

TOWN OF CLIFTON PARK AGENDA SESSION
October 6, 2025

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in Room C of the Town Office Building at 6:30 p.m., Supervisor Barrett presiding

Present: Supervisor Barrett, Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Town Clerk Ranze, Attorney Paul Pelagalli

Also Present: Comptroller Mark Heggen, Director of Parks & Recreation, Michael Woerner, Director of Buildings, Parks & Recreation, Daniel Clemens, Collection System Manager – Sewer Department, Michael O’Brien, Director of Planning and Zoning, John Scavo

MINUTES APPROVAL

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to approve the Agenda Session Minutes for September 15, 2025, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	TOWN BOARD MEETING DATE <u>REQUESTED</u>
1. Parks & Recreation	<p>Authorize correction of Resolution No. 184 of 2025, relating to acceptance of NYS Grant for Lifeguard Retention and the payments to be made to individual Lifeguards</p> <p>Michael Woerner – Noted that the New York State lifeguard retention grant provided more funding than expected. The Board had approved a minimum bonus rate of \$2.25 per hour, the final reimbursement totaled \$8.00 in hourly bonuses for staff.</p> <p>Supervisor Barrett – The higher rate resulted from uncertainties about staffing and hours but reflected full use of grant funds and successful efforts to keep the Barney Road and Country Knolls pools open later in the season.</p>	10/06/2025*
2. Town Board	<p>Authorize payments to residents of Rustic Bridge Road</p> <p>Councilman Morelli – Discussed ongoing electrical construction on Rustic Bridge Road that has disrupted nearby residents for several years. Given the project’s continued revenue to the town, the Board supports a one-time authorization to help offset the impact on affected residents.</p>	10/06/2025*

	<p>Supervisor Barrett – Given the project’s long-term revenue to the town and its significant impact on the neighborhood, members supported providing a small, one-time payment to affected residents as recognition of the disruption.</p>	
3. Town Board	<p>Authorize the abandonment and discontinuance of a portion of Sunset Street</p> <p>Attorney Paul Pelagalli – Reviewed an abandon and unused section of Sunset Street. Confirming that it is no longer needed, the change would merge two parcels owned by the same residents. The proposal will go to the planning board, and the land would become part of their property rather than a private road.</p> <p>Councilman Morelli – Acknowledged that abandoning the Sunset Street section is not mandatory but noted prior discussions about a possible benefit, using it to gain access to another parcel if needed in the future.</p> <p>Supervisor Barrett – Would like the Board to take time to review.</p>	10/06/2025*
4. Town Board	<p>Schedule a Public Hearing for 2026 Preliminary Budget for November 6, 2025 at 7:01pm</p> <p>Supervisor Barrett – Would like to schedule the 2026 budget public hearing allowing time for workshops and final approval before the November 20 deadline.</p>	10/20/2025
5. Sewer	<p>Authorize the emergency purchase of a pump for the Sewer District #1 Wildflower pump station from Siewert Equipment</p> <p>Michael O’Brien – Proposing to replace a costly Hydromatic pump with a mor affordable Liberty pump, which engineers have confirmed will work effectively. The replacement will restore the Wildflower pump station to two functioning pumps.</p>	10/06/2025*
6. Highway	<p>Authorize payment to Precision Trenchless, LLC for emergency stormwater repairs</p>	10/20/2025
7. Buildings & Grounds	<p>Authorize the Supervisor to accept a grant from the Saratoga County Trails Grant Program for paving work at the Countryman Estates to Crescent Wood Multi-Use Trail</p>	10/06/2025*

Supervisor Barrett – A grant and Park District funding will fully cover paving the stone dust trail connecting Countrymen Estates and Crescent Woods.

8. Buildings & Grounds Accept the proposal from Graybar to purchase five (5) new streetlights, and five (5) new arms for the lights, to be installed at five (5) Town intersections 10/20/2025

Daniel Clemens – Been working with John Scavo and National Grid to add new streetlights at five intersections. After ordering the required parts, T&J will install and connect the lights per National Grid’s specifications in newer development areas.

Supervisor Barrett – The streetlight approval process has been difficult, but it is expected to improve over time as Nation Grid gains more experience with municipal projects. Thanked John and Dan for all their efforts.

9. Buildings & Grounds Award contract for installation of dump body and accessories for a truck used by Buildings & Grounds to T&T Body King, Inc. 10/20/2025

Daniel Clemens – the F-150 dump truck will receive a new stainless steel dump body and hoist, replacing the old, repaired steel body. The new body can be reused on a future truck, and installation is planned before winter to prepare for salting.

10. Buildings & Grounds Authorize the hiring of Arietta Williams as a Laborer 10/20/2025

Supervisor Barrett – Arianna, a former seasonal worker in Buildings and Grounds, is being considered for one of two open laborer positions after one employee moved out of state and another left the department.

Daniel Clemens – Arianna started through the Saratoga County Youth Employment Program, later joining the town as a full-time seasonal employee after turning eighteen. She is hardworking, energetic, enjoys outdoor work, and is a great fit with the team.

11. Buildings & Grounds Authorize Northeast Commercial Interiors to replace carpet in the Town Court courtroom at the Public Safety Building 10/20/2025

Supervisor Barrett – The carpeting around the judge’s bench in the courtroom is worn and needs replacement.

Additionally, the State Police requested new flooring for the men's and women's locker rooms at the Public Safety Building (No. 12 on the Agenda), as the current floors are original and deteriorated. Both projects will be managed by Northeast Commercial Interiors, a vendor on state contract.

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| 12. Buildings & Grounds | Authorize Northeast Commercial Interiors to replace carpet in the NY State Police men's and women's locker rooms at the Public Safety Building | 10/20/2025 |
| 13. Senior Center | Authorize Jagdish Solanki to serve alcohol at the Clifton Park Senior Community Center on October 11, 2025, from 4:00pm to 12:00am | 10/06/2025* |
| 14. Planning | Authorize a professional services agreement for the appraisal of the 31.74-acre land parcel, adjacent to Riverview Road

John Scavo – This authorizes a second appraisal as required by the grant agreement, fulfilling the condition that two independent appraisals be completed.

Supervisor Barrett – State and county grants have been secured for a priority land acquisition by the Open Space Trails and Riverfront Committee, with this appraisal being the final step toward completing the purchase. | 10/06/2025* |
| 15. Planning | Authorize a professional services agreement with Davey Resource Group for conducting a Clifton Park Inventory and Community Forest Management Plan

John Scavo – Councilman Morelli assisted in reviewing proposals for the tree inventory grant project. The selected proposal came in under the grant award amount, allowing for full funding. The project will create a GIS-based inventory of trees on town land to support

Councilman Morelli – Four bids were received for the tree inventory project, and the Tree Committee selected Davie Resource Group based on their strong experience. Their proposal came in at about \$2,000 under the grant amount, allowing the town to maximize funding while securing a qualified firm for the work. | 10/20/2025 |
| 16. Planning | Authorize the preparation and submission of a NY SWIMS 2026 Grant application and local match for Barney Road Pool Liner project | 10/20/2025 |

Supervisor Barrett – The town plans to replace the aging Barney Road Pool liner, with Barton & Loguidice overseeing the project and assisting with a New York Swims grant application to offset costs. This will complete the replacement of all town pool liners for years to come.

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilwoman Reid seconded by Councilman Morelli, to approve resolutions to be heard at the requested Town Board meeting date. All Ayes: MOTION CARRIED

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 7:00 p.m.

Stephanie Ranze
Town Clerk