



TOWN OF
CLIFTON PARK
SARATOGA COUNTY, NEW YORK

Highway Safety Advisory Committee

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 | FAX: (518) 371-1136

August 27, 2026 Meeting Minutes

1. Introduction

a. Attendance

Present

Dave Woodin (Chair)
Al Karoly

Lenny Casper
Jeff LaBarge

Phil Clark
Bob O'Connell

Tony George
Tom Werner

Absent

John Scavo (Town Planner) Dahn Bull (Highway Supt)
Jim Allen

MD Haque

Eric Ophardt

Guests

Nancy Bellamy (Town Board Member)

b. Minutes

The minutes of the August meeting were accepted on a motion by Jeff LaBarge and seconded by Lenny Casper and approved unanimously by a voice vote.

c. Note: Both Scavo and Bull were absent, but Bull presented comments prior to the meeting for inclusion and Scavo followed up with post-meeting comments of his own, some that provide updates into mid-September.

2. Old Business

a. NYSDOT's Safety Improvement Projects for NY 146 and US 9. Work continues and while the contract completion date has been extended, the contractor is currently targeting substantial completion by August 31st with the majority of paving and roadway improvements completed by then.

b. NYSDOT Referral Status - Traffic Studies and Other Requests

1. Pierce Road & Usher Road Intersection - No Action or response to date.

c. Clifton Park Center Road near South Shen Campus entrance - School Speed Limit Signing. The Highway Department is awaiting a delivery order of additional sign posts and a variety of signs before the new signing plan can be implemented. Clearance from DigSafe is also pending.

- d. CAPTAIN Senior Transportation Advisory Committee. Bob O'Connell said that the goal is to coordinate transportation for seniors across Southern Saratoga County. ICF now has a contract with NYSDOT and they will do some analysis to determine feasibility of the goal. The next meeting is to be held in September.
- e. Sitterly Road Roundabout (PIN 1763.21) – Scavo provided a post meeting update: The final DAD for the PIN 1763.21 Sitterly Road Intersection Enhancement & Sidewalk Connectivity project was submitted on August 31, 2026 to NYSDOT. The Town has also provided negative declaration documentation on September 11th to NYS DOT for concluding the SEQR review process. The Town is in conversations with adjacent property owners to secure the necessary temporary easements and permanent fee takings to construct the project.
- f. Kinns Road Corridor Study - The last Advisory Committee Meeting was held on June 18, 2026. CME is coordinating with stakeholders to coordinate and schedule the next public meeting. This will occur sometime in September.
- g. Bass Pro Shop - The Town Building Department has taken no further action beyond notifying Bass Pro Shops of the potential private-property violation and the property owner's possible liability if an accessibility claim is filed.
- h. Driveway striping at Community Care Physicians facility on US 9. A letter was sent in June to the owners of the complex, but no response has been received.
- i. Vista Drive @ Vista Court – A request for the installation of a STOP sign on Vista Drive @ Vista Court was recommended by the Committee in July and forwarded by Planning Staff to the Town Board. No Town Board Member has chosen to sponsor a resolution to move the request forward.
- j. Robinwood Drive - Citizen Request for a Speed Study is on-going. Speed trailers will be deployed in late September or early October (depending on availability) to ensure a routine is established for traffic patterns. Meanwhile, sign data regarding the presence of STOP signs, Speed Limit signs and DEAD END/NO OUTLET signs in the neighborhood has been collected. Crash data has not been collected yet.
- k. Atrea Early Learning Center impact on Maxwell Drive traffic - The new school opens in September for about 600 five-year-old students entering Kindergarten at Shen. Located at 5 Maxwell Drive, there is concern about potential traffic impacts when the new school opens. NYS DOT has worked with the Shenendehowa School District and Town to permit VMB deployment in conjunction with the opening. The traffic signals on Maxwell will be adjusted to handle the peak bus flows which will involve 18 large buses in three waves. Jeff Labarge said that he will be on site on opening day to observe the traffic and will report his findings next month. An After Action Meeting will be coordinated by the School District with stakeholders and is likely to be scheduled after the first two weeks of the school year are completed.
- l. Appleton Road - Citizen Request for a speed study - Speed data has been collected and a draft recommendation will be provided to the Committee by Planning Staff.

