

TOWN OF CLIFTON PARK TOWN BOARD

JANUARY 21, 2025

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Pledge of Allegiance

Present: Supervisor Barrett
Councilwoman Reid
Councilwoman Walowit
Councilman Manir
Town Clerk Ranze

Absent: Councilman Morelli

Also Present: Town Attorney Pelagalli
Mark Heggen, Comptroller
Daniel Clemens, Director of Parks, Buildings & Recreation
Michael Woerner, Director of Parks & Recreation
John Scavo, Director of Planning & Zoning
Norah Hofer, Communications and Technology Coordinator
Terri Cook, Animal Control Director
Wade Schoenborn, Director of Building & Development

MINUTES

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to approve the Town Board minutes of the January 6, 2025, as presented.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS & COMMUNICATIONS

Councilwoman Reid – Reminds all to the kickoff of the Winterfest starting the evening of Friday January 31, 2025, with Park at Dark and continues through Saturday February 1, 2025, with locations and activities throughout the town.

Supervisor Barrett – Is looking forward to the Park at Dark, since the opening of the park this has become a large event. Encourages the community to join the festivities.

PUBLIC HEARING – Application for the Town Historic Preservation Term Easement program relating to property at 343 Riverview Road, Rexford, 7:06 PM.

Town Clerk Stephanie Ranze read the Public Hearing Notice advertised in the Daily Gazette on January 11, 2025.

Supervisor Barrett – The town tries to make this application easy and streamlined as we benefit as a town through partnerships with people of the town on this program.

John Scherer – Dates the one room schoolhouse back to 1848, and by 1855 there were 141 students in the one room school. Chrysoula Highland's , grandfather and great grandfather

graduated from this school. Very pleased she has acquired the schoolhouse and has endorsed the application.

Chrysoula Highland – Is honored to own the schoolhouse and looking forward to bringing it back to life.

PUBLIC COMMENT

Lindsay Seymour, Nadler Rd. – Thrilled the owner will be having the Amish rebuild the bell tower that was originally on the schoolhouse, and this is one of the benefits of the Easement Application. The Historic Preservation fully supports the application.

Joann Coon, Balsam Way – Came to support the Easement Application. Vischer Ferry is a wonderful hamlet, and this will only make it better. Chrysoula has a great history with this building.

Supervisor Barrett – Thanks Chrysoula for coming forward with this project and partnering with the town. Hopes the program is helpful to the caring for and maintaining the structure.

Supervisor Barrett closed the Public Hearing at 7:12 PM

PRESENTATION – John Scavo, Director of Planning & Zoning, on proposed NYS DOT road improvements, 7:13 pm

The proposed scope of work for the project involves the following key highlights:

1. Reconstruction of the NY Route 146 / US Route 9 intersection by removing southbound and eastbound right-turn slip-lanes
2. Replacing them with signalized right-turn lanes
3. Replacing traffic signal and pedestrian accommodations at NY Route 146 / US Route 9
4. Adding an additional eastbound through lane from US Route 9 to Old Route 146
5. Pavement resurfacing and restriping on NY Route 146

Reconstruction of the NYS 146/Clifton Country Road Intersection by removing the eastbound and northbound right turn slip lanes.

Supervisor Barrett – Many alternatives have been looked at by DOT. No town funds are being used for these projects, it is all New York State DOT money. The work will be done this year and will be night work at NY Route 146 / US Route 9 and is a good first step for traffic flow in this area.

Councilwoman Reid – Questioned if there was any discussion of a roundabout in the area of the project.

John Scavo – States that there were discussions, but they would not be a safety improvement for that area. Also, when you place one you typically place another at every intersection. Enhancements will be done at Sitterly and Clifton Park Center Rd., which includes a roundabout. Capital Region Transportation Council will be conducting a corridor study that will be done from 146A, intersection of Kinns Rd. and US Route 9 into Halfmoon

Supervisor Barrett – moving forward with other projects, grant funded redesign at Kinns and Plank Rd. and studies for roundabouts still being conducted for Rt 146 and Tanner Rd., and Rt 146 and Waite Rd. are also grant funded projects. Thinks it is a good idea to keep people abreast as to what is happening and how DOT came to the decision after looking at many different options.

Councilwoman Reid – Inquiring if the potential building planned for the vacant land across from Lowe's was taken into consideration in regard to the traffic.

John Scavo – It has been considered, and DOT has a 20 year projection model and talked about potential upcoming projects. All was considered.

