

To: Director of Building Department
One Town Hall Plaza
Clifton Park, NY 12065

I, _____, a New York State licensed
Print Name

() architect

() professional engineer

have been retained by the owner or developer to make periodic inspections and reports of the

Building (type) _____

Located at _____

at regular intervals according to the Code of the Town of Clifton Park and the 2015 International Building Code of NYS, in order to file a certificate of completion with the Building Department stating that to the best of my knowledge the building or structure has been completed in accordance with the approved drawings, specifications and addenda thereto, insofar as structural, fire, health and life safety are concerned, or shall state any defects of which I am aware.

Signature of architect or engineer

Date: _____

Address: _____

Phone: _____

Sworn to before me,

This _____ day of _____, 20____

Notary public _____