

TOWN OF CLIFTON PARK AGENDA SESSION
February 24, 2026

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in the Wood Memorial Room of the Town Office Building at 6:30 p.m., Supervisor Barrett presiding.

Present: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett, Town Clerk Fantini, Town Attorney Dailey.

Also Present: Comptroller Mark Heggen, Buildings, Parks & Recreation Director Daniel Clemens, Director of Clifton Park Senior Community Center Susan Leonard, Collection System Manager Michael O'Brien

MINUTES APPROVAL

MOTION by Councilman Manir, seconded by Councilman Fantini, to approve the Agenda Session Minutes for February 3, 2026, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Town Board	<p>Authorize the Supervisor to sign a contract with the Saratoga County Sheriff's Department for specialized law enforcement services.</p> <p>Supervisor Barrett- Stated that the item represents the continuation of a contract that has been in place for decades. He noted that the Town of Clifton Park is fortunate to receive security services from the Saratoga County Sheriff's Office, the New York State Police, as well as the Town's own security force.</p>	02/24/2026*
2. Town Board	<p>Authorize CPWA reappointments related to filings of Oaths of Office</p>	02/24/2026*
3. Town Board	<p>Authorize edits to Resolution No. 2 of 2026 related to appointments</p>	03/03/2026

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| 4. Town Board | <p>Authorize compensatory time or adjustment to leave-with - pay time to Town employees affected by the Town Hall snow day closure on January 26, 2026</p> <p>Councilman Fantini- Stated that on January 25, Town employees were notified by text that they would not need to report to work on January 26. However, the decision was reversed at 8:30 a.m. on January 26. He noted that many employees had already made arrangements for daycare, and family obligations based on the initial notice. Councilman Fantini expressed that employees should not be required to use sick, vacation, or compensatory time due to the change. He explained that the resolution would restore compensatory time to employees who reported to work beginning at 10:00 a.m. through the end of their normal business hours and would also reinstate any vacation time used.</p> | 02/24/2026* |
| 5. Town Board | <p>Authorize reduction in the public electric vehicle (EV) charging fee at Town EV chargers</p> | 02/24/2026* |
| 6. Town Board | <p>Authorize Town Attorney to settle three (3) Town lawsuits related to Highway paving</p> | 02/24/2026* |
| 7. Town Board | <p>Schedule a public hearing on Wednesday, March 25,2026 at 6:30pm, related to the Clifton Knolls/Mill Creek Park District</p> <p>Councilwoman Reid- Reported that several residents within the parks district have raised concerns and questions regarding how tax funds are being allocated, including expenditures for flowers and playground equipment. She noted that there are varying and strongly held opinions among residents. Councilwoman Reid stated that holding a public hearing would provide an opportunity for residents to ask questions, receive clarification, and work toward a consensus on how to proceed. She noted that the district includes over 600 homes and anticipates strong attendance. To allow adequate time for discussion, she suggested scheduling the hearing on a separate evening from a regular</p> | 03/03/2026 |

Town Board meeting. She indicated that March 3 has been proposed and asked Caitlin, Town Clerk, to confirm whether voting at the March 3 Board meeting would provide sufficient time to properly post notice of the hearing.

Town Clerk Caitlin Fantini- Confirmed that would give sufficient time.

Attorney Dailey- Advised the Board that when meeting in matters concerning a park district, Town Board members act in their capacity as park district commissioners. He emphasized that the Town Board, serving as commissioners, holds ultimate responsibility for park district decisions. He noted that, for a community-focused meeting, the Board may choose to relax standard speaking procedures to encourage open dialogue, gather information, and increase resident involvement. Attorney Dailey shared that while most park districts function well, this particular district has experienced challenges related to limited participation. He expressed that increasing engagement—particularly among younger families moving into the district—would be beneficial. He concluded by reiterating that final responsibility rests with the Board acting as park district commissioners.

8. Town Board Authorize rescheduling the November 3, 2026 Agenda Session and Town Board meeting to November 4, 2026 03/03/2026

Councilman Fantini- Stated that additional information was received from Comptroller Mark Heggen indicating that November 2 may be a better date for the proposed meeting.

Mark Heggen- Advised the Board that the public hearing on the budget must be held no later than the Thursday following Election Day, which would place the hearing on Thursday, November 5. He noted that scheduling options would therefore include either Wednesday and Thursday of that week, or Monday and Thursday.

Councilwoman Bellamy- Noted that on the evening prior to Election Day, election inspectors typically meet at Town Hall for a brief review session. She explained that inspectors also collect their materials if they have not already done so from the Town Clerk’s office, and that the meeting generally concludes before the Town Board convenes. Councilwoman Bellamy suggested that the Board consider whether it might be preferable to hold the Town Board meeting either the week before or the week after, rather than during the same week as Election Day activities.

9. Town Board	Authorize establishment of fair compensation for the 24/7 on-call duties performed by the Town Animal Control Department	03/03/2026
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10. Town Board	Authorize establishment of a Hiring Coordination and Procedure process for the Town Board	02/24/2026*
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Councilman Fantini- Stated that the resolution under discussion was tabled at the previous meeting due to concerns raised by Councilwoman Reid. Following recent discussions, he noted that there do not appear to be any legal issues with the resolution and recommended moving forward. He added that if amendments are needed in the future, a subsequent resolution could be adopted to make changes.

Attorney Dailey- Explained that under current Town Law, the Town Supervisor, as the Chief Executive Officer, has specific prerogatives regarding information received from the county, particularly related to hiring. He clarified that once the Supervisor’s office handles the initial information, it is then distributed to Town Board members, and the process is designed to be complementary, flowing sequentially rather than conflicting. He confirmed that this procedure can be properly carried out.