Supervisor Barrett closed the Presentation at 7:40 PM

RESOLUTIONS

Resolution No. 8 of 2025, a resolution accepting an application for inclusion in the Town Historic Preservation Term Easement program for a property located at 343 Riverview Road, Rexford, NY.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, a public hearing was held on January 21, 2025, to receive public comment regarding an application for a Term Easement for inclusion of a property at 343 Riverview Road, Rexford, into the Town Historic Preservation Term Easement program in accordance with Chapter 125 of the Town Code, as amended, and

WHEREAS, the Town Board has considered the application, and the comments received; now, therefore, be it

RESOLVED, that the application for a property located at 343 Riverview Road, Rexford, owned by Chrysoula Highland (SBL:287.16-1-6), is hereby accepted and is granted a 25-year term easement in accordance with the attached application, pursuant to Chapter 125 of the Town Code.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 9 of 2025, a resolution authorizing the Supervisor to sign a grant contract for a Clifton Park Tree Inventory and Community Forestry Management Plan Project.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town of Clifton Park has been awarded grant funding for the collection of tree inventory data and for assessing and planning for a healthy community forest at strategic locations within the town, through the New York State Department of Environmental Conservation’s Urban and Community Forestry grant program, Round 16, using funding from the State’s Environmental Protection Fund (EPF); and

WHEREAS, the Town will conduct the tree inventory and management plan grant project in accordance with the attached master grant contract, for grant project budget in the amount of \$65,000, with no local match required, and

WHEREAS, the Town Board wishes to support the project; now, therefore, be it

RESOLVED, that the Town Supervisor is authorized to sign the attached master grant contract for the Town of Clifton Park Tree Inventory and Management Plan Project.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 10 of 2025, a resolution authorizing a no-cost time extension to the existing NYS DEC Climate Smart Communities Grant Contract for the Hubbs Road Trail Project.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town has an existing contract with NYSDEC authorized by Resolution No. 23 of 2022, for the construction of a multi-use path along Hubbs Road, that extends currently to March 14, 2025, and

WHEREAS, Resolution No. 286 of 2022, authorized the Supervisor to execute an agreement with MJ Engineering and Land Surveying for design and construction inspection services for the Hubbs Road Trail project, in an amount not to exceed \$87,000, and

WHEREAS, the Town Board wishes to authorize a grant contract amendment for a one-year, no-cost time extension for the Hubbs Road Trail Project until March 14, 2026; now, therefore, be it

RESOLVED, that the Town Board authorizes a no-cost time extension amendment for the completion of the Hubbs Road Trail Project.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 11 of 2025, a resolution adopting the 2025 General Facility Fee Schedule for memberships, and short-term use of Town-owned facilities and programs.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Michael Woerner, Director of Parks and Recreation, has recommended that the fee schedule be adjusted for town pool memberships, short-term use of town-owned facilities and for the full-day camp weekly rate for the Town recreation camp, as detailed on the attached Fee Schedule; now, therefore, be it

RESOLVED that the Town Board adopts the attached 2025 General Facility Fee Schedule for permits and memberships issued by the Office of Parks & Recreation.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 12 of 2025, a resolution authorizing the Supervisor to sign contracts with 2025 Subcontract hires.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Michael Woerner, Director of Parks & Recreation has requested that the Town Board authorize contracts for certain Recreation Programs; and

WHEREAS, the Town Board supports continuation of the listed Recreation Programs with the Subcontractors listed on the attached Schedule A; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign contracts with 2025 Recreation Subcontractors, per the attached Schedule A.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 13 of 2025, a resolution approving the 2025 salary matrices for Summer Recreation employees.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Michael Woerner, Director of Parks & Recreation, has requested that rates of pay be adopted for 2025 Summer Recreation Staff Matrices per Schedule A (Day Camps), Schedule B (Pool, Lifeguard & WSI), and Schedule C (Golf Course), and

WHEREAS, the Supervisor wishes to maintain pay rate increases similar across all seasonal recreation employees; now, therefore, be it

RESOLVED, that the Town Board hereby adopts the 2025 Salary Matrices for Summer Recreation Employees staff per Schedules A, B and C (attached).

