

# **TOWN OF CLIFTON PARK TOWN BOARD MEETING**

**July 21, 2026**

The Town Board meeting can be viewed live by visiting [www.cliftonpark.org](http://www.cliftonpark.org) Scroll down to click



**ONLINE BOARD MEETINGS**

- I. Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Open Public Privilege**
- VII. Business**
  - **Public Hearing- 7:02pm: Related to extending the moratorium on cannabis cultivation**
  - **Public hearing- 7:05pm: Related to proposed Eastside Drive Water Project**
  - **Resolutions for Consideration**
  - **Other Business**
- VIII. Open Public Privilege**

**NOTE:**

Please check [www.cliftonparkny.gov](http://www.cliftonparkny.gov) for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to three minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- IX. Adjournment**

TOWN OF CLIFTON PARK  
COUNTY OF SARATOGA  
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING TO CONSIDER A LOCAL LAW ESTABLISHING AND  
EXTENDING A 180-DAY MORATORIUM ON COMMERCIAL AND INDUSTRIAL  
CANNABIS WAREHOUSING, PROCESSING AND CULTIVATION OPERATIONS IN THE  
TOWN OF CLIFTON PARK

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on Tuesday, July 21, 2026, at 7:02 PM in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York, whereas, the Town Board wishes to consider a Local Law establishing and extending a 180-day moratorium on commercial and industrial cannabis warehousing, processing and cultivation operations in the Town of Clifton Park.

Copies of the proposed local law are posted on our website [cliftonparkny.gov](http://cliftonparkny.gov) and is also available for review in the Town Clerk's office during normal business hours.

Caitlin Fantini,  
Clifton Park Town Clerk

## **Local Law No. of 2026**

**A local law establishing and extending a moratorium on Commercial and Industrial Cannabis Warehousing, Processing, and Cultivation in Clifton Park.**

**Regulation approved \_\_\_\_\_, 2026 for a period of 180 days from the effective date hereof**

### **SECTION I. SHORT TITLE.**

This local law shall be cited as Local Law # \_\_\_\_\_ of 2026 or the Clifton Park moratorium on Commercial and Industrial Cannabis Warehousing, Processing, and Cultivation.

### **SECTION II. LEGISLATIVE FINDINGS AND INTENT.**

On March 31, 2021, the New York State Legislature passed the Marijuana Regulation and Taxation Act (MRTA). In 2021, pursuant to MRTA, the Town of Clifton Park by Local Law No. 9-2021, opted out of permitting cannabis dispensaries and facilities for consumption of marijuana products within the Town of Clifton Park.

The Town of Clifton Park is committed to ensuring the health, safety, and welfare of its residents, and to the proper regulation of land uses within the Town of Clifton Park.

The Town Board of the Town of Clifton Park recognizes the interest in cannabis warehousing, processing, and cultivation operations, as well as their potential impacts on the Town's infrastructure, environment, and community character. Accordingly, the Town Board has determined that it would be prudent to temporarily pause the consideration, approval, and/or establishment of commercial and industrial cannabis warehousing, processing and cultivation operations within the Town of Clifton Park. Such a pause will

provide sufficient time to study and address any concerns, including, but not limited to, zoning, environmental impacts, public safety, and economic implications resulting from commercial and industrial cannabis warehousing, processing, and cultivation.

### **SECTION III SCOPE OF CONTROL**

- (a) For a period of 180 days from the effective date of this ordinance, no applications for warehousing, processing, or cultivation of cannabis, shall be accepted by any board with appropriate authority in the Town, including the Town Board, Planning Board, and Zoning Board of Appeals.
- (b) Effective Date: This local Law applies to all applications for warehousing, processing, or cultivation of cannabis filed with the Town Planning Department.
- (c). Each and every time period regulation and all default provisions otherwise applicable to the development, permits and/or approvals is hereby suspended and temporarily superseded by this Local law including but not limited to Section 276 of the New York State Town Law, during its period of effectiveness.
- (d) The jurisdiction of the Zoning Board of Appeals to act pursuant to Section 267-b of the New York State Town Law relative to relief from this Local Law is hereby suspended and temporarily superseded by this Local law for the purposes of any application for relief from this enactment during its period of effectiveness.

## **SECTION IV APPEAL PROVISIONS**

The Town Board retains the power to vary or modify the application of any provision of this local law upon its determination, in its legislative discretion, after public hearing on notice, that this local law would impose extraordinary hardship upon a landowner, and that a variance from this act will not adversely affect the health, safety and general welfare of the town. Any request for an exception or variance shall be filed with Town Board, through the Town Clerk, and shall include a fee of one hundred dollars (\$100.00) for the processing of such application. All such applications shall be reviewed by the Town Board after a public hearing and final decision on the appeal for relief. Any relief shall be granted through amendments to this local law.

## **SECTION V PENALTIES**

Any person, firm, entity or corporation that shall violate the terms and provisions of this Local Law shall be subject to a penalty in the amount of one thousand dollars (\$1000.00) for each day such violation shall exist.

## **SECTION VI VALIDITY**

The invalidity of a word, section, clause, paragraph, sentence, or part of provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid part or parts.

## **SECTION VII SUSPENSION OF OTHER LAWS**

All state statutes and local ordinances or laws in conflict with the provisions of this local law are hereby superseded and suspended during the effective period of this local law as necessary to give this local law full force and effect during its effective period.

## SECTION VIII EFFECTIVE DATE

This law shall take effect immediately as provided by the law, upon filing with the Secretary of State and shall remain in force and effect for a period of 180 days from its effective date, until \_\_\_\_\_.

TOWN OF CLIFTON PARK  
COUNTY OF SARATOGA  
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING TO CONSIDER CONSTRUCTION AND FINANCING OF  
IMPROVEMENTS FOR THE DISTRIBUTION OF POTABLE WATER TO THE EASTSIDE  
DRIVE AREA WITHIN THE TOWN OF CLIFTON PARK

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on Tuesday, July 21, 2026, at 7:05 PM in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York, whereas, the Town Board wishes to consider construction and financing of improvements for the distribution of potable water to the Eastside Drive area within the Town of Clifton Park..

Copies of the proposed local law are posted on our website [cliftonparkny.gov](http://cliftonparkny.gov) and is also available for review in the Town Clerk's office during normal business hours.

Caitlin Fantini,  
Clifton Park Town Clerk

Resolutions for Consideration  
Clifton Park Town Board Meeting  
**July 21, 2026**

| <u>SOURCE</u> | <u>RESOLUTION</u>                                                                                                                                                                 | <u>CONTACT</u> |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 1. Town Board | Adopt Local Law No. __ of 2026, to extend the moratorium on cannabis cultivation                                                                                                  | P. Barrett     |
| 2. Town Board | Authorize establishment of a Town steering committee for solar energy systems                                                                                                     | A.Reid         |
| 3. Town Board | Authorize settlement of a Notice of Claim for a slip and fall incident at the Locust Lane Pool Clubhouse                                                                          | N. Bellamy     |
| 4. Town Board | Authorize approval of the location and operation of Upstate Kayak Rentals, Inc. at the Vischer Ferry Nature and Historic Preserve                                                 | N. Bellamy     |
| 5. Town Board | Authorize appropriation of funds for Concrete Batch Plant Moratorium analysis, including moratorium schedule and plan                                                             | Z. Manir       |
| 6. Town Board | Authorize clarification of the term of the appointment of Stacy Simmons to the Clifton Park Tree Committee, Resolution No. 222 of 2026.                                           | Z. Manir       |
| 7. Town Board | Authorize cancellation of August 4, 2026 Town Board meeting due to a conflict with National Night Out                                                                             | M. Fantini     |
| 8. Town Board | Schedule a Public Informational Meeting on Tuesday, September 15, 2026 at 7:05pm regarding the proposed walking path connecting Clifton Common to Lace Lane through Calico Colony | M. Fantini     |
| 9. Highway    | Authorize promotion of Ryan Ensel to the position of Assistant Highway Maintenance Supervisor                                                                                     | D. Bull        |
| 10. Highway   | Authorize acceptance of a bid from East Ridge Excavation LLC for aggregate crushing services at Ray Road                                                                          | D. Bull        |

|                         |                                                                                                                                                                      |                     |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| 11. Buildings & Grounds | Authorize award of bid to G.B. Hastie Fence Co. for the Mary Jane Row Memorial Dog Park fence replacement                                                            | P. Barrett          |
| 12. Buildings & Grounds | Authorize purchase of new swings for the Longkill Playground in the Longkill #1 Park District                                                                        | P. Barrett          |
| 13. Sewer               | Authorize an Outside User Agreement for the Clifton Park Sewer District No. 2 for 16 Bonneau Road                                                                    | P. Barrett          |
| 14. Parks & Recreation  | Authorize promotion of Jacob Paniccia from Assistant to Facilitator of the Adventure Challenge Course in Collins Park                                                | A.Reid & N. Bellamy |
| 15. Town Clerk          | Authorize issuance of Mass Gathering Permit for the Annual Grasshopper Heating and Cooling Kick'in for a Cause Event to be held on August 14, 2026 at Clifton Common | C. Fantini          |



# RESOLUTION

## #1

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PHILIP C. BARRETT  
Supervisor

AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

NANCY R. BELLAMY  
Councilwoman

MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_\_\_ of 2026, a resolution adopting a local law to establish and extend a 180-day moratorium on commercial and industrial cannabis warehousing, processing and cultivation within Clifton Park.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on March 31, 2021, the New York State Legislature passed the Marijuana Regulation and Taxation Act (MRTA), legalizing adult-use cannabis, and

WHEREAS, by local law No. 9 of 2021, the Town Board authorized opting out of permitting cannabis dispensaries and facilities for consumption of marijuana products within Clifton Park, and

WHEREAS, the Town recognizes the interest in cannabis warehousing, processing and cultivation operations, as well as their potential impacts on the Town's infrastructure, environment, and community character, and

WHEREAS, the Town is committed to ensuring the health, safety, and welfare of its residents, and to the proper regulation of land uses within Town, and

WHEREAS, the Town Board previously established a 180-day moratorium on commercial and industrial cannabis warehousing, processing and cultivation within Clifton Park; and

WHEREAS, an extension of the moratorium is necessary in order to address amendments to the Town Code regarding commercial and industrial cannabis warehousing, processing; and

WHEREAS, on July 21, 2026, the Town Board held a Public Hearing on a proposal to impose and extend a 180-day moratorium on cannabis warehousing, processing, and cultivation operations to provide sufficient time to study and address any concerns, including but not limited to, zoning, environmental impacts, public safety, and economic implications of such operations, and

WHEREAS, the Saratoga County Planning Board has previously reviewed the proposal pursuant to Section 239-m of the NYS General Municipal Law, finding that the proposal serves the community's interest; now, therefore, be it

RESOLVED, that Local Law No. \_\_\_\_ of 2026 a local law to establish and extend a 180-day moratorium on commercial and industrial cannabis warehousing, processing and cultivation within Clifton Park, per the attached, is hereby adopted; and be it further

RESOLVED, that this local law shall take effect immediately upon its adoption.

## **Local Law No. of 2026**

**A local law establishing and extending a moratorium on Commercial and Industrial Cannabis Warehousing, Processing, and Cultivation in Clifton Park.**

**Regulation approved \_\_\_\_\_, 2026 for a period of 180 days from the effective date hereof**

### **SECTION I. SHORT TITLE.**

This local law shall be cited as Local Law #\_\_\_\_\_ of 2026 or the Clifton Park moratorium on Commercial and Industrial Cannabis Warehousing, Processing, and Cultivation.

### **SECTION II. LEGISLATIVE FINDINGS AND INTENT.**

On March 31, 2021, the New York State Legislature passed the Marijuana Regulation and Taxation Act (MRTA). In 2021, pursuant to MRTA, the Town of Clifton Park by Local Law No. 9-2021, opted out of permitting cannabis dispensaries and facilities for consumption of marijuana products within the Town of Clifton Park.

The Town of Clifton Park is committed to ensuring the health, safety, and welfare of its residents, and to the proper regulation of land uses within the Town of Clifton Park.

The Town Board of the Town of Clifton Park recognizes the interest in cannabis warehousing, processing, and cultivation operations, as well as their potential impacts on the Town's infrastructure, environment, and community character. Accordingly, the Town Board has determined that it would be prudent to temporarily pause the consideration, approval, and/or establishment of commercial and industrial cannabis warehousing, processing and cultivation operations within the Town of Clifton Park. Such a pause will

provide sufficient time to study and address any concerns, including, but not limited to, zoning, environmental impacts, public safety, and economic implications resulting from commercial and industrial cannabis warehousing, processing, and cultivation.

### **~~SECTION III SCOPE OF CONTROL~~**

- (a) For a period of 180 days from the effective date of this ordinance, no applications for warehousing, processing, or cultivation of cannabis, shall be accepted by any board with appropriate authority in the Town, including the Town Board, Planning Board, and Zoning Board of Appeals.
- (b) Effective Date: This local Law applies to all applications for warehousing, processing, or cultivation of cannabis filed with the Town Planning Department.
- (c). Each and every time period regulation and all default provisions otherwise applicable to the development, permits and/or approvals is hereby suspended and temporarily superseded by this Local law including but not limited to Section 276 of the New York State Town Law, during its period of effectiveness.
- (d) The jurisdiction of the Zoning Board of Appeals to act pursuant to Section 267-b of the New York State Town Law relative to relief from this Local Law is hereby suspended and temporarily superseded by this Local law for the purposes of any application for relief from this enactment during its period of effectiveness.

