

TOWN OF CLIFTON PARK TOWN BOARD

July 1, 2024

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Pledge of Allegiance

Present: Supervisor Barrett  
Councilwoman Reid  
Councilwoman Walowit  
Councilman Manir  
Town Clerk Brobston

Absent: Councilman Morelli

Also Present: Town Attorney Pelagalli  
Mark Heggen, Comptroller  
Daniel Clemens, Director of Parks, Buildings & Recreation  
Michael Woerner, Director of Parks & Recreation  
Dahn Bull, Highways Superintendent  
John Scavo, Director of Planning & Zoning  
Norah Hofer, Communications and Technology Coordinator

ANNOUNCEMENTS & COMMUNICATIONS

Supervisor Barrett updated residents on upcoming events. July 4<sup>th</sup> Celebration, Summer Camps started, Pools open, Learn to Swim program has additional space available and Water Safety Instructors Training Classes available for sign-ups. Additional information for all the events can be found on [cliftonpark.org](http://cliftonpark.org).

Supervisor Barrett stated Veteran’s Banners and Engraved Bricks for the Veteran’s Monument walkway are still available. See [cliftonpark.org](http://cliftonpark.org) for applications.

RESOLUTIONS

Resolution No. 171 of 2024, a resolution appointing Anne Dillenbeck as a member of the Environmental Conservation Commission (ECC).

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, a vacancy exists on the ECC due to the resignation of Liz Carr, and

WHEREAS, Anne Dillenbeck has been recommended to fill the vacancy, and

WHEREAS, Ms. Dillenbeck’s presence on the ECC will confer a benefit to the Town of Clifton Park, now, therefore, be it

RESOLVED, that Anne Dillenbeck is hereby appointed to the Environmental Conservation Commission for the remainder of Liz Carr’s two-year term, term to expire December 31, 2024.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 172 of 2024, a resolution authorizing execution of an agreement with the New York State (NYS) Department of Transportation (DOT) for maintenance of the Town's NY Route 146 sidewalk from Northcrest Drive to Maxwell Drive.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board wishes to have sidewalk facilities included and within the geographical jurisdiction of the Town, on lands owned by NYS, that are roadway right-of-way for NY Route 146, between Northcrest Drive and Maxwell Drive, and

WHEREAS, the Town shall provide for the construction of the 5-foot-wide concrete sidewalks, pursuant to Section 10, Subdivisions 27 and 35 for the State Highway Law, as shown on the construction contract plans relating to the project and meeting the requirements of the owner, and

WHEREAS, the Project is sponsored by the Town, with a portion of the project costs, including a portion of the construction costs, funded in part with State grant of \$220,000 from the Climate Smart Communities Program, Title 15 of the Environmental Protection Fund through the New York State Department of Environmental Conservation, and

WHEREAS, by Resolution No. 135 of 2024, the Town Board awarded the construction contract for the construction of the NYS Route 146 sidewalk to James H. Maloy, Inc., pursuant to General Municipal Law Section 103, and

WHEREAS, it is recognized that the Town will maintain and repair the sidewalk infrastructure provided through this construction project, at its own expense, and

WHEREAS, the Town Board wishes to enter into a maintenance agreement with the NYS DOT to provide for standard maintenance jurisdiction for the new sidewalks within the DOT right-of-way; now, therefore, be it

RESOLVED, that the Supervisor is authorized to execute the attached Sidewalk Maintenance Agreement with the New York State Department of Transportation.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Planning & Zoning Director John Scavo stated construction on this project has begun and anticipate completion in early Fall, 2024.

Resolution No. 173 of 2024, a resolution authorizing alcoholic beverages to be served at a gathering to be held at the Clifton Park Senior Community Center on October 5, 2024.

Introduced by Councilman Manir, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Joanne Fritz, Halfmoon, is hosting a birthday party from 4:00 P.M. to 8:00 P.M. on October 5, 2024, and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and/or wine at the event; now, therefore, be it

RESOLVED, that Joanne Fritz is hereby authorized to serve beer and/or wine at a gathering at Clifton Park Senior Community Center on October 5, 2024, from 4:00 P.M. to 8:00 P.M., consistent with the terms of the permit application received in the office of the Clifton Park Senior Community Center.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 174 of 2024, a resolution appointing Stacie Agostino to permanent status as the Senior Center Program Coordinator.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, by Resolution No.178 of 2023, Ms. Agostino was provisionally appointed as the Senior Center Program Coordinator, and

WHEREAS, Ms. Agostino successfully passed the Civil Service Exam for the position of Senior Center Program Coordinator, and was certified as a permanent employee as of June 6, 2024; now, therefore, be it

RESOLVED, that Stacie Agostino, Glenville, NY, is hereby appointed to permanent status as the Senior Center Program Coordinator for the Town of Clifton Park, per Civil Service Certification, as of June 6, 2024.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 175 of 2024, a resolution authorizing the purchase of a 2024 Chrysler Pacifica minivan from State Contract for use by the Senior Van Department.

