

TOWN OF CLIFTON PARK AGENDA SESSION
July 15, 2024

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in Room C of the Town Office Building at 6:30 p.m., Supervisor Barrett presiding.

Present: Supervisor Barrett, Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Councilman Manir, Town Clerk Brobston, Town Attorney Pelagalli.

Also Present: Comptroller Mark Heggen, Judge Robert Rybak, Planning & Zoning Director John Scavo, Buildings, Director of Parks & Recreation Michael Woerner, Director of Safety & Security Louis Pasquarell, Highways Superintendent Dahn Bull.

MINUTES APPROVAL

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to approve the Agenda Session Minutes for July 1, 2024, as presented. Councilman Morelli abstained. All Ayes.
MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Planning	<p>Authorize Supervisor to execute a Memorandum of Understanding with Capital Region Transportation Council for grant funding to support the Americans with Disabilities Act Municipal Self-Analysis & Transition Plan for Pedestrian Infrastructure Plan</p> <p>John Scavo-The current plan the Town has is from the 1990's. This plan would basically provide analysis for future grant funding assistance to be competitive.</p> <p>Supervisor Barrett announced funding was recently approved for a round-about at Clifton Park Center, mall entrance and Sitterly Road and extending sidewalks down Clifton Park Center Road and up Sitterly to cover some gaps in the Exit 9 area. The sidewalks will also connect with the Town's new pedestrian access, which will include access along Clifton Country Road as well.</p>	08/05/2024

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| 2. Safety | <p>Authorize hiring of Part-time Security Officer</p> <p>Lou Pasquarell introduced Greg Amyot and presented his credentials.</p> | 08/05/2024 |
| 3. Town Board | <p>Schedule a Public Hearing on September 3, 2024, at 7:02 pm, to amend Town Code Chapter 208-95 (E)(3)(j), related to communication towers and structures</p> <p>Attorney Pelagalli-removing the word guarantee and proposed language requiring the 110% drop zone unless design certified. The concern is that the Town/Town Planning Board/Zoning Board can be sued for damages if the decision is made that it's ministerial, as opposed to just digression. It's the opinion that the word guarantee makes the decision ministerial, should there be an injury/damages.</p> <p>John Scavo-cell tower structures have changed since the 1990's. They are now designed to break in on themselves in a 50% radius per design professional. The company/PE's are assuming all the risk and liability.</p> | |
| 4. Town Board | <p>Proclaim October 17th as Surrender Day in recognition of the Turning Point of the Revolutionary War</p> <p>Supervisor Barrett-Saratoga County Board of Supervisors has asked all municipalities to pass this resolution to go along with the 250th Anniversary of the Battles of Saratoga Initiative. Each year various events will be held leading up to an International Tourism Event in 2027.</p> | 08/05/2024 |
| 5. Town Board | <p>Recognition of Cassidy Jones for his decades-long commitment to his profession and volunteer service to our community and the Capital Region</p> | 07/15/2024* |
| 6. Highway | <p>Authorize execution of an agreement with Barton & Loguidice for engineering services related to the Forest Drive culvert replacement. RESOLUTION MOVED TO THE 7/15/24 MEETING.</p> | 08/05/2024 |

Supervisor Barrett-This resolution was on the 7/1/24 Agenda Session agenda. Questions arose on payouts for this project, resolution tabled.

Dahn Bull-Explained he presented the information to the Comptroller's Office. Invoices were reviewed and compared with Barton & Loguidice and it is apparent the project is currently \$110 under the allotment.

Mark Heggen-Stated he was satisfied with the information provided.

Dahn Bull requested this resolution to be on tonight's Town Board Meeting agenda to start the project rolling instead of waiting.

Supervisor Barrett-there is no waiting to start the project, the project is on for tonight's meeting which allocates the money from the bid.

Dahn Bull-the resolution on tonight's Town Board meeting is not for the engineering, would have to wait for the engineering resolution to be approved to start the project.

Supervisor Barrett stated he spoke with the managing engineer today and he said whether it is approved tonight or in a few weeks, makes no difference, zero delay in the project.

Dahn Bull-he talked with the engineers on Friday, and they were concerned that without this engineer approved resolution they would not be able to move forward. He would like an ok/go ahead from the Town Board to start the work without the approved engineering resolution. He would like to schedule a pre-construction meeting.

Supervisor Barrett-go ahead and get started on the project, there is no interruption from the engineers.

Discussion held on the beginning of the project.

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| 7. Town Clerks | Authorize the Supervisor to sign a lease with Repeat Business Systems-Quadient for a new mailing system | 08/05/2024 |
| 8. Parks & Recreation | Authorize a 5K race to be included in Farm Fest 2024, September 14-15 | 08/05/2024 |
| 9. Town Court | Authorize Connie Brown to attend Court Clerk Training Program in Niagara Falls, September 29-October 2, 2024 | 08/05/2024 |

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

PUBLIC COMMENT

Tony Basirico-17 North Hill Dr.-Forest Drive Culvert Replacement is an ongoing issue and has created a lot of environmental damage. There have been a number of delays over the years to correct this project, some delays outside the purview of the Town. The engineering services are needed to deal with the CT Stream for permit requirements. He requested the project not be delayed any longer.

Supervisor Barrett-the project will not be caught in a delay. Supervisor agreed to present this engineering resolution to the Town Board tonight for consideration, to avoid games.

MOTION by Councilman Morelli, seconded by Councilwoman Walowit, to approve resolutions to be heard at the requested Town Board meeting date. RESOLUTION NO. 6 AMENDED TO BE ON THE 7/15/24 TOWN BOARD AGENDA.

All Ayes: MOTION CARRIED

MOTION by Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 7:03 p.m.

Teresa Brobston
Town Clerk