## **SECTION IV APPEAL PROVISIONS**

The Town Board retains the power to vary or modify the application of any provision of this local law upon its determination, in its legislative discretion, after public hearing on notice, that this local law would impose extraordinary hardship upon a landowner, and that a variance from this act will not adversely affect the health, safety and general welfare of the town. Any request for an exception or variance shall be filed with Town Board, through the Town Clerk, and shall include a fee of one hundred dollars (\$100.00) for the processing of such application. All such applications shall be reviewed by the Town Board after a public hearing and final decision on the appeal for relief. Any relief shall be granted through amendments to this local law.

## **SECTION V PENALTIES**

Any person, firm, entity or corporation that shall violate the terms and provisions of this Local Law shall be subject to a penalty in the amount of one thousand dollars (\$1000.00) for each day such violation shall exist.

## **SECTION VI VALIDITY**

The invalidity of a word, section, clause, paragraph, sentence, or part of provision of this local law shall not affect the validity of any other part of this local law that can be given effect without such invalid part or parts.

## **SECTION VII SUSPENSION OF OTHER LAWS**

All state statutes and local ordinances or laws in conflict with the provisions of this local law are hereby superseded and suspended during the effective period of this local law as necessary to give this local law full force and effect during its effective period.

## SECTION VIII EFFECTIVE DATE

This law shall take effect immediately as provided by the law, upon filing with the Secretary of State and shall remain in force and effect for a period of 180 days from its effective date, until \_\_\_\_\_.



# **RESOLUTION**

## **#2**

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PHILIP C. BARRETT  
Supervisor

AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

NANCY R. BELLAMY  
Councilwoman

MARIO L. FANTINI  
Councilman

Resolution No.     of 2026, a resolution in connection with establishing a Solar Energy System Steering Committee.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS Resolution No. 149 of 2026, established a six-month moratorium on the review and approval of Tier 2 and Tier 3 Solar Energy System applications; and

WHEREAS, the Town Board found it necessary to temporarily pause the acceptance, review, and approval of all new Tier 2 and Tier 3 solar energy system applications in order to fully evaluate their potential impacts on agricultural resources, community character, land-use compatibility, and long-term capacity build-out; and

WHEREAS, this temporary moratorium enables the Town to conduct a comprehensive review of existing zoning, siting criteria, screening standards, environmental review procedures, and farmland-protection measures applicable to Tier 2 and Tier 3 solar energy systems; and

WHEREAS the Town of Clifton Park desires to ensure that our Solar zoning regulations balance the benefits of renewable energy systems with the community's desire to preserve the environmental health, quality of life, visual and aesthetic appeal, and agricultural sustainability of the community, and maintain a harmonious relationship between zoning districts and permitted uses; and

WHEREAS the Town has an obligation to preserve and protect the public health, welfare, and safety of its residents; and

WHEREAS there is a need to establish a committee to review all aspects of Solar Energy Systems and undertake a comprehensive review of solar siting standards, agricultural protection measures, cumulative development thresholds, and alignment with the Agriculture and Farmland Protection Plan, and to propose revisions to the regulations governing these systems; now, therefore, be it

RESOLVED that the Town of Clifton Park hereby establishes a Solar Energy System Steering Committee, and the committee members are as follows:

Council Members, Agatha Reid and Nancy Bellamy  
John Scavo, Director of the Clifton Park Planning Department  
Jen Viggiani, Open Space Coordinator  
Scott Reese, Zoning Administrator  
Daniel Clemens, Director of Clifton Park Buildings and Grounds.  
John DeSimone, Clifton Park Chief, Bureau of Fire Prevention  
Daniel Mathias, Chairperson of Environmental Conservation Commission  
David Miller, Chairperson of Open Space, Trails and Riverfront Committee  
Nancy Tudor, Chairperson of the Green Committee  
Kurt Swartz, Liaison to the Agricultural and Farmland Protection Committee  
Linda Seymour, Chairwoman of the Historic Preservation Commission

## Cynthia Zlogar

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**From:** Town of Clifton Park Official Website <info@cliftonpark.org>  
**Sent:** Sunday, July 5, 2026 2:10 PM  
**To:** Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabeed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier  
**Subject:** New Resolution Request #3236

A new resolution request has been submitted. The details of this resolution request are included below.

**Department:** Town Board

**Your Name:** Agatha Reid

**Your Email:** [areid@cliftonpark.org](mailto:areid@cliftonpark.org)

**Sponsor:** Agatha Reid

**Agenda Session Date:** 07/07/2026 ✓

**Board Meeting Date:** 07/21/2026 ✓

**Alternate Date:** 07/21/2026

**Budget Number:** TBD

**Budget Description:** TBD

**Amount:** TBD

**Brief Description:** Establish a Town steering committee for solar energy systems

**Add Supporting Docs:**

**Additional Comments/Details:** Resolution No. of 2026, a resolution in connection with establishing a Solar Energy System Steering Committee.

Introduced by Council Member \_\_\_\_\_, who moved its adoption, seconded by Council Member \_\_\_\_\_.

WHEREAS Resolution No. 149 of 2026, established a six-month moratorium on the review and approval of Tier 2 and Tier 3 Solar Energy System applications; and

WHEREAS, the Town Board found it necessary to temporarily pause the acceptance, review, and approval of all new Tier 2 and Tier 3 solar energy system applications in order to fully evaluate their potential impacts on agricultural resources, community character, land-use compatibility, and long-term capacity build-out; and

WHEREAS, this temporary moratorium enables the Town to conduct a comprehensive review of existing zoning, siting criteria, screening standards, environmental review procedures, and farmland-protection measures applicable to Tier 2 and Tier 3 solar energy systems; and

WHEREAS the Town of Clifton Park desires to ensure that our Solar zoning regulations balance the benefits of renewable energy systems with the community's desire to preserve the environmental health, quality of life, visual and aesthetic appeal, and agricultural sustainability of the community, and maintain a harmonious relationship between zoning districts and permitted uses; and

WHEREAS the Town has an obligation to preserve and protect the public health, welfare, and safety of its

residents; and

WHEREAS there is a need to establish a committee to review all aspects of Solar Energy Systems and undertake a comprehensive review of solar siting standards, agricultural protection measures, cumulative development thresholds, and alignment with the Agriculture and Farmland Protection Plan, and to propose revisions to the regulations governing these systems; now be it

RESOLVED that the Town of Clifton Park hereby establishes a Solar Energy System Steering Committee (Names of committee members to follow, once confirmed.)

The Town will need to decide whether a professional consultant will be hired and, if so, a budget will need to be decided upon.

**Agree to Terms:** Agree

[unsubscribe](#)

Resolution No. 149 of 2026, a resolution enacting a six-month moratorium on the review and approval of Tier 2 and Tier 3 Solar Energy System applications.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Chapter 208 of the Town of Clifton Park Zoning Code establishes zoning regulations, including procedures for the review of special use permits (Article XIV) and site plan approval (Article XVI), which are applicable to Tier 2 and Tier 3 solar energy systems; and

WHEREAS, recent increases in the number and scale of Tier 2 and Tier 3 solar energy system proposals have raised concerns regarding the cumulative impact of continued solar development on Clifton Park's agricultural lands, including prime farmland and farmland of statewide importance; and

WHEREAS, farmers and agricultural property owners in the Town have reported growing pressure from solar developers seeking long-term land leases for large-scale solar installations, which may accelerate the conversion of agricultural lands away from active production; and

WHEREAS, the Town of Clifton Park has prepared a draft Agriculture and Farmland Protection Plan, soon to be adopted and incorporated into the Town's Comprehensive Plan, which identifies farmland protection, preservation of agricultural viability, and the minimization of non-agricultural encroachment as core policy objectives; and

WHEREAS, the Town Board finds it necessary to temporarily pause the acceptance, review, and approval of all new Tier 2 and Tier 3 solar energy system applications in order to fully evaluate their potential impacts on agricultural resources, community character, land-use compatibility, and long-term capacity build-out; and

WHEREAS, this temporary moratorium will enable the Town to conduct a comprehensive review of existing zoning, siting criteria, screening standards, environmental review procedures, and farmland-protection measures applicable to Tier 2 and Tier 3 solar energy systems; now, therefore, be it

RESOLVED, that Local Law No. \_\_\_ of 2026 is hereby adopted by the Town of Clifton Park to enact a temporary six (6) month moratorium on the filing, acceptance, processing, review, or approval of any new applications for Tier 2 or Tier 3 solar energy systems, as defined in Chapter 208 of the Town Code; and

RESOLVED, that this moratorium shall apply to all applications requiring special use permits pursuant to § 208-79 and all applications requiring site plan approval pursuant to § 208-113, regardless of zoning district; and

RESOLVED, that during the moratorium period, no Board, Department, or official of the Town of Clifton Park shall accept, process, or take action on any application, petition, or request

that would authorize or permit the establishment, expansion, or construction of a Tier 2 or Tier 3 solar energy system; and

RESOLVED, that the Town Board, Planning Board, and Planning Department shall use this moratorium period to undertake a comprehensive review of solar siting standards, agricultural protection measures, cumulative development thresholds, and alignment with the draft Agriculture and Farmland Protection Plan; and

RESOLVED, that the Town reserves the right to extend this moratorium for additional periods should further study be required; and

RESOLVED, that this resolution shall take effect immediately upon its adoption

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

May 19, 2026

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Caitlin Fantini, Town Clerk



# RESOLUTION

## #3

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PHILIP C. BARRETT  
Supervisor

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AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

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NANCY R. BELLAMY  
Councilwoman

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MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_ of 2026, a resolution authorizing the execution of a General Release and payment related to an accident that occurred at Locust Lane pool clubhouse.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, on June 28, 2026, a Town resident experienced a “slip and fall” at the Locust Lane pool clubhouse and suffered injury, and filed a Notice of Claim with the Town Clerk on July 9, 2026, and

WHEREAS, the Town resident has expressed her desire to continue as a “pool member”, but has expressed a desire to be partially reimbursed for her co-pays made in connection with her medical treatment, arising from the slip and fall incident, and

WHEREAS, the injured party has requested a payment of \$145.00 to cover these expenses and has further represented that she will accept this payment in full satisfaction of any action claim that she may have against the Town - and is willing to execute a “general release” to that effect; now, therefore, be it

RESOLVED, that a payment of \$145.00 be made to Sharon Joy Sierra in exchange for a fully executed General Release in this matter, in full satisfaction of any claim, now or in the future, that may be made against the Town of Clifton Park, arising from this instance, to be paid from A-04010-00140 (General Fund – Health Services – Special Projects).

## *General Release*

*TO ALL WHOM THESE PRESENTS SHALL COME OR MAY CONCERN,*

**KNOW THAT** Sharron J. Sierra, Individually  
as RELEASOR,

in consideration of the sum of \$145.00 and other consideration received from the Town of Clifton Park,  
as RELEASEE,

receipt whereof is hereby acknowledged, releases and discharges the Town of Clifton Park,

the RELEASEE, RELEASEE'S employees, agents, heirs, executors, administrators, successors and assigns from all actions, causes of action, suits, debts, dues, sums of money, accounts, reckonings, bonds, bills, specialties, covenants, contracts, controversies, agreements, promises, variances, trespasses, damages, judgments, extents, executions, claims, and demands whatsoever, in law, admiralty or equity, which against the RELEASEE, the RELEASOR'S, RELEASOR'S employees, agents, heirs, executors, administrators, successors and assigns ever had, now have or hereafter can, shall or may, have for, upon, or by reason of any matter, cause or thing whatsoever from the beginning of the world to the day of the date of this RELEASE including all claims made or which could have been made relating to any injuries claimed to have been sustained by RELEASOR at any time and particularly with respect to acclaimed fall on June 28, 2026 or at any other time at the Locust Lane Pool in the Town of Clifton Park, County of Saratoga, State of New York.

The words "RELEASOR" and "RELEASEE" include all releasors and all releases under this RELEASE.

This RELEASE may not be changed orally.

**IN WITNESS WHEREOF**, the RELEASOR has hereunto set RELEASOR'S hand and seal on the \_\_\_\_\_ day of July, 2026.

**In Presence of**

\_\_\_\_\_  
L.S.

Sharron J. Sierra

STATE OF NEW YORK :  
: ss.:  
COUNTY OF SARATOGA :

On July \_\_\_\_\_, 2026 before me personally came Sharron J. Sierra to me known, and known to me, to be the individual described in and who executed the foregoing RELEASE, and duly acknowledged to me that she executed the same.

