

TOWN OF CLIFTON PARK AGENDA SESSION
July 7, 2025

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in Room C of the Town Office Building at 6:35 p.m., Supervisor Barrett presiding

Present: Supervisor Barrett, Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Councilman Manir, Town Clerk Ranze, Town Attorney Pelagalli

Also Present: Comptroller Mark Heggen, Director of Planning & Zoning John Scavo, Director of Parks and Recreation, Michael Woerner, Director of Buildings, Parks & Recreation Daniel Clemens, Superintendent of Highways, Dahn Bull, Sole Assessor, Walter Smead

MINUTES APPROVAL

MOTION by Councilman Morelli, seconded by Councilman Reid, to approve the Agenda Session Minutes for June 16, 2025, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Highway	Authorize the use of Glenwood Drive for a cul-de-sac block party on August 16, 2025	07/21/2025
2. Highway	Authorize hiring of a Motor Equipment Operator and Laborer for the Department Dahn Bull – Brian Winnock has prior municipal experience and is currently employed, so he'll need to give notice before starting. Todd Spinner, a former department employee, is interested in returning. He brings strong experience in motor equipment and inventory management, which could be valuable for future retirements. He would be hired as a laborer with the agreement that he will obtain his CEM, which he's eager to pursue.	07/07/2025*
3. Highway	Authorize hiring of a seasonal Laborer Dahn Bull – This is a young recent high school graduate who wants to explore the highway field. He'll be coming on as seasonal help to learn the basics of the highway department while also providing needed support.	07/07/2025*
4. Safety & Security	Authorize correction of the hiring of Anthony Gotti as a Part-time Armed Court Officer/Part-time Security Officer	07/07/2025*

Supervisor Barrett – It was recently noted that he is technically a provisional hire, and he will be required to take the exam when it becomes available as scheduled by New York State.

5. Buildings & Grounds Accept a quote for purchase and installation of lighting mounts for the stage at the Clifton Common 07/07/2025*
- Daniel Clemens** – The Not-So-Common Players contributed \$4,000, plus \$1,000 from a member, totaling \$5,000, to upgrade the setup. They've spent \$4,700 installing permanent steel brackets and pipes, creating a clean, safe, professional system that replaces the old, deteriorating materials. This was a much needed improvement, and thanks to their support, it was completed at a great value.
6. Buildings & Grounds Accept a quote for the construction of two (2) buildings to cover recycling 40-yard roll-off container at the Transfer Station 07/21/2025
- Supervisor Barrett** – The large recycling building is no longer needed thanks to a partnership where the town manages the recycling area and the county pays for it saving money on both sides. Payments to the four participating municipalities were recently increased. Steel for upcoming work has arrived, and crews have begun sandblasting and prep.
7. Town Board Schedule a Public Hearing on July 21, 2025 at 7:02pm to extend the Battery Energy Storage Systems (BESS) Moratorium 07/07/2025*
- Supervisor Barrett** – The town will extend the moratorium on battery energy storage systems to wait for new state regulations expected this fall. The will give time to review the rules and ensure better-informed decisions.
- Councilman Manir** – If we extend it what will the date be?
- Supervisor Barrett** – End date will be January.
8. Town Board Schedule a Public Hearing on July 21, 2025 at 7:05pm to amend Town Code Chapter 152-2(D) relating to the duck hunting dates schedule for the Vischer Ferry Nature and Historic Preserve 07/07/2025*

- Supervisor Barrett** – For the second year in a row, the set duck hunting dates have conflicted with other activities like dredging and canal days. To avoid future issues, the Board is looking to amend the code to allow more flexibility in scheduling.
9. Town Board Reappoint Walter D. Smead as Sole Assessor for a six-year term ending September 30, 2031 07/21/2025
- Supervisor Barrett** – Walter’s six-year term as Assessor ends in late September, so the board needs to decide on his reappointment by September 30. Members are encouraged to meet with him and Kelly to discuss the department before making a decision.
10. Town Board Authorize transfer of funds to address stormwater repairs and improvements 07/07/2025*
- Supervisor Barrett** - \$800,000 from the highway department’s stormwater funds will be moved to support paving projects. Meanwhile, the town will maintain a stormwater fund within the general fund to handle stormwater repairs as needed.
11. Planning Authorize installation of a STOP sign on Thunderbird Drive at the approach leg of the intersection with Meridian Lane 07/21/2025
- John Scavo** – A stop sign will be installed on Thunderbird at its intersection with Meridian due to limited sight distance. The Highway Safety Committee reviewed the request and found visibility concerns that warranted the stop sign to improve safety.
- Supervisor Barrett** – Agrees the sight distance on Meridian from Thunderbird is limited, based on your own experience living there, and usually come to a full stop anyway. The Highway Safety Committee’s work and recommendation are appreciated.
12. Planning Authorize a change order with the new Highway Garage Fueling Island project 07/21/2025
- John Scavo** – The project is progressing, but there’s an issue with galvanizing the canopy beams. Partial galvanizing as originally specified isn’t feasible to the plan is to fully galvanize both beams to prevent rust from winter

salt exposure. The will require a change order and is recommended by engineers to ensure long-term durability.

13. Parks &
Recreation

Authorize hiring of Camp Staff for the 2025 Season and corrections to previous 2025 seasonal hires

07/07/2025*

Michael Woerner – Right before camp started the program lost a full-day employee, which then a half-day employee moved up and then an opening for a half-day employee to be hired. Two full-day employees were lost before opening so those had to be filled as well.

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilwoman Walowit seconded by Councilman Morelli, to approve resolutions to be heard at the requested Town Board meeting date and adjourn the Agenda Session. All Ayes: MOTION CARRIED

MOTION by Councilwoman Reid, seconded by Councilwoman Walowit, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 6:52 p.m.

Stephanie Ranze
Town Clerk