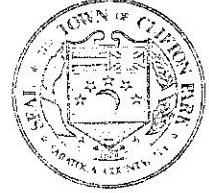




**Town of Clifton Park**  
Historic Preservation Commission  
One Town Hall Plaza  
Clifton Park, New York 12065  
cliftonpark.org



To: Applicants of Historic Tax Easements

From: The Historic Preservation Commission

Annually the Town of Clifton Park adds properties to its Historic Register and grants tax easements to some owners. The Historic Preservation Commission would like to commend you and other owners who already have tax easements on their historic homes and buildings. We would also like to take this opportunity to review the requirements for maintaining your Historic Tax Easement.

As you are aware, accepting a tax easement requires the property owner to preserve the historic character of the building especially when considering any exterior work including alteration, restoration, reconstruction or new construction. It is recommended that before you begin any work you first check with the Town Building Department to determine if a building permit is required. In many cases the Building Department will request that the Historic Preservation Commission provide a Certificate of Appropriateness (COA) before work can proceed. It is not the intent of the Town or the Commission to obstruct property owners and their decisions but rather to ensure historic integrity by offering advice and recommendations about materials and design appropriate for the building and its time period.

The Town recognizes that maintenance of older structures is time intensive and often expensive. Your tax easement acknowledges your commitment and effort to ensure that your property remains an integral example of the history of Clifton Park.

The Historic Tax Easement benefit stays with the house for the term of the easement. This can be an attractive selling point when an owner considers putting the property on the market. Future buyers should be informed of the easement obligations.

If you have any questions about your Tax Easement or have plans to do work on the exterior of your home or building, please call the Town Building Department (518 371-6702) or the Historic Preservation Commission (518 371-6667). Thank you for your efforts in preserving the heritage of our community.