

TOWN OF CLIFTON PARK AGENDA SESSION
August 18, 2026

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in the Wood Memorial Room of the Town Office Building at 6:30 p.m., Supervisor Barrett presiding.

Present: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett, Town Clerk Fantini, Town Attorney Dailey.

Also Present: Comptroller Mark Heggen, Planning & Zoning Director John Scavo, Parks & Recreation Director Megan Babendreier, Superintendent of Highways Dahn Bull, Director of Building & Development Wade Schoenborn, Town Assessor Walter Smead

MINUTES APPROVAL

MOTION by Councilwoman Reid seconded by Councilman Manir to approve the Agenda Session Minutes for July 21, 2026, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Highway	Authorize the Supervisor to execute an agreement for engineering services for the Highway Department's Salt Shed Roof Replacement project	08/18/2026*
2. Highway	Authorize a Halloween Parade event on October 17, 2026 (rain date October 18, 2026) on Willowbrook Lane	09/01/2026
3. Highway	Authorize declaration of equipment as surplus to be sold using online auction	09/01/2026
4. Parks & Recreation	Authorize issuance of an Alcohol Permit to Matthew Charles for a gathering at Collins Park on August 27, 2026, from 12:30pm-5:30pm	08/18/2026*
	Supervisor Barrett asked whether it was simply a regular get-together.	

Megan Babendreier stated that it was a gathering of adults at Collins Park.

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| 5. Parks & Recreation | Authorize rehiring of Linda Balenski as a Barney Road Golf Course attendant for the 2026 season effective August 19, 2026 | 08/18/2026* |
| 6. Parks & Recreation | Authorize the Town Historian and Deputy Town Historian to attend the 2026 New York State Historian's Conference per Procurement Policy 10 | 08/18/2026* |
| 7. Buildings & Grounds | Authorize the emergency replacement of the inbound gate assembly at the Transfer Station, to be installed by AFSCO Fence Supply Co., Inc. | 08/18/2026* |
| 8. Buildings & Grounds | <p>Authorize acceptance of bid from Main Line Commercial Pools, Inc. to replace the liner in the main pool and diving well at Barney Road pool</p> <p>Supervisor Barrett explained that the pool liner is the only one that has not been relined in recent years. He noted that the liner was assessed several years ago and still had some useful life remaining, but preparations were started last year so the project could be bid when necessary. Supervisor Barrett stated that the liner is nearing the point where delaying the project could risk losing water and potentially the pool. He recommended moving forward with the relining in the near term to allow sufficient time for the contractor to order materials and complete preparatory work before winter, with the goal of having the pool ready for the 2027 season. He also noted that weather and construction conditions could affect the project schedule.</p> | 08/18/2026* |
| 9. Buildings & Grounds | Authorize Supervisor to sign a one (1) year agreement with Samsara for GPS services for Town vehicles under NYS contract | 08/18/2026* |
| 10. Buildings & Grounds | Authorize Otis Elevator to replace the emergency car light battery and a hydraulic plunger packing on the Town Hall elevator | 09/01/2026 |

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| 11. Assessor | Authorize the Assessor and Valuation Assistant to attend the New York State Assessors Association Conference September 29-October 1, 2026, in Ossining, NY | 08/18/2026* |
| 12. Town Board | <p>Authorize repairs to foot bridge in Vischer Ferry Nature and Historic Preserve</p> <p>Supervisor Barrett reported that paving was also completed in several areas, including the designated area, to improve safety and make the area more resilient to washouts and heavy rains.</p> | 08/18/2026* |
| 13. Town Board | <p>Schedule a Public Informational Meeting related to banning Flock,ALPR Cameras on Tuesday, September 15, 2026, at 7:11pm</p> <p>Supervisor Barrett noted that there has been considerable discussion nationwide regarding Flock cameras.</p> <p>Councilman Manir explained that there have been numerous concerns raised nationwide regarding Flock cameras, and that several residents had contacted the Town. He stated that he and Councilwoman Reid organized the discussion as a public forum to hear residents' opinions and gather information. He noted that no position had been taken at this time and that a formal public hearing may be scheduled following the forum.</p> <p>Councilwoman Reid clarified that there was no proposed legislation at this time and that the meeting was intended solely as an informational public forum to gather feedback from residents. She stated that if the Town decides to propose legislation, a follow-up public hearing would be required.</p> | 08/18/2026* |
| 14. Town Board | Authorize acceptance and execution of Vertical Bridge settlement agreement and related payment to the Town | 08/18/2026* |

Attorney Dailey reported that Vertical Bridge maintains the cell tower at the Clifton Common and that Dish Network was formerly a subtenant. Following Dish Network's national cessation of operations, Vertical Bridge obtained a final payment and has agreed to share with the Town the portion that would normally be received under the existing arrangement. The Board was asked to authorize acceptance of the final payment, which will be slightly more than \$11,000 and will require the Supervisor's signature. Attorney Dailey noted that the Town's monthly payment from Vertical Bridge will decrease by approximately \$100 per month going forward because Dish Network is no longer a subtenant.

15. Town Board

Authorize the engagement of MJ Engineering for professional services related to the additional parking spaces planned for the Clifton Park Community Senior Center

08/18/2026*

Councilman Manir reported that, following the previous Board meeting, authorization was given to obtain quotes for planning and design of the parking lot. Dan Clement, John Scavo, and Attorney Dailey worked together to obtain bids. Two bids were received, with one totaling approximately \$15,000 and the lower bid totaling approximately \$8,500. The proposed work would focus on the area in front of the building and would not involve the tree area.