\_\_\_\_\_  
Notary Public



# **RESOLUTION**

## **#4**

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PHILIP C. BARRETT  
Supervisor

•

AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

•

NANCY R. BELLAMY  
Councilwoman

•

MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_ of 2026, a resolution authorizing the approval of the location and operation of the kayak rental enterprise operated by Upstate Kayak Rentals, Inc.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the NYS Canal Corporation has requested the Clifton Park Town Board, acting as Permittee for the Vischer Ferry Nature and Historic Preserve, to approve of the location and operation of the kayak rental enterprise operated by Upstate Kayak Rentals, Inc., and

WHEREAS, the Canal Corporation has forwarded the attached form "Third Party Authorization Form", authorizing the continuation of this recreational service in the Nature Preserve; now, therefore, be it

RESOLVED, that the Town Board approves of the kayak rental activity; and be it further

RESOLVED, that Upstate Kayak Rentals, Inc. shall add the Town of Clifton Park as an additional insured on the policy of liability insurance furnished to the Canal Corporation and furnish a copy to the Town; and be it further

RESOLVED, that the Town Attorney is authorized to sign the "Third Party Authorization Form" on behalf of the Town of Clifton Park.



WORK PERMIT APPLICATION  
Third Party Authorization Form  
(Rev. Jun 25)

USE & OCCUPANCY PERMIT HOLDER

Name (Print): Town of Clifton Park

Permit No.: C-OC-202100217

Address:

Contact Phone: ( ) -

CANAL WORK PERMIT APPLICANT

Name (Print): Upstate Kayak Rentals, Inc

Dates of Work: 5/10/26 - 5/9/27

Address: C-WK-202600083

Contact Phone: ( ) -

Description of Work:

Locate kayak hub (year round) within the Vischer Ferry Preserve per attached map.

**TO BE COMPLETED BY PERMITTEE**

I/We acknowledge that the work permit applicant stated above is requesting permission to:

Use Canal lands for placement of a kayak hub year-round, but operated seasonally.

See attached map for exact location(s) on lands currently permitted to us under this U& O Permit.

I/We further understand that we are not allowed to generate any revenue from the services provided by this Work Permit applicant under the current requirements of our U&O Permit.

I/We further understand and agree that we are required to work with the Work Permit Applicant regarding any complaints received by the Corporation regarding garbage, debris, damage, safety or any other complaints associated with this area. Both parties agree to work amicably and cooperate in addressing all complaints.

I/We acknowledge and concur with the granting of this proposed temporary Canal Work Permit with the request that the following be added to the Work Permit requirements (Check any that apply):

- ☐ We the U&O Permit holder be added as an additional insured for the Work Permit insurance
- ☐ Trash Receptacle be provided at rental location
- ☐ 24-hour notice provided when vehicle access to the rental location is required
- ☐ Maintenance of the hand launch area (includes restoration of stone, grass cutting, trimming branches, etc.)
- ☐ Events
  - ☐ No alcohol may be served as part of this Work Permit.
  - ☐ A separate permit will be required from us for the proposed activity
  - ☐ A NYS Bldg. Code operating permit will be required from us for the proposed activity
- ☐ This authorization is acceptable and does not require another letter of acknowledgement from us for (5) years.
- ☐ Other (please describe):

By signing this letter, I agree with the statements and responsibilities stated above.

Signature

Print Name and Title



# RESOLUTION

## #5

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PHILIP C. BARRETT  
Supervisor

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AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

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NANCY R. BELLAMY  
Councilwoman

•

MARIO L. FANTINI  
Councilman

Resolution No.\_\_\_\_ of 2026, a resolution authorizing the appropriation of funds for the Concrete Batch Plant Moratorium analysis, moratorium schedule and plan.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board has adopted a moratorium on Concrete Batching Facilities to allow for a comprehensive review of the Town's existing land use regulations and to determine whether amendments to the Town Code are warranted to address this type of industrial use, and

WHEREAS, planning expertise is recommended to assist with technical use considerations, with an emphasis on legal defensibility of action heretofore taken, actions contemplated or to be taken, zoning authority, legislative findings and compliance with procedural requirements under SEQRA and other applicable sections of New York State Law, all as outlined and set forth in the attached memo addressed to the Town Board from John P. Scavo, Director of Planning and Zoning, dated July 15, 2026; now, therefore, in order to address these matters, it is

RESOLVED, that the Town Board retain counsel with substantial experience in:

- New York land use and zoning law;
- Municipal home rule authority;
- Zoning moratoria and interim development controls;
- State Environmental Quality Review Act (SEQRA);
- Drafting and defense of zoning regulations;
- Legislative record development; and
- Municipal litigation involving land-use matters

; and be it further

RESOLVED, that the Town Attorney shall consider and evaluate as many as three law firms or consulting teams with the above stated experience and expertise and after evaluation, choose the most qualified, in his opinion, firm or consultancy group, to provide this required expertise to the Town of Clifton Park, and specifically to the Town Board, the Town Planning Board and the Town Zoning Board of Appeals; and be it further

RESOLVED, that the chosen law firm or consulting group shall provide to the Town Board, a list of legal and procedural benchmarks detailing the following:

- Procedural challenges;
- Due process claims;
- Equal protection arguments;
- Spot zoning allegations;
- Claims of project-specific targeting;
- Vested rights issues;

- Taking Claims; and
- General Municipal Law §239 referral considerations.

; and be it further

RESOLVED, that an amount of \$30,000.00 be transferred from A-00914 (General Fund-Unappropriated Fund Balance), with a transfer to A-08020-00015 (General Fund – Planning Board – Other Contractual), to pay for these services.



# Town of Clifton Park

## Planning & Zoning Department

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 |  
[Planning@Cliftonpark.org](mailto:Planning@Cliftonpark.org)

### INTEROFFICE MEMORANDUM

To: Town of Clifton Park Town Board Members

From: John P. Scavo, Director of Planning and Zoning

Date: July 15, 2026

Re: Professional Consulting Services During Concrete Batch Facility Moratorium

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### Background

As you know, the Town Board recently initiated a temporary moratorium on Concrete Batching Facilities to allow for a comprehensive review of the Town's existing land use regulations and to determine whether amendments to the Town Code are warranted to address this type of industrial use.

As discussed during the public hearing and referral process, the Saratoga County Planning Board expressed concerns regarding the legal defensibility of the moratorium and whether any future zoning amendments could be perceived as targeting a specific project. The County further noted the importance of ensuring that any changes adopted by the Town are supported by a clear legislative purpose, an adequate factual record, and a comprehensive public process.

Given these concerns, I believe it is prudent for the Town to retain specialized professional assistance during the moratorium period to guide the Town Board through the review, analysis, public engagement, and environmental review process.

### Recommendation

While planning expertise may assist with technical land use considerations, the primary issues confronting the Town involve questions of legal defensibility, zoning authority, legislative findings, and compliance with procedural requirements under New York State law.

Accordingly, I recommend the Town Board consider retaining outside counsel or a consulting team with substantial experience in:

- New York land use and zoning law;
- Municipal home rule authority;
- Zoning moratoria and interim development controls;
- State Environmental Quality Review Act (SEQRA);
- Drafting and defense of zoning regulations;
- Legislative record development; and
- Municipal litigation involving land use matters.

The consultant's primary role would be to advise the Town Board on whether potential amendments to the Town Code can be legally justified, how such amendments should be evaluated through the public process, and what level of environmental review may be required under SEQRA.

### **Proposed Scope of Services**

The selected consultant should be requested to perform the following tasks:

#### **Existing Regulatory Framework Assessment**

Review and evaluate:

- Existing Town zoning regulations;
- Definitions and use classifications applicable to concrete batching facilities;
- Site plan and special use permit requirements;
- Relevant provisions of the Town Comprehensive Plan;
- Applicable State and Federal regulatory requirements.

**Deliverable:** Written memorandum identifying regulatory gaps, deficiencies, and potential legal concerns within the current zoning framework.

#### **Moratorium Review and Legal Guidance**

Provide legal analysis concerning:

- The purpose and scope of the adopted moratorium;
- Activities and studies that may properly occur during the moratorium period;
- Legal standards governing municipal moratoria;
- Requirements for maintaining a legally defensible legislative record;
- Procedural requirements applicable to future zoning amendments.

**Deliverable:** Legal memorandum outlining recommended actions necessary to support any future legislative initiative.

### **Evaluation of Regulatory Alternatives**

Assist the Town in evaluating available regulatory approaches, including but not limited to:

- Continued allowance of the use with additional standards;
- Special use permit requirements;
- Performance standards;
- Buffering and setback requirements;
- Environmental protection measures;
- Operational restrictions;
- Zoning district limitations; and
- Other regulatory mechanisms deemed appropriate.

Each alternative should be evaluated for consistency with the Town's planning objectives and legal defensibility.

**Deliverable:** Comparative analysis of regulatory alternatives and associated legal considerations.

### **SEQRA Review and Environmental Analysis**

Advise the Town regarding:

- Applicable SEQRA requirements;
- Appropriate level of environmental review;
- Potential preparation of a Generic Environmental Impact Statement (GEIS), if warranted;
- Identification of impact areas requiring analysis;
- Preparation of environmental review documentation and findings.

**Deliverable:** SEQRA strategy memorandum and assistance with required environmental review documentation.

### **Public Process and Legislative Record Development**

Assist the Town Board in creating an administrative and legislative record that supports any future zoning amendments.

Services may include:

- Attendance at Town Board workshops and meetings;
- Participation in public information sessions;
- Review of public comments;
- Preparation of responses to substantive comments;
- Development of legislative findings.

**Deliverable:** Memoranda and findings supporting the Town Board's legislative decision-making process.

### **Drafting of Proposed Zoning Amendments**

If directed by the Town Board, prepare:

- Draft local laws;
- Amendments to the Zoning Code;
- Legislative findings;
- SEQRA resolutions;
- Supporting documentation for County referral and adoption.

**Deliverable:** Complete draft legislative package suitable for public review and consideration.

### **Risk Assessment**

Provide an assessment of potential legal vulnerabilities associated with proposed actions, including:

- Procedural challenges;
- Due process claims;
- Equal protection arguments;
- Spot zoning allegations;
- Claims of project-specific targeting;
- Vested rights issues;
- Takings claims; and
- General Municipal Law §239 referral considerations.

**Deliverable:** Confidential legal risk assessment provided to the Town Board.

### **Final Considerations**

The purpose of retaining outside assistance is not to predetermine whether additional regulations are warranted, but rather to ensure that any recommendations developed during the moratorium are supported by competent legal analysis, appropriate environmental review, a thorough public process, and a defensible legislative record.

Given the concerns raised by the Saratoga County Planning Board and the likelihood that any future action may receive heightened scrutiny, it is recommended that the Town Board prioritize the engagement of professionals with significant municipal land use and SEQRA experience, particularly firms specializing in zoning and local government law.



# RESOLUTION

## #6

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PHILIP C. BARRETT  
Supervisor

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AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

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NANCY R. BELLAMY  
Councilwoman

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MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_\_\_ of 2026, a resolution clarifying the appointment term of Stacy Simmons as member to the Clifton Park Tree Committee.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution No. 222 of 2026, Ms. Simmons was appointed to serve as a member of the Clifton Park Tree Committee, and

WHEREAS, this resolution stated that the appointment of Ms. Simmons was effective immediately but did not address the term for this appointment, which is a one-year term for this committee, term ending December 31<sup>st</sup> of each year; now therefore be it

RESOLVED, that Ms. Simmons is appointed to serve as member of the Clifton Park Tree Committee, effective July 7, 2026, for the remainder of a one-year term, term to expire December 31, 2026.

Resolution No.222 of 2026, a resolution appointing Stacy Simmons to the Clifton Park Tree Committee.

Introduced by Councilman Fantini, who moved its adoption, seconded Councilman Manir.

WHEREAS, a vacancy for a member exists on the Clifton Park Tree Committee, and

WHEREAS, Stacy Simmons, Clifton Park, NY, has been recommended to fill the position,  
and

WHEREAS, Ms. Simmons has the background experience, education and training to act effectively as a committee member, now, therefore be it

RESOLVED, that Stacy Simmons is hereby appointed as a member of the Clifton Park Tree Committee effective immediately.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir,  
Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

July 7, 2026

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Caitlin Fantini, Town Clerk



# RESOLUTION

## #7

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PHILIP C. BARRETT  
Supervisor

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AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

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NANCY R. BELLAMY  
Councilwoman

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MARIO L. FANTINI  
Councilman

Resolution No. \_\_ of 2026, a resolution authorizing the cancellation of the August 4, 2026 Town Board meeting.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board meeting originally scheduled for Tuesday, August 4, 2026, conflicts with National Night Out, a special community event to honor first responders in which the Town has partnered with Folds of Honor; and

WHEREAS, key Town staff from Highway, Parks & Recreation, Buildings & Grounds, and Public Safety are expected to attend National Night Out; and

WHEREAS, it is not possible to change the date of National Night Out, and the Board wishes to support this community event while maintaining its regular business; now, therefore, be it

RESOLVED, that the Town Board meeting scheduled for Tuesday, August 4, 2026, is hereby cancelled; and be it further

RESOLVED, that the Town Clerk is directed to provide public notice of the schedule change in accordance with applicable law, including posting on the Town website and the Town Calendar.

## Cynthia Zlogar

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**From:** Town of Clifton Park Official Website. <info@cliftonpark.org>  
**Sent:** Thursday, July 16, 2026 9:45 PM  
**To:** Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnielo; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier  
**Subject:** New Resolution Request #3254-

A new resolution request has been submitted. The details of this resolution request are included below.

