

TOWN OF CLIFTON PARK TOWN BOARD

February 5, 2024

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:08 p.m. Supervisor Barrett presiding.

Pledge of Allegiance

Present: Supervisor Barrett
Councilman Morelli
Councilwoman Walowit
Councilman Manir
Town Clerk Brobston

Absent: Councilwoman Reid

Also Present: Town Attorney Pelagalli
Mark Heggen, Comptroller
Daniel Clemens, Director of Parks, Buildings & Recreation
Dahn Bull, Highways Superintendent
Norah Hoefer, Communications and Technology Coordinator
Susan Leonard, Director of Senior Community Center
Scott Reese-Stormwater Management Officer

MINUTES

MOTION by Councilwoman Walowit, seconded by Councilman Morelli, to approve the minutes of January 2, 2024, Organizational meeting, January 2, 2024, Town Board Meeting and January 16, 2024 Town Board Meeting, as presented.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

MOTION CARRIED

ANNOUNCEMENTS & COMMUNICATIONS

Supervisor Barrett thanked everyone involved in the very successful Winterfest held the previous weekend.

Supervisor Barrett, as Chairman of the County Health and Human Services, communicated that the Department has undergone enormous efforts in new ways to help people struggling with addiction. Since the start of the effort, and after years of big increases of overdoses and related deaths, the County can report in 2023 overdose related deaths in Saratoga County were down 19%. The efforts will continue to increase to stem the tide of drug addiction and related deaths. Supervisor reported there will be a joint effort directly with the schools, a Peer Advocate, between the County Mental Health, Addiction Services, and the Sheriff's. He stated his way the schools can have a referral person, CRPA, Certified Recovery Peer Advocate, to go directly to for quick assistance.

Councilman Morelli thanked Supervisor Barrett for taking on the Chairman position of the Saratoga County Board of Supervisors.

Councilman Morelli announced two new EV Chargers have been installed and are operational in the parking area on the Clifton Common.

Councilman Morelli announced the G.R.E.E.N. Committee will be hosting a Repair Café on Saturday, February 17, 2024, from 10AM-2PM at the Clifton Park Senior Community Center. The event is free to the community with the goals of repairing broken objects to extend their life, keeping things out of landfills, and fostering an appreciation for the art of repairing things. Volunteer repair coaches are always needed. For additional information see RepairCafeCP@gmail.com.

PRESENTATIONS

Mr. Faraz Khan, Clifton Country Mall Owner, explained the vision of the mall is to be a community minded facility, several community programs for kids have been presented along with a monthly flea market and by the hosting the Winterfest along with the Town. Mr. Khan presented the Town a donation check for \$1,000 to be used for the Community Action Fund.

Stormwater Management Officer Scott Reese gave a presentation on the NYSDEC Final MS4 Stormwater Permit implementation of the stormwater management program. Please see attached.

RESOLUTIONS

Resolution No. 24 of 2024, a resolution authorizing the Clifton Park Town Court to lease a postal machine.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Town Court staff are requesting authorization to lease a new postal machine to meet new post office security requirements, and

WHEREAS, Court staff identified a postal machine available for lease on a State contract, and

WHEREAS, there are funds available in Budget Line A1110-0009 (Municipal Court – Lease Rentals); now, therefore, be it

RESOLVED, that the Clifton Park Town Court is hereby authorized to enter into an agreement with Metroland Business Machines, Inc. for a 63-month lease, at a cost not to exceed \$160 per month, at an annual cost of \$1,920; and be it further

RESOLVED, that the subsequent year’s budget includes the annual appropriation, until the lease is completed.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

Resolution No. 25 of 2024, a resolution establishing the salaries and hourly rates for Day Camp, Pool and Golf Course staff for the 2024 Summer Season.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the Town Board wishes to hire staff to operate the Day Camps, three Town-owned pools and Barney Road Golf Course for the 2024 Season, and

WHEREAS, the Town Board also wishes to establish a salary matrix, which reflects the increased NYS minimum wage of \$15.00 per hour, for seasonal personnel to be hired to operate Summer Day Camps, Town-owned pools, and the Barney Road Golf Course for the 2024 season; now, therefore, be it

RESOLVED, that the Town Board hereby establishes Schedule A for the rates of pay for seasonal personnel associated with the Summer Recreation Day Camps, and be it further

RESOLVED, that the Town Board hereby establishes Schedule B for the rates of pay for seasonal personnel associated with the Town Pools, and be it further

RESOLVED, that the Town Board hereby establishes Schedule C for the rates of pay for seasonal personnel associated with the Barney Road Golf Course.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

Resolution No. 26 of 2024, a resolution authorizing the sharpening of mowing equipment used for the maintenance of the Barney Road Golf Course.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Director of Buildings, Parks & Recreation Daniel Clemens, has identified a need for the sharpening of cutting reels on five (5) mowers at the Barney Road Golf Course, and

WHEREAS, Grassland Equipment, Latham, NY, has submitted a quote of \$5,044 for the sharpening of mowing reels on the five (5) mowers used by the Buildings and Grounds Department, and

WHEREAS, Mr. Clemens has recommended that the quote of Grassland Equipment, in an amount not to exceed \$5,044, be accepted; now, therefore, be it

RESOLVED, that Town Board hereby authorizes the Director of Buildings, Parks and Recreation to accept the quote from Grassland Equipment for \$5,044 for the sharpening of cutting reels on five (5) mowers used at the Town’s Barney Road Golf Course, to be paid from A-07110-00024, (General Fund-Buildings & Grounds-General Maintenance).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

