

TOWN OF CLIFTON PARK AGENDA SESSION

January 16, 2024

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in Room C of the Town Office Building at 6:33 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett, Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Councilman Manir, Town Clerk Brobston, Town Attorney McCarthy

Also Present: Mark Heggen, Comptroller, Daniel Clemens, Director of Parks, Buildings & Recreation, Michael Woerner, Director of Parks & Recreation, Dahn Bull, Highways Superintendent, John Scavo, Director of Planning & Zoning, Judge Robert Rybak

**RESOLUTIONS FOR CONSIDERATION for the 2/5/24 Town Board Meeting**

**1. Justice Court- Authorize the Town Court to lease a postal machine from State Contract**

Judge Rybak explained the postal machine at the Public Safety Building lease is ending and a new meter is required by the end of the year due to Federal Regulations for Higher Security measures.

MOTION by Councilman Morelli, seconded by Councilwoman Walowit to approve the resolution for the next Town Board meeting agenda: Ayes 5, Noes 0, MOTION CARRIED

**2. Comptroller -Approve the 2024 salary mix for Summer 2024 staff**

Supervisor Barrett stated this reflects an overall increase in wages to keep competitive.

Comptroller Heggen explained the salary matrix.

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to approve the resolution for the next Town Board meeting agenda: Ayes 5, Noes 0, MOTION CARRIED

**3. Buildings & Grounds -Authorize sharpening of Barney Road Golf Course mowing reels by Grassland Equipment**

Discussion held by Director of Parks, Buildings & Grounds Clemens. Machines the reels go on are for fairway cutting of the greens.

MOTION by Councilman Morelli, seconded by Councilwoman Reid to approve the resolution for the next Town Board meeting agenda: Ayes 5, Noes 0, MOTION CARRIED

**4. Buildings & Grounds -Authorize Northeast Commercial Interiors to supply and install new carpet tiles in the Public Safety offices**

Discussion held by Director of Parks, Buildings & Grounds Clemens. Carpet is for CAPTAIN area only.

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid to approve the resolution for the next Town Board meeting agenda: Ayes 5, Noes 0, MOTION CARRIED

**5. Senior Center -Authorize the North Indian Hindu Association of Albany to serve alcohol at the Clifton Park Senior Community Center on Saturday, March 9, 2024, 5:00pm to 11:00pm**

MOTION by Councilman Morelli, seconded by Councilwoman Reid to approve the resolution for the next Town Board meeting agenda: Ayes 5, Noes 0, MOTION CARRIED

MOTION by Councilwoman Reid to establish the agenda for the February 5, 2024 Town Board meeting, seconded by Councilwoman Walowit. Ayes 5, Noes 0, MOTION CARRIED

**OLD BUSINESS**

None

**NEW BUSINESS**

Supervisor Barrett explained, Department Heads will be able to choose which upcoming Town Board meeting agenda they would like their resolution to be considered. Resolutions for Consideration will be due to the Attorney's Office the Friday before the Agenda Session. Presentations, etc. requests for a Town Board meeting will continue to be submitted to the Supervisor's Office, no need for Town Board approval.

MOTION by Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 6:56 PM

Teresa Brobston  
Town Clerk