TOWN OF CLIFTON PARK AGENDA SESSION
November 17, 2026

The Agenda Session meeting of the Town Board of the Town of Clifton Park was held in the Wood Memorial Room of the Town Office Building at 6:30 p.m., Supervisor Barrett presiding.

Present: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett, Town Clerk Fantini, Town Attorney Dailey.

Also Present: Comptroller Mark Heggen, Buildings, Parks & Recreation Director Daniel Clemens, Superintendent of Highways Dahn Bull

MINUTES APPROVAL

MOTION by Councilman Manir seconded by Councilwoman Reid to approve the Agenda Session Minutes for November 4, 2026, as presented. All Ayes. MOTION CARRIED

RESOLUTIONS FOR CONSIDERATION

	SOURCE	RESOLUTION	TOWN BOARD MEETING DATE REQUESTED
1.	Planning	Authorize offers of Just Compensation for Right-of-Way acquisitions for the Sitterly Road Intersection Enhancement & Sidewalk Connectivity Project	11/17/2026*
2.	Planning	Authorize purchase of software, training, and support for implementing the Clifton Park Tree Inventory and Community Forestry Management Plan project. **Councilman Manir** stated that we have $1,500 left from $65,000 grant. We are asking for $3,000 for software to complete the inventory, which will set us up for an easy grant application next time.	12/01/2026
3.	Planning	Authorize a contract amendment with Greenman-Pedersen for additional services related to the Highway Fuel System Improvements Project	12/01/2026
4.	Planning	Authorize reimbursement of escrow to Ronald Wayne Van Patten, related to property at 621 Englemore Road	12/01/2026

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Attorney Dailey said the Planning Department has been holding $10,000 of Mr. VanPatten's money in escrow since a project was completed around 2012. The return of the money was overlooked at that time and recently discovered.

5.	Town Board	Authorize the acceptance of open space land parcels, easements, rights-of-way and form water retention parcels, all within the Crescent Woods Subdivision	11/17/2026*
6.	Town Board	Authorize the reorganization of administrative, communications, and technology functions, abolishing the position of Communications and Technology Coordinator, and authorizing related budgetary and personnel adjustments.	11/17/2026*

Councilman Fantini stated that the resolution is a minor reorganization with the goal of saving taxpayer money.
Supervisor Barrett disagreed that the change is minor and expressed that other agenda items spend more money than this saves.
Councilwoman Reid asked if the public comments had called for cost savings in the form of removing this position.
Supervisor Barrett responded that they had not. He also stated that the board majority has approved the creation of additional positions for the clerk's office and receptionist and questioned why a valuable team member should lose their position for a minor reorganization.
Councilwoman Reid expressed that more than 2 days' notice would be appropriate for discussing personnel reorganization.

7.	Town Board	Authorize acceptance of a Memorandum of Agreement between CSEA and the Town of Clifton Park Highway Department Unit #846700, related to amending Article XXI, Salary and Wages, and Appendix A	12/01/2026

Supervisor Barrett stated information for this resolution was provided by CSEA and distributed to the board. This is similar to what was recently done for Clifton Park Water Authority.

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8.	Buildings & Grounds	Authorize purchase of two (2) new 20-HP pool motors from Lincoln Aquatics, one for Country Knolls Pool and one for Locust Lane Pool **Daniel Clemens** noted that these are special motors that are difficult to source, so we need to have these to replace older ones that will be rebuilt and kept as spares to avoid closures at the pools.	12/01/2026
9.	Buildings & Grounds	Authorize AJ Sign Co. to supply and install vinyl graphics on four (4) enclosed trailers used by the department **Daniel Clemens** said these are new trailers and indicated that we're making them look bold and sharp rather than the basic town seal that has been used in the past.	11/17/2026*
10.	Buildings & Grounds	Authorize Change Order #1 to the existing contract with Main Line Commercial Pools, Inc. for the Barney Road Pool Liner Project **Daniel Clemens** reported that the caulk and concrete between the coping stones around the pools need replacing so that the liner replacement is successful. The engineering firm involved has recommended the additional work and has confirmed the pricing is fair.	11/17/2026*
11.	Highway	Authorize the purchase of two (2) 9-foot stainless steel dump bodies for the Highway Department to be installed on two crew cab chassis. **Dahn Bull** stated that they're using the pricing recently received by a bid issued by for Buildings and Grounds to replace deteriorating equipment at the Highway Department. The funding for this is nearly the same amount as received from a recent auction of surplus equipment.	12/01/2026

*Denotes a resolution that is on both the Agenda Session Schedule and the Town Board Meeting Agenda for tonight (assuming a positive vote in the Agenda Session), due to timing issues for the proposed resolution.

MOTION by Councilwoman Reid seconded by Councilwoman Bellamy to approve all resolutions except 6 be heard at the requested Town Board meeting date. All Ayes: MOTION CARRIED

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MOTION by Councilman Fantini, seconded by Councilwoman Bellamy to approve resolution 6 to be heard at the requested Town Board meeting date.

Supervisor Barrett inquired about the other budgetary and personnel adjustments mentioned.

Councilman Fantini stated that it includes a stipend for Jean Spiegel if she remains in her position.

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir. Noes: Councilwoman Reid, Supervisor Barrett MOTION CARRIED

MOTION by Councilwoman Reid seconded by Councilman Manir, to adjourn the Agenda Session. All Ayes: MOTION CARRIED at 6:46 p.m.

Camilla Powell
Deputy Town Clerk

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