16. Town Board

Schedule a Public Hearing on Tuesday, September 15, 2026, at 7:08pm, related to the proposed consideration of an initial franchise agreement with Verizon for cable television service for the Town

08/18/2026*

Supervisor Barrett stated that the expansion of Verizon FiOS service in Clifton Park has been a long time coming. He noted that Verizon had been planning its service expansion in the Town at the same time Greenlight Networks was installing new service and expressed support for increased competition in the local broadband market.

Supervisor Barrett said Verizon had reached out to him several months ago and that discussions have continued since then. He stated that additional competition should benefit residents and may help improve pricing in the future.

17. Town Board

Schedule a Public Hearing on Tuesday, September 1, 2026 at 7:05pm, related to authorizing full property tax exemption for certain 100% permanent and total service-disabled veterans

08/18/2026*

Supervisor Barrett reported that the Saratoga County Board of Supervisors established a public hearing for September 9 regarding the same measure concerning a property tax exemption for eligible veterans with service-related disabilities. He expressed support for moving the measure forward at the Town level and noted that the exemption is authorized by New York State and subject to criteria established by the State. Supervisor Barrett stated that the Town would support allowing the maximum exemption permitted under State law. He noted that the exemption would provide some tax savings for eligible veterans and emphasized that implementation requires action by each taxing jurisdiction, including the county, town, and school district. The scheduled public hearing is the first step in that process.

18. Town Board

Authorize the engagement of _____ for professional services related to the Concrete Batch Plant moratorium analysis

09/01/2026

Supervisor Barrett questioned who blank was.

Attorney Dailey asked John Scavo whether they had received any responses or information from anyone yet.

John Scavo advised that at this time there has not been a response.

Attorney Dailey stated that the goal is to move the matter forward as soon as possible. He reported that the Town is

awaiting responses from firms regarding representation. Although the responses had not yet been received, he requested that the matter be placed on the agenda so it can be advanced promptly once the necessary information is available.

Councilman Manir noted that the Board had authorized the hiring of professional services at the previous meeting. He stated that the next step is to obtain proposals from at least one or two firms and work together to determine which firm to hire.

Attorney Dailey stated that they hope to be ready to proceed by the next Board meeting.

Councilwoman Reid asked for clarification as the matter is specifically for retaining a law firm to represent the Town and does not involve engaging a professional consultant.

Attorney Dailey clarified that the Town could engage either a law firm or a professional consultant.

Councilwoman Reid confirmed that she understood and wanted to clarify that the services could be provided by either a law firm or a professional consultant.

John Scavo reported that one of the firms from which the Town is awaiting a response would engage wetlands biologists and other professionals as part of a team approach, with hourly rates to be provided.

19. Building &
Development

Authorize the hiring of Aaron Cote as a full-time Fire Code Enforcement Officer

08/18/2026*

Supervisor Barrett asked Wade about the applicants who had applied for the position.

Wade Schoenborn reported that a longtime employee had retired, requiring the department to fill the position. Staff were reassigned within the department, creating an opening for Aaron. Aaron interviewed well, and Wade stated that he believed Aaron would be a good fit for the team.

Supervisor Barrett emphasized the importance of maintaining a strong Fire Code Enforcement and Building Department, noting the significant number of fire inspections conducted annually. He stated that the Town should avoid falling behind on inspections and that hiring an individual with fire code and fire service experience is important to maintaining effective enforcement and inspection operations.

20. Building & Development

Authorize transfer of Raina Munafo from the Town Clerk's Office and her appointment as Principal Typist for the department

08/18/2026*

Supervisor Barrett noted that Christi Shuhart retired after several decades of service.

Wade Schoenborn reported that Christi Shuhart retired after 34 years of service, creating another vacancy in the department. He emphasized the importance of filling the position as soon as possible to allow time for training before Christi's departure. Wade stated that Raina interviewed very well and that he believes she would be a good fit for the department.

21. Planning

Authorize issuance of not to exceed \$337,000 serial bonds related to the Eastside Drive and Route 146A water project

08/18/2026*

Supervisor Barrett provided an update on the East Side Drive project. He reported that a grant application has been submitted and that the Town's engineer continues to work under the existing contract. Funds have been used to prepare the grant application and to support future plans for the installation of water service. Supervisor Barrett stated that the Town expects to receive a decision on the grant sometime this fall and will share the information publicly as soon as it is received.

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting Agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilman Manir seconded by Councilwoman Reid to approve resolutions be heard at the requested Town Board meeting date. All Ayes: MOTION CARRIED

Councilman Manir proposed that the Board meeting agenda package be released publicly each Friday evening as a draft copy. He explained that this would provide the public with additional time to review the materials while allowing the Town Board time to make any necessary changes, including in the event of an emergency resolution. He noted that the Town Attorney's Office recommended that Board members complete their review by Friday morning so the draft package could be released Friday evening. Councilman Manir sought the Board's agreement to proceed with this practice. Councilman Manir stated that, beginning the following week, the Town would try to release the Board meeting agenda package on Friday evenings as a draft copy. He emphasized that minor changes, such as corrections to spelling, grammar, or other errors, may be made after the draft is released and asked that the public understand that the materials are subject to revision.

MOTION by Councilwoman Reid, seconded by Councilman Fantini, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 6:53 p.m.

Caitlin Fantini
Town Clerk