

December 21, 2015

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

WEBELO PACK 43 PRESENTED THE COLORS AND LED THE PLEDGE OF ALLEGIANCE TO THE FLAG

Present: Councilman Whalen
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Supervisor Barrett
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Richard Kukuk, Superintendent of Highways
John Scavo, Director of Planning

ANNOUNCEMENTS AND COMMUNICATIONS

None

EAGLE SCOUT PRESENTATION

Supervisor Barrett presented Resolution No. 264 to Benjamin James Mayo and commended him for attaining the rank of Eagle Scout.

Resolution No. 264 of 2015, a resolution recognizing Benjamin James Mayo for attaining the rank of Eagle Scout.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, Benjamin James Mayo, member of Troop 6 of the Twin Rivers Council, was awarded the rank of Eagle Scout, the highest award that a Boy Scout can earn, and

WHEREAS, Benjamin has earned numerous merit badges, has shown leadership in the troop and has organized and completed a project to benefit the local community, and

WHEREAS, Benjamin's Eagle Scout project consisted of dedicating many hours to the Bridlewood Ridge subdivision in Clifton Park, installing split rail fencing with a wire-welded mesh backing around a stormwater management area, and

WHEREAS, in an effort to greatly improve the surrounding aesthetics, Benjamin went further and more importantly provided a safety feature to discourage residents, children and pets from entering the stormwater facility, and

WHEREAS, Benjamin's dedication to the Boy Scout Oath, while using his time and energy to give back to his community, will serve to prepare him for a meaningful, productive role in society; now, therefore, be it

RESOLVED, that the Clifton Park Town Board honor and recognize the accomplishments and deeds of Benjamin James Mayo for attaining the rank of Eagle Scout and contributing to the intrinsic value of our community.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Benjamin reviewed his project and thanked the town for the recognition.

KINNS ROAD PARK

Supervisor Barrett said though Kinns Road Park is owned by the county, the town has been managing Kinns Road Park since 1976 but neither the town or county are able to find a written agreement to this effect. Over the years the town has plowed the parking lot, removed trees, as well as installed fencing. An agreement to formalize the town's oversight and management of the park is being prepared. By resolution this evening, the town is considering the services of a consultant forester who will prepare a draft Forest Management Plan to be presented at a future Town Board meeting. He stated this will be a public process. It is hoped to have the plan by the second quarter of 2016. He thanked Saratoga County Board of Supervisors Chairman Matt Veitch for his support and leadership.

Chairman Veitch thanked the Supervisor, Town Board, Town Attorney McCarthy and Planning Director Scavo for participating in the process. He explained the forest lands were granted to the county in the 1930s. This forest had been planted by the state and is not natural forest land. He said though the county had planned on doing work in the forest, they have decided not to after discussion with the town Supervisor and residents and to formalize an agreement. Chairman Veitch stated the county is looking at the town taking ownership of the property, hopefully next year, however, it is not known how long this could take as state action is necessary.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 265 of 2015, a resolution scheduling the 2016 Organizational Meeting, and the first 2016 Town Board Meeting for the Town of Clifton Park.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, it is necessary to schedule the 2016 Organizational Meeting and the first 2016 Town Board Meeting; now, therefore, be it

RESOLVED, that the 2016 Organizational Meeting for the Town of Clifton Park shall be held on Monday, January 4, 2016, at 7:00 p.m. in the Wood Memorial Meeting Room, One Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, that the first Town Board Meeting of 2016 will be held on Monday, January 4, 2016 immediately following the Organizational Meeting, in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No 266 of 2015, a resolution appointing M. Kathleen Smith as Secretary to the Zoning Board of Appeals.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, due to the pending resignation of Susan White, an opening exists for a Secretary to the Zoning Board of Appeals, and

WHEREAS, M. Kathleen Smith, 17 Garnsey Road, Rexford, has been recommended to fill the position; now, therefore, be it

RESOLVED, that M. Kathleen Smith, Rexford, is hereby appointed as Secretary to the Zoning Board of Appeals, effective January 15, 2016, at a salary as budgeted, to be paid in equal monthly installments.

Supervisor Barrett thanked Susan White for her six years of service as secretary to the ZBA.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 267 of 2015, a resolution authorizing the Supervisor to sign contracts with 2016 subcontract hires per Schedule "A".

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has requested that the Town Board authorize certain updated contracts for certain recreation programs, and

WHEREAS, the Town Board supports continuation of the listed recreation programs with the subcontractors listed on the attached Schedule "A"; now, therefore, be it

RESOLVED, that the Town Supervisor hereby is authorized to sign contracts with 2016 recreation subcontractors, per Schedule "A".

Supervisor Barrett noted this covers 21 programs that the town offers.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 268 of 2015, a resolution authorizing the installation of a street light at the entrance to the Vischer's Landing subdivision, off of Vischer Ferry Road (Saratoga County 90).

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Vischer's Landing subdivision was approved by resolution by the Clifton Park Planning Board on March 27, 2007, per the approved subdivision plan, titled "Oronacah Farms Residential Cluster Subdivision", and

WHEREAS, per the Town of Clifton Park Subdivision of Land Code, §179-28 (A): "It shall also be the responsibility of the owner to provide appropriate street lighting at the intersection of the proposed street with an existing arterial street in accordance with all Illuminating Engineering Society, NMPC and NYSEG requirements," and, the installation of the street light is warranted at this time; now, therefore, be it

RESOLVED, that authorization is hereby granted for the installation of a street light at the entrance to the Vischer's Landing subdivision, at the intersection of Vischer Ferry Road (Saratoga County 90) and Bridgewater Court; and be it further

