall expire and come to an end on the date fixed in such notice as if the date were the date originally fixed in this Lease of the expiration hereof, provided that Tenant has not remedied such cause for termination as set forth in Paragraph "7th". Such notice shall be given by mail to the Tenant addressed to the demised Premises. The time for receipt of notice shall be deemed to be two days after post-marked notice, or upon personal delivery, whichever is earlier.

11th. That the Tenant will not nor will the Tenant permit under-tenants or other persons to do anything in said Premises, or bring anything into said Premises, or permit anything to be brought into said Premises or to be kept therein, which will in any way increase the rate of fire insurance on said demised Premises, nor use the demised Premises or any part thereof, nor suffer or permit their use for any business or purpose which would cause an increase in the rate of fire insurance on said building, and the tenant agrees to pay on demand any such increase.

12th. The failure of the Landlord or Tenant to insist upon a strict performance of any of the terms, conditions and covenants herein, shall not be deemed a waiver of any rights or remedies that the Landlord may have, and shall not be deemed a waiver of any subsequent breach or default in the terms, conditions and covenants herein contained. This instrument may not be changed, modified, discharged or terminated orally.

13th. If the whole or any part of the demised Premises shall be acquired or condemned by Eminent Domain for any public or quasi-public use or purpose, then and in that event, the Term of this Lease shall cease and terminate from the date of title vesting in such proceeding and Tenant shall have no claim against the Landlord for the value of any unexpired Term of said Lease. No part of any award shall belong to the Tenant, except as may be awarded or recovered by virtue of Tenant's tenancy.

14th. If after default in payment of rent or violation of any other material provision of this Lease, or upon the expiration of this Lease, the Tenant moves out or is dispossessed and fails to remove any trade fixtures or other property prior to such said default, removal, expiration of Lease, or prior to the issuance of the final order or execution of the warrant, whichever is later, then in that event, the said fixtures and property shall be deemed abandoned by the said Tenant shall become the property of the Landlord.

15th. In the event that the relation of the Landlord and Tenant may cease or terminate by reason of the Tenant's breach and failure to cure under the terms and covenants contained in this Lease or by the abandonment of the premises by the

Tenant, it is hereby agreed that the Tenant shall remain liable and shall pay in monthly payments the rent which accrues subsequent to the reentry by the Landlord, and the Tenant expressly agrees to pay as damages for the breach of covenants herein contained, the difference between the rent reserved and the rent collected and received, if any, by the Landlord during the remainder of their unexpired Term. Such difference or deficiency between the rent herein reserved and the rent collected, if any, shall become due and payable in monthly payments during the remainder of the unexpired term, as the amounts of such difference or deficiency shall from time to time be ascertained.

16th. Landlord to make repairs or improvements in a commercially reasonable period of time, as not to adversely affect the Tenant's use of leased premises.

17th. Landlord shall not be liable for failure to give possession of the Premises upon commencement date by reason of the fact that the Premises are not ready for occupancy or because a prior Tenant or any other person is wrongfully holding over or is in wrongful possession, or for any other reason, the rent shall not commence until possession is given or is available, but the Term shall not be extended. Provided that if possession of the premises is not given within thirty (30) days of the commencement date, Tenant's shall have the right to terminate this Lease immediately by written notice.

18th. The Landlord shall be responsible for all utilities and utility bills in the Leased Premises including electricity, heat and air conditioning, water and taxes.

19th. The Tenant shall be responsible for the cleaning and floor maintenance of the Leased Premises.

20th. The Tenant and his servants, employees, agents and business invitees, shall at all times during which the Tenant is opened for business have the free and uninterrupted right of access to the Leased Premises by mean of all doorways, passageways, corridors, stairs, elevators and entrances to the building which afford access to the Leased Premises. The Tenant and his servants, employees, agents, and business invitees, shall at all times during which the Tenant is open for business have the free and uninterrupted right of access and use of the restroom facilities provided and maintained in the building in which the Leased Premises is located, and the Landlord agrees to supply keys to the Tenant so that he may gain access to said restroom facilities.

21st. The Tenant is responsible for the cost of the Tenant's entrance door sign for his business and is not permitted to affix any other sign within or without the building, without written consent from the Landlord.

22nd. The Landlord hereby grants to the Tenant an option to renew this Lease for a second term of five years, commencing on the first day of December 2030.

