

TOWN OF CLIFTON PARK TOWN BOARD

August 4, 2025

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Pledge of Allegiance

Present: Supervisor Barrett
Councilman Morelli
Councilwoman Reid
Councilwoman Walowit
Councilman Manir
Town Clerk Ranze

Also Present: Neil Weiner, Attorney
Mark Heggen, Comptroller
Michael Woerner, Director of Parks & Recreation
John Scavo, Director of Planning & Zoning
Daniel Clemens, Director of Buildings, Parks & Recreation
Wade Schoenborn, Director of Building & Development
Louis Pasquarell, Director of Safety & Security

MINUTES

MOTION by Councilwoman Walowit, seconded by Councilman Morelli, to approve the Town Board minutes of July 21, 2025, as presented.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

COMMUNICATIONS/ANNOUNCEMENTS

Supervisor Barrett – The Yacht Lobsters from New York City performed I Clifton Park for the first time to a great crowd. The Children’s Series continues Wednesday with Grandma Tippy Toes, and next Sunday features local band Cryin Out Loud!. A special event is also scheduled for tomorrow night at the Common.

Councilman Morelli – Tomorrow night’s National Night Out will honor first responders and military members with kids’ activities, vehicle displays, and live music by Big Sky Country. This year includes a partnership with Folds of Honor to support scholarships for families of fallen or disabled service members and first responders.

Supervisor Barrett – National Night Out will feature activities for all ages, from kids’ games and displays to live music by Big Sky Country. The event offers a chance to thank first responders for their daily service, with this year’s entertainment presented in Partnership with Folds of Honor.

Councilwoman Reid – Registration for Clifton Park’s fall programs open Wednesday, August 13th. Details are available at cliftonparkny.gov under Departments, Parks and Recreation.

PUBLIC HEARING

To Consider a Local Law Establishing Amendments to Town Code Permit Fees

Supervisor Barrett – Clifton Park reviews building permit fees every 18-24 months to stay competitive with other municipalities while covering rising costs for trained inspectors. Last adjusted in January 2024, the fees support safe, up-to-date inspections that protect homeowners, businesses, and future buyers. Wade Schoenborn, Director of Building & Development, has reviewed current fees against peer communities.

Wade Schoenborn – Clifton Park’s proposed permit fee increases would move the Town from the lowest range to a mid-range compared to nearby municipalities, keeping fees competitive for both residential and commercial projects.

Supervisor Barrett – Clifton Park’s permit fees remain competitive without being among the highest, for both residential and commercial projects. In regard to Bass Pro there has been question if they received special tax deductions or permit fee incentives when locating in town and the answer is, no.

Councilwoman Reid – In comparing the two years 2024 to now, not every rate that was raised back then is raising today, is that correct?

Supervisor Barrett – I would say most, and a lot of the increases very small.

Councilwoman Reid – It appears they are mostly commercial, I didn’t see agricultural buildings on the list, is that correct?

Wade Schoenborn – That is correct.

Supervisor Barrett – Considering we haven’t done this in a year and a half, and from what you’re seeing as far as the training and the manpower necessary to make sure that we’re getting permits out as quickly as possible for everybody, the current manpower you have in the department is adequate?

Wade Schoenborn – Staffing is generally adequate, but resources can be stretched thin at times due to handling residential and commercial complaints and a significant increase in FOIL requests.

Supervisor Barrett – the building department handles a wide range of issues beyond permits, including homeowner disputes, safety concerns, and fire marshal matters. Activity typically increases this time of year due to the high volume of building projects.

Wade Schoenborn – A typical house requires 8-10 inspections, often with multiple re-inspections, while commercial projects involve even more, making the inspection workload substantial.

Supervisor Barrett – Concerned ongoing changes to New York State building codes will likely increase inspection demands, require additional training and expertise, and raise the overall cost of providing inspections. Upcoming state building code changes will likely raise costs for the department and the town. These inspections ensure projects are done properly, making professional oversight an important service for the community.

No one present wished to speak on this matter.

