

TOWN OF CLIFTON PARK AGENDA SESSION
August 4, 2025

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in Room C of the Town Office Building at 6:31 p.m., Supervisor Barrett presiding

Present: Supervisor Barrett, Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Councilman Manir, Town Clerk Ranze, Attorney Neil Weiner

Also Present: Comptroller Mark Heggen, Zoning Administrator and Stormwater Program Coordinator, Scott Reese, Director of Parks and Recreation, Michael Woerner, Director of Buildings, Parks & Recreation Daniel Clemens, Director of Safety & Security, Louis Pasquarell

MINUTES APPROVAL

MOTION by Councilwoman Walowit, seconded by Councilman Manir, to approve the Agenda Session Minutes for July 21, 2025, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Safety & Security	Rehire Michael Welch as a Part-Time Armed Court Officer and Town Instructor for Security Officers Louis Pasquarell – Mike has been with us for about four to five years; he announced his retirement but returned within 90 days and we still need court officers. Supervisor Barrett – Mike has been a long-time, valued security training instructor, and his return is welcomed as great news.	08/04/2025*
2. Town Board	Schedule a Public Hearing for August 18, 2025, at 7:07pm on proposed amendments to the Town Code to add Chapter 93- Animals	08/04/2025*
3. Town Board	Schedule a Public Hearing for August 18, 2025, at 7:09pm on the proposed extension of the Cannabis Cultivation Moratorium Supervisor Barrett – The Town Board is extending the moratorium on cannabis cultivation to allow more time for assessment and zoning review of this newly legalized industry.	08/04/2025*

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| 4. Town Board | <p>Recognize Alexandra Verrigni for her many years of service to the Historic Preservation Commission</p> <p>Councilman Morelli – Alexandra has served in her position for 17 Years, contributing significant value to the town. The board will invite her on the 18th to present a resolution, express gratitude, and recognize her long-standing volunteer service.</p> <p>Supervisor Barrett – We thank Alexandra for all her years of service.</p> | 08/18/2025 |
| 5. Town Board | <p>Authorize the appointment of Chrysoula Highland to the Historic Preservation Commission</p> <p>Supervisor Barrett – Ms. Highland has strong ties to the Vischer Ferry area and is enthusiastic about preserving local history, bringing energy and fresh ideas to the commission.</p> <p>Councilwoman Reid – Ms. Highland became involved with the Commission while renovating her home, the original schoolhouse in Vischer Ferry and her participation has been beneficial.</p> | 08/18/2025 |
| 6. Parks & Recreation | <p>Authorize hiring of a staff member for the 2025 Adventure Challenge Course for the week of 8/11-8/15</p> <p>Michael Woerner – Jordan participated in the program for six years and, now at age 16, is eligible to take part in a new capacity, helping address the shortage of female participants.</p> | 08/04/2025* |
| 7. Parks & Recreation | <p>Authorize acceptance of NYS Grant for Lifeguard Retention</p> <p>Supervisor Barrett – The town will use a \$20,000 grant, \$3,000 or training and the rest for bonuses – to retain lifeguards, especially those who work past scheduled pool closing dates. The goal is to keep at least one pool open an extra week, address mid-August staffing shortages, and encourage guards to return next year. Feedback has been positive. Also, competition from higher-paying internships and other opportunities has led guards to leave earlier than in the past, reducing the number of experienced guards available late in the season and impacting pool operations.</p> | 08/18/2025 |

8. Planning Authorize the Town to file an electronic application for the Household Hazardous Waste State Assistance Program and sign a master grant contract for the Household Hazardous Waste Day on September 6, 2025 08/04/2025*

Supervisor Barrett – The Town’s Hazardous waste day is Saturday September 6th. It’s expected to see fewer electronics and paint/stain drop-offs since these are now accepted year-round at the transfer station, though other household hazardous waste remains common.

Scott Reese – The Hazardous waste collection event will be held 8am – 2pm, expecting 350-400 residents. Volunteers and PCC will assist in managing collection in a single drop-off line. Registration is available online, on Facebook, and in newspapers, with 20 spots every 15 minutes to control flow.

Supervisor Barrett – Electronics like TVs and computers, along with paint and stain, are now accepted year-round at the transfer station, reducing heavy, back-breaking drop-offs at hazardous waste events.

9. Planning Award the construction contract and construction inspection supplemental agreement #2, and authorize the renewal of temporary construction easements for the Hubbs Road Multi-use Path Project 08/04/2025*

Supervisor Barrett – The Hubbs Road multi-use path project is ready to begin construction after a long planning period and will connect the trail system to the Dutch Meadows neighborhood.

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilwoman Reid seconded by Councilman Morelli, to approve resolutions to be heard at the requested Town Board meeting date and adjourn the Agenda Session. All Ayes: MOTION CARRIED

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 6:52 p.m.

Stephanie Ranze
Town Clerk