

TOWN OF CLIFTON PARK TOWN BOARD

FEBRUARY 3, 2025

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 6:59 p.m. Supervisor Barrett presiding.

Pledge of Allegiance

Present: Supervisor Barrett
Councilman Morelli
Councilwoman Reid
Councilwoman Walowit
Town Clerk Ranze

Absent: Councilman Manir

Also Present: Town Attorney Pelagalli
Daniel Clemens, Director of Parks, Buildings & Recreation
John Scavo, Director of Planning & Zoning
Norah Hoefler, Communications and Technology Coordinator
Terri Cook, Animal Control Director
Susan Leonard, Director of Clifton Park Senior Community Center

MINUTES

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to approve the Town Board minutes of January 21, 2025, as presented.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilwoman Walowit, Supervisor Barrett

Abstained: Councilman Morelli

Absent: Councilman Manir

Noes: None

MOTION CARRIED

ANNOUNCEMENTS & COMMUNICATIONS

Councilwoman Reid recapped the Winterfest. Due to uncooperative weather Friday evening Park at Dark was cancelled. Saturday was a beautiful day, and all Town-wide activities had a great turnout. The soup contest was highly attended, and Ravenswood was the winner this year with their Cheesy Chicken Quesadilla Soup. The second round of voting for the Vischer Ferry Preserve Photo Contest was also held during Winterfest with a great turnout. Thanks to all who participated in the photo contest and our sponsors (Vischer Ferry General Store, Clifton Park Center Mall, Boscov's, Trade Winds Farm and Robinsons Hardware).

PRESENTATIONS

Presentation: Councilwoman Reid presented the top five photos of the Vischer Ferry Preserve Photo contest in reverse order. 5th place – Hooded Merganser by Paul Kazee 4th place – Busy Beaver by Paul Kazee 3rd place – Waxwing Cedar by Paul Kazee, 2nd place – Green Heron with Frog by Paul Kazee, Winner – Preserve in Autumn by Rose Spraker. The Grand Prize is an AI Bird Feeder donated by Robinsons Ace Hardware. Thank you again to all who participated, and we look forward to doing this contest again next year.

Supervisor Barrett – Congratulates all who participated and the winners. These photos showcase the beautiful areas that we have in town.

Presentation: Helmut Gerstenberger, Chairman Clifton Park Water Authority & Chris Wheland, Authority Administrator Clifton Park Water Authority – Northwood Water System Extension (Town of Malta) and Chelsea Place.

Clifton Park Water Authority (CPWA) is looking at ways to get more water to Clifton Park with a recently completed project to increase the line size from eight inches to sixteen inches at the Round Lake Road station and if another sixteen inch line was added along Eastline Road to the State Farm complex, water to The Town of Clifton Park could increase.

Northwood Water Services (NWS) in Malta has found that their water is contaminated with PFOA and PFOS. This is a privately-owned system and provides water for approximately 400 residential customers and is now required by NYS Department of Health to find an alternative water source. CPWA is working with Saratoga County Water Authority (SCWA) and NWS to allow for CPWA to provide water services through existing CPWA infrastructure and run a line along Rt 67 to State Farm Complex benefiting all. Once approved construction would start in the Spring.

RESOLUTIONS

Resolution No. 25 of 2025, a resolution awarding the bid for two (2) 2025 Chevrolet 3500 Crew Cab trucks for the Highway Department to Mohawk Chevrolet.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, on December 18, 2024, the Highway Department advertised for sealed bids for two (2) 2024-2025 Chevrolet WT 3500 Dually Crew Cab 170.8WB 4x4, pursuant to General Municipal Law 103, and

WHEREAS, on January 3, 2025, bids were publicly opened, with Mohawk Chevrolet International having submitted the sole conforming bid for the two (2) trucks in the amount of \$137,783, and

WHEREAS, the Highways Superintendent has requested Town Board authorization to purchase two (2) Chevrolet 3500 Crew Cab trucks from Mohawk Chevrolet, Ballston Spa, NY; now, therefore, be it