RESOLUTIONS

Resolution No. 165 of 2025, a resolution adopting a local law amending Chapter 103-16 of the Town Code, Building Permit Fees.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town Board and Director of Building and Development, Wade Schoenborn, have reviewed the current permit fee schedules and have recommended an additional definition and fee for short-term rentals, and increases to certain fees set forth in §103-16 Permit Fees of the Town Code, and

WHEREAS, the Town Board conducted a Public Hearing on the proposed recommendations on August 4, 2025, and members of the public were provided an opportunity to speak in favor or against the proposal; now, therefore, be it

RESOLVED, that Local Law No. 7 of 2025, a local law amending Chapter 103-16 of the Town Code, Building Permit Fees, per the attached, is hereby adopted; and be it further

RESOLVED, that this local law shall take effect immediately upon its adoption.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Emphasized that the goal is to keep permit fees competitive and address rising costs, noting this is the first increase since January 2024 and remains reasonable given high construction expenses and upcoming state code changes.

Resolution No. 166 of 2025, a resolution scheduling a public hearing to consider amendments to Chapter 194, Vehicles and Traffic, of the Town of Clifton Park Town Code regarding stopping or standing in fire lanes.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, there appears to be confusion as to under what circumstances a motorist may stop or stand in a fire lane, and

WHEREAS, the Town Board of the Town of Clifton Park wishes to clarify the provisions in Chapter 194, Vehicles and Traffic, §§ 194-2 and 194-5(j) of the Town of Clifton Park Town Code, and

WHEREAS, the stopping or standing of an unoccupied vehicle in a fire lane constitutes a potential hazard to the health, safety, and welfare of the public in the event of an emergency requiring a response by fire and emergency personnel, and

WHEREAS, the Town Board wishes to obtain public comment regarding the proposed amendments to §§ 194-2 and 194-5(j) of the Town of Clifton Park Town Code; now, therefore, be it

RESOLVED, that a public hearing to consider amendments to §§ 194-2 and 194-5(j) of the Town of Clifton Park Town Code will be held on August 18, 2025, at 7:05 p.m., in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of same.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – We have discussed this topic before. A minor language change is proposed to address the rise in unoccupied vehicles in fire lanes, with public comment scheduled for the 18th.

Resolution No. 167 of 2025, a resolution authorizing the Town Supervisor to execute an intergovernmental agreement for deployment by CrowdStrike of cybersecurity endpoint protection software.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Manir.

WHEREAS, New York State Division of Homeland Security & Emergency Services has received the Town Clifton Park's enrollment form for deployment of the CrowdStrike endpoint protection software, and

WHEREAS, deployment of the CrowdStrike software will provide cybersecurity protection software to the Town of Clifton Park at no cost for provision of the software, and

WHEREAS, the Town Board of the Town of Clifton Park supports the deployment of the CrowdStrike software; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to execute an intergovernmental agreement for provision and deployment of CrowdStrike cybersecurity endpoint protection software.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Through a partnership with New York State, the Town has an opportunity to enhance its cybersecurity. Councilman Manir, along with town staff, has been involved in advancing this initiative.

Councilman Manir – The Town will adopt state-provided cybersecurity software used by many government agencies to monitor all devices and network traffic, protecting the town against cyberattacks. Implementation is expected within 45 days.

Supervisor Barrett – the Town has a phased plan, coordinated with New York State, to implement the new software. Once completed, it will significantly strengthen the Town's computer systems.

Resolution No. 168 of 2025, a resolution scheduling a public hearing to consider amendments to the Town Code to add Chapter 93, Animals.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Town of Clifton Park Animal Control Officers have responded to several occurrences of people leaving their pets in unattended vehicles under extreme heat, and

WHEREAS, while the Agriculture and Markets Law §353-d authorizes law enforcement to address such circumstances, Town Animal Control Officers are not authorized to address these situations under the Agriculture and Markets Law, and

WHEREAS, authorizing the Town of Clifton Park Animal Control Officers to address situations where animals are locked in unattended vehicles at extreme temperatures will provide a necessary enforcement provision in addition to the Agriculture and Markets Law provisions, and

WHEREAS, the Town Board of the Town of Clifton Park wishes to add a Chapter 93, Animals to the Town Code which will authorize both Town Animal Control Officers and law

enforcement to issue citations with appropriate penalties for animal owners and custodians who leave animals unattended in motor vehicles at extreme temperatures, and