Supervisor Barrett – Pay remains competitive for seasonal employees. Lifeguard opportunities are currently available.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 14 of 2025, a resolution authorizing the Department of Buildings & Grounds to purchase two (2) Ford F-350 pickup trucks with V plows through NYS Contract.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, has requested authorization to purchase two 2025 Ford pickup trucks, and

WHEREAS, one (1) Ford F-350 Regular Cab XL with V Plow truck, at a cost of \$57,900, and one (1) F-350 with service body and v-plow truck, at a cost of \$69,120, are available from Bob Johnson Ford, Avon, NY, through the NYS Office of General Services Mini-bid #PC69260; now, therefore, be it

RESOLVED, that the Director of Buildings, Parks & Recreation, Daniel Clemens, is authorized to purchase the above-referenced Ford vehicles, to be paid for by municipal lease, terms to be determined; and be it further

RESOLVED, that the Comptroller is authorized to prepare bid documents for a Capital Lease at a mutually convenient time for 2025 purchases; and be it further

RESOLVED, that the annual charge for the 2 vehicles be charged to A-7110-145 (General Fund-Buildings & Ground-Capital Lease Pay).

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

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Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

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RESOLVED, that the Director of Buildings, Parks & Recreation, Daniel Clemens, is authorized to purchase the above-referenced Ford vehicles, to be paid for by municipal lease, terms to be determined; and be it further

RESOLVED, that the Comptroller is authorized to prepare bid documents for a Capital Lease at a mutually convenient time for 2025 purchases; and be it further

RESOLVED, that the annual charge for the 2 vehicles be charged to A-7110-145 (General Fund-Buildings & Ground-Capital Lease Pay).

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 15 of 2025, a resolution authorizing the purchase of a new Toro Groundsmaster 4000-D mower for the Buildings & Grounds Department.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, has requested authorization to purchase a new mower, and

WHEREAS, Grassland Equipment & Irrigation Corporation, Troy Schenectady Road, Latham, NY, as an authorized Toro Dealer, has the mower per the attached quote, at a total cost not to exceed \$93,126 for purchase under New York State Contract #PC69682, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, has recommended the equipment be purchased from Grassland Equipment & Irrigation pursuant to the New York State Contract identified above; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Director of Buildings, Parks & Recreation, Daniel Clemens, to purchase the lawn mowing equipment from Grassland Equipment & Irrigation Corp., in a total amount not to exceed \$93,126, to be paid from a municipal lease, terms to be determined, with the annual lease payments to be paid from A-7110-145 (General Fund-Buildings & Grounds-Capital Lease Payments); and be it further

RESOLVED, that the Comptroller is authorized to prepare bid documents for a Capital Lease at a mutually convenient time for 2025 purchases.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 16 of 2025, a resolution accepting the bid for town buildings cleaning and maintenance and to authorize the town to enter into an agreement with WJS Ultimate Cleaning & Floors for said services.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Supervisor Barrett.

WHEREAS, bids for the cleaning contract for Town Hall and other town-owned facilities were solicited and opened on November 26, 2024, and

WHEREAS, WJS Ultimate Cleaning and Floors, LLC, 323 Linden Street, Schenectady, New York, submitted the low bid in an amount not to exceed \$68,000 for cleanings, per the attached bid documents, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, recommends that WJS Ultimate Cleaning & Floors be hired as cleaners for town-owned buildings; now, therefore, be it

RESOLVED, that WJS Ultimate Cleaning and Floors is awarded the bid to provide janitorial services for town-owned buildings, per the attached breakdown by building, in a total amount not to exceed \$68,000, for cleanings beginning February 1, 2025 through January 31, 2028, to be paid as follows:

	<u>Annual Amt</u>	<u>2025 Charge</u>	<u>Account Code</u>
Town Hall	\$ 17,027.00	\$15,608	A-01620-00023
Public Safety Bldg.	\$ 9,824.00	\$ 9,005	A-01621-00023
Sewer Dept.	\$ 3,929.00	\$ 3,602	G7-08111-00023
Buildings & Grounds	\$ 5,894.00	\$ 5,403	A-07110-00023
Grooms Tavern	\$ 1,965.00	\$ 1,802	A-01627-00023
Highway Dept.	\$ 6,877.00	\$ 6,304	A-05010-00023
Sheriff's Dept.	\$ 872.00	\$ 799	A-01622-00023
Locust Lane Clubhouse	\$ 5,894.00	\$ 5,305	A-01625-00023
Locust Lane Maint. Bldg	\$ 655.00	\$ 600	A-07110-00023
Senior Community Center	\$ 13,098.00	\$ 12,007	A-01624-00023
Transfer Station	\$ <u>1,965.00</u>	\$ <u>1,802</u>	A-08160-00023
TOTAL	\$ 68,000.00	\$ 62,235.00	

and be it further

RESOLVED, that the Town Supervisor is authorized to sign the attached contract for cleaning services for the Town-owned facilities, as listed, and be it further

RESOLVED, that the contract may be extended upon mutual consent of the parties involved.

Councilwoman Reid – if we continue with same issues with WJS what is the recourse within the contract?

