

TOWN OF CLIFTON PARK AGENDA SESSION

April 1, 2024

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in Room C of the Town Office Building at 6:31 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett, Councilman Morelli, Councilwoman Reid, Councilwoman Walowit arrived at 6:37 p.m., Councilman Manir, Town Clerk Brobston, Town Attorney Pelagalli

Also Present: Daniel Clemens, Director of Parks, Buildings & Recreation, Michael Woerner, Director of Parks & Recreation, Dahn Bull, Highways Superintendent, John Scavo, Director of Planning & Zoning, Michael O'Brien, Assessor Walter Smead

MINUTES APPROVAL

MOTION by Councilman Morelli, seconded by Councilwoman Reid, to approve the Agenda Session Minutes for January 16, 2024, February 5, 2024 and March 18, 2024, as presented. All Ayes. MOTION CARRIED. Councilwoman Walowit not present at this time.

Resolutions for Consideration

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Buildings & Grounds	Authorize rental of thirty-one (31) portable light towers from United Rentals for use on July 4 th	04/15/2024
2. Buildings & Grounds	Authorize rental of eight (8) electronic sign boards from Donnelly Construction for July 4 th	04/15/2024
3. Buildings & Grounds	Authorize rental of thirty-nine (39) golf carts from Satch Sales for use on July 4 th	04/15/2024
4. Buildings & Grounds	Award a bid for preventative maintenance of HVAC in Town-owned buildings to P&J Mechanical Corp.	04/15/2024
5. Buildings & Grounds	Authorize the Supervisor to sign an agreement with Collar City Auctions for sale of surplus equipment	04/15/2024

	Dan Clemens - There are no term limits, and they are a local company. Same services offered as in the past.	
6. Buildings & Grounds	Authorize hiring of seasonal labor for 2024	04/15/2024
7. Buildings & Grounds	Authorize Supervisor to sign a two (2) year agreement with T&J Electrical Associates, LLC for repair and maintenance of Town-owned streetlights	05/06/2024
8. Buildings & Grounds	Authorize items to be declared as surplus for sale at online auction	05/06/2024
9. Town Board	Appoint Fred Halley to be a Citizen at Large to the Clifton Park Citizen Corps Council – Disaster and Emergency Preparedness	04/15/2024
10. Town Board	Appoint Lenny Casper as a member of the Emergency Services Advisory Board (ESAB)	04/15/2024
11. Town Board	Authorize payment to Evolution Construction Services for paving services not included in the 284 Agreement approved for 2023	04/15/2024
12. Town Board	Authorize allocation of \$1,000,000 as an additional investment in road paving for 2024 Supervisor Barrett - This amount will be over and above the current budget amount for the coming year to cover rising expenses and additional road paving.	04/15/2024
13. Town Board	Schedule a Public Hearing on April 15, 2024 at 7:05pm on a proposal to amend the Town Code Chapter 73, to add Article IV-Residential Property, to authorize enforcement of Owner or Leaseholder rights against unauthorized persons on their property	04/01/2024*
14. Town Board	Proclaim Saturday, April 27, 2024 as Arbor Day in Clifton Park	04/15/2024

15. Highway	<p>Authorize adjusting the pay grades and steps of Highway employees</p> <p>Supervisor Barrett - The requests should be made through the budget process. He would not be in favor of moving this resolution forward.</p>	04/15/2024
16. Highway	<p>Authorize the purchase of two (2) plow trucks from Henderson Products, Inc. under Sourcewell Contract #080818-HPI</p> <p>Dahn Bull-Manufacturer is Western Star. Will be leased.</p>	04/15/2024
17. Highway	<p>Authorize the purchase of a 721G Case Front End Loader from Monroe Tractor</p> <p>Dahn Bull-Using a trade-in for \$45,000 to be taken off the total.</p>	04/15/2024
18. Parks & Recreation	<p>Authorize the permanent appointments of Megan Babendreier and Michael Woerner as Recreation Leader and Director of Parks and Recreation, respectively</p>	04/15/2024
19. Parks & Recreation	<p>Authorize the issuance of an alcohol permit to Tim Ward of Dig Deep for a gathering at Veterans Park on August 31, 2024 from 11:30am-6:30pm</p> <p>Supervisor Barrett</p>	04/15/2024
20. Parks & Recreation	<p>Authorize hiring of lifeguards and summer camp staff for the 2024 season</p>	04/15/2024
21. Sewer	<p>Declare surplus equipment and authorize online auction</p>	04/15/2024
22. Assessor	<p>Authorize the renewal of existing term easements for properties noted in the attached list</p>	04/15/2024
23. Planning	<p>Rt. 146 Sidewalks Project Right-of-Way (ROW) temporary easements just compensation extension</p>	04/15/2024

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Supervisor Barrett to approve all resolutions, except for Resolution No. 15, to be heard at the requested Town Board meeting date, seconded by Councilman Morelli. All Ayes: MOTION CARRIED.

Councilman Manir thanked Supervisor Barrett and Dahn Bull for their cooperation with the 284 Agreement.

Councilwoman Walowit agreed Resolution No. 15 request should be dealt with during the budget process. Would create kayos amongst the employees.

Supervisor Barrett agreed, it is information to be considered at budget time.

MOTION by Councilman Morelli to approve Resolution No. 15 to be heard at the 4/15/24 Town Board Meeting, seconded by Supervisor Barrett. No: Councilman Morelli, Councilwoman Reid, Councilman Manir, Supervisor Barrett. Yes: Councilwoman Walowit. MOTION CARRIED.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the Agenda Session. All Ayes MOTION CARRIED

Motion carried at 7:05 PM

Teresa Brobston
Town Clerk