WHEREAS, the Town Board wishes to obtain public comment regarding the proposed Clifton Park Town Code amendments to add Chapter 93, Animals; now, therefore, be it

RESOLVED, that a public hearing to consider amendments to the Clifton Park Town Code to add Chapter 93, Animals, will be held on August 18, 2025, at 7:07 p.m., in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of same.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – The Town will expand animal control officer’s authority to address animals left in extreme temperatures and is supporting a countywide Animal Abuse Registry to track offenders, prompted by recent severe abuse cases. Public comment is set for the 19th, with county action expected in August.

Councilman Morelli – As a dog owner, and personal dog being a recent victim of one of the most recent dog abuse cases this proposed code amendment and Animal Abuse Registry will give animal control and law enforcement greater authority to address animal abuse, including pets left in extreme temperatures. Emphasizing the urgency of stronger protections and enforcement tools, with public comment planned in the coming weeks.

Supervisor Barrett – The Animal Abuse Registry will be managed by the DA’s Office with support from local agencies and is the first step in a broader plan to strengthen animal protection laws.

Councilwoman Reid – Expressed regret that such measures are necessary, while thanking animal control officers and the Supervisor for their efforts to advance the initiative.

Supervisor Barrett – Thanks the animal shelter staff for their extensive work caring for over 50 rescued dogs, acknowledging the effort involved in restoring the animals to health after severe neglect.

Resolution No. 169 of 2025, a resolution to set a public hearing to consider a local law establishing and extending a 180-day moratorium on commercial and industrial cannabis warehousing, processing, and cultivation operations in the Town of Clifton Park.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the Town of Clifton Park is committed to ensuring the health, safety, and welfare of its residents and the proper regulation of land uses within its boundaries, and

WHEREAS, the Town Board recognizes the evolving regulatory landscape regarding cannabis warehousing, processing, and cultivation operations and their potential impacts on the Town's infrastructure, environment, and community character, and

WHEREAS, the Town Board deems it prudent to temporarily pause the approval or establishment of any new commercial or industrial cannabis warehousing, processing, or cultivation operations to provide sufficient time to study and address any concerns, including but not limited to zoning, environmental impacts, public safety, and economic implications, and

WHEREAS, the Town Board seeks public input and discussion regarding the establishment and extending of a 180-day moratorium on such operations within the Town of Clifton Park; now, therefore, be it

RESOLVED that the Town Board of the Town of Clifton Park hereby sets a public hearing to consider the establishment of a 180-day moratorium on commercial and industrial cannabis warehousing, processing, and cultivation operations within the Town; and be it further

RESOLVED that the public hearing shall be held on August 18, 2025, at 7:09 PM, at the Clifton Park Town Hall, located at 1 Town Hall Plaza, Clifton Park, New York, to hear all interested persons on this matter; and be it further

RESOLVED, that the attached proposal be referred to the Saratoga County Planning Board for its review pursuant to Section 239-m of the New York State General Municipal Law; and be it further

RESOLVED that the Town Clerk is hereby directed to publish appropriate notice of same.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – A public hearing is set for August 18th on the ongoing six-month moratorium for cannabis cultivation, warehousing, and processing businesses. The Town is studying potential impacts, zoning considerations, and best locations to protect neighborhoods and prepare for possible large-scale operations, ensuring decisions are made carefully rather than rushed.

Resolution No. 170 of 2025, a resolution awarding the contract for the purchase of playground equipment for the Clifton Gardens Park District, and to transfer funds from Assigned Fund Balance.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, quotes for supplying a 10-foot merry-go-round, to be installed by the Buildings & Grounds Department, were received on or before July 2, 2025, and

WHEREAS, A+ Plus Playgrounds, Brownsville, TX, submitted the low quote in the amount of \$11,815 in response to the request for quote documents, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, recommends awarding the contract for the playground equipment to A+ Plus Playgrounds; now, therefore, be it

RESOLVED, that the Town Board hereby awards the contract to A+ Plus Playgrounds, Brownsville, TX, to supply a 10-foot merry go round, to be installed by the Buildings & Grounds Department, for the Clifton Gardens Park District playground, per the documents attached, in an amount not to exceed \$11,815, to be paid from SP2-7121-200 (Clifton Gardens Park District – Clifton Gardens Contractual – Equipment); and be it further

