

TOWN OF CLIFTON PARK TOWN BOARD

August 18, 2025

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Pledge of Allegiance

Present: Supervisor Barrett  
Councilman Morelli  
Councilwoman Reid  
Councilwoman Walowit  
Councilman Manir  
Town Clerk Ranze

Also Present: Paul Pelagalli, Attorney  
Mark Heggen, Comptroller  
Michael Woerner, Director of Parks & Recreation  
Daniel Clemens, Director of Buildings, Parks & Recreation  
Michael O'Brien, Collection System Manager, Sewer Department  
Dahn Bull, Superintendent of Highways

MINUTES

MOTION by Councilman Morelli, seconded by Councilwoman Reid, to approve the Town Board minutes of August 4, 2025, as presented.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

COMMUNICATIONS/ANNOUNCEMENTS

**Councilwoman Reid** – We have had an incredible season of music and entertainment at the Common and we are down to our final two shows. Wednesday, August 20<sup>th</sup> is Mystical Mike (children’s show) and Thursday August 28<sup>th</sup> is our grand finale, Skeeter Creek.

**Supervisor Barrett** – We started a free Labor Day Thursday night concert at the end of our summer performance series, and it has been very popular, so it will continue this year. Despite cooler weather last night, there was still a great turnout. We hope to see everyone come out and join us for our final performances and celebrate the closing of another fantastic summer season.

PRESENTATIONS

**Recognize the Shenendehowa 2025 Girls’ Track 4x1Mile Relay Team**

Four local athletes – Leyla Bhusri, Courtney Krawiecki, Riley Lynch and Raquelle Landa, were honored as national champions in the 4x1relay after their incredible victory in Philadelphia. Despite significant weather delays that pushed their race to 11:30 p.m., they showed exceptional mental toughness and went on to win by an impressive eight seconds. Remarkably, they returned home in the early hours and still took their Regents exams the next day. Their achievement is an inspiration to younger athletes, and with all four returning this year, there’s excitement about what is ahead. Supervisor Barrett extended congratulations to the girls and Coach Rob, thanking them for attending and honoring their achievement, while wishing them and their teammates continued success this season. Girls presented with awards.

**Recognize Alexandra Verrigni for her years of volunteer service as a member of the Historic Preservation Commission**

A proclamation was introduced to recognize Alexandra Verrigni for her dedicated volunteer service as a long-time member of the town’s Historic Preservation Commission. Councilwoman Reed was invited to read the proclamation, with Councilman Morelli also participating as liaison to the commission. Councilman Morelli commended Alexandra for her many years of dedicated service on the Historic Preservation Commission. Her passion and leadership have been instrumental in preserving Clifton Park’s rich history, and her contributions are deeply appreciated by the board, residents, and fellow commission members. Alexandra was presented with the proclamation and then a token of appreciation from the Historic Preservation Committee.

PUBLIC HEARING

**Proposed amendments to Town Code Chapter 194, Vehicles and Traffic, regarding stopping or standing in fire lanes.**

Town Clerk Stephanie Ranze read aloud a letter submitted by the Windsor Development Group, Inc.

No one present wished to speak on this matter.

**Proposed amendment to Town Code to add Chapter 93 - Animals**

No one present wished to speak on this matter.

**Proposed extension of Cannabis Cultivation Moratorium**

**Supervisor Barrett** – This public hearing discusses extending the moratorium on large-scale cannabis growing and cultivation for six months to allow more time to study industry impacts, review zoning, and evaluate examples from other municipalities.

No one present wished to speak on this matter.

RESOLUTIONS UPDATE

Supervisor Barrett asked the Board to remove Resolutions #1 & #2 from the agenda;

Resolutions #1 – Proposed amendments to Town Code Chapter 194, Vehicles & Traffic – Based on the points raised in a submitted letter, the board agreed more review is needed to ensure new and evolving business services are considered without impeding commerce.

Resolution #2 – Proposed amendment to Town Code Chapter 93 – Animals -The related public hearing will remain open until the next meeting on September 2, 2025; adoption is postponed.

RESOLUTIONS

Resolution No. 179 of 2025, a resolution adopting a local law to establish and extend a 180-day moratorium on commercial and industrial cannabis warehousing, processing, and cultivation within Clifton Park.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman Manir.

WHEREAS, on March 31, 2021, the New York State Legislature passed the Marijuana Regulation and Taxation Act (MRTA), legalizing adult-use cannabis, and

WHEREAS, by local law No. 9 of 2021, the Town Board authorized opting out of permitting cannabis dispensaries and facilities for consumption of marijuana products within Clifton Park, and

WHEREAS, the Town recognizes the interest in cannabis warehousing, processing, and cultivation operations, as well as their potential impacts on the Town’s infrastructure, environment, and community character, and

WHEREAS, the Town is committed to ensuring the health, safety, and welfare of its residents, and to the proper regulation of land uses within Town, and

WHEREAS, the Town Board previously established a 180-day moratorium on commercial and industrial cannabis warehousing, processing, and cultivation within Clifton Park; and

WHEREAS, an extension of the moratorium is necessary in order to address amendments to the Town Code regarding commercial and industrial cannabis warehousing, processing; and

WHEREAS, on August 18, 2025, the Town Board held a Public Hearing on a proposal to impose and extend a 180-day moratorium on cannabis warehousing, processing, and cultivation operations to provide sufficient time to study and address any concerns, including but not limited to, zoning, environmental impacts, public safety, and economic implications of such operations, and

WHEREAS, the Saratoga County Planning Board has reviewed the proposal pursuant to Section 239-m of the NYS General Municipal Law, finding that the proposal serves the community’s interest; now, therefore, be it

RESOLVED, that Local Law No. 8 of 2025, a local law to establish and extend a 180-day moratorium on commercial and industrial cannabis warehousing, processing, and cultivation within Clifton Park, per the attached, is hereby adopted; and be it further

RESOLVED, that this local law shall take effect immediately upon its adoption.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – The current moratorium is ending, and the proposal is to extend it for another six months to allow more time to study the issue, review zoning, and assess potential impacts of new businesses.