**Department:** Town Board  
**Your Name:** Mario Fantini  
**Your Email:** [mFantini@cliftonpark.org](mailto:mFantini@cliftonpark.org)  
**Sponsor:** Mario Fantini  
**Agenda Session Date:** 07/21/2026 ✓  
**Board Meeting Date:** 07/21/2026 ✓  
**Alternate Date:** 07/21/2026  
**Budget Number:** NA  
**Budget Description:** NA  
**Amount:** NA  
**Brief Description:** A RESOLUTION CANCELLING THE AUGUST 4, 2026 TOWN BOARD MEETING

Introduced by Councilman \_\_\_\_ who moved its adoption, seconded by Councilman \_\_\_\_.

WHEREAS, the Town Board meeting originally scheduled for Tuesday, August 4, 2026, conflicts with National Night Out, a special community event to honor first responders in which the Town has partnered with Folds of Honor; and

WHEREAS, key Town staff from Highway, Parks & Recreation, Buildings & Grounds, and Public Safety are expected to attend National Night Out; and

WHEREAS, it is not possible to change the date of National Night Out, and the Board wishes to support this community event while maintaining its regular business; now, therefore, be it

RESOLVED, that the Town Board meeting scheduled for Tuesday, August 4, 2026, is hereby cancelled; and be it further

RESOLVED, that the Town Clerk is directed to provide public notice of the schedule change in accordance with applicable law, including posting on the Town website and the Town Calendar

**Add Supporting Docs:**  
**Additional Comments/Details:** NA  
**Agree to Terms:** Agree



# RESOLUTION

## #8

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PHILIP C. BARRETT  
Supervisor

AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

NANCY R. BELLAMY  
Councilwoman

MARIO L. FANTINI  
Councilman

Resolution No. \_\_ of 2026, a resolution scheduling a public informational meeting regarding the proposed walking path connecting Clifton Park Common to Lace Lane through Calico Colony.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town of Clifton Park has initiated construction of a walking path connecting Clifton Park Commons to Lace Lane through the Calico Colony neighborhood; and

WHEREAS, neighbors have started a petition and are planning on submitting it during a public meeting expressing concerns about the proposed path, including potential impacts on neighborhood safety, pedestrian traffic, privacy, security, property values, environmental considerations, maintenance, and preservation of neighborhood character; and

WHEREAS, the Town Board desires to provide an opportunity for public input and carefully evaluate all potential impacts; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby schedules a public informational meeting for Tuesday, September 15, 2026, at 7:05 pm, regarding the proposed walking path connecting Clifton Park Commons to Lace Lane through Calico Colony; and be it further

RESOLVED, that the Town Clerk is directed to provide public notice of the public informational meeting in accordance with applicable law, including posting on the Town website and publication in the official newspaper.

## Cynthia Zlogar

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**From:** Town of Clifton Park Official Website <info@cliftonpark.org>  
**Sent:** Thursday, July 16, 2026 9:30 PM  
**To:** Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier  
**Subject:** New Resolution Request #3253

A new resolution request has been submitted. The details of this resolution request are included below.

**Department:** Town Board  
**Your Name:** Mario Fantini  
**Your Email:** [mFantini@cliftonpark.org](mailto:mFantini@cliftonpark.org)  
**Sponsor:** Mario Fantini  
**Agenda Session Date:** 07/21/2026 ✓  
**Board Meeting Date:** 07/21/2026 ✓  
**Alternate Date:** 07/21/2026  
**Budget Number:** NA  
**Budget Description:** NA  
**Amount:** NA  
**Brief Description:** A RESOLUTION SCHEDULING A PUBLIC HEARING REGARDING THE PROPOSED WALKING PATH CONNECTING CLIFTON PARK COMMONS TO LACE LANE THROUGH CALICO COLONY

Introduced by Councilman \_\_\_\_\_ who moved its adoption, seconded by Councilman \_\_\_\_\_.

WHEREAS, the Town of Clifton Park has initiated construction of a walking path connecting Clifton Park Commons to Lace Lane through the Calico Colony neighborhood; and

WHEREAS, neighbors have started a petition and are planning on submitting it during a public hearing expressing concerns about the proposed path, including potential impacts on neighborhood safety, pedestrian traffic, privacy, security, property values, environmental considerations, maintenance, and preservation of neighborhood character; and

WHEREAS, the Town Board desires to provide an opportunity for public input and carefully evaluate all potential impacts; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby schedules a public hearing for September 22 2026 at 7:05 pm, regarding the proposed walking path connecting Clifton Park Commons to Lace Lane through Calico Colony; and be it further

RESOLVED, that the Town Clerk is directed to provide public notice of the hearing in accordance with applicable law, including posting on the Town website and publication in the official newspaper; and be it further

**Add Supporting Docs:**

**Additional Comments/Details:** NA  
**Agree to Terms:** Agree

[unsubscribe](#)



# RESOLUTION

## #9

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PHILIP C. BARRETT  
Supervisor

AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

NANCY R. BELLAMY  
Councilwoman

MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_\_\_ of 2026, a resolution authorizing the Superintendent of Highways to promote Ryan Ensel to the position of Assistant Highway Maintenance Supervisor within the Highway Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, as of July 30th, 2026, Stanley Rusinovich, Assistant Highway Maintenance Supervisor, will be retiring, establishing a vacancy for the position of Assistant Highway Maintenance Supervisor, and

WHEREAS, Superintendent of Highways, Dahn Bull, has recommended the promotion of Mr. Ryan Ensel of Waterford, New York, a current Working Supervisor, to the position of Assistant Highway Maintenance Supervisor, and

WHEREAS, Mr. Ensel was hired in 2017, and has served as a Working Supervisor for the Clifton Park Highway Department since 2020, showing exceptional knowledge and experience within the Highway Department, and has shown effective and successful leadership skills leading crews and employees, and

WHEREAS; Mr. Ensel will serve as the Assistant Highway Maintenance Supervisor, being responsible for the efficient and economical use of personnel, materials and equipment in the maintenance and construction activities of the Town Highway Department as well as carry out the general direction of the Highway Maintenance Supervisor and Superintendent in accordance with policy and procedures established by the Town Highway Superintendent; now, therefore, be it,

RESOLVED, that the Town Board authorize the promotion of Ryan Ensel to the position stated above; and be it further,

RESOLVED, that Mr. Ensel be promoted to Grade 8, Step 6, Year 3, within the 8 Hour Non-Union salary and hourly matrix, at an hourly rate of \$40.62/hour; and be it further,

RESOLVED, that the funds necessary for these promotions be allocated as follows;

| <u>Title</u>                | <u>Item 1</u> | <u>Item 4</u> |
|-----------------------------|---------------|---------------|
| Asst. Highway Maint. Super. | DA-5110-E0800 | DA-5142-E0800 |

## Cynthia Zlogar

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**From:** Town of Clifton Park Official Website <info@cliftonpark.org>  
**Sent:** Wednesday, June 10, 2026 2:32 PM  
**To:** Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnielo; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; hd; Megan Babendreier  
**Subject:** New Employee Resolution Request #3200

A new employee resolution request has been submitted. The details of this resolution request are included below.

**Department:** Highway Department

**Your Name:** Dahn Bull

**Your Email:** dbull@cliftonpark.org

**Sponsor:** D. Bull

**Agenda Session Date:** 06/16/2026

**Board Meeting Date:** 06/16/2026

**Alternate Date:** 07/21/2026

**Budget Number:** DA-5110-E0800; DA-5142-E0800

**Budget Description:** Item 1 - Employees; Item 4 - Employees

**Amount:** \$40.62/hour

**Brief Description:** Resolution No. \_\_\_\_\_ of 2026, a resolution authorizing the Superintendent of Highways to promote Ryan Ensel to the position of Assistant Highway Maintenance Supervisor within the Highway Department.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, of July 30th, 2026, Stanley Rusinovich, Assistant Highway Maintenance Supervisor, will be retiring, establishing a vacancy for the position of Assistant Highway Maintenance Supervisor; and,

WHEREAS, Superintendent of Highways, Dahn Bull, has recommended the promotion of Mr. Ryan Ensel of Waterford, New York, a current Working Supervisor, to the position of Assistant Highway Maintenance Supervisor; and,

WHEREAS, Mr. Ensel was hired in 2017, and has served as a Working Supervisor for the Clifton Park Highway Department since 2020, showing exceptional knowledge and experience within the Highway Department, and has shown effective and successful leadership skills leading crews and employees; and,

WHEREAS; Mr. Ensel will serve as the Assistant Highway Maintenance Supervisor, being responsible for the efficient and economical use of personnel, materials and equipment in the maintenance and construction activities of the Town Highway Department as well as carry out the general direction of the Highway Maintenance Supervisor and Superintendent in accordance with policy and procedures established by the Town Highway Superintendent; therefore be it,

RESOLVED, that the Town Board authorize the promotion of Ryan Ensel to the position stated above, and be it further,

RESOLVED, that Mr. Ensel be promoted to a Grade 8, Step 6, Year 3, within the 8 Hour Non-Union salary and hourly matrix, at an hourly rate of \$40.62/hour, and be it further,

RESOLVED, that the funds necessary for these promotions be allocated as follows;

Title Item 1 Item 4

Asst. Highway Maint. Super. DA-5110-E0800 DA-5142-E0800

**Add Supporting Docs:**

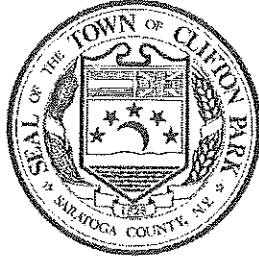
**Additional Comments/Details:** Ryan will be spending the next several weeks prior to Stan Rusinovich's retirement shadowing to learn the operations and responsibilities of the position prior to July 30th, 2026 and then will take over for Stanley after that.

**Agree to Terms:** Agree

[unsubscribe](#)

Town of Clifton Park  
Salary Allocation

|                                                    |      |      |             |  | 2026  | Weeks to<br>End of Year | Hours       | Projected to<br>End of Year |
|----------------------------------------------------|------|------|-------------|--|-------|-------------------------|-------------|-----------------------------|
| Grade                                              | Step | Year | Hourly Rate |  |       |                         |             |                             |
| Assistant Highway Maintenance Supervisor           |      |      |             |  |       |                         |             |                             |
| Ryan Ensel                                         | 8    | 6    | 3           |  | 40.62 | 21.80                   | 40.00       | \$ 35,420.64                |
| Effective July 31, 2026                            |      |      |             |  |       |                         |             |                             |
| Current Position - Working Supervisor              |      |      |             |  |       |                         |             |                             |
| Ryan Ensel                                         | 7    | 4    | 1           |  | 37.60 | 21.80                   | 40.00       | \$ 32,787.20                |
|                                                    |      |      |             |  |       |                         | Rounded to: | <u>\$ 2,600.00</u>          |
| Transfer funds from:                               |      |      |             |  |       |                         |             |                             |
| Highway Fund - Snow Removal - S Rusinovich         |      |      |             |  |       | DA-05142-E0083          | \$          | 846.00                      |
| Highway Fund - General Construction - S Rusinovich |      |      |             |  |       | DA-05110-E0083          | \$          | <u>1,754.00</u>             |
| Transfer to:                                       |      |      |             |  |       |                         |             |                             |
| Highway Fund - Snow Removal - R Ensel              |      |      |             |  |       | DA-05142-E0790          | \$          | 846.00                      |
| Highway Fund - General Construction - R Ensel      |      |      |             |  |       | DA-05110-E0790          | \$          | <u>1,754.00</u>             |



# **RESOLUTION**

## **#10**

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PHILIP C. BARRETT  
Supervisor

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AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

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NANCY R. BELLAMY  
Councilwoman

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MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_\_\_ of 2026, a resolution authorizing the award of a bid for the crushing of soils, stone dust and aggregates for highway repair purposes to East Ridge Excavation, LLC.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the town maintains a storage facility and overflow grounds for use by the Highway Department, Buildings and Grounds, and Sewer Department for construction staging and storage activities, and

WHEREAS, these departments utilize the facility for the deposit of soil, asphalt, cement, and related aggregate construction debris following improvement projects from time to time, and

WHEREAS, the accumulated material has value to the Highway Department if recycled into material suitable for use as construction materials for roadway shoulders, and

WHEREAS, Dahn Bull, Highway Superintendent, sought sealed bids from vendors in the construction, sand, and gravel industries for prices to crush construction spoils, stone dust and aggregates into recycled shoulder material pursuant to General Municipal Law §103, and

WHEREAS, East Ridge Excavation LLC submitted the sole responsive bid in the amount of \$43,500 for the accumulated material; now, therefore, be it

RESOLVED, that Highway Superintendent Dahn Bull is authorized to retain East Ridge Excavation, LLC, Albany, NY, for the crushing and recycling of construction debris into stone dust for highway shoulder purposes, per the May 19, 2026 bid, to be paid with a transfer from DA-00915 (Assigned Fund Balance) to DA-5110-00015 (Highway Fund – General Construction – Other Contractual).

