

Town of Clifton Park

One Town Hall Plaza
Clifton Park, New York 12065
(518) 371-6651
FAX: (518) 371-1136

ETHICS BOARD



BRIAN GLICK
Chairman

Ethics Board Meeting Minutes

February 21, 2018

In attendance:

Chairman, Brian Glick
Linda Campion
James Mahon
Ronald Ochrym
Town Board Liaison, Jim Romano
Secretary, Meg Springli

Absent: Linda DiCaprio

The meeting was called to order at: 7:03pm by Board Chair, Brian Glick. Brian noted that a quorum was present.

I. Approve Meeting Minutes – 1/17/2018

Mr. Mahon moved, seconded by Mrs. Campion to approve the minutes for the January 17, 2018 meeting as written.

Ayes: 3

Noes: 0

Abstain: Ochrym

Minutes approved.

II. Review submissions - Annual Ethics Disclosure Forms received by Town Clerk

a. Annual Ethics Disclosure Forms for Review from 2018

i. 34 forms, 25 unremarkable

ii. individuals disclosed affirmative responses to the following:

Question 1 Real Property ownership or interest in CP other than principal residence?	Question 2 Business dealings with Town in past 12 months or next 12 months	Question 4 Received financial or material benefit due to
---	---	---

		your help with business dealings
4	5	0

Discussion ensued regarding the affirmative responses. The individuals that responded affirmatively to Questions 1, 2, and 4 were discussed and board members stated that they felt there were no significant findings of conflict of interest nor impropriety. There was one individual that incorrectly stated their Title and the Board asked that it be returned for clarification.

Mrs. Champion moved, seconded by Mr. Ochrym to approve the Annual Ethics Disclosure Forms for Review dated February 21, 2018, with one being returned to the Clerk's office for clarification. 34 forms were accepted as written, one form required correction.

Ayes: 4

Noes: 0

Abstain: 0

Motion carried

III. New Business

- Annual report for 2017

Ochrym moved, seconded by Mahon to approve the Ethics Advisory Board Annual Report for 2017.

Ayes: 4

Noes: 0

Abstain:

Motion carried.

- The lists of officials was submitted by Town Clerk's Office and received by the Ethics Advisory Board
 - Town Officials
 - Department Heads
 - Town Board Members
 - No objections or corrections
- Ethics Training for 2018 – materials and format of training to be determined. Tom McCarthy is planning to schedule training in the spring. Past training material was reviewed. Mr. Glick asked if it would be possible to do it electronically rather than as a lecture style class.

Mr. Glick asked if any objections to approving minutes over email. Mr. Ochrym, stated that he was opposed based on Open Meetings Law, saying that any vote must take place in public.

As no other business or discussion was introduced. Mrs. Campion moved, seconded by Mr. Mahon to adjourn the meeting at 7:29 pm. All in favor. None opposed. Motion carried.

The next meeting is scheduled for March 21, 2018 at 7:00 pm.

Respectfully submitted,



Meg Springli