The Tenant shall pay a monthly rent of \$475.00 for the Parking Lot, and a monthly rent of \$475.00 for the Restrooms for a total rent of \$7,600.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$950.00 from April 1, 2031, until November 30, 2031.

The Tenant shall pay a monthly rent of \$490.00 for the Parking Lot, and a monthly rent of \$490.00 for the Restrooms for a total rent of \$7,840.00: said rent to be

paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$980.00 from April 1, 2032, until November 30, 2032.

The Tenant shall pay a monthly rent of \$505.00 for the Parking Lot, and a monthly rent of \$505.00 for the Restrooms for a total rent of \$8,080.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$1,010.00 from April 1, 2033, until November 30, 2033.

The Tenant shall pay a monthly rent of \$520.00 for the Parking Lot, and a monthly rent of \$520.00 for the Restrooms for a total rent of \$8,320.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$1,040.00 from April 1, 2034, until November 30, 2034.

The Tenant shall pay a monthly rent of \$ \$535.00 for the Parking Lot, and a monthly rent of \$535.00 for the Restrooms for a total rent of \$8,560.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$1,070.00 from April 1, 2035, until November 30, 2035.

The Landlord hereby grants to the Tenant an option to renew this Lease for a third term of five years, commencing on the first day of December 2035.

The Tenant shall pay a monthly rent of \$ \$550.00 for the Parking Lot, and a monthly rent of \$550.00 for the Restrooms for a total rent of \$8,800.00 : said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$1,100.00 from April 1, 2036, until November 30, 2036.

The Tenant shall pay a monthly rent of \$565.00 for the Parking Lot, and a monthly rent of \$565.00 for the Restrooms for a total rent of \$9,040.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$1,130.00 from April 1, 2037, until November 30, 2037.

The Tenant shall pay a monthly rent of \$580.00 for the Parking Lot, and a monthly rent of \$580.00 for the Restrooms for a total rent of \$9,280.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$1,160.00 from April 1, 2038, until November 30, 2039.

The Tenant shall pay a monthly rent of \$595.00 for the Parking Lot, and a monthly rent of \$595.00 for the Restrooms for a total rent of \$9,520.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$1,190.00 from April 1, 2039 until November 30, 2039.

The Tenant shall pay a monthly rent of \$610.00 for the Parking Lot, and a monthly rent of \$610.00 for the Restrooms for a total rent of \$9,760.00: said rent to be paid in equal monthly payments in advance, on or before the first day of each and every month in the sum of \$1,220.00 from April 1, 2040, until November 30, 2040.

Tenant shall notify the Landlord in writing on or before October 1, 2040, of Tenant's intent to enter into a new Lease Agreement between Tenant and Landlord or remove themselves from premises at the expiration of option renewal term.

23rd. In the event that Tenant is late in making any payment due hereunder, Tenant shall pay an interest charge of 1.5% per month of the overdue payment for an annual interest rate of 18%.

STATE OF NEW YORK)
)ss.:
COUNTY OF SARATOGA)

On this day of in the year 2026 before me, the undersigned, a Notary Public in and for said State, personally appeared **ROBERT L. PHILLIPS**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
)ss.:
COUNTY OF SARATOGA)

On this day of in the year 2026 before me, the undersigned, a Notary Public in and for said State, personally appeared **PHILIP C. BARRETT**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public



RESOLUTION

#21

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. ____ of 2026, a resolution allowing eligible Town employees to retain Town provided healthcare coverage without being compelled to retire prematurely.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, concerns have been raised by some Town employees in regard to current healthcare benefit provisions under existing Town employee rules and guidelines, and

WHEREAS, the Town Board desires to address the issue of providing healthcare coverage to Town employees who have 30 years of service, but who have not retired from the Town or from public service; now, therefore, be it

RESOLVED, that Town employees who leave Town service after 30 years of employment may continue health insurance through the Town; and be it further

RESOLVED, that eligible employees may retain Town provided healthcare coverage without being compelled to retire prematurely.



with the provisions specified in the plan documents, provided that the employee meets all eligibility requirements of the insurance plan. Upon reinstatement, the employee must refund the portion of the payment received for the period in which the Town will subsequently provide coverage for said employee.