- m. Boyack Road Parking Restriction - Dahn Bull sent a note stating that the Highway Department is awaiting a delivery order of additional sign posts before the installation of NO PARKING signs in front of 16 Boyack Road can be accomplished. There was no word about the timetable for painting the stop line on Jonathan Drive.
- n. Greensboro Boulevard & St. Andrews Drive - Citizen Request for an ALL-WAY STOP control. Speed study was initiated along with a review of existing signs in the area. Scavo will provide a final draft report for review to the Committee.
- o. Kinns Road/Plank Road Intersection - Scavo will check with Town Highway on coordination with Saratoga County Highway Department to install a W25-1 sign which was recommended last month.

MUTCD 11th Edition Revised (December 2025)



W25-1



W25-2

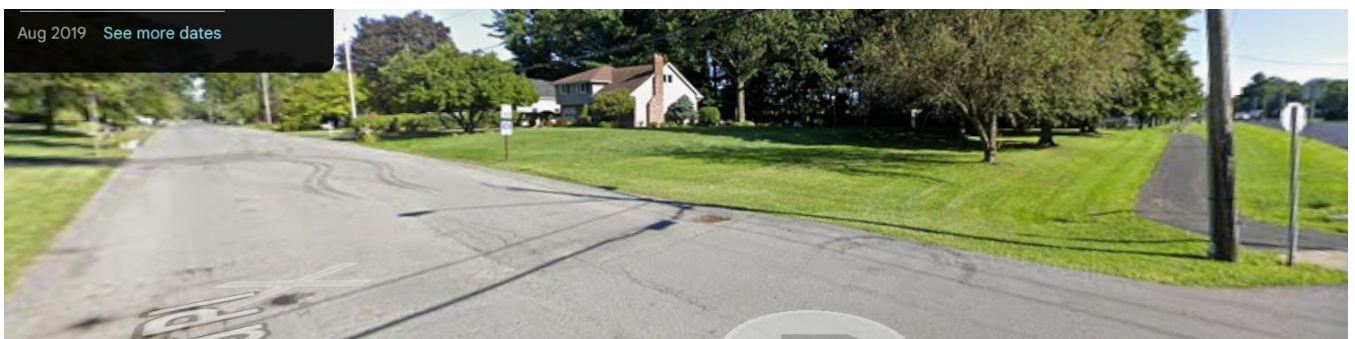
- p. Heritage Pointe Drive and Balsam Way – The Highway Department installed additional ALL-WAY STOP Panels (9) for the Multi-Way STOP intersections of Heritage Pointe @ Balsam (north end), Balsam @ Lorraine, and Heritage Pointe @ Arthur. All were three-legged intersections without the required plaques. This is a follow-up of a request from a Balsam Way resident to evaluate the need for additional traffic safety measures in the Heritage Pointe neighborhood.
- q. E-Bikes – There was continued discussion about the need for safety regulations to address the growing usage of “e” powered bikes, scooters, skate boards, etc. Posting safety information regarding the legal use of e-bikes on the Town web site is a goal.
- r. Bruno Road – Dahn Bull sent a note stating that the Highway Department has replaced the non-compliant existing “BLIND DRIVEWAY AHEAD” sign with an approved MUTCD intersection warning sign to indicate a side road/driveway ahead.
- s. NY 146 Bike/Ped Project - ADP Plan Set and Estimate - (PIN 1085.48). Planning Staff notified by email on 9/2 that ACOE should be sending out a Nationwide Permit Verification Letter shortly for the project record to keep the design moving forward towards final permitting and design.
- t. NY 146 Roundabouts at Waite Road and Miller Road/Tanner Road. The Design Team is working with NYS DOT to address an issue with cultural resources. There is an archeological site in the proposed Tanner Road roundabout and alternatives are being investigated to possibly mitigate its presence.
- u. Striping & Sign Deficiencies in Hannaford Plaza. Tom Werner stated last month that the signs and markings in the Olive Garden area of the mall need attention. Scavo will provide a letter for the Committee to review prior to sending it to the mall owner and identify the particular issues.

