

Clifton Park Town Board Meeting Minutes

December 16, 2002

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

Present: Councilman Paolucci
Councilman Speckhard
Councilman Roth
Councilwoman Walowit
Supervisor Barrett
Town Clerk O'Donnell

Also Present: Town Attorney Trainor
Louis Gerard, Superintendent of Highways
Mark Heggen, Comptroller

MOTION by Councilman Roth, seconded by Councilman Paolucci, to approve the minutes of the December 2, 2002 meeting as presented.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATIONS

Councilman Roth said he will be reviewing the records of the arena on December 17th to come up with information on the numbers that were presented.

Councilman Speckhard announced the Kick-Off for the 175th Celebration will be held on January 12, 2003 from 3 – 5 p.m. in the Town Hall.

REPORTS

Reports for November from Parks, Recreation and Community Affairs, Transfer Station and Highway Department and for October from Parks, Recreation and Community Affairs were filed with the Town Clerk.

REPORTS TO THE BOARD

Town Administrator Shahan reviewed information received at the Disaster Preparedness Conference he attended in Baltimore, Maryland. With regard to the Noise legislation, he reported the Town of Stillwater will send at least five people along with Clifton Park security for training by Rutgers University. In order to put residents in contact with town security faster, Mr. Shahan reported the security cell phone number is now available on the town's voice mail system.

Councilman Paolucci asked if town vehicles are equipped with first aid kits, and if employees have taken defensive driving and CPR courses and if there are reports in this regard. Mr. Shahan responded yes, this is done on a continuing basis and he receives reports from security personnel.

Town Comptroller Heggen reviewed the monthly financial report, stating revenues have exceeded expenditures. He reported on various revenues, including September mortgage tax of \$708,000 for a total of \$1.4 million to date, compared to 1999 and 2001 of just under \$1 million and 2002 of \$825,000, cable commission for the 3rd quarter of \$62,800. He reported health insurance costs have increased by approximately 10 to 15 percent yet some Medicare costs are decreasing by 30 percent.

Supervisor Barrett stated the town is doing very well financially but won't have final numbers until March. He noted there will be a surplus and recommended putting part of the surplus toward reinvesting in the community, looking 5 to 20 years in the future.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 316 of 2002, a resolution honoring Michael Terranova for attaining the rank of Eagle Scout.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, Michael Terranova of Clifton Park of Boy Scout Troop 48 has attained the rank of Eagle Scout, and

WHEREAS, the Town of Clifton Park Town Board wishes to acknowledge and honor Michael Terranova's achievements, creating hiker friendly facilities at Lock 19 in the Vischer Ferry Nature Preserve by clearing a 50 ft. by 50 ft. area along side the remains of the lock and building two picnic tables for hikers, and

WHEREAS, in addition Michael Terranova built and mounted on trees two birdhouses and two squirrel feeders to further attract wildlife to the area; now, therefore, be it

RESOLVED, that Michael Terranova, of 15 Cypress Point, Clifton Park, Troop 48, is hereby recognized and honored for having attained the rank of Eagle Scout.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 317 of 2002, a resolution scheduling the Organizational and the first Town Board Meeting for 2003 for the Town of Clifton Park.

Introduced by Councilman Paolucci, who moved its adoption, seconded by Councilman Speckhard.

Now, therefore, be it

RESOLVED, that the 2003 Organizational Meeting for the Town of Clifton Park shall be held on Monday, January 6, 2003 at 7:00 p.m. in the Wood Memorial Meeting Room, One Town Hall Plaza, Clifton Park, New York, and be it further

RESOLVED, that the first Town Board Meeting of January 2003 will be held on Monday, January 6, 2003 at 7:30 p.m. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 318 of 2002, a resolution authorizing the promotion of four employees in the Highway Department.

Introduced by Councilman Paolucci, who moved its adoption, seconded by Councilman Roth.