RESOLVED, that the Town Board hereby accepts and awards the above-referenced bid to Mohawk Chevrolet in an amount not to exceed \$137,783, to be paid from a municipal lease from DA-5130-00145 (Highway – Highway Machinery – Lease Payments).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Resolution No. 26 of 2025, a resolution authorizing the Superintendent of Highways to hire Matthew Bense as a Motor Equipment Operator (MEO) in the Highway Department.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, after the resignation of Connor Bense, who was accepted into the Sheriff's Academy, an opening exists for an MEO in the Highway Department, and,

WHEREAS, Superintendent of Highways, Dahn Bull, has recommended the hiring of the following individual:

<u>Name</u>	<u>License Type</u>	<u>Address</u>
Matthew Bense	Class A	Clifton Park, NY

and,

WHEREAS, Mr. Bense brings over 8 years of service to the US Army, and has a Class A Driver's License; now, therefore, be it

RESOLVED, that the Town Board authorizes the hiring of Matthew Bense as Motor Equipment Operator, at Grade 5, Step 1, at a salary of \$56,571, at a rate of \$26.99/hr., effective immediately.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Supervisor Barrett – Congratulates Connor Bense as he recently was sworn in as a Sherriff Deputy and heads off to the academy.

Councilwoman Reid – Extends congratulations to both Connor and Matthew and thanks the Highway Department for keeping the community safe during the wintery weather.

Councilman Morelli – Acknowledges Matthew as an Army Vet and drilling reservist.

Resolution No. 27 of 2025, a resolution accepting funds from Jenny Clark and authorizing the Department of Building & Grounds to purchase one (1) 6-foot contour, in-ground mount bench.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Jenny Clark has offered a donation for the installation of one (1) 6-foot contour, in-ground mount bench at the Vischer Ferry Preserve, and

WHEREAS, the Town Board, as stewards of the Vischer Ferry Preserve, wishes to accept the donation from Ms. Clark to offset the cost of the new bench, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, advises that Jamestown Advanced Products, Jamestown, NY, submitted the lowest responsive quote for the bench, at a cost not to exceed \$1,300; now, therefore, be it

RESOLVED, that the Comptroller is authorized to increase revenues to A-02705-200 (General Fund-Gifts & Donations) by \$1,300, and increase expenditures in A-07114-00200 (General Fund-Vischer Ferry Nature Preserve-Equipment) by \$1,300, and be it further

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to accept the quote of Jamestown Advanced Products, as lowest responsive quote, for the purchase of one (1) 6-foot contour, in-ground mount bench, to be installed at the Vischer Ferry Preserve, at a cost not to exceed \$1,300.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Resolution No. 28 of 2025, a resolution accepting funds from the Shen Rotary Club and authorizing the Department of Building & Grounds to purchase one (1) 6-foot contour, in-ground mount bench, which will be installed at Garnsey Park and will replace an existing wooden bench that is in poor condition.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Shen Rotary Club has offered a donation for the installation of one (1) 6-foot contour, in-ground mount bench at Garnsey Park, and

WHEREAS, the Town Board, as stewards of Garnsey Park, wishes to accept the donation from the Shen Rotary Club to offset the cost of the new bench, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, advises that Jamestown Advanced Products, Jamestown, NY, submitted the lowest responsive quote for the bench, at a cost not to exceed \$1,316; now, therefore, be it

RESOLVED, that the Comptroller is authorized to increase revenues to A-02705-200 (General Fund-Gifts & Donations) by \$1,316, and increase expenditures in A-07160-00200 (General Fund-Garnsey Park-Equipment) by \$1,316; and be it further

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to accept the quote of Jamestown Advanced Products, as lowest responsive quote, for the purchase of one (1) 6-foot contour, in-ground mount bench, to be installed at Garnsey Park, at a cost not to exceed \$1,316.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Resolution No. 29 of 2025, a resolution accepting funds from Councilwoman Agatha Reid and authorizing the Department of Building & Grounds to purchase one (1) 8-foot contour, in-ground mount bench, which will be installed at Garnsey Park and will replace an existing wooden bench that is in poor condition.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Councilwoman Reid has offered a donation for the installation of one (1) 8-foot contour, in-ground mount bench at Garnsey Park, and