Attorney Paul Pelagalli – suggests clauses; listing concerns and putting WJS on probation, and/or clause stating maybe terminated at any time.

Discussion on length of contract and changing terms of contract to termination at anytime.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 17 of 2025, a resolution authorizing Jacob Palmateer to move into the new position of Automotive Mechanic in the Department of Buildings and Grounds.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, has recommended that Jacob Palmateer, employed as a Motor Equipment Operator Light in the Department for five years, be promoted to Automotive Mechanic, a new position in the Department; now, therefore, be it

RESOLVED, that Jacob Palmateer, is hereby authorized to be promoted to Automotive Mechanic, Grade 6, Step 1 (\$29.56/hr.) effective January 22, 2025; and be it further

RESOLVED, that the Comptroller is authorized to transfer \$8,270 per the attached Schedule A.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 18 of 2025, a resolution authorizing the promotion of Justin Latniak, currently Motor Equipment Operator (MEO) to Senior Motor Equipment Operator in the Buildings & Grounds Department.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, has recommended the advancement of MEO Justin Latniak within the department, to Sr. MEO, due to the promotion of Ray Zeller to Working Supervisor; now, therefore, be it

RESOLVED, that Justin Latniak is hereby promoted to Sr. MEO, Grade 6, Step 2, Year 2 (\$62,282/year or \$29.86/hour), effective immediately; and be it further

RESOLVED, that the additional salary increase of \$3,500 be paid in accordance with the attached Schedule A.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 19 of 2025, a resolution contracting for automotive parts and oils by the Buildings and Grounds Department.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Daniel Clemens, Director of Buildings, Parts and Recreation, proposes piggybacking off of auto parts contract 24-PWAP-15R, entered into by the County of Saratoga, and off of Sourcewell Contract 032521-GPC, to order automotive parts and oils on an as-needed basis; now, therefore, be it

RESOLVED, that the Director of Buildings, Parks and Recreation is authorized to enter into a piggyback agreement for NAPA Genuine Parts with Saratoga Auto Supply, Inc., Ballston Spa, NY, per Saratoga County Contract 24-PWAP-15R, and under Sourcewell Contract 032521-GPC, with invoices to be paid against the vehicle expense line of the corresponding department.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 20 of 2025, a resolution declaring a public emergency pursuant to General Municipal Law Section 103(4) for a repair to the exterior wall, windows and door of the Locust Lane Clubhouse, and to increase the budget.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, on December 21, 2024, a Town Vehicle accidentally hit the front of the Locust Lane Clubhouse while removing snow from a recent snowstorm, causing damage to the exterior wall, windows and door of the Clubhouse, and the Buildings & Grounds Department reported it to Selective Insurance Company of America, and

WHEREAS, repairs entailed the acquisition of replacement concrete for the exterior wall, a replacement door, and replacement glass for the damaged windows, and

WHEREAS, Section 103(4) of the NYS General Municipal Law provides that in cases of an emergency situation arising from unforeseen circumstances affecting public property or the health or safety of the public, the Town Board may authorize the purchase of service, material and equipment without competitive bids, and

WHEREAS, the Town of Clifton Park has received information from Selective Insurance Company of America for settling the claim, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, contacted Belleard Contracting for the replacement of the damaged door and repair and replacement of the exterior wall, pursuant to an invoice for \$13,200 dated 12/29/2024, attached, and Clifton Park Glass for the repair and replacement of the damaged windows, pursuant to an invoice for \$2,850 dated 12/27/2024, attached; now, therefore, be it

RESOLVED, that the Town Board determines that the resulting damage to the Locust Lane Clubhouse, as determined on December 21, 2024, constitutes an emergency for procurement purposes under Section 103(4) of General Municipal Law, and be it further

RESOLVED that Mr. Clemens is authorized to hire Belleard Contracting and Clifton Park Glass to repair all damaged property at the Locust Lane Clubhouse, and be it further

RESOLVED, that the Comptroller is authorized to pay the amount of \$13,400 to Belleard Contracting and \$2,850 to Clifton Park Glass, from A-1625-200 (General Fund – Locust Lane Clubhouse – Equipment), and be it further

RESOLVED, that the Comptroller is authorized to increase the 2024 Budget revenues, A-02680 (General Fund - Insurance Recoveries) and increase expenditures to A-1625-200 (General Fund – Locust Lane Clubhouse – Equipment) by \$16,250.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett
Noes: None
Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 21 of 2025, a resolution correcting the salary of David Noakes as a Laborer in the Buildings and Grounds Department.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, by Resolution No. 234 of 2024, the Town Board authorized the hiring of David Noakes as a full-time Laborer for the Buildings and Grounds Department- Transfer Station, at Grade 3, Step 1 at a pay rate of \$24.38/hr, and

