

TOWN OF CLIFTON PARK AGENDA SESSION
September 1, 2026

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in the Wood Memorial Room of the Town Office Building at 6:30 p.m., Supervisor Barrett presiding.

Present: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett, Town Clerk Fantini, Town Attorney Dailey.

Also Present: Comptroller Mark Heggen, Planning & Zoning Director John Scavo, Parks & Recreation Director Megan Babendreier

MINUTES APPROVAL

MOTION by Councilwoman Reid seconded by Councilman Manir to approve the Agenda Session Minutes for August 18, 2026, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	TOWN BOARD MEETING DATE <u>REQUESTED</u>
1. Safety & Security	Authorize hiring of Anton Miorin and Darren Semprebon as Part-time Security Officers Supervisor Barrett reported that the Town has been interviewing interested candidates for positions on the security staff. Two candidates were present at the meeting, and Board members had an opportunity to review their qualifications.	09/01/2026*
2. Planning	Authorize the Town Supervisor to execute an Undertaking Agreement for NYS DOT, related to the deployment of two (2) variable message boards advising drivers of the opening of the new Shenendehowa Kindergarten School building Supervisor Barrett reported that the building was donated to the School District, which subsequently determined that the facility would be utilized to accommodate a full-day kindergarten program. He noted that the School District has been working toward this objective and has reconfigured the building for use as a school.	09/01/2026*

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| 3. Planning | <p>Authorize acceptance of proposal from KB Engineering, P.C. for professional services related to the Eastside Drive Water District Project</p> <p>Supervisor Barrett reported that engineering work is continuing in connection with the project. He noted that the Town has applied for a WIA/WA grant for the third consecutive year in an effort to offset a portion of the project costs.</p> | 09/15/2026 |
| 4. Town Board | <p>Recognition of Patriot Day 2026 – 25th Anniversary of September 11th, 2001</p> | 09/01/2026* |
| 5. Town Board | <p>Adopt LL No. __ of 2026 to amend Town Code Chapters 73 and 208 regarding Short-term rentals</p> <p>Councilman Fantini revisited the previously tabled matter concerning short-term rentals, noting that a public hearing had also been held. He stated that short-term rentals contribute to increased rental and housing costs and expressed the view that implementing restrictions on short-term rentals would help improve housing affordability in Clifton Park.</p> | 09/01/2026* |
| 6. Town Board | <p>Authorize the acceptance of roads, land parcels, and related utility/stormwater and sewer easements for Brooke Ct. in the Tanner Road Subdivision</p> | 09/15/2026 |
| 7. Town Board | <p>Schedule a Public Hearing on Tuesday, October 6, 2026, at 7:02pm related to a proposal to prohibit the sale, distribution, possession for sale, and public display of kratom and kratom-derived products within the Town</p> <p>Supervisor Barrett questioned whether the proposed resolution is necessary, noting that he is working with Public Safety Chairman for the County on the matter. He explained that the County is moving forward with legislation that would apply countywide, and that the measure passed the Public Safety Committee unanimously. Supervisor Barrett expects the county legislation to receive widespread support and be approved later this month.</p> | 09/15/2026 |

Given the anticipated countywide legislation, he indicated that he is not certain the town resolution is necessary.

Councilman Fantini expressed support for moving forward with the resolution, noting that the Town Board took a similar approach with the Data Center Moratorium while the state was considering related legislation. He stated that he believes it makes sense for the Town to act now, as there would be no negative consequence if the County ultimately passes its own legislation. If the county does not move forward, Councilman Fantini said, the Town would already have taken a leadership role on the issue.

Supervisor Barrett reiterated his concerns about moving forward with the resolution, stating that if another level of government enacts a moratorium, the Town's resolution would be repetitive. He noted that having overlapping moratoriums at different levels of government could potentially create confusion.

8. Town Board

Adopt Local Law No. __ of 2026, amending the Park West Planned Development District

09/15/2026

Attorney Dailey explained that the PDD was adopted as a local law several years ago and originally stated that the internal road system would be privately owned. However, subsequent Planning Board resolutions and actions have consistently treated the roads as public roads, with the intent that they be constructed to Town standards and ultimately dedicated to the Town. The issue is therefore a discrepancy between the original PDD legislation and the Town's subsequent planning decisions and intentions. The discrepancy was identified by the attorney representing Mr. Earl, the PDD owner, who brought it to the Town's attention. Town Attorney's Office subsequently prepared proposed legislation to amend the local law so that the PDD language accurately reflects the Town's intent for the roads to be public and dedicated to the Town.

Supervisor Barrett asked whether the legislation that was approved reflected the Town's intended change regarding the ownership and dedication of the PDD roads.

John Scavo confirmed that the change was approved in the legislation. He explained that, during the Planning Board process, it became clear that the original concept plan could not realistically be implemented without significant changes if the roads remained private.

9. Parks &
Recreation

Authorize delivery and payment for two (2) storage containers from A-Verdi for use by the Not So Common Players at the Clifton Common for the remainder of 2026

09/15/2026

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting Agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilman Manir seconded by Councilwoman Reid to approve resolutions be heard at the requested Town Board meeting date. All Ayes: MOTION CARRIED

MOTION by Councilwoman Reid, seconded by Councilman Fantini, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 6:39 p.m.

Caitlin Fantini
Town Clerk