

TOWN OF CLIFTON PARK TOWN BOARD

January 6, 2025

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:42 p.m. Supervisor Barrett presiding.

Pledge of Allegiance

Present: Supervisor Barrett
Councilman Morelli
Councilwoman Reid
Councilwoman Walowit
Councilman Manir
Town Clerk Ranze

Also Present: Town Attorney Pelagalli
Mark Heggen, Comptroller
Daniel Clemens, Director of Parks, Buildings & Recreation
Dahn Bull, Highways Superintendent
John Scavo, Director of Planning & Zoning
Norah Hoefer, Communications and Technology Coordinator
Terri Cook, Animal Control Director
Wade Schoenborn, Director of Building & Development
Louis Pasquarell, Director of Safety & Security

MINUTES

MOTION by Councilwoman Reid, seconded by Councilman Manir, to approve the Town Board minutes of the December 16, 2024, as presented.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Supervisor Barrett

Abstain: Councilwoman Walowit

Noes: None

MOTION CARRIED

ANNOUNCEMENTS & COMMUNICATIONS

PRESENTATIONS

PUBLIC HEARING

RESOLUTIONS

Resolution No. 2 of 2025, a resolution scheduling a public hearing to consider an application for the Town Historic Preservation Term Easement program.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town’s Historic Preservation Term Easement program requires public comment on properties proposed to be included in the program, and

WHEREAS, Chrysoula Highland has requested inclusion in the program for her property at 343 Riverview Road, Rexford (SBL:287.16-1-6), and

WHEREAS, the property owner gave notice to all adjacent property owners and other entities as required in the Town’s Term Easement legislation, in advance of the public hearing, and submitted receipts of this mailing have been forwarded to the Town Clerk’s office prior to the date of the public hearing; now, therefore, be it

RESOLVED, that a public hearing is scheduled for Tuesday, January 21, 2025, at 7:02 p.m. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York, to consider the property owned by Chrysoula Highland at 343 Riverview Road, Rexford, for inclusion in the Historic Preservation Term Easement program; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of the same.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 3 of 2025, a resolution authorizing the hiring of two (2) Part-time Security Officers in the Safety Department.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, vacancies exist for Part-time Security Officers for the Town, and

WHEREAS, Louis Pasquarell, Director of Safety and Security, has recommended that Anthony C. Harbour and John J. Kennedy, both of Clifton Park, NY, be hired provisionally, pending civil service certification, to fill the positions of Part-time Security Officer for the Town; now, therefore, be it

RESOLVED, that Anthony C. Harbour and John J. Kennedy are hereby hired as Part-time Security Officers, to be paid at Grade 5, Step 1, \$27.49/hr., from A-3120-E4010 (General Fund – Law Enforcement – Part-time Security Officer), effective immediately.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 4 of 2025, a resolution authorizing alcoholic beverages to be served at a gathering to be held at the Clifton Park Senior Community Center on January 16, 2025.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Schenectady Wintersports Club is hosting a club meeting and chili cookoff from 5:30 P.M. to 7:30 P.M., and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and/or wine at the event; now, therefore, be it

RESOLVED, that Schenectady Wintersports Club is hereby authorized to serve beer and/or wine at a gathering at Clifton Park Senior Community Center on January 16, 2025, from 5:30 p.m. to 7:30 a.m. consistent with the terms of the permit application received in the office of the Clifton Park Senior Community Center.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 5 of 2025, a resolution authorizing Dahn Bull, Superintendent of Highways, to hire Charles Roney as a Motor Equipment Operator (MEO) in the Highway Department.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, after the resignation of George Wade, Jr., an opening exists for an MEO in the Highway Department, and,

WHEREAS, Dahn Bull, Superintendent of Highways, has recommended the hiring of the following individual:

<u>Name</u>	<u>License Type</u>	<u>Address</u>
Charles Roney	Class B	Glenville, NY

and,

WHEREAS, Mr. Roney brings two years of experience driving large commercial vehicles and several years of private and public experience in road maintenance and construction; now, therefore, be it