WHEREAS, the Town Board, as stewards of Garnsey Park, wishes to accept the donation from Councilwoman Reid to offset the cost of the new bench, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, advises that Jamestown Advanced Products, Jamestown, NY, submitted the lowest responsive quote for the bench, at a cost not to exceed \$1,642; now, therefore, be it

RESOLVED, that the Comptroller is authorized to increase revenues to A-02705-200 (General Fund-Gifts & Donations) by \$1,642, and increase expenditures in A-07160-00200 (General Fund-Garnsey Park-Equipment) by \$1,642, and be it further

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to accept the quote of Jamestown Advanced Products, as lowest responsive quote, for the purchase of one (1) 8-foot contour, in-ground mount bench, to be installed at Garnsey Park, at a cost not to exceed \$1,642.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Councilwoman Reid – Donating the bench in memory of a dear friend Samantha Neil and the wonderful memories they shared in the park. Thanks to Dan for help organizing.

Resolution No. 30 of 2025, a resolution authorizing the purchase of a Kubota M5-091 tractor for the Buildings and Grounds Department under New York State Contract #PC69404.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, has requested authorization for the purchase of a tractor for the Buildings and Grounds Department, per the attached, and

WHEREAS, the equipment is available under New York State Contract #PC69404, in an amount not to exceed \$84,691, and

WHEREAS, Mr. Clemens has recommended that the Kubota M5-091 tractor be purchased to best meet the needs of the Department, and

WHEREAS, the equipment is available from Townline Equipment Sales, Inc., Troy, NY; now, therefore, be it

RESOLVED, that the Buildings and Grounds Department is authorized to purchase one (1) Kubota M5-091 tractor, per the attached; and be it further

RESOLVED, that the Town Board hereby authorizes the purchase under State Contract # PC69404, in an amount not to exceed \$84,691, to be paid from a municipal lease over a period of not less than 7 years from A-7629-145, (General Fund – Trails Contractual – Lease Payments).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Resolution No. 31 of 2025, a resolution authorizing the purchase of two (2) 40-yard steel roll off garbage containers for the Transfer Station.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, has requested authorization to purchase two (2) steel roll off garbage containers, one as a replacement and one to add to the number of Transfer Station containers, under Sourcewell Contract #040621-WQI, and

WHEREAS Wastequip, 1079 State Route 20, New Lebanon, NY, has the garbage containers, per the attached quote, at a total cost not to exceed \$12,076, and

WHEREAS, Mr. Clemens has recommended purchasing the garbage containers from Wastequip as supplier; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Buildings & Grounds Department to purchase the replacement 40-yard steel roll-off garbage containers for the Transfer Station from Wastequip under Sourcewell Contract #040621-WQI, in a total amount not to exceed \$12,076, from A-08160-0200 (General Fund – Transfer Station – Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Resolution No. 32 of 2025, a resolution appointing Kenneth Bowman as a member of the Clifton Park Water Authority Board of Directors.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, due to the resignation of Julia Haig from the Clifton Park Water Authority Board, a vacancy exists on the Board, and

WHEREAS, Kenneth Bowman, Rexford, NY, has been recommended to fill the position, and

WHEREAS, Mr. Bowman’s presence on the Clifton Park Water Authority will confer a benefit to the Town of Clifton Park; now, therefore be it

RESOLVED, that Kenneth Bowman, Rexford, NY, is hereby appointed to the Clifton Park Water Authority Board of Directors for the remainder of a five-year term, term to expire December 31, 2025.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Supervisor Barrett – Thanks Julia Haig for serving on Clifton Park Water Authority board of directors and unfortunately had to step down. Thanks Kenny Bowman for expressing interest and stepping in.

Resolution No. 33 of 2025, a resolution appointing Caryl Hugg as an Alternate to the Zoning Board of Appeals.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, a vacancy exists for an alternate to the Zoning Board of Appeals, and

WHEREAS, Caryl Hugg, Clifton Park, NY, is recommended by the Supervisor to fill the vacant position; now, therefore, be it

RESOLVED that Caryl Hugg is hereby appointed Zoning Board Alternate for a 1-year term, term to expire December 31, 2025, effective immediately.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Councilwoman Reid – An opening exists on the Zoning Board of Appeals and Caryl has expressed interest in serving and she will be a great addition.