Councilwoman Reid- Stated that she had previously raised concerns that certain procedures appeared to be conflicting. She noted that she was not aware this item would be on the

Agenda, as it was not included in the draft Agenda distributed to the Board on Friday. She explained that earlier in the afternoon, she sent her suggested edits to the Town Attorney and shared them with the full Town Board. Councilwoman Reid requested that the Board take time to consider these potential changes to ensure consistency between Town operations and county procedures and to reach a consensus on how to move forward.

Councilman Manir- Stated that he feels the Board should proceed with the resolution as written.

Councilwoman Reid- Clarified that she is not requesting to table the resolution but suggested moving it to the March 3rd Board meeting. She emphasized her preference to reach consensus and ensure all details are properly addressed before passing the resolution, expressing concern that passing it prematurely and making multiple subsequent edits would be irresponsible.

Councilman Fantini- Expressed concern over a lack of consistency in procedures. He noted, for example, that the Security Department schedule sent out by Lou does not follow the same process used for Parks and Recreation. He stated that having a single point of contact would help streamline processes and improve consistency across departments.

Councilwoman Reid- Asked Councilwoman Bellamy for her opinion on the hiring process to date.

Councilwoman Bellamy- Stated that she believes the hiring process so far has been going very well. She noted that Lou contacted her to arrange a meeting on Monday, either at the Security Office or in the conference room, which will coincide with meeting the other departments candidates. She added that the process may need slightly better organization for scheduling and voting.

Councilman Fantini- Stated that he has the applications and emphasized that scheduling needs to accommodate everyone involved. He noted that, for example, he and

Councilman Manir work full-time, and the current interview times from 1:30 to 5:00 do not consistently fit all schedules, highlighting a need for greater consistency in the process.

Councilman Manir- Stated that the process should continue based on the original plan discussed at the last meeting. He added that if any inconsistencies arise, the Board can work together to address them.

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| 11. Highway | Authorize hiring of a Motor Equipment Operator (MEO) | 02/24/2026* |
| 12. Highway | Authorize a one (1) year extension of the department's contract with DLC Electric | 02/24/2026* |
| 13. Highway | Authorize the purchase of a v-plow for the department's Bobcat Skidsteer | 03/03/2026 |
| 14. Buildings &
Grounds | Authorize acceptance of the bid from County Waste & Recycling Service, Inc. for dumpster service for various Town locations | 02/24/2026* |

Daniel Clemens- Reported that a bid was issued for dumpster services. The Town uses 14 dumpsters at various locations, some year-round and some seasonal during the summer. County Waste submitted the successful bid, and the Town plans to call them to arrange for the dumpsters to be swapped out. He noted that there will be a cost difference associated with this change.

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| 15. Buildings &
Grounds | Authorize acceptance of the bid from Casella Waste Management of NY, Inc. for Transfer Station Solid Waste Disposal | 02/24/2026* |
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Daniel Clemens- Stated that there were two bids received for hauling solid waste from the transfer station, from County Waste and Casella, Casella being the lowest bidder for this.

Attorney Dailey- Noted that the proposed contract constitutes a cost increase. He inquired whether this

increase would impact the fees charged to residents for using the transfer station or if the Town should consider adjusting those fees accordingly.

Supervisor Barrett- Advised that any decision regarding adjusting fees for residents at the transfer station would be determined by the Town Board.

Attorney Dailey- Informed the Town Board that the current contract for yard and leaf pickup with one of the waste haulers is \$175,000 per year. He noted that, for comparison, the Town of Colonie, which is approximately twice the size of Clifton Park, recently secured a new contract at \$902,000 per year. He emphasized that costs for services are rising and that current contractors are under contract through next November. Attorney Dailey wanted the Board to be aware of the increasing expenses and potential impacts on future service costs.

Supervisor Barrett- Stated that not only are service costs increasing, but the Town will eventually need to evaluate which services it will continue to offer. He noted that under his original negotiations, the yard waste pickup contract was previously \$0. However, following COVID, the cost increased to \$175,000 per year. He emphasized that, despite the increase, \$175,000 remains a very reasonable price for the level of service provided.

16. Buildings & Grounds	Authorize purchase of an air compressor for the department	03/03/2026
17. Buildings & Grounds	Authorize the purchase of fertilizer and other chemicals for the 2026 season at the Barney Road Golf Course	03/03/2026
18. Buildings & Grounds	Authorize the removal and replacement of the flooring in the break room, bathroom and hallway of the Highway Department	03/03/2026
19. Buildings & Grounds	Authorize hiring of 2026 seasonal employees	03/03/2026

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| 20. Parks &
Recreation | Authorize the issuance of an alcohol permit to the Catallo Family for a gathering at the Collins Park Pavilion on July 11, 2026, from 10:00am to 5:00pm | 03/03/2026 |
| 21. Senior Center | Authorize waiving of Senior Center Facility Rental Fee for Blood Cancer United's fundraiser on 2/28/2026

Supervisor Barrett- Highlighted a young student who is working diligently as a visionary to raise funds for his chosen charity. He noted that waiving the rental fee would enable the student to raise more money for this good cause and encouraged community members to attend and support him. | 02/24/2026* |
| 22. Sewer | Authorize employees to attend CDL Training related to Sewer Jet Operations | 03/03/2026 |

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilman Manir, seconded by Councilwoman Bellamy, to approve resolutions be heard at the requested Town Board meeting date. All Ayes: MOTION CARRIED

MOTION by Councilwoman Reid, seconded by Councilman Manir, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 7:00 p.m.

Caitlin Fantini
Town Clerk