WHEREAS, due to the retirement of Leon Teresko and the creation of a new position in the Highway Department, openings exist, and

WHEREAS, Louis Gerard, Highway Superintendent, recommends that the following appointments be made in the Highway Department:

Gerald Oakes to Highway Maintenance Supervisor, Grade 9, Step 3
James Strozyk to Assistant Highway Maintenance Supervisor Grade 8, Step 6
Gary Rogers to Working Supervisor, Grade 7, Step 5,

and to the additional newly created position of Working Supervisor, Louis Gerard recommends that Edward Krawiecki be appointed to fill the position at Grade 7, Step 7; now, therefore, be it

RESOLVED, that effective January 1, 2003, Gerald Oakes is hereby appointed to the position of Highway Maintenance Supervisor, Grade 9, Step 3, James Strozyk to Assistant Highway Maintenance Supervisor, Grade 8, Step 6, Gary Rogers to Working Supervisor, Grade 7, Step 5 and Edward Krawiecki to Working Supervisor at Grade 7, Step 7 to be budgeted as follows:

Gerald Oakes DA5110-E001 (Hwy-Mnte. Super.) and
DA5142-E001 (Snow Removal-Hwy Mnte. Super.)
James Strozyk DA5110-E016 (Asst. Mnte. Super.) and
DA5142-E016 (Snow Removal-Asst. Hwy Mnte. Super.)
Gary Rogers DA5110-E1500 (MEO/Working Super) and
DA5142-E1500 (Snow Removal-MRO/Working Super.)
Edward Krawiecki DA5110-E1500 (MEO/Working Super.) and
DA5142-E1500 (Snow Removal-MRO/Working Super.)

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 319 of 2002, a resolution authorizing change order No. 1 for drainage improvements at Wooddale Drive.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilman Paolucci.

WHEREAS, the construction cost for the drainage improvements at Wooddale Drive was authorized at \$33,053, and

WHEREAS, additional work was required to be performed by the contractor to complete the construction of drainage improvements at an additional cost of \$3865; now, therefore,

be it

RESOLVED, that authorization is hereby granted to execute change order No. 1 for additional drainage improvements at Wooddale Drive at an additional cost of \$3865 to come from funds previously designated for capital improvements with a transfer to DA-5110-24 (Hwy-Repairs/Maintenance).

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 320 of 2002, a resolution authorizing the sale of equipment declared surplus by the Town Administrator.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilman Paolucci.

WHEREAS, the Town Administrator has declared the equipment on the enclosed attachment as surplus property, and

WHEREAS, the Town Administrator has recommended that such be advertised and sold by means of sealed bid, "as is", subject to New York State sales tax, with the Town of Clifton Park reserving the right to reject any bid and all bids; now, therefore, be it

RESOLVED, that the Town Clerk of the Town of Clifton Park is hereby authorized to advertise said equipment listed on the attached list determined to be surplus by the Town Board by sealed bid, with such sealed bids to be opened on January 10th, 2003 at 3:00 p.m., at the Town Hall of the Town of Clifton Park.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

HIGHWAY

1. 1969 INTERNATIONAL TRUCK WITH CAB, FRAME, WING AND PLOW

2. 1976 INTERNATIONAL TRUCK WITH CAB, FRAME, WING AND PLOW

BUILDINGS AND GROUNDS

1. FACSIMILE MACHINE
KONICA MODEL FAX300

2. FACSIMILE MACHINE
SAVIN STANDARD
DEX 530E

3. 1989 FORD RANGER
FOUR WHEEL DRIVE, COLOR RED

Resolution No. 321 of 2002, a resolution authorizing the Supervisor to sign an arrangement letter with Marvin & Co. to audit General Purpose Financial Statements.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, it is necessary that an audit of the Town's financial activities for the fiscal year 2002 be conducted, and

WHEREAS, an acceptable proposal for the audit of the 2002 fiscal year activities of the Town of Clifton Park has been submitted by Marvin & Co.; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby authorizes the Supervisor to sign an arrangement letter with Marvin & Co. to audit General Purpose Financial Statements as of December 31, 2002 in an amount not to exceed \$9150.00 to be paid from the 2003 General Fund Budget.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 322 of 2002, a resolution appointing Leonard Craig as Transfer Station Assistant Supervisor.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Paolucci.