Resolution No. 27 of 2024, a resolution authorizing the installation of new flooring in the CAPTAIN offices of the Public Safety Building.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation advises that the carpeting in the CAPTAIN offices, at the Public Safety Building is in need of replacement, and

WHEREAS, Mr. Clemens recommends that Northeast Commercial Interiors, Watervliet, NY, be authorized to supply and install the flooring for an amount not to exceed \$10,416, under State contract; now, therefore, be it

RESOLVED, that the replacement of existing carpeting in the CAPTAIN offices of the Public Safety Building is awarded to Northeast Commercial Interiors, Watervliet, NY, at a cost not to exceed \$10,416, under State Contracts #PC-69412 and PC-69411, to be paid from A-1621-0200 (General Fund - Public Safety Building – Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

Resolution No. 28 of 2024, a resolution authorizing alcoholic beverages to be served at a gathering to be held at the Clifton Park Senior Community Center on March 16, 2024.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the North Indian Hindu Association of Albany is hosting a celebration on March 16, 2024, and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and/or wine at the event; now, therefore, be it

RESOLVED, that the North Indian Hindu Association of Albany is hereby authorized to serve beer and/or wine at a gathering at the Clifton Park Senior Community Center on March 16, 2024, from 5:00 P.M. to 11:00 P.M. consistent with the terms of the permit application received in the office of the Clifton Park Senior Community Center.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

Resolution No. 29 of 2024, a resolution scheduling a public hearing to consider an application for the Term Conservation Easement program.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the Town’s Term Conservation Easement program requires public comment on properties proposed to be included in the program, and

WHEREAS, Paul and Joanne Coons have requested inclusion in the program for property on Male Road (SBL 288.-2-46); now, therefore, be it

RESOLVED, that a public hearing is scheduled for February 26, 2024, at 7:02 p.m. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York to consider the property owned by Paul and Joanne Coons on Male Road for inclusion in the 25-year Conservation Easement program, and be it further

RESOLVED, that the property owner give notice to all adjacent property owners and other entities, as provided in the Town’s Conservation Easement legislation, in advance of the public hearing and submit receipts of mailing to the Town Clerk’s office prior to the date of the public hearing; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

Resolution No. 30 of 2024, a resolution authorizing the Superintendent of Highways to hire Teresa Krul as a Temporary Part-Time Clerk in the Highway Department.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, a temporary vacancy exists in the Highway Department for a clerk, and

WHEREAS, Superintendent of Highways Dahn Bull, has recommended the part-time hiring of Teresa Krul, Clifton Park, NY, and

WHEREAS, Mrs. Krul has interviewed for this temporary position and is available on a part-time basis while the vacancy for a Highway Clerk exists, and

WHEREAS, the temporary position of a part-time clerk is classified as non-competitive, as per Saratoga County Human Resources, and does not require a test, and

WHEREAS, Mrs. Krul will begin on or after February 12, 2024, and work with the Highway Department’s current Clerk in order to cross-train job duties; now, therefore, be it

RESOLVED, that the Town Board authorizes the hiring of Teresa Krul as a temporary part-time Highway Clerk, at Grade 4, Step 1, at a rate of \$24.18/hr., effective at a start date no earlier than February 12, 2024; and be it further

RESOLVED, that the Comptroller is authorized to transfer funds from A-5010-E6047 (General Fund- Highway Admin- H. Schultz) to A-5010-E400 (General Fund- Highway Admin- Part-time Employee).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

Resolution No. 31 of 2024, a resolution authorizing the Superintendent of Highways to hire Matthew Winkler and Philip Lounsbury as Motor Equipment Operators (MEO) in the Highway Department.

Introduced by Councilman Manir, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, after the resignation of Nicholas Inman and Zachary Kusaywa, two openings exist in the Highway Department for MEOs, and

WHEREAS, Superintendent of Highways Dahn Bull, has recommended the hiring of the following individuals:

<u>Name</u>	<u>License Type</u>	<u>Address</u>
Matthew Winkler	Class B	Schenectady, NY
Philip Lounsbury	Class A	Ballston Spa, NY

and,

WHEREAS, Mr. Winkler brings over seven years of experience in Municipal Highway Maintenance, has experience with the operation of various pieces of equipment, groundskeeping, snow plowing, and has a Class B Driver's License, and

WHEREAS, Mr. Lounsbury brings experience in Municipal Highway Maintenance, has experience with the operation of various pieces of equipment, groundskeeping, snow plowing and has a Class A Driver's License with multiple endorsements; now, therefore, be it

RESOLVED, that the Town Board authorizes the hiring of Matthew Winkler and Philip Lounsbury as Motor Equipment Operators, at Grade 5, Step 1, at a Salary of \$56,571/year, at a rate of \$26.99/hr., effective at a start date no earlier than Tuesday, February 6, 2024; and be it further,

RESOLVED, that Mr. Winkler and Mr. Lounsbury be paid at the above-mentioned rate in accordance with Schedule A, attached.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

Resolution No. 32 of 2024, a resolution scheduling a public hearing on a proposal to adjust Transfer Station permit fees under Chapter 97 of the Town Code.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

RESOLVED, that a public hearing is hereby scheduled for February 26, 2024, at 7:05PM in the Wood Memorial Room, on a proposal to amend Transfer Station Permit Fees; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilwoman Reid

DECLARED ADOPTED

No one wished to be heard.

PUBLIC PRIVILEGE

Tom Kaminsky, 7 Inverness Lane, explained, due to frequent power outages in his area, he has requested from National Grid a cell map. National Grid is not cooperating. He is requesting help from the Town with getting this information from National Grid for his home.

Supervisor Barrett requested Mr. Kaminsky's contact information.

No one else wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:16 PM

Teresa Brobston
Town Clerk