

TOWN OF CLIFTON PARK TOWN BOARD

November 8, 2021

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:06 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilwoman Flood
Councilwoman Standaert
Councilman Morelli
Councilwoman Walowit
Town Clerk Brobston

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Dahn Bull, Highways Superintendent
Walter Smead, Assessor

ANNOUNCEMENTS AND COMMUNICATION

Supervisor Barrett stated in July he sent the Town Board a proposed application for the ARPA non-profit grant program funds. One addition was the emphasis on the negative effects of the pandemic as being an important element of the grant program.

Supervisor Barrett stated the Town Board needs to make a decision before the end of the year about whether to opt out of adult use cannabis on-site consumption sites zone. The ability to sell it and use it on-site, opt in or out of the sales portion of the law. And the same is true for on-site cannabis usage. If the town takes no action, then the town will be opted into the program of adult use cannabis sale and usage on-site. He distributed a sample of a local law relating to the cannabis law opting out of the cannabis use on-site. A public hearing is to be considered to get resident comments on the topic. The town has already taken a step several years ago to assign areas where medical marijuana facilities, who sell it, can operate within the town in certain zones. Smoking has been prohibited in town parks. He requested the Town Board to review.

Councilwoman Flood thanked the Saratoga County History Roundtable group for bringing to the Grooms Tavern the recent “Saratoga County Stories” book launch and meeting of the authors night. This event was also put on by the Friends Grooms Tavern and the Historical Society.

RESOLUTIONS

No one wished to be heard.

Resolution No. 253 of 2021, a resolution adopting a Town Tree Ordinance.

Introduced by Councilwoman Standaert, who moved its adoption, and seconded by Councilwoman Flood.

WHEREAS, since 2007, the volunteer-based Government Re-Thinking Energy & Environment Now (G.R.E.E.N.) Committee has been assisting and advising the Town Board on energy and environmental impacts and issues, and

WHEREAS, the town, through the G.R.E.E.N. Committee, has been working towards official designation as a Tree City USA through the Arbor Day Foundation and National Association of State Foresters, and

WHEREAS, to achieve Tree City USA designation, the town must meet four separate standards, and

WHEREAS, the town has met the first standard with a regular, official observance of Arbor Day, and

WHEREAS, the town has met the second standard with a volunteer tree committee, established through Resolution No. 142 of 2021, and

WHEREAS, following the establishment of the Tree Committee, its volunteer members worked tirelessly on behalf of the community towards achieving the final two standards for Tree City USA designation, and

WHEREAS, after extensive research, the Tree Committee was able to document that the town has met the third standard by spending \$2 per capita annually towards the planting, care, and removal of diseased trees, and

WHEREAS, the final standard would involve the creation of a tree ordinance to preserve, protect, and enhance the town's natural environment through tree protection and sustainable tree planting, for the benefit of current residents and those of the generations to come, and

WHEREAS, the Tree Committee worked with Highways Superintendent, Director of Planning, and Director of Buildings, Parks & Recreation, to draft a town tree ordinance to present to the Town Board, and

WHEREAS, on November 1, 2021, the Town Board conducted a public hearing to consider adoption of a tree ordinance, and

WHEREAS, members of the public present at the public hearing spoke in favor of the Town Board adopting the proposed Tree Ordinance, and

WHEREAS, official designation as a Tree City USA will provide numerous environmental, societal, and financial benefits to the town; now, therefore, be it

RESOLVED, that the Town Board officially adopts the Clifton Park Tree Ordinance, per attached Schedule A.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

This ordinance gives town departments the ability to consult with tree experts on the Tree Committee.

Resolution No. 254 of 2021, a resolution authorizing the Assessor to accept a proposal from Systems Development Group, Inc. for a web-based tool for assessment and real property information.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Walter Smead, Sole Assessor, has requested the installation of a web service to integrate real property data with additional comprehensive assessment and real property information on the Assessor's page of www.cliftonpark.org, and

WHEREAS, Mr. Smead recommends that SDG Image Mate Online, from Systems Development Group, LLC Barneveld, NY, under State Contract, will provide an internet-based tool that will allow residents to access the assessment roll data as managed by the Town Assessor's office, including more up-to-date information than is currently available to the public, at a cost not to exceed \$1,500 for the first year; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the recommendation of Mr. Smead; and be it further

RESOLVED, that the Assessor is authorized to request the installation of SDG Image Mate Online on <https://cliftonpark.org/departments/assessor.html> by Systems Development Group under NYS OGS backdrop contract, at a cost not to exceed \$1,500 to be paid from A-1355-004 (Assessor – Computer).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Town Assessor Walter Smead explained this on-line program is similar to what Saratoga County currently uses. However, the county site is usually updated once a year in July. The town site could be updated on a monthly basis to keep the assessment roles/information current.

Resolution No. 255 of 2021, a resolution approving Change Order No. 1 to a contract with Executive Electric for installation of LED streetlights within the town.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, by Resolution No. 246 of 2018, the Town Board awarded an energy efficiency contract to Siemens Industry to specify and implement a program to acquire the streetlights within the town and replace all such lights with LED lighting, and

WHEREAS, by Resolution No. 266 and No. 274 of 2019, the Town Board authorized the execution of a purchase and sale agreements for streetlights within the town, and

WHEREAS, Siemens has subcontracted with Executive Electric, LLC, 5 Shuler Street, Amsterdam, to install the LED nodes in the town-owned streetlights, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, has identified 2 light poles on Wall Street, each with 2 lights, that were not listed on the existing inventory conducted, and

WHEREAS, the Town Board wishes to upgrade the existing 4 lights to be consistent with the new LED light fixtures being installed elsewhere in town, and

WHEREAS, Mr. Clemens has received Change Order No. 1 from the existing subcontractor, Executive Electric for the installation of the four additional nodes at a cost not to exceed \$6,225; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign Change Order No. 1 to accept the quote from Executive Electric for four additional streetlight nodes along Wall Street; and be it further

RESOLVED, that the Comptroller is authorized to transfer an additional \$6,225 from A-04010-140 (General Fund – Public Health – Other Payments) to A-5182-200 (General Fund – Street Lighting Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 256 of 2021, a resolution authorizing the Supervisor to sign an amendment to the Administrative Services Agreement between the Town and Empower Retirement for the employees' deferred compensation plan.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Town of Clifton Park is a local public employer, who has adopted a deferred compensation plan pursuant to Section 5 of the New York State Finance Law, and

WHEREAS, the purpose of such plan is to provide employees with a convenient and tax-favored method of saving on a regular and long-term basis, and thereby provide for their retirement, and

WHEREAS, by Resolution No. 273 of 2019, the Town Board amended a five-year renewal agreement with MassMutual in conjunction with Reliance Trust Company to administer this plan under procedures set forth by the New York State Deferred Compensation Board, and

WHEREAS, MassMutual has been acquired by Empower Retirement which has informed the town that it will offer managed account services through Great-West Trust Company at no cost to the town, and

WHEREAS, the proposals were reviewed by the Deferred Compensation Committee, which recommended that the agreements be accepted; now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to sign an amendment to its contract with Empower Retirement in conjunction with Great-West Trust Company as Trustee; and be it further

RESOLVED, that the Supervisor is also authorized to sign an agreement for managed account services with Great-West Life & Annuity Insurance Company, effective February 1, 2022.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 7:43 PM

Teresa Brobston, Town Clerk