## Cynthia Zlogar

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**From:** Town of Clifton Park Official Website <info@cliftonpark.org>  
**Sent:** Tuesday, July 7, 2026 11:31 AM  
**To:** Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier  
**Subject:** New Resolution Request #3239

A new resolution request has been submitted. The details of this resolution request are included below.

**Department:** Highway Department

**Your Name:** Dahn Bull

**Your Email:** [dbull@cliftonpark.org](mailto:dbull@cliftonpark.org)

**Sponsor:** D. Bull

**Agenda Session Date:** 07/21/2026 ✓

**Board Meeting Date:** 07/21/2026 ✓

**Alternate Date:** 08/04/2026

**Budget Number:** DA-914

**Budget Description:** Highway Fund Balance

**Amount:** \$7.25/Ton of Aggregate, Approximately \$43,500.00

**Brief Description:** Ray Road Facility and Stockyard Material Recycling

Over the last several years, Highway, Buildings and Grounds, Water Department, Town Projects and Sewer, have had many major projects that have left large piles of dirt, asphalt, cement and other aggregates in large piles at Ray Road.

This resolution would allow a contractor, East Ridge Excavation LLC, to come in, take these waste materials, and recycle them into a material we can use to rebuild our road shoulders and help us on other projects as well.

We have hired various companies over the years to perform the same task. As always, the process is more expensive this year, at \$43,500.00, whereas compared to the \$27,992.05 in 2018 and \$38,100.00 in 2022.

We will be recycling a similar amount of aggregate from 2018 and 2022, but it is a necessary step to take in order to make additional room at Ray Road and simultaneously put these unwanted materials back to work for the Town of Clifton Park.

Using materials we already have, we are making a material that is comparable to a Shoulder Stone Mix. This product has also proven great for back-filling pipe and catch basin jobs. Since this process will create aggregate for four to five years, we will be able to keep our yearly costs on Shoulder and construction material low.

Again, this process is only needed once every four to five years and the last time we did it was 2022. The recycled aggregate pile we currently have is nearly exhausted so we need to make sure we reuse this material and get a new pile for back-fill and other projects.

**Add Supporting Docs:**

[7c6eea7d2dc7bb28\\_Aggregate\\_Crushing\\_Request\\_bid\\_results.26.pdf](#)  
[de1e579b2a0390e4\\_20260707112436568.pdf](#)

**Additional Comments/Details:** None at this time

**Agree to Terms:** Agree

[unsubscribe](#)

**Clifton Park Highway Department**  
**Aggregate Crushing Request for Quotes**  
May XX, 2026

Job Location: Highway Department Stock Yard, Ray Road, Rexford, New York 12148  
Contact: Dahn S. Bull, Highway Superintendent  
Phone: (518) 371-7310  
Fax: (518) 373-0039  
Email: [dbull@cliftonpark.org](mailto:dbull@cliftonpark.org)

The Clifton Park Highway Department is looking for a company to furnish a portable crusher and an excavator with operators to crush and process our "construction and excavation spoils pile" into a backfill/shoulder material type aggregate. The pile consists of various sized stones with the combination of concrete block and risers, black top as well as mainly consisting of simple sand and topsoil. It is important to know that there may be unknown materials such as metal, rebar and other metallic material in the pile requiring the grinder to have a magnetic metal extractor.

A minimum of 1,200 Tons of spoils and millings per day at a fixed daily rate is requested. Your quote can also contain an addition of a loader with operator. We do have the opportunity to provide a loader and operator as well as trucking if necessary.

The Department is looking to have a finished product of 1 ½" aggregate minus material. We are looking for a deployment of 5 days for a total of at least 6,000 Tons.

A day consists of 8 hours of crushing and 1 hour of maintenance with a minimum amount of 1,200 Tons per day produced. Please include mobilization and demobilization costs if applicable. If there are additional costs incurred by the company, please add those to the organization's quote.

Examination of the Stockyard and spoils pile is available upon request. Questions may be directed to the Highway Superintendents Office.

## THANK YOU for your ad submission!

Your ad has been submitted for publication. Below is a confirmation of your ad placement. You will also receive an email confirmation.

### ORDER DETAILS

|                   |                             |
|-------------------|-----------------------------|
| Order Number:     | IPLATU0138934               |
| Order Status:     | Submitted                   |
| Classification:   | Legals                      |
| Package:          | Albany Times Union 2 Col... |
| Site:             | albany                      |
| Affidavit Yes:    | \$15.99                     |
| Final Cost:       | \$66.99                     |
| Purchase Order #: | na                          |
| Payment Type:     | Account Billed              |
| User ID:          | IPL0019840                  |

### ACCOUNT INFORMATION

Town of Clifton Park Town Clerk  
One Town Hall Plaza  
Clifton Park, NY 12065  
518-371-6681  
cfantini@cliftonpark.org  
Town of Clifton Park

### PREVIEW FOR AD NUMBER IPLATU01389340

2.38inches x 3.36inches

#### REQUEST FOR PROPOSALS TOWN OF CLIFTON PARK SARATOGA COUNTY, NEW YORK

Sealed Proposals to furnish the following:  
Aggregate Crushing Request for Quotes

Sealed Proposals for Aggregate Crushing Request for Quotes will be opened and reviewed by the Highway Superintendent and Town Clerk at the Town office Building Clifton Park, New York, commencing at 3:00 PM on Tuesday, May 19, 2026. Bids are due to the Clerks Office before the Bid Opening. Bids must be made in writing in a manner that estimates the total cost of the project. The bid must be presented as a total cost and no change shall be made in the phraseology of the bid. Bids that carry any omissions, erasures, alteration, or additions may be rejected as informal. Organizations looking to put forth a proposal may inspect our stockpile and facility upon appointment. If you wish to make an appointment, please contact the Clifton Park Highway Department at (518) 371-7310.

Organizations submitting bids shall be authorized to do business in the State of New York.

Specifications and Scope of work are attached to this document.

The Highway Superintendent reserves the right to reject any or all bids.

Caitlin Fantini  
Town Clerk  
Town of Clifton Park

<< Click here to print a printer friendly version >>

### TRANSACTION REPORT

|         |                            |
|---------|----------------------------|
| Date    | May 4, 2026 2:08:28 PM ... |
| Amount: | \$66.99                    |

### SCHEDULE FOR AD NUMBER

5/4/26, 2:08 PM

Publish a legal notice in the Albany Times Union Confirmation

IPLATU01389340

May 8, 2026

Albany Times Union

I-Publish® AdPortal: 3.0.72

©2026 IPublish Media Solutions, LLC

[Terms and Conditions](#)

## Aggregate Crushing Request BID 5/19/26 @ 3pm

[illegible]



# RESOLUTION

## #11

---

PHILIP C. BARRETT  
Supervisor

•

AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

•

NANCY R. BELLAMY  
Councilwoman

•

MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_\_\_ of 2026, a resolution awarding a contract for replacing fencing at Mary Jane Row Memorial Dog Park.

Introduced by \_\_\_\_\_ who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Director of Buildings, Parks, and Recreation, Daniel Clemens advertised for sealed bids for fence replacement of all four (4) pens at the Mary Jane Row Memorial Dog Park, and

WHEREAS, sealed bids were opened on June 23, 2026, and G.B. Hastie Fence Co., Inc. of Agawam, MA, submitted the lowest responsive bid of \$70,306 for removal and replacement of fencing around the three (3) pens and one (1) transfer pen at the Dog Park, and

WHEREAS, the Town of Clifton Park was awarded a grant in the amount of \$65,000 from New York State and Municipal Facilities Program (SAM) for enhancements at the Mary Jane Row Dog Park and Town staff are currently compiling documentation for the Grant Disbursement Agreement, and

WHEREAS, there is currently approximately \$53,000 in the equipment line of A-07027-00200 (General Fund – Mary Jane Row Dog Park – Equipment), and

WHEREAS, an additional \$17,306 is required to complete the contract; now, therefore, be it

RESOLVED, that the revenues are increased by \$17,306 to A-03089,(General Fund – NYS Revenues), and expenditures are increased \$17,306 for A-07027-00200 (General Fund – Mary Jane Row Dog Park – Equipment); and be it further

RESOLVED, that the Director of Buildings, Parks and Recreation is authorized to engage G. B. Hastie Fence, Co., Inc. for the removal and replacement of the fencing around three (3) pens and one (1) transfer pen at the Mary Jane Row Memorial Dog Park, in an amount not to exceed \$70,306, to be paid from A-7027-200 (General Fund – Mary Jane Row Memorial Dog Park – Capital Improvement).

## Cynthia Zlogar

---

**From:** Town of Clifton Park Official Website <info@cliftonpark.org>  
**Sent:** Wednesday, June 24, 2026 10:22 AM  
**To:** Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabeed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier  
**Subject:** New Resolution Request #3225

A new resolution request has been submitted. The details of this resolution request are included below.

**Department:** Buildings & Grounds

**Your Name:** Daniel Clemens

**Your Email:** [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org)

**Sponsor:** P. Barrett

**Agenda Session Date:** 07/07/2026 ✓

**Board Meeting Date:** 07/21/2026 ✓

**Alternate Date:** 08/04/2026

**Budget Number:** A-7027-200

**Budget Description:** General Fund - Mary Jane Row Memorial Dog Park - Cap Improvement

**Amount:** 70,300

**Brief Description:** Accept the low bid from G.B. Hastie Fence Co., Inc. to remove and replace all 3 pens at the Mary Jane Row Memorial Dog Park for the lump sum amount of \$70,300.

**Add Supporting Docs:**

[388ae96bace4146d\\_Fence\\_replacement\\_MJR\\_dog\\_park\\_-\\_BID\\_Results\\_6.23.26.pdf](#)

[857fb9216a99e0f7\\_MJR\\_fence\\_bid\\_-\\_GB\\_Hastie\\_Fence\\_Company\\_6.24.26.pdf](#)

**Additional Comments/Details:** There is grant funding for this project too, not sure on that info. Jen V. is the contact for that information

**Agree to Terms:** Agree

[unsubscribe](#)

Fence Replacement Mary Jane Row Dog Park  
 BID Results 6/23/2026 @ 2pm

| COMPANY NAME            | Lump Sum    | Pen #1   | Pen #2      | Pen #3      | Transfer Pen |
|-------------------------|-------------|----------|-------------|-------------|--------------|
| Spitale Construction    | \$71,015.70 | \$39,176 | \$17,629.20 | \$11,752.00 | \$2,458.50   |
| WBE Fence Company       | \$73,950    | \$40,800 | \$18,360    | \$12,240    | \$2,550      |
| Bruce Fence Co. INC     | \$86,537    | \$46,136 | \$19,470    | \$14,761    | \$6,170      |
| Mancon LLC.             | \$142,250   | \$72,000 | \$34,600    | \$29,400    | \$6,250      |
| GB Hastie Fence Company | \$70,300    | \$38,665 | \$17,575    | \$11,248    | \$2,818      |
| BD Fence Solutions      | \$75,950    | \$39,200 | \$21,940    | \$11,760    | \$3,050      |
| Timerland Fence         | \$77,000    | \$40,000 | \$19,080    | \$12,720    | \$5,200      |

\*



44 Ramah Circle  
South  
Agawam, MA  
01001  
Tel. 413.786.1254  
[www.hastiefence.com](http://www.hastiefence.com)

June 22, 2026  
Town of Clifton Park, NY  
Town Clerk's Office  
One Town Hall Plaza  
Clifton Park, NY 12065

Re. Mary Jane Row Dog Park

Dear Town Clerk,

Please find attached our formal proposal for the Mary Jane Row Dog Park. We have also attached our certificate of insurance, our NYSDOL license

Our formal business address is as found on this letterhead.

For bid results, and any communication relative to this bid, please contact Armando Nunes at 413.244.5930 or email [anunes@hastiefence.com](mailto:anunes@hastiefence.com)

Thank you for the opportunity,

A handwritten signature in black ink, appearing to read "Armando M. Nunes".

Armando M. Nunes  
Project Manager



# Town of Clifton Park

## Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

### BID FORM

Date: June 20, 2026

Company Name: G.B.Hastie Fence Co., Inc.

Bid Name: Mary Jane Row Dog Park Fencing, Rexford, NY

Lump Sum Bid amount: \$ 70,300.00

Breakdown:

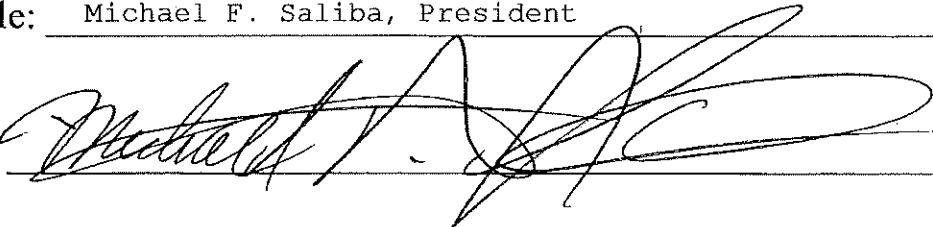
Pen #1 amount: \$ 38,665.00

Pen #2 amount: \$ 17,575.00

Pen #3 amount: \$ 11,248.00

Transfer Pen amount: \$2,818.00

Name/Title: Michael F. Saliba, President

Signature: 



G.B. Hastie Fence  
-PO Box 571  
Agawam, Massachusetts 01001

Hello,

Enclosed is your **Certificate of Contractor Registration**. Please keep this document as proof of your registration.

