

September 21, 2015

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Present: Councilwoman Standaert  
Councilman Romano  
Councilwoman Walowit  
Supervisor Barrett  
Town Clerk O'Donnell

Absent: Councilman Whalen

Also Present: Town Attorney McCarthy  
Mark Heggen, Comptroller

MOTION BY Councilman Romano, seconded by Councilwoman Walowit, to approve the minutes of the September 8, 2015 meeting as presented.

**ROLL CALL VOTE**

Ayes: Councilwoman Standaert, Councilman Romano  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Whalen

**MOTION CARRIED**

**ANNOUNCEMENTS AND COMMUNICATIONS**

Supervisor Barrett thanked all involved with the successful FarmFest, noting the importance of supporting our local farms.

He announced Nick's Fight To Be Healed 5K race will be held on September 27<sup>th</sup>.

Councilwoman Standaert reported there was an information meeting for Youth Court, however, it is not too late to sign up. She said sign ups must be before the October 7<sup>th</sup> training date.

She further mentioned CAPTAIN is holding a Community Walk and Open House on October 17<sup>th</sup>.

Councilwoman Walowit announced the Shenendehowa Adult Community Center will be holding a pet adoption clinic on October 3rd from 11:00 a.m. to 3:00 p.m.

**PUBLIC PRIVILEGE ON RESOLUTIONS**

Question from floor said the bid came in at 45 % over cost estimate for the Crescent Road Multi-use trail and asked who is paying the additional cost. Supervisor Barrett said with the increase in cost the town's share will go up a bit but the town's share is small. Question from the floor asked if, with the adoption of this resolution, the town will be committed to paying the full share of the over costs. Supervisor Barrett responded no. Audience member asked what the Town of Halfmoon's share is. Supervisor Barrett responded "half of our share". Supervisor Barrett said approval was received from DOT to award the bid at this time. Regarding purchasing cliftonpark.org. Supervisor Barrett explained it would be expensive to switch to a different domain name and by purchasing and keeping the current domain it will be easier for people to

follow. The town will ask for Requests for Proposals for design and costs to build and revamp the current website.

Resolution No. 208 of 2015, a resolution extending the Transfer Station hours for Fall Cleanup.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Jeffrey Vedder, Transfer Station Supervisor, has requested that the Transfer Station be open on Sundays, October 18<sup>th</sup> and 25<sup>th</sup> and November 1<sup>st</sup> and 8<sup>th</sup>, 2015 between the hours of 10 am and 4 pm, for fall cleanup of leaves and brush only, and

WHEREAS, the Transfer Station Supervisor has proposed the attached schedule to support the extended hours of operation; now, therefore, be it

RESOLVED, that the Transfer Station will be open for extended hours on Sundays, October 18<sup>th</sup> and 25<sup>th</sup> and November 1<sup>st</sup> and 8<sup>th</sup>, 2015 (weather permitting), between the hours of 10 am and 4 pm, for fall cleanup of leaves and brush only.

ROLL CALL VOTE

Ayes: Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Whalen

DECLARED ADOPTED

Resolution No. 209 of 2015, a resolution authorizing CERT Volunteers, Ronald Volungus and William Mackesey, to be reimbursed for travel expenses to attend an “All Hazards ICS Safety Officer Course” (L-954) presented by the New York State Office of Emergency Management Training.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the New York State Office of Emergency Management Training is presenting an “All Hazards ICS Safety Officer Course” September 21<sup>st</sup> - 24<sup>th</sup>, 2015 in Oriskany, New York, and

WHEREAS, the Director of Community Development has recommended that CERT volunteers Ronald Volungus, 4 Applewood Dr., Rexford, NY and William Mackesey, 1313 London Square Dr., Clifton Park, be authorized to attend the course, and

WHEREAS, Mr. Volungus’ and Mr. Mackesey’s attendance at the course will confer a benefit upon town residents; now, therefore, be it

RESOLVED, that Ronald Volungus and William Mackesey are hereby authorized to attend the “All Hazards ICS Safety Officer Course” being presented by the New York State Office of Emergency Management September 21<sup>st</sup> - 24<sup>th</sup>, 2015; and be it further

RESOLVED; that the Comptroller is authorized to reimburse Mr. Volungus and Mr. Mackesey an amount not to exceed \$600.00 total utilizing federal per diem rates for costs incurred for mileage and tolls to attend the seminar, to be paid from A-8762-001 (Disaster Preparedness-Contractual) up to \$515.00 and A-8762-0015 (Disaster Preparedness-Travel & Conferences) up to \$85.00.