Changes

This policy may be changed or eliminated at any time by resolution of the Town Board.

Union Employees

An employee who is a member of a collective bargaining unit is not covered by the Medical Insurance Buy-out provisions set forth immediately above and should refer to the applicable collective bargaining agreement.

F. Retiree Health Benefits

Coverage

The Town currently provides medical insurance coverage to an eligible full-time employee or Elected Official who retires from the Town. Coverage is also currently available for eligible dependents (including spouse) if they were covered under the Town's medical insurance plan at the employee's date of retirement. In the event the retiree predeceases the dependents, the dependents may continue medical insurance coverage provided they pay the same co-insurance percentage that the employee was paying. Coverage of a dependent at the time of divorce or legal separation is in accordance with plan documents and COBRA requirements.

Eligibility

To be eligible for coverage, the retiree must meet each of these requirements:

- The employee must have retired directly from the Town and been granted a retirement benefit from the New York State Employees' Retirement System; AND either
- The employee must be at least 55 years old and have at least twenty years of continuous service with the Town; OR
- The employee must be at least 60 years old and have a minimum of ten years of service with the Town.

Notwithstanding the above, an employee who leaves employment due to disciplinary action is not eligible for medical insurance or prescription drug coverage for retirees. These eligibility requirements are subject to change by resolution of the Town Board.

Plan

The Town will make available the same medical insurance plans offered to current employees. The Town Board may, at its discretion, change the plans at any time, including, but not limited to, type of coverage, retiree contributions, and type of carrier. Coverage under a medical insurance plan made available through the Town will continue until the retiree or eligible spouse, as the case may be, meets the eligibility criteria for Medicare coverage, at which time primary coverage will be provided by Medicare. At that time, the retiree and eligible spouse may be required to change medical insurance plans in order to maintain supplemental coverage.

Zabed – For your information. Do you want to move this forward to T.B.

From: Mark Heggen <mheggen@cliftonpark.org>
Sent: Wednesday, March 25, 2026 4:18 PM
To: Kevin Dailey <kdailey@cliftonpark.org>; Christine Pagniello <cpagniello@cliftonpark.org>
Subject: RE: Review of Town Healthcare Benefit Eligibility Policy

Kevin,

There shouldn't be an objection from NYS Retirement if we allow employees who leave Town service after 30 years and allow them to continue health insurance through the Town. The Town had included provisions in the employee manual that they would require an employee to retire with NYS to prevent a former employee who has met the other eligibility requirements and leaves Town service to go work for another employer. The Town was trying to prevent a former employee coming back to the Town that is Medicare eligible and looking to come back on the Town's health insurance.

A difference of distinction is that an employee who has worked for 30 years but has not reached age 55 is not eligible to apply for NYS Retirement. They are able to file for Retirement at age 55. An employee who has 30 years of service has been a valued member of the Town and having this employee leave Town service prior to 55 would allow a lower paid employee to come in and save some money for the Town.

Mark

Mark E Heggen
Town Comptroller
Town of Clifton Park
One Town Hall Plaza
Clifton Park, NY 12065

518-371-6651

mheggen@cliftonpark.org

From: Kevin Dailey <kdailey@cliftonpark.org>
Sent: Wednesday, March 25, 2026 3:31 PM
To: Mark Heggen <mheggen@cliftonpark.org>; Christine Pagniello <cpagniello@cliftonpark.org>
Subject: FW: Review of Town Healthcare Benefit Eligibility Policy

Mark and Chris – Looking for advice and your opinion. Please scroll down to Zabed's email of January 26th – which states his concern. If the Town addresses this situation, are we running into any problem that you can see - or anticipate. That is, is there any State Retirement system objection that we might not anticipate – for trying to do the right thing for our employees?

Your input would be welcome.

Thanks, Kevin D.

Cynthia Zlogar

From: Zabed Manir
Sent: Friday, February 27, 2026 1:28 PM
To: Cynthia Zlogar
Cc: Kevin Dailey; Phil Barrett
Subject: Fw: Review of Town Healthcare Benefit Eligibility Policy
Attachments: 20260121095819751.pdf

Cynthia,

Would you please add the following item in agenda the meeting for Tuesday? Not in resolution.

Item: Review of Town Health care Benefit Eligibility.