Resolution No. 34 of 2025, a resolution appointing Councilman Anthony Morelli as Town Board Liaison to the Ethics Board.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, an opening exists for a liaison to the Ethics Board, and

WHEREAS, Town Board Member Anthony Morelli has the background experience, education and training to act effectively as a liaison to the Board; now, therefore, be it

RESOLVED, Anthony Morelli is hereby appointed as the Town Board Liaison to the Ethics Board, effective immediately.

ROLL CALL VOTE

Ayes: Councilwoman Reid, Councilwoman Walowit, Supervisor Barrett

Noes: None

Abstain: Councilman Morelli

Absent: Councilman Manir

DECLARED ADOPTED

Resolution No. 35 of 2025, a resolution authorizing members of the Town of Clifton Park's Planning and Zoning Boards, along with certain members of the Town's Environmental Conservation Commission and Historic Preservation Commission to attend the 2025 Saratoga County Planning and Zoning Conference to be held at the Saratoga Springs City Center on February 5, 2025.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the 2025 Saratoga County Planning and Zoning Conference will be held in Saratoga Springs, New York, on February 5, 2025, and

WHEREAS, thirteen (13) members representing the Planning Board, the Zoning Board, the Environmental Conservation Commission and the Historic Preservation Commission have expressed interest in attending this conference, and

WHEREAS, pursuant to Section 267 of Town Law Planning and Zoning Board, members must complete at least 4 hours of training annually, and

WHEREAS, attendance at this conference will confer a benefit upon, and be in the best interest of, the Town of Clifton Park; now, therefore, be it

RESOLVED, that thirteen (13) members total from the Planning Board, the Zoning Board of Appeals, the Environmental Conservation Commission and the Historic Preservation Commission are authorized to attend the 2025 Saratoga County Planning and Zoning Conference, at a total cost not to exceed \$825, to be paid \$375 from Zoning Board A-8010-1, \$150 from Planning Board A-8020-1, \$225 from Environmental Conservation A-8090-1 and \$75 from Historic Preservation A-7511-1.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Supervisor Barrett – This conference started many years ago, and people have been able to get the credits they need as part of their continuing education and a lot of good information. John Scavo will be presenting this year and will be sharing his knowledge. The conferences are very beneficial.

Councilman Morelli – Thanks John Scavo for his participation. Appreciates the volunteers on the boards for their willingness to participate in this conference.

Resolution No. 36 of 2025, a resolution increasing General Fund Trips & Tours – Senior Center revenues and expenditures by \$29,310 for a multi-day trip to Lancaster, PA, May 5-7, 2025.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Clifton Park Senior Community Center has offered a multi-day trip/tour to Lancaster, PA, May 5-7, 2025, and,

WHEREAS, the Senior Community Center will collect fees from participants for the 3-day/2-night trip; now, therefore, be it,

RESOLVED, that 2025 (General Fund - Trips & Tours), revenues account A-2031 is hereby increased by \$29,310 and expenditures account A-6773-77, (General Fund-Clifton Park Senior Center-Trips & Tours) is increased by \$29,310.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Resolution No. 37 of 2025, a resolution hiring Chad Kehn as a Part-time Animal Control Officer.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, an opening exists for a Part-time Animal Control Officer, and

WHEREAS, Terri Cook, Director of Animal Control, has recommended that Chad Kehn be hired provisionally for the position, pending Civil Service Certification; now, therefore, be it

RESOLVED, that Chad Kehn is hereby hired as a Part-time Animal Control Officer for the Town of Clifton Park at Grade 3, Step 1 (\$22.38 per hour) budgeted from A-3510-E4000 (General Fund-Animal Control- Part-Time Employee), effective immediately.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Manir

DECLARED ADOPTED

Supervisor Barrett – Welcoming Chad as we continue to build the team as we have been extremely busy.

PUBLIC PRIVILEGE 7:55 PM

No one wished to be heard.

Public Privilege closed at 7:55 PM.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:56 PM

Stephanie Ranze
Town Clerk