RESOLVED, that the Comptroller is authorized to transfer from Assigned Fund Balance (SP2-00915) \$5,815 to SP2-07121-00200 (Clifton Gardens Park District – Clifton Garden Contractual – Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,

Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Daniel Clemmens – Has been coordinating with the Park District on the installation of a new piece of equipment. The Town will order a modern replacement for outdated equipment at the Park District’s request. The Buildings and Grounds Department will handle the installation once it arrives.

Supervisor Barrett – Dan Clemmens is also working with the Long Kill Park District on a major renovation project, including replacing outdated playground equipment and upgrading most of the park except the ballfields. Cost estimates and timelines are being finalized, with strong Park District support for moving forward.

Resolution No. 171 of 2025, a resolution authorizing the installation of new flooring in the Town Court offices of the Public Safety Building.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Supervisor Barrett.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, advises that the carpeting in the Town Court offices at the Public Safety Building is in need of replacement, and

WHEREAS, Mr. Clemens recommends that Northeast Commercial Interiors, Watervliet, NY, be authorized to supply and install the flooring, for an amount not to exceed \$13,940 under state contract; now, therefore, be it

RESOLVED, that the replacement of existing carpeting in the Town Court offices of the Public Safety Building is awarded to Northeast Commercial Interiors, Watervliet, NY, at a cost not to exceed \$13,940, under NYS Contract #PC70142, to be paid from A-1621-200 (General Fund - Public Safety Building – Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Daniel Clemens – The Town will replace the 30-year-old carpet in the town court clerk’s office, judge’s office, and chambers with durable carpet tiles that allow for easy repairs. Installation may be scheduled during off-hours or training days to save costs.

Resolution No. 172 of 2025, a resolution authorizing a professional services agreement for the appraisal of a 31.74-acre land parcel adjacent to Riverview Road.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, by Resolution No. 63 of 2025, the Town Board authorized the execution of a grant contract under the Recreational Trails Program of the NYS Office of Parks, Recreation and Historic Preservation (OPRHP) for the acquisition of a 31.74-acre parcel adjacent to Riverview Road, and

WHEREAS, the Planning Department advises that NYS OPRHP requires a current professional appraisal of the property that meets the grant program standards, and

WHEREAS, a request for proposals for professional appraisal services of the land parcel were solicited and proposals were opened on July 7, 2025, and

WHEREAS, Stropp Appraisal submitted the lowest conforming quote in an amount not to exceed \$2,775; now, therefore, be it

RESOLVED, that the Planning Department is authorized to engage Stropp Appraisal, Central Square, NY, for professional appraisal services, per the attached scope of services and proposal dated June 23, 2025, in an amount not to exceed \$2,775, to be paid from A-1940-200 (General Fund – Other Town Payments – Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

John Scavo – This resolution involves an open parcel of approximately 32 acres off Riverview Road, noted as a scenic property. The appraisal will be updated to meet New York State RAC requirements, which are more detailed than the standards used for the previous appraisal.

Resolution No. 173 of 2025, a resolution authorizing the Town to engage Prime Engineering to assist with submitting an updated New York State Environmental Facilities Corporation (NYSEFC) Water Infrastructure Improvement Act (WIIA) Grant application to provide public water to residents along Eastside Drive.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Town wishes to apply for New York State Water Infrastructure Improvement Act Grant Funding under the NYSEFC State Revolving Fund, and

WHEREAS, the Town has determined that a need exists to meet the need for providing public water to residents on Eastside Drive, and

WHEREAS, by Resolution No. 129 of 2024, the Town was authorized to apply for a NYS WIIA grant to undertake the Eastside Drive Water District Project, and

WHEREAS, Prime Engineering will assist with updating and revising the application previously submitted in 2024; now, therefore, be it

RESOLVED, that the Town apply for New York State Water Infrastructure Improvement Act Grant Funds, with assistance from Prime Engineering to update and revise the previously submitted 2024 application, to undertake the Eastside Drive Water District Project; and be it further

RESOLVED, the Supervisor is hereby authorized to execute all documents necessary for the submission, including grant preparation assistance with Prime Engineering, of said application to the NYSEFC, and any other sources of grant and/or loan funding.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Residents in that area have been actively engaged in efforts to bring public water service to their neighborhood. The Town partnered with them last year to submit a grant application to offset costs, which was not awarded. The grant is being updated and resubmitted this year in hopes of securing funding. While the area currently has public sewer service, public water remains a priority for many residents. The Town will continue to support the effort and pursue the grant to help reduce costs.