Thanks,

Zabed Manir
Councilman, Town of Clifton Park
Zmanir@CliftonPark.Org

From: Zabed Manir
Sent: Monday, January 26, 2026 9:56 PM
To: Kevin Dailey <KDailey@cliftonparkny.onmicrosoft.com>
Cc: Cynthia Zlogar <CZlogar@cliftonpark.org>; Phil Barrett <PBarrett@cliftonpark.org>; Mario Fantini <mFantini@cliftonpark.org>; Nancy Bellamy <nBellamy@cliftonpark.org>; Agatha Reid <areid@cliftonpark.org>
Subject: Review of Town Healthcare Benefit Eligibility Policy

Kevin,

I have received concerns from some Town employees regarding the current healthcare benefit provisions and the language of the Town's existing rules.

Under the current policy, long-term Town employees who are separated through no fault of their own may lose healthcare benefits they reasonably expected to receive. The rules require **employees to retire directly from Town service** in order to qualify for post-employment healthcare benefits. This requirement can force employees to choose between retiring earlier than planned to retain healthcare coverage or continuing public employment elsewhere to complete their retirement service requirements—thereby forfeiting healthcare benefits.

Removing this requirement would allow eligible employees to retain healthcare coverage without being compelled to retire prematurely.

Additionally, in rare cases, employees with 30 years of service may still be too young to qualify for healthcare benefits, which is another issue that may warrant review.

I would appreciate it if you could look into this matter. If it is legally permissible, then the Town Board may wish to consider addressing this issue. Please see the attached document for reference.

Thanks,

Zabed Manir

Councilman, Town of Clifton Park

zmanir@cliftonpark.org



RESOLUTION

#22

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. of 2026, a resolution reappointing Deputy Town Supervisor Agatha Reid to the liaison position on the Town's Environmental Conservation Commission (ECC).

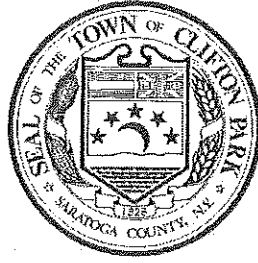
Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Deputy Town Supervisor Agatha Reid previously held the ECC liaison position, and

WHEREAS, a vacancy now exists for this position as the term for Mrs. Reid's appointment expired December 31, 2025, and no appointment has been made to fill the position, and

WHEREAS, Supervisor Barrett recommends that Mrs. Reid be reappointed as stated; now, therefore, be it

RESOLVED, that Deputy Town Supervisor Agatha Reid is hereby reappointed as a Town Board liaison to the Environmental Conservation Commission for the 2026 calendar year.



RESOLUTION

#23

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution scheduling a Public Hearing to consider a local law establishing a moratorium on Batch Concrete Mixing Plant facilities.

Introduced by _____, who moved its adoption, seconded by _____

WHEREAS, the Town of Clifton Park is committed to ensuring the health, safety, and welfare of its residents and the proper regulation of land uses within its boundaries, and

WHEREAS, the Town Board deems it prudent to temporarily pause the approval or establishment of any Batch Concrete Mixing Plant facilities to provide sufficient time to study and address any concerns, including but not limited to zoning, environmental impacts, public safety, and economic implications, and

WHEREAS, the Town Board deems it prudent to temporarily pause the approval or establishment of any new Batch Concrete Mixing Plant facilities to provide sufficient time to study and address any concerns, including but not limited to zoning, environmental impacts, public safety, and economic implications, and

WHEREAS, the Town Board seeks public input and discussion regarding the establishment of a moratorium on such operations within the Town of Clifton Park; now, therefore, be it

RESOLVED that the Town Board of the Town of Clifton Park hereby sets a public hearing to consider the establishment of a 180-day moratorium on any new Batch Concrete Mixing Plant facilities within the Town of Clifton Park; and be it further

RESOLVED that the public hearing shall be held on April 21, 2026, at 7:05 p.m., at the Clifton Park Town Hall, located at 1 Town Hall Plaza, Clifton Park, New York, to hear all interested persons on this matter; and be it further

RESOLVED, that the attached proposal be referred to the Saratoga County Planning Board for its review pursuant to Section 239-m of the New York State General Municipal Law; and be it further

