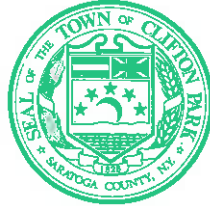


Town of Clifton Park

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ETHICS BOARD



BRIAN GLICK
Chairman

Ethics Board Meeting Minutes

January 17, 2018

In attendance:

Chairman, Brian Glick
Linda DiCaprio
Linda Campion
Town Board Liaison, Jim Romano
Secretary, Meg Springli

Absent:

James Mahon
Ronald Ochrym

The meeting was called to order at: 7:00pm by Board Chair, Brian Glick. Brian noted that a quorum was present.

I. Approve Meeting Minutes – 11/28/2017

Mrs. DiCaprio moved, seconded by Mrs. Campion to approve the minutes for the November 28, 2017 meeting as written.

Ayes: 2
Noes: 0
Abstain: 1

Minutes approved.

II. Review submissions - Annual Ethics Disclosure Forms received by Town Clerk

a. Annual Ethics Disclosure Forms for Review from 2017

- i. 11 forms, 9 unremarkable, 2 disclosed affirmative responses to # 2. One of the responses to #2 was questioned and will require a follow-up letter.

b. Annual Ethics Disclosure Forms for Review from 2018

- i. 72 forms, 58 unremarkable

ii. 14 individuals disclosed affirmative responses to the following:

Question 1 Real Property ownership or interest in CP other than principal residence?	Question 2 Business dealings with Town in past 12 months or next 12 months	Question 4 Received financial or material benefit due to your help with business dealings
8	7	3

Discussion ensued regarding the affirmative responses. The individuals that responded affirmatively to Questions 1, 2, and 4 were discussed and board members stated that they felt there was no significant finding of conflict of interest nor impropriety.

Mrs. Campion moved, seconded by Mrs. DiCaprio to approve the Annual Ethics Disclosure Forms for Review dated January 17, 2018

Ayes: 3
Noes: 0
Abstain: 0

72 forms were approved.

III. New Business

Mrs. DiCaprio moved, Campion 2nd to elect Brian Glick as Chairman of the Ethics Board and able to act in the name of the Board between meetings pursuant to Chapter 17-13H2 of Town Code.

Ayes: 3
Noes: 0
Abstain: 0

Motion carried

IV. Discussion

The 5 Ethics Forms were revised by the Secretary and reviewed by Board members for future use. They will be converted to pdf format and posted on the website.

Mrs. Campion moved, seconded by Mrs. DiCaprio to accept the revised forms, adopt their usage and post them to the website

Ayes: 3
Noes: 0
Abstain: 0

Motion carried

Next, the agenda for the February 21, 2018 agenda was discussed and might include the following:

- Annual report for 2017, Brian and Meg will prepare a draft
- §17-8A – List of officials including names, offices or position of all town officials prior to March 10
- Ethics Training for 2018 – materials and format of training to be determined

Mrs. Campion moved, seconded by Mr. Glick to adjourn the meeting at 7:35pm. All in favor. None opposed. Motion carried.

The next meeting is scheduled for February 21, 2018 at 7:00 pm.

Respectfully submitted,


Meg Springli