WHEREAS, the correct hourly rate for Grade 3, Step 1 is \$21.38/hr; now, therefore, be it

RESOLVED that David Noakes is hereby hired as a full-time Laborer for the Building and Grounds Department- Transfer Station, at Grade 3, Step 1, \$21.38/hr., effective immediately.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett
Noes: None
Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 22 of 2025, a resolution authorizing Ryan Boni, Tim Brousseau and Jim Coulombe from the Building & Development Department, to attend the Annual Northern Adirondack Code Enforcement Officials Educational Conference, to be held in Lake Placid, New York, March 23- March 27, 2025.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State 24 hours requirement for in-service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, the 2025 Conference sponsored by the New York State Building Officials Chapter is necessary for the acquisition of needed credits by Building Department officials, and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the town and is necessary to maintain building officials' credentials; now, therefore, be it

RESOLVED, that the Building & Development Department is authorized to send Ryan Boni, Tim Brousseau and Jim Coulombe to the Annual Northern Adirondack Code Enforcement Officials Educational Conference from March 23 - March 27, 2025, in Lake Placid, NY, at a total cost for three attendees not to exceed \$3,849, as budgeted from A-3620-001 (General Fund-Building Dept-Training and Conferences).

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 23 of 2025, a resolution changing the position of Chantel Smith to a full-time position in the Animal Control Office.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, by Resolution No. 132 of 2023, the Town Board hired Chantel Smith provisionally for the position of Part-time Animal Control Officer for the Town of Clifton Park, and

WHEREAS, an opening exists for a full-time Animal Control Officer due to the resignation of Victoria Hanna, and

WHEREAS, Terri Cook, Director of Animal Control, has recommended that Chantel Smith be hired provisionally for the position, pending Civil Service Certification; now, therefore, be it

RESOLVED, that Chantel Smith is hereby hired as a full-time Animal Control Officer for the Town of Clifton Park, Grade 3, Step 2, Year 1, (25.21/hr, \$46,059/yr) effective immediately.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

Resolution No. 24 of 2025, a resolution to set a public hearing to consider a local law establishing a 180-day moratorium on commercial and industrial cannabis warehousing, processing, and cultivation operations in the Town of Clifton Park.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the Town of Clifton Park is committed to ensuring the health, safety, and welfare of its residents and the proper regulation of land uses within its boundaries, and

WHEREAS, the Town Board recognizes the evolving regulatory landscape regarding cannabis warehousing, processing, and cultivation operations and their potential impacts on the Town's infrastructure, environment, and community character, and

WHEREAS, the Town Board deems it prudent to temporarily pause the approval or establishment of any new commercial or industrial cannabis warehousing, processing, or cultivation operations to provide sufficient time to study and address any concerns, including but not limited to zoning, environmental impacts, public safety, and economic implications, and

WHEREAS, the Town Board seeks public input and discussion regarding the establishment of a 180-day moratorium on such operations within the Town of Clifton Park; now, therefore, be it

RESOLVED that the Town Board of the Town of Clifton Park hereby sets a public hearing to consider the establishment of a 180-day moratorium on commercial and industrial cannabis warehousing, processing, and cultivation operations within the Town; and be it further

RESOLVED that the public hearing shall be held on February 24, 2025, at 7:02 PM, at the Clifton Park Town Hall, located at 1 Town Hall Plaza, Clifton Park, New York, to hear all interested persons on this matter; and be it further

RESOLVED, that the attached proposal be referred to the Saratoga County Planning Board for its review pursuant to Section 239-m of the New York State General Municipal Law; and be it further

RESOLVED that the Town Clerk is hereby directed to publish notice of said public hearing in the official newspaper of the Town and to take any other actions necessary to provide proper notice to the public pursuant to applicable laws and regulations.

Supervisor Barrett - As cannabis industry expands there have been mixed experiences in the county and other states. It's prudent we study this industry, the possible effects on our neighbors and make sure our codes are updated and modernized to accommodate a commercial operation of this type as we have done with other commercial operations to not negatively affect others

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Morelli

DECLARED ADOPTED

PUBLIC PRIVILEGE 8:19 PM

No one wished to be heard.

Public Privilege closed at 8:19 PM.

MOTION BY Councilwoman Walowit, seconded by Councilwoman Reid, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:25 PM

Stephanie Ranze
Town Clerk