RESOLVED that the Town Clerk is hereby directed to publish notice of said public hearing in the official newspaper of the Town and to take any other actions necessary to provide proper notice to the public pursuant to applicable laws and regulations.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, March 31, 2026 8:17 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini
Subject: New Resolution Request #2750

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Town Board
Your Name: Mario Fantini
Your Email: mFantini@cliftonpark.org
Sponsor: Mario Fantini
Agenda Session Date: 04/07/2026 ✓
Board Meeting Date: 04/07/2026 ✓
Alternate Date: 04/07/2026
Budget Number: NA
Budget Description: NA
Amount: NA
Brief Description: Resolution No. ____ of 2026

A resolution adopting a 180-day moratorium on Batch Concrete Mixing Plants Introduced by Councilman Fantini, who moved its adoption, seconded by ____.

WHEREAS, Batch Concrete Mixing Plants have been identified as incompatible with the Town of Clifton Park Comprehensive Plan due to potential impacts on community character, air quality, traffic, noise, and proximity to residential uses; and

WHEREAS, the Town requires time to prepare and adopt permanent zoning amendments prohibiting such facilities while preventing premature permit applications that could create vested rights; and

WHEREAS, a temporary land-use moratorium is an authorized and appropriate tool under New York State law and New York State Department of State guidance to preserve the status quo during this process; and

WHEREAS, a 180-day duration is reasonable and consistent with State guidance for targeted zoning amendments; now, therefore, be it

RESOLVED, that the Town Board hereby adopts a 180-day moratorium on the acceptance, review, processing, or issuance of any permits, site plan approvals, special use permits, or other approvals for the siting, construction, or operation of Batch Concrete Mixing Plants within the Town of Clifton Park; and be it further

RESOLVED, that this moratorium shall take effect immediately upon filing with the New York State Department of State and shall expire 180 days thereafter unless extended by further action of the Town Board.



RESOLUTION

#24

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. ___ of 2026, a resolution authorizing the Town Board to retain the services of Bond, Schoeneck & King, Attorneys, to represent the Town in anticipated litigation.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, arbitration has been demanded by the CSEA, and

WHEREAS, the Town Board has determined to defend the matter within the New York Court System and has determined to not submit the matter to arbitration; now, therefore, be it

RESOLVED, that the Town Board is hereby authorized to retain the services of Bond, Schoeneck & King, Attorneys, to represent the Town of Clifton Park in this anticipated litigation, as per the attached engagement letter dated March 31, 2026 and authorizes the Town Attorney to accept the Terms of Representation, as set forth therein.

March 31, 2026

VIA ELECTRONIC MAIL

Kevin Daily, Town Attorney
Town of Clifton Park
1 Town Hall Plaza
Clifton Park, New York 12065

Dear Mr. Daily:

We are pleased to confirm our representation of Town of Clifton Park ("Town") in relation to CSEA Bargaining Unit Expansion Dispute. We have found that setting forth the basic terms of our engagement at the outset of our representation benefits both us and our client. Those terms are set forth in the enclosed "Terms of Representation," as well as below.

Our billings with respect to this matter will be based on the time (in tenth-of-an-hour increments) that our attorneys, paralegals, and other service professionals devote to it. Current hourly rates for those attorneys, paralegals and other service professionals who will work on Town matters vary between \$170 per hour and \$400 per hour, with specific rates reflecting the knowledge, experience and expertise of each individual assigned.

If the terms set forth in this letter and in the enclosed "Terms of Representation" document are acceptable, please sign and return a copy of this letter to me.

Again, we appreciate the opportunity to be of service and look forward to working with the Town of Clifton Park. If you have any questions about this letter, or about any aspect of our representation, please do not hesitate to contact me.

Very truly yours,

BOND, SCHOENECK & KING, PLLC



Angelo D. Catalano
ADC/jmf

Attachment

Kevin Daily, Town Attorney
March 31, 2026
Page 2

Accepted:

_____ Dated: _____
Kevin Daily, Town Attorney

BOND, SCHOENECK & KING, PLLC
TERMS OF REPRESENTATION

These Terms of Representation, together with the accompanying engagement letter, constitute the agreement between Bond, Schoeneck & King, PLLC ("Bond" or "we") and the client or clients identified in that engagement letter (the "Client" or "you"), under which Bond will represent Client in the matter or matters described in the engagement letter.

