

TOWN OF CLIFTON PARK AGENDA SESSION  
January 20, 2026

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in the Wood Memorial Room of the Town Office Building at 6:32 p.m., Supervisor Barrett presiding.

Present: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett, Town Clerk Fantini, Town Attorney Dailey.

Also Present: Comptroller Mark Heggen, Judge Robert Rybak, Planning & Zoning Director John Scavo, Buildings, Parks & Recreation Director Daniel Clemens, Animal Control Director Terri Cook, Director of Clifton Park Senior Community Center Susan Leonard, Collection System Manager Michael O'Brien

MINUTES APPROVAL

MOTION by Councilman Manir, seconded by Councilwoman Reid, to approve the Agenda Session Minutes for January 6, 2026, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Planning	<p>Authorize a supplemental agreement with MJ Engineering related to the Hubbs Road Trail</p> <p><b>John Scavo-</b> Reported that the project is approximately 80% completed with the construction. The project entered a winter shutdown, and the current estimate is based on the contractor's remaining scope of work. Construction inspection costs are calculated using an hourly rate and are tied to the anticipated construction schedule. If the schedule is shorter, inspection costs will be reduced; if it extends, additional hours will be required. The estimate presented is intended to cover inspection services for the remaining 20% of the project. Construction is ready to resume once the asphalt and concrete plants reopen for the season.</p>	02/03/2026
2. Sewer	<p>Authorize Supervisor to execute a participation agreement with GOVMVMT, a purchasing cooperative</p>	02/03/2026

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|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 3. Sewer                | <p>Authorize rejection of bid received on December 18, 2025 for the Dutch Meadows Pump Station upgrades</p> <p><b>Michael O'Brien-</b> Reported that bids were solicited for upgrades to three pump stations. Only one bid was received, which was higher than expected. After consultation with the engineers, it was determined that with only one bidder there is insufficient information to accurately assess fair pricing. As a result, the current bid will be canceled, and the project will be rebid with adjustments to the bid documents to attract additional bidders and obtain more competitive pricing.</p> | 02/03/2026 |
| 4. Buildings & Grounds  | <p>Authorize purchase of two (2) roll-off containers under Sourcewell Contract</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 02/03/2026 |
| 5. Buildings & Grounds  | <p>Authorize purchase of two (2) Billy Goat Z3002 Hurricane Stand-on Blowers</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 02/03/2026 |
| 6. Buildings & Grounds  | <p>Authorize purchase of a Toro Utility Cart under NYS Contract</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 02/03/2026 |
| 7. Buildings & Grounds  | <p>Authorize purchase of a 2026 Ford F450 with dump body and plow under NYS Contract</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 02/03/2026 |
| 8. Buildings & Grounds  | <p>Authorize purchase of 2026 Chevrolet Colorado with plow under NYS Contract</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 02/03/2026 |
| 9. Buildings & Grounds  | <p>Authorize promotion of David Noakes to Light MEO</p> <p><b>Supervisor Barrett-</b> Questioned if this was in the budget.</p> <p><b>Daniel Clemens-</b> Confirmed that it was in the Budget and at this point it is a formality.</p>                                                                                                                                                                                                                                                                                                                                                                                     | 02/03/2026 |
| 10. Buildings & Grounds | <p>Authorize replacement of the grease trap built into the kitchen floor at the Senior Center</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 02/03/2026 |

1/20/2026

11. Senior Center Authorize expansion of agreement with EZ Facility to be used for Senior Center online payments 02/03/2026

12. Town Board Authorize reappointment of Councilwoman Reid to liaison positions on Town Committees 01/20/2026\*

**Councilwoman Reid-** Explained that there are two committees that still require a liaison: the Environmental Conservation Commission (ECC) and the Farmland Protection Steering Committee. Councilwoman Reid expressed interest in continuing to serve as liaison to both committees. Regarding Parks and Recreation, it was emphasized that there are no concerns about the department's competency. The department is large and oversees numerous events and services for the Town. Historically, including prior to the current board member's tenure, Parks and Recreation has had two co-liaisons. The board member volunteered to serve as an additional liaison, asked whether another assignment was needed, and expressed willingness to assist.

13. Town Board Authorize reappointments to the Clifton Park Water Authority 01/20/2026\*

**Supervisor Barrett-** Discussed the reappointment of Helmet Gerenberger as Chair of the Water Authority. Mr. Gerenberger was recognized as a longtime chair who has provided strong leadership to the organization. Kenny Bowman and Peter Topkin were also recommended for reappointment to additional terms. Both individuals were noted for their active involvement and valuable contributions to the Water Authority, with acknowledgment that Mr. Topkin has served longer than Mr. Bowman. All were recognized as important members of the organization.

14. Town Board Authorize correction to Resolution No. 14 of 2026 to edit the description of the date of the vehicular accident on Bruno Road 02/03/2026

**Town Clerk Fantini-** Explained that although Resolution 14 of 2026 had been adopted, it did not specify the date of

the accident. An amendment was proposed to revise the resolution to include the appropriate time frame.

15. Town Board      Schedule a Public Hearing on Tuesday, February 24, 2026 at 7:02pm regarding proposed amendments to Town Code Ch. 17, Ethics      02/03/2026

**Attorney Dailey-** Stated that a public hearing would be scheduled for February 3rd to consider amendments to portions of the ethics law. Drafting of the amendments is still in progress and will be presented at the next meeting.

16. Town Board      Authorize appointments to various Town boards/committees      02/03/2026

**Attorney Dailey-** Noted that there are several vacancies on boards, including the Industrial Development Agency (IDA). Due to ongoing review of important matters, candidates are currently being vetted and are expected to be available by February. The Town Board expressed consensus on the importance of filling these vacancies as promptly as possible.

17. Town Board      Authorize attendance at the NY Association of Towns annual meeting      02/03/2026

**Attorney Dailey-** Explained that notice of the Association of Towns agenda had been sent to the Town Board and department heads. The Association of Towns was described as a valuable resource, particularly for new Town Board members, and as providing ongoing educational benefits for attendees.

**Supervisor Barrett-** Noted that there is currently no funding in the budget for the planned trip to New York City. A budget adjustment would be required to cover expenses for any employees who plan to attend.

\*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilwoman Reid, seconded by Councilman Manir, to approve resolutions to be heard at the requested Town Board meeting date. All Ayes: MOTION CARRIED

MOTION by Councilwoman Reid, seconded by Councilwoman Bellamy, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 7:00 p.m.

Caitlin Fantini  
Town Clerk