Resolution No. 174 of 2025, a resolution authorizing the filing of an application for a State Assistance from the Household Hazardous Waste (HHW) State Assistance Program and signing of the Associated State Master Grant Contract, under all appropriate laws of New York State.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, by Resolution No. 195 of 2023, the Town Board awarded a contract to North Ward Environmental Services for collection and disposal of household hazardous waste during the collection days of 2023 and 2025, and

WHEREAS, the State of New York provides financial aid incentives for household hazardous waste programs; and,

WHEREAS, the Town of Clifton Park finds and determines it to be in the public interest and benefit to file an application under these laws for State Funding for the annual Household Hazardous Waste Collection Day for Saturday, September 6, 2025; and,

WHEREAS, the Town Board wishes to execute a Contract by and between the People of the State of New York (the State), and the Town for such available State incentives and financial assistance; now, therefore, be it

RESOLVED,

1. That the Stormwater Management Officer is authorized to file an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application.
2. That the Town Supervisor or his designee is directed and authorized as the official representative of the Town of Clifton Park to act in connection with the application, to sign the resulting contract if said application is approved by the State, and to provide such additional information as may be required.
3. That the Town of Clifton Park agrees to fund the entire cost of said household hazardous waste program, in the first instance, and will seek reimbursement by the State for share of such costs as indicated in the contract.
4. That two (2) certified copies of this Resolution be prepared and sent to New York State Department of Environmental Conservation together with a complete application.
5. That this resolution shall take effect immediately.

And be it further,

RESOLVED, that the Supervisor is authorized to sign the Household Hazardous Waste Collection Agreement with North Ward Environmental Services for Household Hazardous Waste Day 2025, with an estimated cost of \$40,000 for 2025, of which 50% is to be reimbursed through the HHW State Assistance Program, to be paid from A-8989-150 (General Fund – Community Development – HHW Day), and be it further

RESOLVED, that the costs of the program will be budgeted in 2027, when the next Household Hazardous Waste Collection Day is held.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Hazardous Waste Day will be held September 6 from 8am to 2pm with 15-minute appointment windows available for online registration starting Wednesday. The Town continues to collect certain items year-round at the transfer station, so the materials brought that day will be the most environmentally hazardous. The event is supported by a state assistance grant to help offset costs, and volunteers, led by Scott Reese, will assist with operations.

Resolution No. 175 of 2025, a resolution awarding the construction contract and the construction inspection supplemental agreement #2 and authorizing the renewal of the temporary construction easements for the Hubbs Road Multi-use Path project.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, by Resolution No. 23 of 2022, the Town Board authorized the Supervisor to execute the master grant contract for the project and appropriated funds to plan, design and construct the project, and

WHEREAS, by Resolution No. 286 of 2022, the Town Board retained MJ Engineering, Architecture, Landscape Architecture and Land Surveying, P.C. (MJ) for design and construction inspection services for the project, and

WHEREAS, by Resolution No. 75 of 2024, the Town Board approved the recommended Just Compensation amounts for the Right-of-Way acquisitions necessary for the completion of the project, and

WHEREAS, by Resolution No. 10 of 2025, the Town Board authorized a no-cost time extension amendment for the completion of the project, and

WHEREAS, on behalf of the Town Board, MJ published bid specifications and solicited sealed bids for the project pursuant to General Municipal Law §103, and

WHEREAS, after a bid opening on April 29, 2025, MJ performed a bid analysis and recommended that the construction contract be awarded to Carver Construction, Inc., as low bidder, at a cost not to exceed \$923,828; now, therefore, be it