1. **Our Client.** Our representation extends solely to Client, as identified in the accompanying engagement letter, and not to its constituents (including its officers, managers, members, directors, shareholders or employees) or to any affiliated or related entities, or their constituents. There are no third party beneficiaries of this agreement. Client understands that, unless appropriate written consents are obtained, it should not provide us with confidential information regarding any constituent or affiliated/related entity during the course of this representation (and doing so will not make the constituent or affiliate/related entity a client of Bond).

2. **Our Services.** The scope of our services is described in and strictly limited by the accompanying engagement letter. Any changes in scope must be confirmed in writing. Unless otherwise provided in the engagement letter, Bond is not serving as Client's general counsel nor is it responsible for determining whether Client has insurance coverage in connection with our representation, the amounts and limits of any such coverage, or notifying any insurance carrier of the existence of coverage, or our involvement in a matter.

When we provide you with our opinion regarding a matter, it will be based on our best professional judgment. However, that judgment is limited by the facts provided by you and known to us at that time, as well as the law as it then exists. It is expressly acknowledged by you that any such opinions shall not be considered by you as representations, promises, or guarantees of results which might be obtainable, nor shall you consider any such opinions to be warranties or representations of a particular outcome or resolution of your matter.

3. **Client Responsibilities.** In order to ensure our ability to provide services to you, you agree to keep us informed of any relevant information or developments relating to your matter and to provide Bond with all pertinent information regarding the subject of our representation, or as otherwise reasonably requested by us. You also agree to cooperate fully, truthfully, and timely with us, including making you, your employees, or others available to us when necessary. You will keep us advised of how to contact you.

If, during the course of our representation of Client, Client affiliates with, acquires, is acquired by, or merges with another entity, Client agrees to provide us with sufficient notice to permit us to determine if that action gives rise to a conflict of interest with any of our other clients and, if so, Client agrees to waive such conflict of interest to permit Bond to continue to represent its existing client in a matter adverse to Client's affiliate so long as such a waiver is permissible under the applicable Rules of Professional Conduct.

4. **Fees and Expenses.** Unless otherwise provided in the accompanying engagement letter, our billings with respect to this matter will be based on the time (in quarter hour increments) that our attorneys, paralegals, and other service professionals devote to it. The hourly rates for those attorneys, paralegals, and other service professionals who will work on Client matters vary, with specific rates reflecting the knowledge, experience, and expertise of each individual assigned, time constraints imposed by the circumstances, the complexities of the matter, and other relevant factors. The currently applicable rates may be specified in the accompanying engagement letter. It is our practice to increase our hourly rates from time to time, including generally each October 1.

Your continued use of our services after the effective date of a rate change constitutes acceptance of the updated rates.

Our bills to Client, which will be on a monthly basis (unless otherwise agreed to in the accompanying engagement letter) and payable within 30 days, will also include any expenses (copying charges, postage, messenger services, mileage, long distance telephone charges, computerized-research, e-discovery and other electronic data charges, etc.) incurred or advanced by us on Client's account or which are due to be paid on Client's account. These expenses may be incurred in the normal course without advance approval from Client. In-house charges (such as copying charges, charges for processing, producing and/or storing e-discovery materials, etc.) will be billed at our standard charge rate. You agree that expenses incurred to third parties will either be forwarded to Client for direct payment or, if paid by our Firm, billed to you at the rate charged by those third parties. Payment of our bills is not conditioned upon and cannot be delayed until completion of the scope of our services, the closing of a transaction, the outcome of a matter or any other circumstance or event. If Client fails to make payment of our fees and disbursements as provided in this letter, consistent with our obligations to Client under the Rules of Professional Conduct, we may discontinue our representation of Client and/or take other appropriate action. Discontinuation of representation does not eliminate Client's responsibility for fees and expenses already incurred. In addition, we reserve the right to assess a monthly service charge of 2% per month on any accounts more than 30 days in arrears. In no event will the service charge be greater than that permitted by any applicable law. We also reserve the right to charge a service fee of no more than 2% for payment of fees and/or disbursements by credit card.

