

TOWN OF CLIFTON PARK AGENDA SESSION
July 21, 2025

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in Room C of the Town Office Building at 6:30 p.m., Supervisor Barrett presiding

Present: Supervisor Barrett, Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Councilman Manir, Town Clerk Ranze, Town Attorney Pelagalli

Also Present: Comptroller Mark Heggen, Director of Planning & Zoning John Scavo, Director of Parks and Recreation, Michael Woerner, Director of Buildings, Parks & Recreation Daniel Clemens, Superintendent of Highways, Dahn Bull, Director of Safety & Security, Louis Pasquarell

MINUTES APPROVAL

MOTION by Councilwoman Walowit, seconded by Councilman Manir, to approve the Agenda Session Minutes for July 7, 2025, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Buildings & Grounds	Authorize the purchase of new playground equipment for the Clifton Gardens Park District Daniel Clemens – Clifton Gardens replaced their outdated 10-foot steel merry-go-round after its bearings failed, and parts were no longer available. A modern steel version with added safety features has been purchased and will be installed by the town	08/04/2025
2. Buildings & Grounds	Authorize Northeast Commercial Interiors to replace carpet in the Town Court offices at the Public Safety Building Daniel Clemens – The original carpeting in the court offices is severely worn and beyond repair. Northeast will replace it under state contract, with funding allocated to cover potential off-hour installation based on court availability	08/04/2025
3. Town Board	Schedule a public hearing on proposed fee addition and changes listed in Town Code §103-16 Building Permit Fees Supervisor Barrett – Fee updates are reviewed every 1 – 2 years, with proposed changes to be addressed at an upcoming public hearing	07/21/2025*

4. Town Board Schedule a public hearing on proposed amendments to Town Code Chapter 194, Vehicles and Traffic, regarding stopping or standing in fire lanes. 08/04/2025
- Atty Paul Pelagalli** – Clarified language is being proposed to address confusion over fire lane rules, emphasizing that a licensed driver must remain in the vehicle at all times. Misinterpretations have led to disputes, tickets, and added enforcement workload
5. Town Board Authorize an intergovernmental agreement for provision and deployment of CrowdStrike cybersecurity endpoint protection software for the Town. 08/04/2025
- Councilman Manir** – The town will implement state-provided cybersecurity software to monitor traffic, detect devices, and prevent data breaches. Used by federal agencies, the system will be rolled out in phases to avoid disruptions, starting with a test environment and to be rolled out in phases.
- Supervisor Barrett** – the new cybersecurity software comes at no cost to the town and will provide an added layer of protection beyond the town’s existing firewalls and McAfee system.
- Councilman Manir** – The new cybersecurity software provides real-time threat detection, monitoring all network activity and blocking risks like unauthorized USB use. It offers stronger, proactive protection compared to McAfee, which only responds after a breach
- Supervisor Barrett** – The cybersecurity upgrade is a strong example of enhanced protections for the town. Meetings with CrowdStrike and state officials were productive, and the support received was excellent. The upgrade is expected to significantly strengthen the town’s defenses.
6. Parks & Recreation Authorize hiring of a WSI Instructor for the 2025 season and position changes for two (2) current hires at the Jonesville Half-Day Camp 07/21/2025*
- Michael Woerner** – The Jonesville P.E. specialist has been hospitalized and won’t return this year. A counselor filled in, and a replacement has been appointed.
- Supervisor Barrett** – Youth swim instruction faces more competition, but the town’s program remains strong and is running well

7. Planning Authorize Memorandum of Understanding for a collaborative trail connection from Town Center Park to the Clifton Park-Halfmoon Library 07/21/2025*
- John Scavo** – The town, library, and school district have signed an agreement to explore connecting Town Center Park to the library and school property, enabling future planning and potential grant funding, with no set timeline
- Councilman Morelli** – The Shenendehowa Board of Education approved the MOU for a 1.6-mile trail connecting the park, library, and Shen property. This marks an important first step, enabling future grant opportunities, small improvements, and potential scout projects. Thank you to Shen BOE
8. Planning Authorize a professional services agreement for the appraisal of the 31.74-acre land parcel, adjacent to Riverview Road 08/04/2025
- John Scavo** – Clifton Park received a state grant to help acquire a 31.74-acre vacant parcel on Riverview Road. To release the funds, the state requires an updated, more detailed survey. The town aims to complete this survey in the fall, with results expected by budget season and a notice to proceed planned for the next meeting
- Councilman Morelli** – The Riverview Road parcel has been a top priority for the Open Space Committee. While earlier talks with the landowner were unsuccessful, the updated appraisal – required for state grant funding – may reopen negotiations. The property borders the Vischer Ferry Preserve and would enhance protected open space. This is an important step toward a possible future acquisition.
9. Planning Authorize assistance from Prime Engineering to update and revise an application for NYSEFC WIIA Grant for the Eastside Drive Water District Project 08/04/2025
- Supervisor Barrett** - The neighborhood is revising and resubmitting its EFC grant application after an unsuccessful attempt last year, viewing it as their best chance for funding.
10. Safety & Security Authorize hiring of a Part-time Security Officer and the addition of Part-time Armed Court Officer to the job title of a current Part-time Security Officer 07/21/2025*