Introduced by Councilman Manir, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Director of Buildings, Parks & Recreation, Daniel Clemens, has identified a need for a new vehicle for use by the Senior Van Department, and

WHEREAS, the new vehicle will replace a 2016 Dodge Grand Caravan SXT that was sold at auction, and

WHEREAS, Mr. Clemens has recommended that a 2024 Chrysler Pacifica, available from Ferrario Ford, d/b/a Ferrario Auto Team, of Elmira, NY, be purchased under New York State Mini-bid Contract #PC69846, at a cost not to exceed \$44,700; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the purchase of a 2024 Chrysler Pacifica minivan from Ferrario Auto Team, Elmira, NY, as described in the attached documents, at a cost not to exceed \$44,700, under New York State Mini-bid Contract #PC69846, to be paid from A-6772-200, (General Fund - Senior Van - Equipment), with a transfer from A-00914 (Unassigned Fund Balance).

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 176 of 2024, a resolution correcting the cost of the diving well motor assembly replacement at Barney Road pool.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, by Resolution No. 165 of 2024, the purchase from Pool Supply Unlimited of a new diving well motor assembly for Barney Road pool was approved, at a cost not to exceed \$6,240, and

WHEREAS, the Director of Buildings, Parks and Recreation, Daniel Clemens, has since been informed by Pool Supply Unlimited that their website prices have not been updated since 2022, and that the actual cost of the motor assembly is \$2,018 higher, for a total of \$8,258, and

WHEREAS, Mr. Clemens recommends accepting this updated cost from Pool Supply Unlimited, as it is still the lowest conforming quote; now, therefore, be it

RESOLVED, that the replacement of the diving well motor assembly at the Barney Road pool be purchased from Pool Supply Unlimited, with an increase in the total cost of \$2,018, to be paid from A-7150-200 (General Fund – Barney Road Pool – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 177 of 2024, a resolution authorizing the purchase of a backup motor for the Locust Lane pool.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, wishes to purchase a backup motor for the Locust Lane pool, and

WHEREAS, four quotes were collected per the job specifications, and Pool Supply Unlimited offers the lowest conforming quote, in the amount of \$6,239, and

WHEREAS, Mr. Clemens has recommended that the backup pool motor be purchased from Pool Supply Unlimited, for an amount not to exceed \$6,239; now, therefore, be it

RESOLVED, that the backup motor for the Locust Lane pool be purchased from Pool Supply Unlimited, at a cost not to exceed \$6,239, to be paid from A-7152-200 (General Fund – Locust Lane Pool – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 178 of 2024, a resolution authorizing the residents of Presidential Estates to conduct a block party on July 4, 2024, on a portion of Lincoln Avenue.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the residents of Presidential Estates plan to conduct a block party within the subdivision on July 4, 2024, from 2:00pm-10:00pm, and have requested permission to use a portion of Lincoln Avenue for their party activities; now, therefore, be it

RESOLVED, that the Town Highways Superintendent recommends that the request be approved for the use of a portion of Lincoln Avenue in Presidential Estates on July 4, 2024, from 2:00pm-10:00pm, for party activities, so long as those activities do not block off the streets, and allow emergency vehicles access to the street if needed, and be it further

RESOLVED, that the residents shall be responsible for all clean-up activities on Town property or on the street right-of-way resulting from the social activity; and be it further

RESOLVED, that a copy of this Resolution be sent to the applicable fire department, the ambulance corps., the sheriff’s department, and the state police informing these organizations of the event.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 179 of 2024, a resolution authorizing the hiring and promotion of seasonal employees for the 2024 Summer season.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Manir.

WHEREAS, openings exist for seasonal employees, and

WHEREAS, Director of Parks & Recreation, Michael Woerner, recommends the following hirings and promotion:

<u>Name</u>	<u>Location/Title</u>	<u>Pay</u>	<u>Account Code</u>
Nicholas Alexander	Full-Day camp/Counselor	Step 3, \$15.25/hr.	A-7320-E4800
Grace Anderson	TBD/Water Safety Inst.	Step 2, \$17.65/hr.	A-7152-E4575
Madelyn Cozzens	Full-Day camp/promote to Art Specialist	Step 1, \$736/week	A-7320-E9000

; now, therefore, be it

RESOLVED that the Town Board authorizes the hirings and promotions noted above, to be paid as stated, effective immediately.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

No one wished to be heard.

PUBLIC PRIVILEGE 7:18 PM

David Frasier, Grooms Road, voiced concerns with development in the western part of Town, specifically the proposal for Droms Road and the procedure for approval. He suggested amending the Town Code to consider public hearings for the planning project proposals.

Planning & Zoning Director Scavo stated a public hearing is required by NYSTL and is also in the Town Code, Chapter 179. He stated there has already been one public hearing for the proposal and a second is scheduled for July 9, 2024, and possibly a third if needed.

Supervisor Barrett explained this area on Droms Road is a part of the Western GEIS that was performed years ago to establish smart growth, zoning and new regulations for future build-out. The specific parcel is approximately 100 acres and requests 23 new single-family homes with the existing farmhouse.

Frank Berlin, Main Street, voiced similar concerns about the proposed project on Droms Road before the Planning Board. Concerns with length of time for public to speak at public hearings, the effect of the CR Zone, Green belt, correspondence with other committees, right-to-farm and the buffer. He requests more understanding/communication from the Planning Board pertaining to the public comments.

Supervisor Barrett explained the Planning Board public hearings operate differently than at a Town Board meeting.

No one else wished to be heard. Public Privilege closed at 7:30 PM.

MOTION BY Councilwoman Walowit, seconded by Councilwoman Reid, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:30 PM

Teresa Brobston  
Town Clerk