

TOWN OF CLIFTON PARK AGENDA SESSION  
January 6, 2025

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in Room C of the Town Office Building at 6:30 p.m., Supervisor Barrett presiding.

Present: Supervisor Barrett, Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Councilman Manir, Town Clerk Ranze, Town Attorney Pelagalli

Also Present: Comptroller Mark Heggen, Animal Control Officer Teresa Cook, Director of Parks & Recreation Mike Woerner, Director of Clifton Park Senior Community Center Susan Leonard, Planning & Zoning Director John Scavo, Buildings, Parks & Recreation Director Daniel Clemens

MINUTES APPROVAL

MOTION by Councilman Morelli, seconded by Councilwoman Reid, to approve the Agenda Session Minutes for December 16, 2025, as presented. All Ayes. Councilwoman Walowit Abstained. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Planning	Authorize the Supervisor to sign a grant contract with New York State Department of Environmental Conservation for the Tree Inventory and Management Plan Project  John Scavo – Grant awarded by DEC last year and just received the contract. Grant allows for purchase of software and mapping tools.	01/21/2025
2. Planning	Authorize the Supervisor to execute a NYS grant contract amendment for the Hubbs Road Trail Project	01/21/2025
3. Planning	Authorize the Supervisor to execute an agreement with Granicus for the development and deployment of the Government Experience Engagement Cloud Essentials Platform	01/06/2025*

John Scavo - Government Experience Engagement Cloud Essentials Platform looking to go live March/April 2025

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| 4. Planning             | Authorize Supervisor to execute an agreement with GPI for preparation of a plan for a public water utility extension to Brian Drive   | 01/06/2025* |
| 5. Parks & Recreation   | Adoption of the updated General Facility Fee schedule for Town pool memberships, short-term use of town-owned facilities and for the Town recreation camp full-day camp weekly rate | 01/21/2025  |
| 6. Parks & Recreation   | Authorizing Town Supervisor to sign contracts with 2025 subcontract hires   | 01/21/2025  |
| 7. Buildings & Grounds  | Authorize purchase of two (2) Ford F-350 trucks with v-plow under NYS Contract  | 01/21/2025  |
| 8. Buildings & Grounds  | Authorize purchase of a Toro 4000-D mower under NYS Contract  | 01/21/2025  |
| 9. Buildings & Grounds  | Award a bid for cleaning of Town-owned buildings to WJS Ultimate Cleaning   | 01/21/2025  |
| 10. Buildings & Grounds | Authorize Jacob Palmateer moving from MEO Light to Automotive Mechanic  | 01/21/2025  |
| 11. Buildings & Grounds | Authorize the promotion of Justin Latniak to Senior MEO   | 01/21/2025  |
| 12. Buildings & Grounds | Authorize the Department to contract for purchases of automotive parts and oils by piggybacking off of Saratoga County Contract 24-PWAP-15R   | 01/21/2025  |
| 13. Senior Center       | Authorize the issuance of an alcohol permit to Schenectady Wintersports Club for a gathering at the Senior Community Center on January 16, 2025, from 5:30pm – 7:30pm               | 01/06/2025* |

Susan Leonard - \$3500 Given by a Senior Community Center member as a donation toward the Coffee Counter project and some toward gardening project

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| 14. Building & Development | Authorize state-required training for three building inspectors including overnight stays | 01/21/2025  |
| 15. Highway                | Authorize hiring of Charles Roney as Motor Equipment Operator (MEO)                       | 01/06/2025* |
| 16. Animal Control         | Authorize the reclassification of Chantel Smith as a Full-time Animal Control Officer     | 01/21/2025  |

\*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilman Morelli, seconded by Councilwoman Walowit, to approve resolutions to be heard at the requested Town Board meeting date. All Ayes: MOTION CARRIED

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 6:55 p.m.

Stephanie Ranze  
Town Clerk