3. Items w/ No Further Action by the CPHSAC

None

4. New Business

- a. CP & HM Planning Board Actions
 - 1. No report from Clifton Park Planning Board this month. (CP)
 - 2. The opening of the grocery store at the Marketplace on NY 146 will occur soon. A CO will be granted for the store and there is still some roadwork to be completed involving the old NY 146. (H)
 - 3. Status of the Quik Check at the old Rite Aid at US 9 & NY 236 was not known. (H)
- b. Grooms Road & Sugar Hill Road intersection - Request from Thomas Harold of Grooms Road to review the area around the intersection after a serious July 19th crash. He cited speeding and visibility as potential reasons of the crash and others at the intersection. The Committee will review any available speed and crash data provided by John Scavo along with a recommended analysis that can be forwarded to the Town Board to implement with a traffic design professional. Woodin noted that crash data has already been compiled for this intersection and it showed that the most common type of crash at that location involved right angle collisions. He had looked at the site and observed that the northbound STOP sign had a lateral setback that could be moved closer to the road to make it more visible. He also suggested that a supplemental STOP sign be considered facing northbound Sugar Hill Road traffic and located at the southwest corner (Grooms Tavern).
- c. Miller Road - “Loud vehicle, reckless driver on Miller Road – What can a residence do”. There is a local resident that tends to create a loud motor noise while speeding along Miller Road, usually around 3 PM. It was suggested that the neighbor who voiced the complaint should make a log (day & time) with specifics about each incident and then submit it to the Saratoga County Sherrif for targeted enforcement.
- d. Plaid Place – Request for the implementation of No Parking Restrictions. Events at the Commons sometimes result in overflow parking on adjacent streets including Plaid Place. This creates access issues for the residents. The Committee reviewed this a few years ago. Member Jim Allen lives in Calico Colony and provided some written background information and recommendations for review. The consensus was that parking be should be restricted initially near the intersection with Vischer Ferry Road. A site visit will be needed to determine the exact limits of the restriction before it is sent to the Town Board for consideration.



- e. Woodstead Road @ Longkill Road. The STOP signs on Woodstead are difficult to see until you reach the Longkill intersection due to tree growth. The Highway Department has done some trimming to correct the matter.



- f. Status of interconnection of traffic signals on Clifton Country Road on the approach to NY 146 (NYSDOT signal). A Committee member witnessed traffic totally backed up through the two intersections on multiple approaches. Other members have noted a similar problem and suggested that the signal timing should be re-visited. Scavo has noted that NYS DOT approved the signal coordination plan provided by CME on behalf of Bass Pro Shops.
- g. Clifton Country Road between McDonough Way (CCM access drive) and Wall Street. Shrubbery in median is reaching a height that obscures sight distance to oncoming vehicles for turning movements. Dan Buhl sent a note stating that Buildings & Grounds is responsible for maintaining the median and the work was actually completed before the meeting.



Approaching Wall Street – July 2026

- h. Plank Road - New driveway access on southbound approach to Maxwell Drive “T” intersection. It appears that there will be several residential duplexes built on the corner lot. There was some concern by a member about the driveways being too close to the intersection. Suggested that the approved building plans be reviewed and compared to the standards for locating driveways near intersections. After the meeting, Scavo provided the following information regarding sight distances:



PLANT SCHEDULE

QUANTITY	CODE NAME	SCIENTIFIC NAME	COMMON NAME	PLANTING :
2	AR	ACER RUBRUM	RED MAPLE	3" CAL.
2	TU	LIRIODENDRON TUJIFERA	TULIP TREE	3" CAL.

NOTES:

1. PURSUANT TO SECTION 86-10 OF THE TOWN OF CLIFTON PARK CODE, "THE APPLICANT SHALL BE REQUIRED TO PLANT TWO NEW TREES PER LIVING UNIT ON THE STREET SIDE OF NEW CONSTRUCTION SITES. THIS MAY BE WAIVED IF THE SITE IS WOODED"

SIGHT DISTANCES

LOT 1 PLANK ROAD

PROVIDED SIGHT DISTANCE LOOKING RIGHT (TO INTERSECTION) = +/- 182'
 REQUIRED SIGHT DISTANCE LOOKING RIGHT = STOP SIGN CONTROLLED

LOT 2 MAXWELL DRIVE

PROVIDED SIGHT DISTANCE LOOKING LEFT (TO INTERSECTION) = +/- 160'
 REQUIRED SIGHT DISTANCE LOOKING LEFT = STOP SIGN CONTROLLED


 APPROXIMATE LOCATION AND
 DIRECTION OF SIGN

TRAFFIC CONTROL DEVICE SCHEDULE		
PLAN NO.	DESCRIPTION	QTY.
1	"ENVIRONMENTAL PROTECTION AREA - DO NOT DISTURB" SIGN	22

- i. Free Training Session - **Roundabout Works 2026: Practical Insights You Can Apply to Your Own Work**

Date: September 16, 2026

Time: 9 AM – 1 PM PT / 12 PM – 4 PM ET

Format: Virtual Conference - [Webinar: Roundabout Works 2026 - Transoft Solutions](#)

Committee members were made aware of this training opportunity.

- j. Other Items - None

Adjournment at 7:20 PM

Next Meeting – September 24, 2026