**This Certificate is valid for two (2) years, unless revoked or suspended.**

If you bid or commence work on a public work project or covered private project without being properly registered, you may be subject to a civil penalty and denial of your registration application pursuant to NYS LL § 220-I(8).

If your registration or a subcontractor's registration lapses while performing contracted work on a covered project, the work for that project may be completed.

If you are determined unfit and your certificate is revoked or suspended, then a monitor approved by the Commissioner must be appointed to oversee the completion of the work at your expense.

If your certificate is to be suspended or revoked for any reason, you will receive a notice and an opportunity to contest at a hearing prior to the suspension or revocation taking effect.

Please note that any subcontractors or independent contractors you hire to work on a public work or covered private construction project must obtain their own Certificate of Contractor Registration to perform such work.

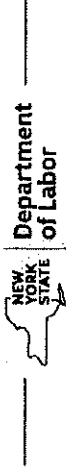
If you allow a subcontractor or independent contractor to perform work on a public work or covered private project without being properly registered, you and the other contractor may be subject to a civil penalty and revocation/suspension/denial of your registration pursuant to NYS LL § 220-I(8).

Any project where work is performed in violation of Contractor Registration requirements, or any provisions of NYS Labor Law Article 8, is subject to the issuance of a Stop Work Order, pursuant to NYS LL § 224-B.



Shaun McCready  
Director of Public Work &  
Prevailing Wage Enforcement

**WE ARE YOUR DOL**



DIVISION OF SAFETY AND HEALTH LICENSE AND CERTIFICATE UNIT, STATE OFFICE CAMPUS, BUILDING 12, ALBANY, NY 12226

## CERTIFICATE OF CONTRACTOR REGISTRATION

This Certificate Entitles the Holder to Perform and Bid on Public Work and

Covered Private Construction Projects in the State of New York,

Subject to the Prevailing Wage Requirements of

NYS Labor Law Article 8

**G.B. Hastie Fence**

**44 Ramah Circle South**

**Agawam, Massachusetts 01001**

**Phone Number: 4137861254**

**Registration Number: 25-65ES9-CR**

**Date of Issue: 2025-04-02**

**Expiration Date: 2027-04-02**

(This license is valid only for the contractor named above)

Roberta Reardon  
Commissioner

New York State Department of  
Labor





New York State Comptroller  
THOMAS P. DINAPOLI

[Logout](#)[VendRep Vendor](#)[My Apps](#)

Date Printed: Jan 22, 2026

## New York State VendRep System Vendor Responsibility For-Profit Construction (CCA-2) Form

### CERTIFICATION:

The undersigned: recognizes that this questionnaire is submitted for the express purpose of assisting the State of New York's contracting entities in making a responsibility determination regarding an award of a contract or approval of a subcontract; acknowledges that the State, or its contracting entities, may in its discretion, by means which it may choose, verify the truth and accuracy of all statements made herein; and acknowledges that intentional submission of false or misleading information may constitute a felony under Penal Law Section 175.35 or a misdemeanor under Penal Law Section 175.30 or Section 210.45, and may also be punishable by a fine and/or imprisonment of up to five years under 18 USC Section 1001 and may result in contract termination.

The undersigned certifies that he/she:

- is knowledgeable about the submitting Business Entity's business and operations;
- has read and understands all of the questions contained in the questionnaire;
- has reviewed and/or supplied full and complete responses to each question;
- to the best of their knowledge, information and belief, confirms that the Business Entity's responses are true, accurate and complete, including all attachments, if applicable;
- understands that New York State will rely on the information disclosed in the questionnaire when entering into a contract with the Business Entity; and
- is under obligation to update the information provided herein to include any material changes to the Business Entity's responses at the time of bid/proposal submission through the contract award notification, and may be required to update the information at the request of the state's contracting entities or the Office of the State Comptroller prior to the award and/or approval of a contract, or during the term of the contract.

### Reminder:

When filing the vendor responsibility questionnaire online via this System, the Business Entity must indicate in each bid/proposal submitted to a contracting entity that the required questionnaire has been electronically filed.

Also note that the VendRep System Timeliness Standard requires a Business Entity filing a questionnaire via the VendRep System to update and certify their questionnaire within six months prior to the bid/proposal due date or other contracting entity defined due date.

Legal Business Name: G B HASTIE FENCE COMPANY INC  
Certifier's Name: Armando Nunes  
Certifier's Title: Project Manager  
Certification Date: Jan 22, 2026

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/22/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                 |                                                   |                             |
|-----------------------------------------------------------------------------------------------------------------|---------------------------------------------------|-----------------------------|
| PRODUCER<br>T.P. Daley Insurance Agcy, Inc<br>1381 Westfield St.<br>P.O. Box 1150<br>West Springfield, MA 01090 | CONTACT NAME: Tina M. Genza                       |                             |
|                                                                                                                 | PHONE (A/C, No, Ext): 413 788-0971                | FAX (A/C, No): 413 739-2645 |
|                                                                                                                 | E-MAIL ADDRESS: tinagenza@tpdaleyinsurance.com    |                             |
| INSURED<br>G.B. Hastie Fence Co., Inc.<br>P.O. Box 571<br>Agawam, MA 01001                                      | INSURER(S) AFFORDING COVERAGE                     |                             |
|                                                                                                                 | INSURER A: The Charter Oak Fire Insurance Co A++  | NAIC # 25615                |
|                                                                                                                 | INSURER B: Travelers Indemnity Company of CT A++  | 25682                       |
|                                                                                                                 | INSURER C: Travelers Prop Casualty Co of Amer A++ | 25674                       |
|                                                                                                                 | INSURER D:                                        |                             |
|                                                                                                                 | INSURER E:                                        |                             |

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

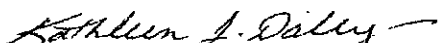
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                               | ADDL INSR | SUBR WVD | POLICY NUMBER     | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                   |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|-------------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |           |          | DTCOB9243435COF25 | 10/31/2025              | 10/31/2026              | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000<br>MED EXP (Any one person) \$5,000<br>PERSONAL & ADV INJURY \$1,000,000<br>GENERAL AGGREGATE \$2,000,000<br>PRODUCTS - COMP/OP AGG \$2,000,000<br>\$ |
| A        | AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY                                                     |           |          | 810B92314482526G  | 10/31/2025              | 10/31/2026              | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                           |
| C        | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10000                                                                           |           |          | CUPB92843982526   | 10/31/2025              | 10/31/2026              | EACH OCCURRENCE \$10,000,000<br>AGGREGATE \$10,000,000<br>\$                                                                                                                                                                             |
| B        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y/N<br>(Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                               |           | N/A      | UBB92403532526G   | 10/31/2025              | 10/31/2026              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$1,000,000<br>E.L. DISEASE - POLICY LIMIT \$1,000,000                                   |
| A        | Leased/Rented Equipment                                                                                                                                                                                                                                                                                         |           |          | DTCOB9243435COF   | 10/31/2025              | 10/31/2026              | \$150,000.<br>1,000 deductible                                                                                                                                                                                                           |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

|                                                                           |                                                                                                                                                                |
|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Town of Clifton Park, NY<br>One Town Hall Plaza<br>Clifton Park, NY 01065 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|                                                                           | AUTHORIZED REPRESENTATIVE<br>                                              |

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# RESOLUTION

## #12

---

PHILIP C. BARRETT  
Supervisor

•

AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

•

NANCY R. BELLAMY  
Councilwoman

•

MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_\_\_ of 2026, a resolution authorizing Summit Supply Corp. of Colorado to supply playground equipment at the new Longkill Park playground in Longkill #1 Park District.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, by Resolution No. 205 of 2025, the Town Board authorized capital improvements to the Longkill #1 Park District, including a new playground, and

WHEREAS, the Town Board, as commissioners of the Longkill #1 Park District, wish to authorize improvements to the playground equipment at the Longkill Park, and

WHEREAS, the Department of Buildings and Grounds solicited quotes for supplying new swings at the park that will be installed by department staff, and

WHEREAS, Summit Supply Corp. of Colorado, Durango, CO, submitted the lowest responsive quote to supply the swings, in an amount not to exceed \$6,736, and

WHEREAS, there are sufficient funds in the park district's assigned fund balance to purchase the equipment as submitted; now, therefore be it

RESOLVED, that Summit Supply Corp. of Colorado is authorized to supply new swings, as specified in the attached documents, for the Longkill Park playground, in an amount not to exceed \$6,736, to be paid from SP5-7123-200 (Longkill #1 Park District – Longkill I - Equipment).

## Cynthia Zlogar

---

**From:** Town of Clifton Park Official Website <info@cliftonpark.org>  
**Sent:** Thursday, July 9, 2026 7:51 AM  
**To:** Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier  
**Subject:** New Resolution Request #3243

A new resolution request has been submitted. The details of this resolution request are included below.

**Department:** Buildings & Grounds

**Your Name:** Daniel Clemens

**Your Email:** [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org)

**Sponsor:** P. Barrett

**Agenda Session Date:** 07/21/2026 ✓

**Board Meeting Date:** 07/21/2026 ✓

**Alternate Date:** 08/04/2026

**Budget Number:** SP5-7123-200

**Budget Description:** Longkill #1 Park District - Capital Improvement

**Amount:** \$6,736

**Brief Description:** purchase two sets of swing frames with swings from Summit Suppl't Corp. of Colo. for the new Longkill Park playground.

B&G will be installing them.

**Add Supporting Docs:**

[5cafb6747a29b143\\_Longkill\\_Park\\_swings\\_res\\_packet\\_7.9.26.pdf](#)

**Additional Comments/Details:** Moving the old swings to the new playground was part of the plan for the new park. The contractor would not reinstall due to the condition. We examined after that report and found them to be correct. The contractor gave us a price to add new ones. Our quote is less than half. Also a credit will be coming for the labor to move the old ones, which will cover a majority of these swings.

**Agree to Terms:** Agree

[unsubscribe](#)

Resolution No. 205 of 2025, a resolution authorizing Edward & Thomas O'Connor Inc. to supply and install capital improvements to the Longkill #1 Park District.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, at the request of the Longkill Park District #1, the Department of Building and Grounds solicited bids for capital improvements to the Longkill #1 Park District, which include a new playground, basketball court, and rebuilding of a parking lot, and

WHEREAS, bids for capital improvements to the Longkill #1 Park District, which include a new playground, basketball court, and rebuilding of a parking lot, were received, and

WHEREAS, after a bid opening MJ Engineering reviewed the bids received and performed an evaluation of the bid submitted by Edward & Thomas O'Connor Inc., and

WHEREAS, MJ Engineering finds that Edward & Thomas O'Connor Inc. are qualified to perform the work for which they bid, and has advised that the prices bid for the work are reasonable for the project, and

WHEREAS, Edward & Thomas O'Connor Inc. of Glens Falls, New York submitted the lowest responsive quote to supply and install the equipment in an amount not to exceed \$505,000, and

WHEREAS, the Town Board of the Town of Clifton Park, by Resolution No. 203 of 2025, has determined that the renovation and improvement of the Longkill #1 Park District are in the public interest, and

WHEREAS, the Town Board of the Town of Clifton Park, by Resolution No. 204 of 2025, authorized a bond resolution for the Longkill #1 Park District improvement project in the amount of \$505,000; now, therefore, be it

RESOLVED, that the Town Board, as commissioners of the Longkill #1 Park District accept the recommendation of MJ Engineering and hereby awards the capital improvement project to Edward & Thomas O'Connor Inc., pursuant to General Municipal Law § 103, at a cost not to exceed \$505,000; and be it further

RESOLVED, that financing shall be determined pursuant to the issuance of the serial bonds.

#### ROLL CALL

Ayes: Councilman Morelli, Councilwoman Reid, Councilwoman Walowit,  
Supervisor Barrett

Noes: None

Absent: Councilman Manir

MOTION BY Councilman Morelli, to amend Resolution No. 205 by adding language to the second “whereas” clause to specify; “after the words “basketball court,” “include at least one accessible swing (similar in likeness to those existing at Clifton Common).” Seconded by Councilwoman Reid.

ROLL CALL

Ayes: Councilman Morelli, Councilwoman Reid, Councilwoman Walowit,  
Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

September 15, 2025

---

Stephanie Ranze, Town Clerk

Town of Clifton Park  
Buildings & Grounds

**Quote Cover Sheet**

**Date: July 8, 2026**

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**Description: Swings - (1) 4-bay 8-foot bipod and (1) 6-bay 8-foot bipod frame with swings.**

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**Vendor #1: Summit Supply Corp. of Colo. - \$6,735.12** 

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**Vendor #2: A Plus Playgrounds - \$8,005.00**

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**Vendor #3: Play bt Design - \$7,610.00**

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**Vendor #4:**

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**Vendor #5:**

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**Vendor #6:**

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**Comments: These are for the new Longkill Park Playground**

**Original plan was to reuse the existing. Contractor would not reinstall due to the condition. Their proposal was more than double this amount.  
B&G will install theses swings.**

---

**Decision: Summit Supply Corp. of Colo. - \$6,735.12**

Summit Supply Corp. of Colo.

