

TOWN OF CLIFTON PARK AGENDA SESSION
September 15, 2026

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in the Wood Memorial Room of the Town Office Building at 6:30 p.m., Supervisor Barrett presiding.

Present: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett, Town Clerk Fantini, Town Attorney Dailey.

Also Present: Comptroller Mark Heggen, Planning & Zoning Director John Scavo, Judge Robert Rybak, Superintendent of Highways Dahn Bull, Collection System Manager Michael O'Brien.

MINUTES APPROVAL

MOTION by Councilman Fantini seconded by Councilman Manir to approve the Agenda Session Minutes for September 1, 2026, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>TOWN BOARD MEETING DATE REQUESTED</u>
1. Building & Development	Authorize appointment of Allen Craver as Chair of the Fire Code Appeals Board	10/06/2026
2. Highway	Authorize emergency culvert replacement on Moe Road	09/15/2026*
3. Justice Court	Authorize the Town Court to apply for a Justice Court Assistance Program Grant	09/15/2026*
4. Sewer	Declare an emergency pursuant to GML 103(4) relative to a sewer trunk line failure at Bear Brook Court	10/06/2026
	Mike O'Brien reported on the emergency failure of the Bear Brook Court sewer, which runs between Tallowood and Renaissance. The failure occurred in early to mid-July, and access to the sewer became a significant challenge because the line runs through wetlands. The Town worked with the New York State DEC to obtain an emergency permit and hired a contractor to construct a road more than 3,000 feet through the wetlands to reach the sewer. The road was built	

over the sewer to provide access for ongoing maintenance and inspections. The Town inspected the entire system while bypassing the sewer, identified areas requiring repair with engineering assistance, and completed a spot repair that allowed the line to return to service before Atria opened. However, approximately 400 feet of pipe remains severely compromised, limiting capacity in the Town center area. Crews have been working to dry the ground using well points and are continuing repairs, with the goal of completing the work and restoring full capacity by the end of the following week. Once the work is completed, the access road will be gated to prevent public access, and the Town will continue coordinating with DEC regarding restoration requirements. Mike O'Brien reported that the project has cost approximately \$212,000 to date, which he said was significantly less than the potential cost of a similar project. The work has been completed with the assistance of small contractors, owner-operators, Town staff, and employees from other Town departments. Because the sewer failure was declared an emergency, the Town was able to modify normal procurement procedures where necessary to expedite the repairs.

Supervisor Barrett reported that the process has been challenging but is moving forward. He said his conversations with the AC have been positive and that he has not received any negative feedback so far. He emphasized the goal of continuing to move the process forward and achieving a result that will serve the community well for the next several decades.

5. Planning

Authorize acceptance of a proposal from Toole Design to prepare a town-wide trails master plan

09/15/2026*

Councilman Fantini explained that Clifton Park has a number of trails and sidewalks that are not currently connected. The goal is to develop a master plan to identify opportunities to connect these existing pathways and create a more cohesive trail and sidewalk network throughout the Town.

John Scavo explained that, at the request of the Town Board, a request for qualifications was issued to develop a master plan for connecting Clifton Park's trails and sidewalks. A review committee of six members evaluated four qualified firms using a scoring rubric, with Tool Design ranked highest. The proposed scope of work will build on approximately 26 years of progress in developing connections to key destinations throughout the Town. Scavo noted that the firm recognized the efforts of the Town Board as well as the advocacy work of committees such as the Open Space Committee and Trails Subcommittee in identifying opportunities to connect existing pathways. The goal of the study is to create a master plan looking ahead at least 25 years and providing a framework for connecting and integrating the many trail and sidewalk segments that have been developed over time.

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting Agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilman Manir seconded by Councilwoman Reid to approve resolutions be heard at the requested Town Board meeting date. All Ayes: MOTION CARRIED

MOTION by Councilwoman Reid, seconded by Councilman Fantini, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 6:39 p.m.

Caitlin Fantini
Town Clerk