

TOWN OF CLIFTON PARK AGENDA SESSION
July 21, 2026

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in the Wood Memorial Room of the Town Office Building at 6:30 p.m., Supervisor Barrett presiding.

Present: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett, Town Clerk Fantini, Town Attorney Dailey.

Also Present: Comptroller Mark Heggen, Buildings, Parks & Recreation Director Daniel Clemens, Planning & Zoning Director John Scavo, Parks & Recreation Director Megan Babendreier, Superintendent of Highways Dahn Bull

MINUTES APPROVAL

MOTION by Councilman Fantini seconded by Councilwoman Reid to approve the Agenda Session Minutes for July 7, 2026, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Highway	Authorize promotion of Ryan Ensel to the position of Assistant Highway Maintenance Supervisor	07/21/2026*
2. Highway	Authorize acceptance of a bid from East Ridge Excavation LLC for aggregate crushing services at Ray Road	07/21/2026*
3. Buildings & Grounds	Authorize purchase of new swings for the Longkill Playground in the Longkill #1 Park District	07/21/2026*
4. Buildings & Grounds	Authorize James A. Edgar Co. Inc. to install a new roof at the Burning Bush (Country Knolls) Clubhouse	08/04/2026
5. Buildings & Grounds	Authorize purchase of three (3) 8.5-foot x 20-foot V-nose enclosed trailers from Trailer King, Poughkeepsie, NY	08/04/2026
6. Town Board	Authorize settlement of a Notice of Claim for a slip and fall incident at the Locust Lane Pool Clubhouse	07/21/2026*

7. Town Board Authorize approval of the location and operation of Upstate Kayak Rentals, Inc. at the Vischer Ferry Nature and Historic Preserve 07/21/2026*
- Supervisor Barrett explained that the recreational opportunity at the preserve is something the Town has offered in previous years as an additional activity option for visitors.
- Megan Babendreier explained that the item was a renewal of an expiring permit and that the action would continue the existing terms.
8. Town Board Authorize appropriation of funds for Concrete Batch Plant Moratorium analysis, including moratorium schedule and plan 07/21/2026*
- Councilman Manir explained that he introduced the resolution because the Town had already lost approximately four weeks in the process and the moratorium was established for a six-month period. He stated that an outside consulting firm was needed to assist in developing a proper plan and ensure the moratorium process is thorough and legally defensible. He noted that Saratoga County had raised concerns that the moratorium could be challenged and emphasized the importance of reviewing applicable municipal law, state requirements, government policies, and legal procedures to create a well-supported moratorium.
- John Scavo stated that with moratoriums, ensuring regulatory compliance and establishing the proper framework for any potential amendments require careful documentation and support for the record. He noted that the process may require a level of expertise that an outside consultant or legal counsel could provide.
9. Town Board Authorize clarification of the term of the appointment of Stacy Simmons to the Clifton Park Tree Committee, Resolution No. 222 of 2026. 07/21/2026*

Supervisor Barrett explained that a term within the resolution had not been completely identified, which led to the need for the proposed resolution.

Councilman Manir thanked Councilwoman Reid for bringing the matter to his attention and acknowledged that the omission of an end date was an oversight on his part. He stated that he had forgotten to include the end date in the resolution.

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| 10. Town Board | <p>Authorize cancellation of August 4, 2026 Town Board meeting due to a conflict with National Night Out</p> <p>Councilman Fantini stated that a Board member had identified a conflict with National Night Out. To address the scheduling issue, he recommended canceling the meeting.</p> | 07/21/2026* |
| 11. Town Board | <p>Schedule a Public Informational Meeting on Tuesday, September 15, 2026 at 7:05pm regarding the proposed walking path connecting Clifton Common to Lace Lane through Calico Colony</p> <p>Councilman Fantini stated that earlier in the month the Town began additional work on a walking path and that several residents expressed concerns that they did not have an opportunity to provide input regarding the construction. He explained that, in the interest of transparency and fair government, an informational meeting would be held to allow residents to share their concerns. He noted that, due to the Labor Day holiday and residents' schedules, the second meeting in September was selected as the most appropriate time for the discussion.</p> | 07/21/2026* |
| 12. Parks & Recreation | <p>Authorize promotion of Jacob Paniccia from Assistant to Facilitator of the Adventure Challenge Course in Collins Park</p> | 07/21/2026* |
| 13. Town Clerk | <p>Authorize issuance of Mass Gathering Permit for the Annual Grasshopper Heating and Cooling Kick'in for a</p> | 07/21/2026* |

Cause Event to be held on August 14, 2026 at Clifton Common

14. Planning	Authorize engagement of professional land boundary surveying services for the 32-acre Riverview Field Acquisition on Riverview Road	08/04/2026
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*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting Agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilwoman Reid seconded by Councilman Manir to approve resolutions be heard at the requested Town Board meeting date. All Ayes: MOTION CARRIED

MOTION by Councilwoman Reid, seconded by Supervisor Barrett, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 6:43 p.m.

Caitlin Fantini
Town Clerk