RESOLVED, that the Town Board authorizes the hiring of Charles Roney as Motor Equipment Operator, at Grade 5, Step 1, at a salary of \$56,355, at a rate of \$26.99/hr., effective immediately.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 6 of 2025, a resolution authorizing Granicus to develop and deploy a Government Experience Engagement Cloud Essentials Platform for the Town.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town Board of Clifton Park recognizes the importance of enhancing public engagement and improving government service delivery through modern digital platforms, and

WHEREAS, Granicus has presented a proposal to provide its Government Experience Engagement Cloud Essentials Platform, which includes a one-year subscription, platform setup, configuration, and training, as detailed in the attached invoice #195494 dated January 1, 2025, for the total amount of \$26,230, and

WHEREAS, the Town Board acknowledges that the proposed platform will enable streamlined communication, improved citizen interaction, and greater operational efficiency for the Town of Clifton Park from the deployment of a professional services agreement with Granicus, and

WHEREAS, the total cost includes \$19,500 for the one-year subscription, \$2,730 for setup, configuration, and training, and \$4,000 for Essential CX Services, as specified in the invoice, and

WHEREAS, funds for this expenditure are available in the approved Town budget for the fiscal year 2025; now, therefore, be it

RESOLVED, that the Town Supervisor is authorized to execute any necessary agreements or documents to facilitate this project, subject to the review and approval of the Town Attorney; and be it further

RESOLVED, that the Town Board of Clifton Park hereby authorizes the payment of \$26,230 to Granicus for the development and deployment of the Government Experience Engagement Cloud Essentials Platform, as outlined in the proposal, to be paid from A-01620 – 00004 (General Fund – Town Hall Operations – Computer).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 7 of 2025, a resolution authorizing the hiring of Greenman-Pedersen, Inc. (GPI) for the preparation of a map, plan, and report for a public water utility main extension to Brian Drive within the Clifton Park Water Authority’s service area.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town of Clifton Park seeks to investigate and assess the feasibility of extending the public water utility main to residential properties along Brian Drive, located within the Hamlet of Rexford, and

WHEREAS, the Clifton Park Water Authority’s service area includes the proposed extension, and such a project requires a detailed Map, Plan, and Report (MP&R) to evaluate feasibility, costs, and technical requirements, and

WHEREAS, GPI has submitted a proposal dated December 18, 2024, detailing its scope of services for this project, including project coordination, preparation of the MP&R, schematic design plans, and preliminary cost estimates for a total estimated base fee of \$5,900; and

WHEREAS, GPI has demonstrated its qualifications to provide the necessary engineering services and meet the requirements of the Saratoga County Department of Health (DOH) and New York State Department of Environmental Conservation (NYSDEC); now, therefore, be it

RESOLVED, that the Town Board of Clifton Park hereby authorizes the hiring of Greenman-Pedersen, Inc. (GPI) to prepare a Map, Plan, and Report for the water utility main extension to Brian Drive, as outlined in the attached proposal, and be it further

RESOLVED, that the Supervisor is authorized to sign any necessary agreements with GPI to commence the project, with funding allocated as per the proposal from budget line-item expenditure account A-01440-00135 (General Fund-Engineering-Engineering) in the amount of \$5,900.00, and be it further

RESOLVED, that the Town Clerk shall maintain the executed agreement and related documents on file for public inspection.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

No one wished to be heard.

PUBLIC PRIVILEGE 7:52 PM

Councilwoman Reid extended Congratulations to Supervisor Barrett for recently being sworn in as Chairman of the Board of Supervisors for Saratoga County and stating that “ the county is in great hands.”

Mark Brockbank of Stoney Creek Dr. thanked the Town for the opportunity to serve on the Zoning Board.

No one else wished to be heard.

Public Privilege closed at 7:54 PM.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:55 PM

Stephanie Ranze
Town Clerk