

TOWN OF CLIFTON PARK AGENDA SESSION
January 21, 2025

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in Room C of the Town Office Building at 6:32 p.m., Supervisor Barrett presiding.

Present: Supervisor Barrett, Councilwoman Reid, Councilwoman Walowit, Councilman Manir, Town Clerk Ranze, Town Attorney Pelagalli. Absent: Councilman Morelli

Also Present: Comptroller Mark Heggen, Planning & Zoning Director John Scavo, Buildings, Parks & Recreation Director Daniel Clemens, Superintendent of Highways Dahn Bull.

MINUTES APPROVAL

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to approve the Agenda Session Minutes for January 6, 2024, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Buildings & Grounds	Declare an emergency repair under GML 103 for repairs to the Locust Lane Clubhouse	01/21/2025*
2. Buildings & Grounds	Resolution to correct the salary of David Noakes as Laborer in the Department Mark Heggen – David Noakes was hired as a Grade 3, Step 1 but the Resolution inadvertently included David Noakes as Grade 4, Step 1. The budget is correct in Grade 3, Step 1 for 2025. This is the correction	01/21/2025*
3. Buildings & Grounds	Accept a donation of \$1,300 from Jenny Clark for the purchase of a 6-foot contour bench to be installed in the Vischer Ferry Preserve	02/03/2025

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| 4. Buildings & Grounds | <p>Accept a donation of \$1,316 from the Shen Rotary Club for the purchase of a 6-foot contour bench to be installed in Garnsey Park</p> <p>Councilwoman Reid – inquired if there was room for another bench in Garnsey Park</p> <p>Dan Clemens – Has room for another bench and has paperwork for Councilwoman Reid</p> | 02/03/2025 |
| 5. Buildings & Grounds | <p>Authorize the purchase of a Kubota M5-091 tractor under NYS contract</p> <p>Councilwoman Reid – inquired if a bucket was to come with the tractor and if there was a satellite tracking device that is on it</p> | 02/03/2025 |
| 6. Buildings & Grounds | <p>Authorize the purchase of two (2) 40-yard steel roll-off garbage containers for the Transfer Station under Sourcewell Contract</p> <p>Dan Clemens – Price of the steel roll offs has gone down since last year</p> <p>Supervisor Barrett – We try to get as much recycled material in each roll-off to get the most out of every run, each run costs money and the more we get into the roll off makes it more cost effective</p> | 02/03/2025 |
| 7. Highway | <p>Authorize purchase of two (2) 2025 Chevrolet 3500 Crew Cabs with stainless steel dump bodies</p> <p>Dahn Bull – replacing vehicles 44 & 45 both have over 150,00 miles on them. Price may change on dump bodies as of February 1</p> | 02/03/2025 |
| 8. Parks & Recreation | <p>Adopt the Seasonal Pay Matrices for Full & Half Day Summer Camps and Golf Course employees</p> | 01/21/2025* |
| 9. Town Board | <p>Authorize appointment of Kenneth Bowman as a member of the Clifton Park Water Authority Board of Directors</p> | 02/03/2025 |

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| 10. Town Board | <p>Authorize appointment of Caryl Hugg to the Zoning Board</p> <p>Supervisor Barrett – This would be an appointment to Zoning Board Alternate</p> | 02/03/2025 |
| 11. Planning | <p>Schedule a Public Hearing to consider a 90-day moratorium on commercial and industrial cannabis warehousing, processing, and cultivation operations within the Town</p> <p>Supervisor Barrett – would be more comfortable with a 180-day moratorium, 90-days would be too constraining on the time frame. 180-days would be a better course of action and would like to consider this evening at the Town Board meeting. Would also like to identify a couple growing operations for a site visit. We will set the public hearing on the agenda tonight</p> | 02/24/2025 |
| 12. Planning | <p>Authorize members of the Town Planning & Zoning Board, Environmental Conservation Commission and Historic Preservation Commission and the Town Attorney to attend the Saratoga County Planning and Zoning Conference on February 5, 2025</p> <p>Supervisor Barrett – suggests attendance to topic of interest sessions to be held throughout the day</p> | 02/03/2025 |
| 13. Historical Preservation Committee | <p>Authorize reprinting of three (3) books relating to Clifton Park history that were lost in the 2021 White Building fire</p> | 02/03/2025 |

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilwoman Walowit, seconded by Councilman Manir, to approve resolutions to be heard at the requested Town Board meeting date. All Ayes: MOTION CARRIED

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 6:51 p.m.

Stephanie Ranze
Town Clerk