5092 County Rd 302  
Durango, CO 81303

Phone: 970-247-8858

Fax: 970-247-1371

## Quote

| Date      | Quote # |
|-----------|---------|
| 6/26/2026 | 4612    |

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| Bill To                                                                                       |
| Town of Clifton Park<br>Accounts Payable<br>1 Town Hall Plaza<br>Clifton Park, NY 12065<br>US |

|                                                                                                |
|------------------------------------------------------------------------------------------------|
| Ship To                                                                                        |
| Town of Clifton Park<br>Attn: Daniel Clemens<br>2 Town Hall Plaza<br>Clifton Park, NY 12065 US |

Tax exempt certificate and tax id number must be provided at time of order.

Rep

BH

| Item         | Description                                      | Cost     | Qty          | Total             |
|--------------|--------------------------------------------------|----------|--------------|-------------------|
| 581-418      | Primary Bipod Swing - 8', 4 seats                | 2,077.95 | 1            | 2,077.95T         |
| 581-618      | Primary Bipod Swing - 8', 6 Seats                | 2,947.95 | 1            | 2,947.95T         |
|              | Subtotal                                         |          |              | 5,025.90          |
| VIP Discount | VIP Discount                                     | -3.00%   |              | -150.78T          |
| Shipping     | Shipping charge                                  | 1,860.00 | 1            | 1,860.00T         |
|              | Total sales tax calculated by AvaTax             | 0.00     |              | 0.00              |
|              | Select this as a transaction's tax to use AvaTax | 0.00%    |              | 0.00              |
|              |                                                  |          | <b>Total</b> | <b>\$6,735.12</b> |

This quote expires in 7 days. Please verify quantity, type of product, color and finish prior to placing order. No returns on custom-made items. Shipments must be inspected for damage or missing items and reported within 3 days. Payment is due 30 days of invoice date or before order is placed. Interest at the rate of 2% per month will be charged on past due accounts.

Acknowledged and approved by:

Print Name: \_\_\_\_\_

Sign Name: \_\_\_\_\_

Your Title: \_\_\_\_\_ Date: \_\_\_\_\_



A+ Playgrounds  
6050 Danubio Ct  
Brownsville, Tx 78526  
(505)615-0890  
APlusPlayground@outlook.com

Estimate Number: 20260701 Date: 7/1/2026

**Client Information:**

**Client Name:** Town of Clifton Park  
**Address:** 2 Town Hall Plaza, Clifton Park, NY 12065  
**Phone:** (518)281-5065  
**Email:** [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org)

**Description of Work/Service:**

Purchase of equipment listed below for the Town of Clifton Park, NY.

| Item    | Description           | Qty | Rate       | Total    |
|---------|-----------------------|-----|------------|----------|
| 581-438 | Modern Swings 4 Seats | 1   | 3,487.83   | 3,487.83 |
| 581-638 | Modern Swings 6 Seats | 1   | 4,517.17   | 4,517.17 |
|         |                       |     |            |          |
|         |                       |     |            |          |
|         |                       |     |            |          |
|         |                       |     |            |          |
|         |                       |     |            |          |
|         |                       |     |            |          |
|         |                       |     |            |          |
|         |                       |     | Subtotal   | 8,005.00 |
|         |                       |     | Sales Tax. | 0.00     |
|         |                       |     | Total      | 8,005.00 |

**Payment Terms:**

Accounts not paid within 30 days of the date of the invoice are subject to a 1.5% finance charge.  
A 50% advance payment is required to initiate the projects and secure necessary resources.  
The remaining 50% will be due upon completion of project or delivery of products.

**Additional Notes:**





304 north geneva street  
ithaca, ny 14850

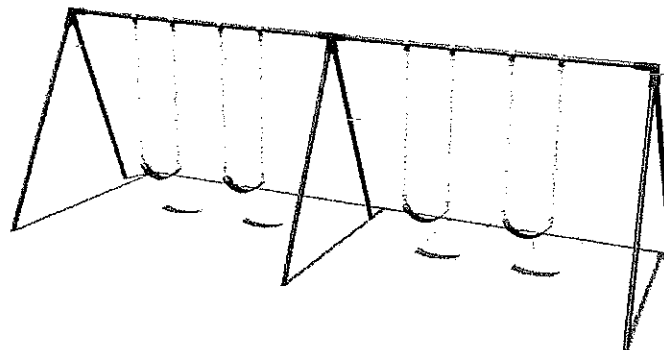
PBD Proposal

July 7<sup>th</sup>, 2026

Town of Clifton Park  
Department of Parks & Rec  
2 Town Hall Plaza  
Clifton Park, NY 12065  
Attn: Dan Clemens – 518.281.5065  
[dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org)

| Description                                               | Units | Cost Per Unit | Amount      |
|-----------------------------------------------------------|-------|---------------|-------------|
| 90015402XX: 2-Bay Bi-Pod Swing Frame;<br>Galvanized Steel | 1     | \$2,554.00    | \$2,554.00  |
| 90051403XX: 3-Bay Bi-Pod Swing Frame;<br>Galvanized Steel | 1     | \$3,614.00    | \$3,614.00  |
| Freight to 12065                                          | 1     | \$1,442.00    | \$1,442.00  |
| QUOTE VALID FOR 30 DAYS                                   |       |               |             |
| Invoice Subtotal                                          |       |               | \$7,610.00  |
| Tax Rate                                                  |       |               | 0.00%       |
| TOTAL                                                     |       |               | \$ 7,610.00 |

\*\* Powder-coated color is an upgrade, and additional charges apply\*\*



X

Lee Archin  
Play By Design / Owner

X

Daniel Clemens  
Town of Clifton Park / Dir. of Buildings, Parks, &...

607.351.5160

[www.pbdplaygrounds.com](http://www.pbdplaygrounds.com)

## Dan Clemens

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**From:** Glenn Valle <gvalle1207@gmail.com>  
**Sent:** Wednesday, July 8, 2026 11:20 AM  
**To:** Dan Clemens  
**Subject:** Re: swings

Fantastic, Dan!

If Mark thinks we have the \$\$ remaining to pay the bill, let's go full speed ahead>

Thanks a million for your efforts. You saved the day here.

On Wed, Jul 8, 2026 at 9:30 AM Dan Clemens <[DClemens@cliftonpark.org](mailto:DClemens@cliftonpark.org)> wrote:

Glenn,

Attached are the quotes for the 2 new swing sets for Longkill Park. These are complete with chains and seats. Total cost with shipping is \$6,735.12, 1-2 weeks lead time. I drove by the park about 30 minutes ago and they are paving the parking lot! Please let me know if you would like me to proceed with these swings and I will submit the resolution request.

Thanks, Dan

**Daniel J. Clemens**

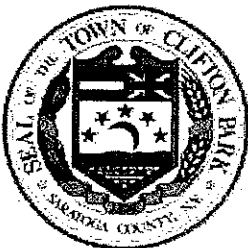
Director of Buildings, Parks, and Recreation

Town of Clifton Park, NY

O: 518-371-6651 ext. 248

C: 518-281-5065

[dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org)





# **RESOLUTION**

## **#13**

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PHILIP C. BARRETT  
Supervisor

•

AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

•

NANCY R. BELLAMY  
Councilwoman

•

MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_\_\_ of 2026, a resolution authorizing the Supervisor to sign an Outside User Agreement for the Clifton Park Sewer District No. 2 for property located at 16 Bonneau Road.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town Board as Commissioners of the Clifton Park Sewer District No. 2 has received a request to extend service to land owned by 518 Builder Corp at 16 Bonneau Road, more particularly identified as SBL: 283.15-2-10, and

WHEREAS, the real property is located outside the current service area of the Clifton Park Sewer District No. 2 and

WHEREAS, Mike O'Brien, Collection Systems Manager, has determined that sufficient capacity exists within the Clifton Park Sewer District No. 2 to provide service to the property, and

WHEREAS, the Town Board recognizes the environmental, planning and policy objectives met by approving sewer service over alternative plans; now therefore be it

RESOLVED, that the Town Board as Commissioners of Clifton Park Sewer District No. 2 hereby approves an outside user connection to the District's facilities for property located at 16 Bonneau Road, Clifton Park, NY; and be it further

RESOLVED, that the Outside User Agreement shall be assigned to the property at 16 Bonneau Road, SBL: 283.15-2-10, and connected to the Clifton Park Sewer District No. 2 facilities.

## Cynthia Zlogar

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**From:** Town of Clifton Park Official Website <info@cliftonpark.org>  
**Sent:** Monday, July 6, 2026 2:51 PM  
**To:** Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier  
**Subject:** New Resolution Request #3237

A new resolution request has been submitted. The details of this resolution request are included below.

**Department:** Sewer  
**Your Name:** Michael O'Brien  
**Your Email:** [mobrien@cliftonpark.org](mailto:mobrien@cliftonpark.org)  
**Sponsor:** barrett

**Agenda Session Date:** 07/07/2026 ✓

**Board Meeting Date:** 07/21/2026 ✓

**Alternate Date:** 07/21/2026

**Budget Number:** n/a

**Budget Description:** CPSD#2

**Amount:** 0

**Brief Description:** Resolution authorizing an outside user agreement be approved for a single family home at 16 Bonneau Road. The Clifton Park Sewer District #2 has capacity for the additional user and the property currently sits on the edge of the district.

**Add Supporting Docs:**

[3e89bdc01a7b542a\\_CPSD2\\_OUA\\_Bonneau.docx](#)

**Additional Comments/Details:** none

**Agree to Terms:** Agree

[unsubscribe](#)

CLIFTON PARK SEWER DISTRICT NO.2 OUTSIDE  
USER AGREEMENT

On this \_\_\_\_\_ day of \_\_\_\_\_, it is hereby agreed between the Town Board of the Town of Clifton Park as Commissioners of the Clifton Park Sewer District No. 2. of the Town of Clifton Park, Saratoga County, hereinafter referred to as the "Sewer District" or "District" and 518 Builder Corp. as owner of 16 Bonneau Road, a Residential Property improved with one single family home at, also identified as SBL 283.15-2-10 and referred to herein as 'Sewer User.'

1. 518 Builder Corp,. hereby represents that they are the owners of a certain parcel of property in the Town of Clifton Park, County of Saratoga as depicted in Exhibit "A" of this Agreement, having Street Address of 16 Bonneau Rd . SEWER USER also represents, and the Town Acknowledges, that such real property is outside of the Clifton Park Sewer District No. 2 boundaries as defined in the maps, plan and reports establishing the District and Extensions, and that they desire that they may be permitted to connect said single family homes to the sewer main.
2. The Sewer District agrees that SEWER USER may make a connection between said sewer main to the said dwelling and that the Sewer District will furnish service to them upon the following terms and conditions:
  - a) SEWER USER hereby agrees to pay the following permit fees for connection to the Sewer District facilities,
    1. A \$1,000 hookup fee per lateral, payable at the Time of application for this Agreement.
    2. This Agreement requires a Saratoga County Sewer District #1 Grinder pump permit, which will be required prior to connecting to the system.
    3. Future maintenance and repair of the grinder pump will be the responsibility of the Homeowner.
  - b) SEWER USER also agrees that the properties and the subsequent purchasers of each lot sold will pay the \$180 annual fee, to the Town as an Operation and Maintenance fee, and that such fee will become a component of the annual assessment on each property, as will the Operation and maintenance fee imposed by the Saratoga County Sewer District, which is currently \$284.50 annually, both of which are subject to change from time to time pursuant to Saratoga County rules and procedures of the Town of Clifton Park Sewer District #1.

- c) SEWER USER shall, at their own expense and subject to the supervision and approval of the Superintendent of said Sewer District shall make a connection with the sewer force main on Judith Dr. All such equipment as prescribed by the Town Sewer Use Ordinance.
  - d) Each Sewer User and property owner shall maintain the said service line from the sewer main, into their dwelling and shall also be responsible for and shall maintain the equipment and attachments thereto.
- 3. Sewer User also agrees that the employees or agents of said Sewer District may enter their premises to inspect for illegal connections or discharges.
- 4. SEWER USER agrees that no further extensions or additions to any part of the existing sewer system, or the connection, which is subject of this agreement, shall be made without express written consent from the Sewer District.
- 5. All Policies, Rules, regulations, and restrictions which are applicable to customers shall apply to the Sewer User except to the extent they are inconsistent with this agreement, and they agree to abide by said Policies, rules, regulations, and restrictions. Sewer User also agrees to make an application for service and abide by the conditions set forth therein. A copy of said application is attached herewith as Exhibit A and is made part of this instrument.
- 6. Each Sewer User and property owner connected to the district facilities shall pay any sewer rent or rate, equivalency charge or any other money owed to the district within thirty (30) days after the sending of a bill, therefore. If user fails to pay said sewer rent or rate or equivalency charge or other money owed to the District within said thirty (30) day period of time the District may discontinue the supply of such sewer to the Sewer User upon five (5) days' notice as well as resort to any other remedy available to it.
- 7. SEWER USER further agrees that if a petition is circulated which would include their property in an extension of said Sewer District; they will sign such petition for inclusion in such extension or consent to be included within an expanded sewer district. If Sewer User refuses to sign such petition and consent to inclusion within the district upon its extension, then upon ten (10) days' notice of the Sewer District, this Agreement shall terminate and come to an end.