Supervisor Barrett noted these courses are certified by NYS and FEMA.

ROLL CALL VOTE

Ayes: Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Whalen

DECLARED ADOPTED

Resolution No. 210 of 2015, a resolution awarding the construction contract for the Crescent Road Multi-Use trail to James H. Maloy, Inc. pursuant to competitive bid.

Introduced by Councilwomen Standaert who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Resolution No. 167 of 2013, and Resolution No. 88 of 2010 authorized the implementation and funding for federal-aid and State "Marchiselli" Program to fund the Crescent Road multi-use trail as a transportation federal-aid project and appropriating funds therefore, and

WHEREAS, rights of way have been acquired for the construction and maintenance of the trail, which will connect the Towns of Clifton Park and Halfmoon with a multi-use trail extending from Okte Elementary School across Crescent Road and into the Town of Halfmoon, with its eastern terminus at the end of Morris Lane and Crescent Road, and

WHEREAS, the project includes the installation of a paved asphalt path, ADA compliant curbs, detectible warning units and pedestrian signals guiderail, signs and fencing at the Northway entrance ramps and associated bridgework, and

WHEREAS, after completion of ROW acquisition, Federal Construction authorization was obtained on September 22<sup>nd</sup>, 2014, and

WHEREAS, MJ Engineering prepared final plans, specifications and estimate, and the town was authorized to proceed to bid on June 1, 2015, and

WHEREAS, after bid opening on August 19, 2015, MJ Engineers performed a bid analysis and recommended that the bid be awarded to James H. Maloy, Inc. as low bidder, with the concurrence of New York State Department of Transportation, and

WHEREAS, the New York State Department of Transportation has reviewed the bid package and concurs in the recommendation to award the project to James H. Maloy, Inc., according to procedures for locally administered federal aid projects, and

WHEREAS, the project is jointly sponsored by the Town of Clifton Park and the Town of Halfmoon, with an 80%/20% cost share with NYSDOT through the federal Marchiselli program, now, therefore, be it

RESOLVED, that the Town Board accepts the recommendation of design engineers, MJ Engineering, and hereby awards the construction contract for the Crescent Road multi-use path to James H. Maloy, Inc. pursuant to General Municipal Law Section 103, at a cost not to exceed \$2,042,000, and be it further

RESOLVED that MJ Engineering is authorized to notify James H. Maloy, Inc. to proceed, with construction expected to be substantially complete on September 1, 2016; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

ROLL CALL VOTE

Ayes: Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Whalen

DECLARED ADOPTED

Resolution No. 211 of 2015, a resolution authorizing the Town Supervisor to sign a purchase contract to acquire professional services, hardware and software from ABS Solutions.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Supervisor is authorized to enter into a contract with any accounting, engineering firm, professional services firm, or other professional consulting firm for the needs of the Town of Clifton Park, subject to legal review by the Town Attorney's office, and as the Town Board may deem appropriate, and

WHEREAS, a need exists to update and integrate a town-wide computer network to manage and access daily functions, existing records for the many departments in Town Hall, Highway Department and several locations throughout town, and

WHEREAS, ABS Solutions has proposed a plan to reconstruct the town's information technology network, replacing aging hardware, updating informational backup systems, improving network security as well as reducing "downtime" in the event of accidents, power fluctuations or natural disasters, and

WHEREAS, ABS Solutions' proposal includes current hardware for a new server, proper licensing for server users, new backup options for data, new switches to improve server and network performance as well as the professional services necessary to implement the project, at a cost of \$68,065.05, and

WHEREAS, professional services will cost \$26,650.00 and hardware and software costs will be \$41,815.05, and

WHEREAS, these significant changes will greatly enhance the ability of Clifton Park's daily operations, limit server malfunctions and enhance security, now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to enter into an agreement with ABS Solutions to acquire software, hardware, and professional services to institute a new server and network for the Town of Clifton Park at a total cost of \$68,065.05, and be it further

RESOLVED, that a transfer of \$50,000.00 from Line A-1990-15 (Contingency-Other Contractual) to Line A-1620-04 (Town Hall-Computer Expense) to offset the cost of the project; and be it further

RESOLVED, that the cost of the project in the amount of \$68,065.05 be paid from Line A-1620-04 (Town Hall-Computer Service).