WHEREAS, due to the promotion of Jeffrey Vedder to Transfer Station Supervisor a vacancy exists for Transfer Station Assistant Supervisor, and

WHEREAS, the Transfer Station Supervisor has recommended that Leonard Craig, Rte. 203, Chatham, be appointed to fill this position; now, therefore, be it

RESOLVED, that Leonard Craig, Chatham, New York, is hereby appointed to the position of Transfer Station Assistant Supervisor, Grade 7, Step 1, \$33,316 effective December 22, 2002 to be paid with a transfer of \$700 to cover 2002 salary expense from A-8160-74 (Solid Waste Management-CTS Overtime) to A-8160-E0579 (Solid Waste Management-Employee No.).

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 323 of 2002, a resolution authorizing the waiver of Building Department fees for the Shenendehowa Hockey Booster Club.

Introduced by Councilman Speckhard, who moved its adoption, seconded by Councilman Roth.

WHEREAS, the Shenendehowa Hockey Booster Club intends to construct additional locker space at the town-owned Clifton Park Arena, and

WHEREAS, the aforementioned project is within the Town of Clifton Park and will be an asset to the community, and

WHEREAS, improvements are being made to a town-owned facility and, therefore, will be owned by the town; now, therefore, be it

RESOLVED, that fees required by the Town of Clifton Park Building Department relative to the construction of the additional locker space at the Clifton Park Arena are hereby waived.

Councilman Roth asked if the issue relative to the exclusivity of the use of the locker room has been addressed. Mr. Trainor responded not completely as there is no agreement as yet. Supervisor Barrett said he does not support the hockey team sharing the locker room. Councilman Speckhard said there should be language in the resolution that clearly states that the locker space improvement is owned by the town and the question of use

can be addressed in the agreement. In this regard, the last WHEREAS was added.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 324 of 2002, a resolution appointing Barbara Hunt as a substitute Senior Van Driver and substitute Senior Express Dispatcher.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Paolucci.

WHEREAS, a need exists for a substitute Senior Van Driver and a substitute Senior Express Dispatcher, and

WHEREAS, Barbara Hunt, 16 Lexington Drive, Clifton Park, has been recommended to fill this position; now, therefore, be it

RESOLVED, that Barbara Hunt, 16 Lexington Drive, Clifton Park, is hereby appointed to the position of substitute Senior Van Driver and substitute Senior Express Dispatcher, Grade 1, Step 5 (\$10.88 per hour) effective January 2, 2003 to be paid from A6772-E2250 (Senior Support-Employee No.)

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 325 of 2002, a resolution awarding the bid for the Ice Arena Public Restroom Renovations-Contract No. 1-Plumbing.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilman Paolucci.

WHEREAS, on December 16, 2002, bids were publicly opened for the above referenced contract, and

WHEREAS, the low bidder for Contract No. 1 – Plumbing, is Boyce & Drake & Co. in the amount of \$7,100, and

WHEREAS, as per letter from McDonald Engineering, dated December 16, 2002, McDonald Engineering has reviewed the bids and has recommended to the Town Supervisor that the bid of Boyce & Drake & Co. be accepted as the lowest most responsible bidder; now, therefore, be it

RESOLVED, that the Town Board hereby accepts and awards the above referenced bid to Boyce & Drake & Co. in the amount of \$7,100 to be paid from revenues of the arena.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

Beverly Czub, Miller Road, thanked the Town Board for their work in 2002 and expressed appreciation for keeping taxes down.

MOTION by Councilman Paolucci, seconded by Councilwoman Walowit, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:55 p.m.

Patricia O'Donnell
Town Clerk