A Client may have insurance coverage that will apply to some or all of our fees and expenses. We will not permit any third-party payer to direct or regulate our professional judgment or the representation. We will obtain and document your informed consent to any third-party payment arrangement, and we will protect your confidential information as required. Regardless of the limits of that coverage (or its discontinuation), and unless contrary to the insurer's outside counsel guidelines, Client remains responsible for (a) any amounts not covered by insurance, including deductibles, co-payments, retentions, and coverage-denied items; (b) any difference between the insurer's approved or panel rates and the rates agreed to between Bond and the Client; and (c) any services or expenses the insurer declines to pay. We will invoice the insurer to the extent permitted and will invoice Client for any remaining amounts. Client authorizes us to share with Client's insurer, broker, or agents such information as is reasonably necessary to obtain coverage determinations, comply with insurer billing requirements, and process payment, while maintaining applicable privileges to the extent permitted by law. If the insurer imposes guidelines that are inconsistent with Client's objectives or our professional obligations, we will seek Client's direction; Client agrees that Client's payment obligations to us are not limited by insurer guidelines or coverage decisions.

We will bill Client for our time and expense in responding to subpoenas (or other judicial orders), auditor's letters or other proceedings, requests, and requirements arising out of or related to our representation of Client in any matter.

If requested, we will, if possible, provide you with an estimate and/or budget for a matter. Such estimates/budgets, however, cannot be predicted with certainty and therefore are not binding unless we have expressly agreed in writing to limit our fees accordingly.

If you disagree with any invoice, you must notify us of the nature of your dispute within 30 days of your receipt of that invoice. You agree that your failure to do so will result in that invoice becoming your final binding obligation. While we make every effort to bill fairly and clearly, occasionally fee disagreements arise between attorneys and their clients. If there is any dispute regarding our fees, Client may have the right to arbitrate that dispute including pursuant to Part 137 of the Rules of the Chief Administrative Judge (New York State Attorney-Client Fee Dispute Resolution Program).

5. Dispute Resolution. We appreciate the opportunity to serve as your attorneys and look forward to a productive and mutually rewarding relationship. If you become dissatisfied with our charges or services, we encourage you to bring that to our attention immediately. We believe that most problems of this nature can be resolved through good faith discussion. In the event that we cannot resolve a dispute through discussion, we retain the right to elect confidential binding arbitration of any dispute arising out of or in any way relating to the Firm's representation of you (except to the extent required otherwise by Part 137 as noted above). The place of arbitration shall be in the city and state of the Bond office where the legal work was substantially performed. The arbitrators shall have the power to grant any remedy for money damages or equitable relief that would be available to such party in a dispute before a court of law in the jurisdiction where the arbitration is being held.

6. Communications. During the course of this engagement, each of us agrees to communicate and/or otherwise make documents available electronically, including through e-mail and/or the use of cloud computing. Although the use of technology involves some risk that third parties may access confidential communications, we both understand and agree that the benefits of using this technology outweigh the risks of unintended disclosure. If there are specific communications that you wish sent only through encrypted and/or password protected (or other) means, you agree to advise us. You will make sure that any computer or device you use in communicating with us is private and secure, password protected and not accessible by a third party, as that could impact the attorney-client privilege.

7. Use of Technology and Artificial Intelligence. In providing legal services, the Firm may, in appropriate circumstances, utilize Firm-approved technologies, including software that uses machine learning and other forms of artificial intelligence ("AI"). Our attorneys maintain independent professional judgment and responsibility for all legal advice and work product. We do not delegate legal decision-making to AI. Client confidential information will not be used to train external AI models. Unless otherwise agreed in writing, fees will continue to be determined in accordance with the Client's billing arrangement with the Firm, and you agree that we may bill for lawyer time spent on AI-assisted work product, as well as for associated reasonable technology charges or vendor fees.

8. In-Firm Privilege. Our Firm has a General Counsel who provides legal advice to our lawyers and staff. If any of Bond's lawyers representing you communicate with Bond's General Counsel (or his or her designee, including outside counsel)

regarding our Firm's rights and obligations with respect to its representation of you, you agree that those are privileged and confidential communications of Bond and protected by the attorney-client privilege. You will not be billed for those communications.

9. Application to Subsequent Matters. The agreement reflected in these Terms of Representation, and in the accompanying engagement letter, applies to our present representation of you and to any subsequent matters which we agree to undertake on your behalf, unless we agree in writing to a different arrangement.