RESOLVED, that the Town Board accepts the recommendation of the project design engineer MJ Engineering, and hereby awards the construction contract for the Hubbs Road Multi-use Path project to Carver Construction, Inc., pursuant to General Municipal Law §103, at a cost not to exceed \$923,828 which represents a base low bid of \$335,174, \$249,247 for bid Alternative #1 and \$339,407 for bid Alternate #2; and be it further

RESOLVED, that the Town Board authorizes Supplemental Agreement #2, attached, for MJ Engineering to conduct construction administration/construction inspection services in an amount not to exceed \$16,880, and

RESOLVED, that the Town Board authorizes the renewals of the Just Compensation amounts, in an amount not to exceed \$4,200, as detailed in the attached Schedule B, for the temporary construction easements that expired July 1, 2025; and be it further

RESOLVED, that the Comptroller is authorized to transfer funds based on the attached Schedule A, and to approve the budget for H-65-07629-200 (Capital Project – Hubbs Road – Multi-use Path); and be it further

RESOLVED, that the Supervisor is hereby authorized to execute all contract documents implementing this resolution.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – After a long delay, the project is now ready to move forward with bidding and construction.

Resolution No. 176 of 2025, a resolution accepting the sewer extension to 987 Hatlee Road within Clifton Park Sewer District 1, Extension No. 6.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, by Resolution No. 101 of 2023, the Town Board of the Town of Clifton Park established Clifton Park Sewer District No. 1, Extension No. 6, and

WHEREAS, Resolution No. 101 of 2023 adopted the Map, Plan, and Report prepared by Lansing Engineering dated September 1, 2022, and

WHEREAS, Extension No. 6 encompasses 987 Hatlee Road, and

WHEREAS, the owners of 987 Hatlee Road Sanitary Sewer serving a three (3) lot subdivision, wish to dedicate the extension of the sewer to the Town of Clifton Park, and

WHEREAS, the basic linear description of the sewer extension and inventory letter have been prepared by Lansing Engineering and are attached hereto, and

WHEREAS, the acceptance by the Town of Clifton Park of the sewer extension is in the public interest; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the extension of the sanitary sewer as described hereinabove.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Through a map, plan, and report this extension on Hatlee Rd., serving a three-lot subdivision, it would be dedicated as an extension to the sewer system in the town of Clifton Park.

John Scavo – The sewer line on Hatlee Rd. was built to Town standards and is covered by a one-year warranty secured through a performance bond after dedication.

Resolution No. 177 of 2025, a resolution rehiring Michael Welch as a Part-time Armed Court Officer to work as needed.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, a need exists for a Part-time Armed Court Officers, and

WHEREAS, Lou Pasquarell, Director of Safety & Security, wishes to rehire Michael Welch, Ballston Lake, NY, as a Part-time Armed Court Officer, effective immediately; now, therefore, be it

RESOLVED, that Michael Welch be rehired as a Part-time Armed Court Officer at Grade 6, Step 3, Year 3, \$31.46/ hr., to be paid from A-3120-E4030 (General Fund – Security – Part time Court Officer); and be it further

RESOLVED, that Mr. Welch is also appointed as a Town Instructor for Security Officers.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Welcoming the return of Michael Welch to the team, bringing experience as a security training – an important and hard-to-find skill.

Resolution No. 178 of 2025, a resolution authorizing the hiring of Julianna Pace as an Adventure Challenge Counselor for the week of 8/11- 8/15 of the 2025 season.

Introduced by Councilwoman Walowit who moved its adoption, seconded by Councilman Manir.

WHEREAS, Mike Woerner, Director of Parks & Recreation, has identified the need for additional staff to conduct the Adventure Challenge Course for 2025, and

WHEREAS, Mr. Woerner has recommended that Julianna Pace, Clifton Park, NY, be hired as an Adventure Challenge Counselor for the 2025 Project Adventure Program, now, therefore, be it

RESOLVED, that Julianna Pace be hired as an Adventure Challenge Course Counselor, effective August 11, 2025 through August 15, 2025, to be paid \$17.50 per hr., from A-7621-E2360 (General Fund - Adventure Challenge Staff).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Juliana will join the team for the week at the recently rebuilt Adventure Course, which offers confidence-building recreation for nearly all ages, thanking Councilwoman Reid for her work on the project.