RESOLVED, that said street light shall be charged to the Clifton Park Lighting District No. 1 and that a copy of this authorization shall be forwarded to the National Grid utility company.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 269 of 2015, a resolution authorizing the Supervisor to enter into a contract with Richard J. Cipperly, North Country Forestry, to provide a Forestry Management Plan to the Town of Clifton Park for the recreation area known as Kinns Road Park.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the County of Saratoga acquired the Kinns Road Park in the 1930s as reforestation lands, pursuant to New York State County Law §219, and

WHEREAS, in 1977 the county identified the Kinns Road Park lands as a recreation area, and delegated management responsibility for the area to the Town of Clifton Park, and

WHEREAS, the town has managed Kinns Road Park as a park since 1977, establishing hiking trails, pedestrian access and the parking lot off of Kinns Road, and

WHEREAS, county officials had advised the town of plans to conduct timbering operations on the parcel pursuant to County Law Section 219, consistent with a county wide timbering management plan for reforestation lands, and

WHEREAS, the county and the town have agreed in principle to explore an alternative forestry management plan for the park, under the direction of the town, which provides maximum protection for the unique trail system and preserves the existing recreational uses to the greatest possible degree, and

WHEREAS, Richard J. Cipperly has over 30 years' experience as a Forester and Supervising Forester with New York State DEC, and has consulted with towns and counties, as well as state agencies on forestry management practices for park and recreation areas, and

WHEREAS, the town wishes to retain Mr. Cipperly to work directly with town officials and staff to provide consulting services and to develop a Forestry Management Plan for the park consistent with the town's priorities; now, therefore, be it

RESOLVED, that the Supervisor is authorized to execute the attached consultant agreement with Richard J. Cipperly, authorizing the preparation of a Forestry Management Plan

for Kinns Road Park on behalf of the Town of Clifton Park, at a cost estimated at \$2,750, with additional work to be invoiced at \$70/hr. with funds to be transferred from (A-8510-90) General Fund - Community Beautification - Trees.

Supervisor Barrett said the contract requires Mr. Cipperly to attend two Town Board meetings.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barret

Noes: None

DECLARED ADOPTED

Resolution No 270 of 2015, a resolution authorizing the promotion of Laborer Gerald Dumary to Mechanical Equipment Operator in the Highway Department.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Romano.

WHEREAS, an opening exists in the Highway Department for a Mechanical Equipment Operator, and

WHEREAS, Highway Superintendent Richard Kukuk has recommended that Laborer Gerald Dumary, 118 Van Aernam Road, Ballston Spa, be promoted to Mechanical Equipment Operator, and

WHEREAS, Mr. Dumary has been employed in the Highway Department since 2003 and has met all the requirements for the position of Mechanical Equipment Operator, now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the promotion of Gerald Dumary to Mechanical Equipment Operator at Grade 5, Step 7, effective December 21, 2015, to be paid from DA-5142-E-1500 (Highway-Employee).

Superintendent of Highways Kukuk reported the department is down a number of drivers due to employee health issues. He said this will be a continuing process as there may be retirements in 2016.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No 271 of 2015, a resolution authorizing budget transfers for calendar year 2015 as specified in Exhibit A.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Comptroller has recommended that certain budget adjustments, contained in Exhibit A, be made to address the needs of all funds as well as other miscellaneous expenditures, as set forth in Exhibit A; now, therefore, be it

RESOLVED, that the budget transfers specified in Exhibit A be adopted per the Comptroller's recommendations.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 272 of 2015, a resolution hiring Lori Hughes to the position of Program Events Coordinator in the Parks and Recreation Office.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the promotion of Diana Fraser to Assistant Director of Parks and Recreation has created an opening in the position of Program Events Coordinator, and

WHEREAS, Lori Hughes, 46 Pine Tree Place, Clifton Park, has worked in the town’s Summer Camps Program since 2006, as Director of Summer Camps and as Site Director of the Locust Lane Camp, and

WHEREAS, Lori Hughes has over 20 years of experience planning, organizing and supervising events and staff in various settings, as well as maintaining reports and records of all aspects of the events, and

WHEREAS Supervisor Barrett has recommended Ms. Hughes for promotion from Site Director to Program Events Coordinator to fill the position vacated by the promotion of Diana Fraser; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby authorizes the hiring of Lori Hughes, 46 Pine Tree Place, Clifton Park, New York, for the position of Program Events Coordinator, at Grade 6, Step 1, effective January 11, 2016, as budgeted in the 2016 budget line A-7021-Exxxx (Parks & Rec. Administration).

Supervisor Barrett stated Ms. Hughes is well qualified for this position with a great background and experience as is Ms. Fraser in her new position as Assistant Director of Parks and Recreation. He further thanked Robin Dutcher upon her retirement for her excellent service to the town.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No 273 of 2015, a resolution authorizing the hiring of Rosemarie DiMarco as a part-time clerk in the Parks and Recreation Department

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, a need exists for a part-time clerk in the Parks and Recreation office due to the retirement of Robin Dutcher, and

WHEREAS, Rosemarie DiMarco, 18 Oak Brook Commons, Clifton Park, has been recommended to fill this position; now, therefore, be it

RESOLVED, that Rosemarie DiMarco, 18 Oak Brook Commons, Clifton Park, be appointed to fill the position of part-time clerk in the Parks and Recreation Department, at Grade 4, Step 8, \$23.48 per hour, to be paid from A-7021-E4000, Parks and Recreation Part-time employees.

Supervisor Barrett said Ms. DiMarco will be a part time seasonal call in employee, noting there are times during the year when there is a need to fill in various capacities, e.g. tax office.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

Supervisor Barrett thanked Webelo Pack 45, Ben Mayo and Supervisor Veitch for their attendance this evening and the staff at town hall for all their work during 2015.

MOTION by Councilwoman Walowit, seconded by Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:00 p.m.

Patricia O'Donnell
Town Clerk