10. Client File: Retention and Destruction. Some materials related to our representation of Client (e.g., administrative records, time and expense reports, accounting records, internal work product (including notes, drafts, internal memoranda, research, etc.) prepared for the internal use of our lawyers) belong to us and will be handled in accordance with our document retention policy. We retain the right to destroy or dispose of these internal materials at any time, subject to applicable laws.

Other materials are considered client files and belong to the Client. Upon Client's request, the Firm will return files in connection with the representation to the Client (subject to the Firm's right to retain the files until outstanding fees and costs have been paid), while reserving the right to make and retain copies of such files at the Firm's expense. The Firm will release the files to the Client only following receipt by the Firm of an authorization requesting release of the files and containing appropriate directions. We reserve the right at any time to convert and return file materials in electronic format, at our discretion. Client may be charged reasonable costs associated with researching, retrieving, compiling, copying and/or delivering file contents in response to Client's request. It is the current practice of the Firm to maintain Client materials of significance according to the Firm's retention schedule and applicable laws, which is often a period of seven years following the conclusion of the matter. If the Client does not request a return of its files within the Firm's retention period, the Firm may, at the end of such period, destroy the files without further notice to you.

11. Termination of Representation. You have the right to terminate our representation at any time for any reason. However, termination does not affect your responsibility for our fees and expenses. We may terminate our representation of Client in accordance with the applicable Rules of Professional Conduct. Reasons for which we may terminate our representation of you include (but are not limited to): (1) nonpayment of our fees or expenses; (2) your failure or refusal to cooperate as needed; (3) your misrepresentation of or failure to disclose material facts; (4) your refusal to accept our advice; (5) discovery of a conflict with another client of Bond; (6) your material breach of our engagement letter and/or these Terms; or (7) any other reason permitted or required under the applicable Rules of Professional Conduct. In the event that we terminate this engagement before completion, we will take such steps as are reasonably practicable to protect your interests in the matter, and you agree to cooperate in any action necessary for our withdrawal. We will be entitled to be paid for all services rendered and other costs or expenses incurred on your behalf through the date of withdrawal. If withdrawal is subject to approval by a court or arbitration panel, we will promptly request such permission, and your consent to withdrawal shall not be unreasonably withheld.

Our representation of you will be considered terminated at the earlier of (a) your termination of our representation, (b) our

withdrawal from our representation of you, or (c) completion of services we were retained to provide. In the event there has been no work performed by our attorneys on your behalf for a period of twelve (12) consecutive months, Client agrees that our attorney-client relationship will have been terminated.

Upon termination of our involvement in a particular matter for which we were engaged, we will have no duty to perform ongoing services of any type or advise you as to the matter.

12. Governing Law and Venue. The rights and obligations of you and Bond arising under or in connection with our representation of you on this matter will be governed by the laws of the state of the Bond office where the legal work was substantially performed without regard to conflicts of laws principles. In the event that any part or parts of these Terms of Representation are deemed to be unlawful, all other provisions remain in full force and effect.

13. Advance Conflict of Interest Waiver for Non-Litigation Matters. Bond is a general-service law firm and we represent many other clients covering a wide range of matters. Some of these other clients may be your competitors, vendors, or customers. It is possible that some of our present or future clients will ask us to represent them in matters where their interests are adverse or potentially adverse to your interests during the time that we represent you. As an integral part of this engagement, Client agrees that Bond may, either now or in the future, represent other clients in non-litigation matters that are adverse to Client provided that (1) such adverse matters are not substantially related to the matters in which we represent Client; (2) the Firm believes that the exercise of its independent professional judgment on behalf of the Client will not be adversely affected; and (3) the Firm can properly maintain Client's confidential information. These matters could be adverse for any number of reasons, including because they involve Client's competitors or others with whom Client has a legal or business dispute. For clarity, this advance waiver applies only to non-litigation matters and does not permit us to oppose you in a lawsuit, arbitration, mediation, or government enforcement action, without your separate informed written consent at that time.

14. Acceptance of Terms of Representation. Your agreement to this engagement constitutes your knowing acceptance of the foregoing Terms of Representation, and an acknowledgement that you have had the right to consult with independent counsel regarding all of them. If any of them are unacceptable to you, please advise us now so that we can resolve any differences and proceed with a clear, complete, and consistent understanding of our relationship.