Supervisor Barrett stated this is a large technological investment, but necessary. The server system has aged and with technology changing and upgrades are needed, including safety. He thanked Dahn Bull, Director of Communications and Technology, for his work on the proposal.

ROLL CALL VOTE

Ayes: Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Whalen

DECLARED ADOPTED

Resolution No. 212 of 2015, a resolution authorizing the Town Supervisor to sign an agreement with ICOM Tech Services to acquire the ownership rights to [www.cliftonpark.org](http://www.cliftonpark.org).

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, ICOM Tech Services, 5 Southside Drive, Suite 11-240, Clifton Park, New York, owns the website [www.cliftonpark.org](http://www.cliftonpark.org), and

WHEREAS, the Town of Clifton Park entered into a partnership with ICOM and [cliftonpark.org](http://cliftonpark.org) in 2000, providing the town with its first website and internet presence, and

WHEREAS, the partnership allowed the Town of Clifton Park to immediately have an interactive professional website that quickly became a successful resource for Clifton Park residents at no cost to taxpayers, and

WHEREAS, the website also established a direct line of communication between town hall personnel and Clifton Park residents through an innovative e-mail system, allowing residents to contact town officials directly on a 24 hour basis, and also enabled the town to provide timely notice and information concerning upcoming events, activities and initiatives, and

WHEREAS, the Town Board wishes to obtain the rights to the existing web address and domain to enable the town to expand, upgrade and modernize the capabilities of the website in a rapidly changing and evolving information technology environment; now, therefore, be it

RESOLVED, the Supervisor is authorized to sign an agreement with ICOM tech Services, 5 Southside Drive, Suite 11-240, Clifton Park, for all rights and intellectual property associated with the [www.cliftonpark.org](http://www.cliftonpark.org) website and domain at a cost not to exceed \$16,000, with an initial payment of \$10,000 and installment payments of \$500 per month for 12 months, payable from A-1620-4 (Town Hall-Computer Expense).

Supervisor Barrett reported with this purchase the town will retain its identity and take the website to the next level. The Supervisor said he would like to begin the process in the near future of disseminating an RFP to interested companies in rebuilding the website. He continued with the budget process coming up it would be possible to have a place in the budget for the RFP and in that case the process could begin sooner with eventual selection of a developer in the beginning of 2016.

ROLL CALL VOTE

Ayes: Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Whalen

DECLARED ADOPTED

Resolution No. 213 of 2015, a resolution scheduling a public hearing to consider adoption of a local law amending Section 103-16 of the Town Code, Building Permit Fees.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Romano.

WHEREAS, Steven Myers, Director of Building and Zoning, has recommended amending Section 103-16 Building Permit fees, and

WHEREAS, the Town Board wishes to schedule a public hearing to obtain input regarding the proposed changes; now, therefore, be it

RESOLVED, that a public hearing is scheduled for October 5, 2015 at 7:05 pm in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York to consider adoption of a local law amending Section 103-16 of the Town Code, Building Permit fees; and be it further

RESOLVED, the Town Clerk is directed to publish appropriate notice of the same.

Supervisor Barrett asked Mr. Myers to do a comparison of other communities and found Clifton Park to be quite a bit lower. This will increase residential fees by \$5.

ROLL CALL VOTE

Ayes: Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Whalen

DECLARED ADOPTED

PUBLIC PRIVILEGE

Anton Salecker, Crestmont Drive, reviewed the background of his requests for sidewalks on the north side of Route 146 from Northcrest Drive to Tallow Wood Drive. He urged the Town Board to put this request in the 2016 budget, noting an estimate of \$40,000 for a sidewalk of roughly 1400 feet.

MOTION by Councilwoman Walowit, seconded Councilwoman Standaert, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:42 p.m.

Patricia O'Donnell  
Town Clerk