PROJECT UPDATE

Supervisor Barrett – A culvert replacement project on Forest Drive, managed by the Highway Department, has resulted in persistent standing water due to the pipe being installed at too high an elevation. The issue affects nearby private properties and will require removing and reinstalling the pipe at a lower grade – a major undertaking that will extend the road closure. Time constraints include upcoming school openings and DEC regulations. The Town is working with engineers and contractors to finalize a repair plan and has received two homeowner claims now under insurance review. We will keep the Board members informed as we go.

PUBLIC PRIVILEGECulvert Project -

Tony Basirico – Thanked Supervisor Barrett for intervening in the stalled culvert project, describing it as a long-standing problem since July 2021 that has caused environmental damage to the Northwoods Preserve, harmed residential properties, prolonged a key road closure, and created a stagnant lake posing health risks from mosquitoes, ticks, and other wildlife. The issue affects about 10 acres, impacts the neighborhood, and has generated significant concern among residents. The Highway Department has been the organization responsible for this and there have been multiple conversations with the department since 2021. The project’s goal was to restore the area to a streambed rather than a stagnant lake, but delays since 2021 – including permit issues and contractor missteps – have prolonged the problem, for which they said the Town should be embarrassed. Extremely frustrated as he was “blown off” by the Highway Department many times, and as an engineer himself, he criticized the Forest Drive culvert project for poor oversight, ignored warnings, and noncompliance with DEC permit requirements, leading to environmental damage, wasted taxpayer funds, and the need for costly rework. Again, thanking Supervisor Barrett for intervening, urging a lesson-learned review and stressed the project must be corrected by October to meet regulatory deadlines.

Supervisor Barrett – Thanks Mr. Basirico for reporting the issue before paving began, which prevented additional work and complications; the timely call allowed the Town to halt restoration and avoid a larger problem. Noted Mr. Basirico was known to the Highway Department as someone who was watching the project, with expertise in engineering, and that he had alerted the Highway Superintendent on June 9 that the culvert pipe was being installed at the wrong elevation.

Tony Basirico – Compared the culvert’s initial installation to a house foundation – if set at the wrong elevation, the entire project will fail. Despite the warning, he was told the elevation was correct, which proved untrue.

Supervisor Barrett – Noted that given the resident’s expertise, construction should have been paused to assess the work before proceeding, but this was not done. Thankful that Mr. Basirico called prior to paving.

Tony Basirico – Believes they did look at it and concluded it was right. Thankful that Supervisor Barrett stopped the project as the Town would have been throwing away money.

Supervisor Barrett – Thanked Mr. Basirico for calling before paving began, which allowed the Town to halt the work immediately.

Councilman Morelli – Thanks Mr. Basirico for being at the meeting and meeting earlier. States that the resources needed to have this resolved before October will be dedicated. And once fixed, they will review what went wrong, learn from it, and ensure it never happens again.

Airbnb - Gramecy Ct –

Jean Greenspan – 38-year resident raised concerns about a neighbor operating an Airbnb for the past three years, citing safety issues, excessive noise, parking congestion, overflowing garbage, and declining property values. She noted that other neighbors share these concerns and asked how the town addresses Airbnb’s, whether they are increasing and how many currently exist in town.

Supervisor Barrett – On a percentage basis, Clifton Park has relatively few Airbnb’s compared to the total number of households. In contrast, places like Saratoga Springs or smaller lakefront communities have a much higher proportion.

Jean Greenspan – Acknowledged that short-term rentals are more common in vacation areas but remains concerned about their impact in her neighborhood. On July 4th weekend, improperly secured trash was left at the curb for a week.

Supervisor Barrett – Explained that trash and related public safety issues fall under the town’s building department for enforcement. Also noted that Saratoga County recently passed a new home rule occupancy law, awaiting the governor’s signature, which will allow the creation of a short-term rental registry. This registry will require inspections by building department staff for safety and fire code compliance, enabling the town and county to better monitor and regulate Airbnb’s.

MOTION BY Councilwoman Walowit, seconded by Councilwoman Reid, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:40 PM

Stephanie Ranze
Town Clerk