8. This agreement shall terminate in the event the Sewer District is extended to include the sewer user property. It shall also be terminated at the option of the Sewer District upon failure of User to fulfill the terms of this agreement for a period of thirty (30) days after written notice of such failure. Otherwise, this agreement shall be binding on the heirs, executors, successors and assigns of Sewer User and the successors and assigns of the Sewer User and the successors and assigns of Clifton Park Sewer District No.2. The provisions of this Agreement shall be reviewed, and upon the agreement of all parties herein renewed on an annual basis.

9. Sewer User shall hold harmless and indemnify the Sewer District, its successors, agents and/or assigns, from any injury or liability arising out of this agreement.

TOWN OF CLIFTON PARK:

Owner:

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Town Supervisor

(DATED)

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(DATED)



# RESOLUTION

## #14

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PHILIP C. BARRETT  
Supervisor

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AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

•

NANCY R. BELLAMY  
Councilwoman

•

MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_\_\_ of 2026, a resolution promoting Jacob Paniccia from Assistant to Facilitator at the Town's Adventure Challenge Course at Collins Park for the 2026 Summer season retroactive to July 13, 2026.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Megan Babendreier, Director of Parks and Recreation, has recommended that current Adventure Challenge Course Assistant, Jacob Paniccia, be promoted to Facilitator for the Course in Collins Park: now therefore be it

RESOLVED, that Jacob Paniccia be promoted to Facilitator for the Town's 2026 Adventure Challenge Course at Collins Park, at Step 2, \$29.75 per hour, to be paid from A-7621-E2350 (General Fund – Adventure Challenge Course – Adventure Challenge Coordinator), retroactively to July 13, 2026.

## Cynthia Zlogar

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**From:** Town of Clifton Park Official Website <info@cliftonpark.org>  
**Sent:** Monday, July 13, 2026 12:01 PM  
**To:** Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabeed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; hd; Megan Babendreier  
**Subject:** New Employee Resolution Request #3248

A new employee resolution request has been submitted. The details of this resolution request are included below.

**Department:** Parks and Recreation  
**Your Name:** Megan Babendreier  
**Your Email:** [mbabendreier@cliftonpark.org](mailto:mbabendreier@cliftonpark.org)  
**Sponsor:** Agatha Reid, Nancy Bellamy  
**Agenda Session Date:** 07/21/2026 ✓  
**Board Meeting Date:** 07/21/2026 ✓  
**Alternate Date:** 07/21/2026  
**Budget Number:** A-7621-E2350  
**Budget Description:** Adventure Challenge  
**Amount:** Various  
**Brief Description:** Promote Jacob Paniccia to Facilitator of Adventure Challenge Course, to take place of the Facilitator when required, to begin July 13, 2026 and continue as necessary, at a step 2 and rate of pay of \$29.75/hr.  
**Add Supporting Docs:**  
**Additional Comments/Details:** n/a  
**Agree to Terms:** Agree

[unsubscribe](#)



# **RESOLUTION**

## **#15**

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PHILIP C. BARRETT  
Supervisor

•

AGATHA REID  
Councilwoman

ZABED MANIR  
Councilman

•

NANCY R. BELLAMY  
Councilwoman

•

MARIO L. FANTINI  
Councilman

Resolution No. \_\_\_\_ of 2026, a resolution authorizing the issuance of a Mass Gathering Permit to Grasshopper Heating & Cooling to sponsor their annual Kick'in for a Cause event at the Clifton Common.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Grasshopper Heating & Cooling has requested that the Town issue a Mass Gathering Permit for the purpose of sponsoring an event to benefit Childvoice, an event including kickball games, music and foodtrucks at the Clifton Common on Friday, August 14, 2026, from 4:00pm-9:30pm, and

WHEREAS, the Town has been informed with information concerning this activity, and

WHEREAS, the Town has been named as an additional insured on the required insurance policy; now, therefore, be it

RESOLVED, that the Town Board is satisfied with the information provided and that the potential effect of the proposed public assemblage will have minimal effect upon the public health, safety and welfare of the people and property of the Town of Clifton Park; and be it further

RESOLVED, that the Town Board hereby directs that a permit be issued to Grasshopper Heating & Cooling, for a public assemblage to be held at the Clifton Common on Friday, August 14, 2026 from 4:00pm-9:30pm for the sole purpose of sponsoring an event to benefit Childvoice, provided that the Town is given a Certificate of Insurance in the amount of \$1,000,000 and Surety Bond, naming the Town of Clifton Park as additionally insured.

## Cynthia Zlogar

---

**From:** Town of Clifton Park Official Website <info@cliftonpark.org>  
**Sent:** Thursday, July 16, 2026 8:57 PM  
**To:** Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier  
**Subject:** New Resolution Request #3252

A new resolution request has been submitted. The details of this resolution request are included below.

**Department:** Town Clerk  
**Your Name:** Caitlin Fantini  
**Your Email:** [cfantini@cliftonpark.org](mailto:cfantini@cliftonpark.org)  
**Sponsor:** C. Fantini  
**Agenda Session Date:** 07/21/2026 ✓  
**Board Meeting Date:** 07/21/2026 ✓  
**Alternate Date:** 07/21/2026  
**Budget Number:** N/A  
**Budget Description:** N/A  
**Amount:** N/A  
**Brief Description:** Mass Gathering Permit for the Annual Grasshopper Heating and Cooling Kick'in for a Cause Event to be held on August 14, 2026  
**Add Supporting Docs:**  
**Additional Comments/Details:** N/A  
**Agree to Terms:** Agree

[unsubscribe](#)

**TOWN OF CLIFTON PARK  
MASS GATHERING PERMIT APPLICATION**

Event Name: Kicking it For A Cause Grasshopper Kickball Event

Date(s): 8/14/2026

Applicant's Name: Victoria Marino

Name of Organization: Grasshopper Heating & Cooling

Director(s): Kelly Osterlitz, Dylan August

Address: 16 Fairchild Square Phone: 518-541-7979

Cell Phone: 201-481-3018 Email: thevicedit@gmail.com

Contact Person(s) during the Event: Victoria Marino Phone: 201-481-3018

Agent (Name of Person(s) who is authorized to accept notices or summonses): Kelly Osterlitz

**Please provide the following information:**

1. Number of people expected to attend the gathering - participants: 200 - 300

2. Location of the gathering: Clifton Common - Shen Field

3. Description of the type of gathering to be held: Kickball Game, Music, Foodtrucks to benefit Childvoice

4. Dates and times the gathering will be held: August 14, 2026 4:00 - 9:30 PM

5. Estimated length of stay of attendees: 4 PM - 6:30 PM: KICKBALL AND FOODTRUCKS 6:30PM - 9:30 PM

6. Name of property owner: \_\_\_\_\_

Address of property owner: \_\_\_\_\_

Phone/Fax Number of property owner: \_\_\_\_\_

7. Name of the solid waste (garbage) haulers contracted & delivery date: \_\_\_\_\_

Confirmed to use waste bins at Shen Field

a. How will garbage containers be monitored? \_\_\_\_\_

b. Who will oversee monitoring garbage container: \_\_\_\_\_

(Solid waste must be removed from the site within 24 hours of the end of the event.)

8. Liquid waste (portable toilets) haulers contracted & delivery date: Confirmed to use Clifton Common toilet  
(Toilets must be located within 300 ft from spectator area)
- a. How many permanent toilets are located at the site? \_\_\_\_\_
- b. How many portable toilets (inc. ADA accessible) will be rented? 0
- c. How many hand wash stations will be rented? 0 (There must be 1 station for every 10 toilets & garbage can with a lid next to the station.)
- d. Who will monitor and refill water, soap and paper towels at the hand-washing station? 0
- 
9. Will alcohol be served at the event? NO (Please provide the New York State Liquor Authority Application for Alcoholic Beverage Control Permits. Restricted areas for alcohol must be designated on the site plan map.)
10. Drinking water must be provided. How will this be done? Jugs with fresh water along with water provided by food trucks.
- 
11. First Aid Stations: The station must be accessible by ambulance and clearly marked. Adequate medical facilities, including a first-aid station. A statement specifying the facilities to be available for emergency treatment of any person who may require medical or nursing attention. The Saratoga County Health Department must be notified of any serious injuries or communicable diseases.
- 
- Proper departments have been notified.
- 
12. How many parking attendants and traffic control guards will be provided? N/A
13. A statement specifying whether any private security guards or police will be engaged and, if so, the numbers and duties to be performed by such persons:
- Police Dept. has been contacted.
- 
14. You must provide a plan for dangerous conditions during the gathering. This plan will include evacuation, cancellation or delay of the gathering, and provision for support facility. Noise ordinances must be followed according to the Town of Clifton Park Town Code. An Incident Action Plan (IAP) should be included with this application.
- We will decide the monday before based on weather if we will still be having the event.
15. Attach a site plan delineating the area where the gathering is to be held including:
- Parking area available for patrons - one car for every 4 patrons (is there adequate parking at this location?)
  - Location of entrance, exit, interior roadways, walks and Fire Lanes
  - Location of operator's headquarters at the gathering
  - Location of restroom facilities
  - Location of water stations
  - Location and number of food vendors, and types of food to be served (if known).
  - Location, number, type, and provider of solid waste containers
  - Location of the first aid station
  - Plan to provide lighting adequate to ensure the comfort and safety of attendees and staff
  - Signs must be provided that show where first aid, restroom, drinking facilities and exits are located. They must be large enough and high enough so that attendees can easily see them.
  - Will signage (Advertising, Off-Site Way Finding) be used?
  - Plan for cleaning up after the event
  - Plan for Security

16. Provide Vehicle Impact Protection Plan.

17. Obtain Operating Permit from the Town of Clifton Park Building & Development Department.

18. All food vendors are required to have a valid Saratoga County Department of Health Temporary Food Service Permit. Please contact the County at (518) 584-7460 x 8317. The Town of Clifton Park must be added to Liability Policies per Chapter 64 Section 64-8 of the Town of Clifton Park Town Code.

19. Will signage be used (advertising, wayfinding) Yes

20. The Saratoga County Sheriff's Department must approve of this plan before it is presented to the Town Board. Date of approval Dept has been notified.

21. Fire Protection Services – (Fire lanes/Water Supply for fire control) Has local Fire Department been notified of the event? Dept has been notified. Date of approval \_\_\_\_\_

22. Is applicant in agreement with the attached Town Code Chapter 64 Assemblies, Mass Public? \_\_\_\_\_

23. Will there be a temporary housing or camping onsite during the event? No

24. If yes how many days/hours? \_\_\_\_\_

Applicant's signature Victoria Marino Date 7/15/2026

FOR OFFICE USE ONLY

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

## **Site Plan Information**

### **a. Parking Area Available for Patrons**

Clifton Commons Park provides public parking facilities sufficient to accommodate event attendees. Estimated about 50 - 100 cars.

### **b. Location of Entrance, Exit, Interior Roadways, Walks, and Fire Lanes**

Attendees will enter and exit through the existing park entrances and walkways. All interior roadways and designated fire lanes will remain unobstructed and accessible to emergency personnel at all times.

### **c. Location of Operator's Headquarters**

Event headquarters and the event command station will be located adjacent in front of fields and then move over to the stage as the night goes on.

### **d. Location of Restroom Facilities**

Attendees will utilize the existing park restroom facilities located within Clifton Common Park. Additional portable restrooms will be provided if attendance projections require supplemental facilities.

### **e. Location of Water Stations**

Complimentary bottled water and hydration stations will be located near the event headquarters and food vendor area. Food trucks will also have water.

### **f. Location and Number of Food Vendors**

Approximately 3-4 food vendors/food trucks will be located in a designated food service area adjacent to the main event field. Vendors are anticipated to offer fair-style foods, beverages, desserts, and family-friendly menu options.

### **g. Solid Waste Containers**

We will use the trashcans provided at the field.

### **h. Location of First Aid Station**

EMS personnel will be on-site or on-call for the duration of the event.

### **i. Lighting Plan**

Existing park lighting will be supplemented with event lighting in gathering areas, food vendor locations, and working with lighting vendor to light the stage.

### **j. Signage**

Directional signage will be installed throughout the event identifying entrances, exits, restrooms, food vendors, first aid, parking, and event activities. Emergency exits and safety information will be clearly marked.

**k. Advertising / Off-Site Wayfinding Signage**

Yes. Event signage, sponsor signage, and directional wayfinding signage may be utilized both on-site and in approved off-site locations in accordance with Town regulations.

**l. Cleanup Plan**

Event staff, volunteers, vendors, will conduct a full cleanup immediately following the event. All garbage, recycling, signage, and event materials will be removed from the premises and the site returned to its original condition.

**m. Security Plan**

Event organizers are coordinating with local public safety officials, including EMS, the Fire Department, and local law enforcement as required. Event staff and volunteers will monitor activity areas, and emergency access routes will remain clear throughout the event.