Resolution No. 180 of 2025, a resolution appointing Chrysoula Highland to the Historic Preservation Commission.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, pursuant to Section 208-78 (C) (2) of the Town Code, members of the Historic Preservation are appointed by and serve at the discretion of the Town Board, and

WHEREAS, Agatha Reid, Liaison to the Historic Preservation Commission, recommends that Chrysoula Highland be appointed to serve on the Commission; now, therefore, be it

RESOLVED, that Chrysoula Highland, Rexford, NY, is hereby appointed to the Historic Preservation Commission, as a member.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – Thanked Chrysoula for volunteering to join the Historic Preservation Commission, expressing confidence that she will contribute significantly to the commission’s mission and accomplishments.

Resolution No. 181 of 2025, a resolution approving the transfer of a portion of Longkill Road to the County of Saratoga.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, since 2004 the Town of Clifton Park (hereinafter the “Town”) has owned and maintains the portion of Longkill Road from the boundary line between the Town of Ballston, the Town of Ballston, and the Town of Clifton Park to Main Street in the Town, including the sidewalk adjacent to the Longkill Road which runs from Ushers Road to the Longkill Park, and

WHEREAS, the 2004 transfer of the aforementioned portion of Longkill Road (formerly a portion of County Route 82) was made in order to facilitate the Town’s construction of the sidewalk and related improvements, and

WHEREAS, the Town and the County of Saratoga (hereinafter the “County”) intend to enter into an agreement whereby the Town will convey to the County all rights of ownership and responsibility for maintenance of the aforementioned portion of Longkill Road, and

WHEREAS, the Town and County intend to agree that the Town will maintain ownership and responsibility for maintenance of the aforementioned sidewalk, and

WHEREAS, the Saratoga County Public Works Committee and the Commissioner of Public Works have approved the acceptance of the conveyance of a portion of Longkill Road by the Town to the County, and

WHEREAS, pursuant to applicable law, including New York State Highway Law §115, the County may by resolution include a roadway on the Saratoga County Highway Map by amending same; now, therefore, be it

RESOLVED, that the Town Board hereby agrees to convey a portion of Longkill Road as described in Attachment A to the County pursuant and subject to the execution of an intermunicipal agreement, a draft of which is annexed hereto, and related documents to be filed and recorded as may be necessary; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to execute an agreed upon intermunicipal agreement and any related documents.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – Responsibility for a short stretch of Longkill Road will transfer to the county, which will oversee plowing and future improvements. Clifton Park will continue maintaining the sidewalk and traffic light.

Resolution No. 182 of 2025, a resolution authorizing the retention of CHA to perform a Slope Assessment at 15 Forest Drive.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, due to a culvert collapse on Forest Drive in approximately 2021, there has been significant ponding and resultant damage to residential property on Forest Drive; and

WHEREAS, efforts to alleviate the conditions caused by the culvert collapse have been unsuccessful, it is necessary to obtain an assessment of the slope at 15 Forest Drive, along with a recommended future course of action; and

WHEREAS, CHA has provided a proposal, a copy of which is annexed hereto as Attachment A, to prepare a technical letter outlining the initial assessment of the slope at 15 Forest Drive and to outline a recommended future course of action or actions; now, therefore, be it

RESOLVED, that the Supervisor is authorized to enter into a contract with CHA consistent with the attached proposal engaging CHA to prepare an initial Slope Assessment Letter at a cost of \$4,500, plus project expenses such as postage, mileage, and printing, to be paid from A-8540-135 (General Fund- Drainage – Engineering).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – Two Forest Drive property owners filed claims over potential damage caused by four years of standing water following a culvert failure. CHA’s geotechnical engineers will assess the slopes, soils, and possible property impacts to address the claims.

Resolution No. 183 of 2025, a resolution authorizing amendment of a June 23, 2021 agreement with Barton & Loguidice for professional services for Forest Drive Culvert Replacement.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, by Resolution No. 145 of 2021, the Highway Superintendent was authorized to enter into an agreement with Barton & Loguidice (“B&L”) for engineering scoping services required to remedy a collapsed culvert on Forest Drive, and

WHEREAS, subsequently, by Resolution No. 252 of 2021, the Highway Superintendent was authorized to execute an agreement with B&L for engineering and design services associated with the Forest Drive culvert collapse and replacement, and

WHEREAS, by Resolution No. 185 of 2024, the Highway Superintendent was authorized to execute a supplemental agreement with B&L for additional engineering services to remedy the collapsed culvert on Forest Drive, and

WHEREAS, efforts to remedy the ponding and damage to residential properties on Forest Drive caused by the collapsed culvert have been unsuccessful and additional engineering services are required, and

WHEREAS, B&L has provided a proposed Amendment Number 3 to the June 23, 2021 agreement for additional professional engineering services for the Forest Drive Culvert Replacement (“Project”), a copy of which is annexed hereto as Attachment A; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to execute a supplemental agreement with B&L for additional engineering services for the Forest Drive Culvert Replacement (“Project”), at a cost not to exceed \$19,230, to be paid from A-8540-135, (General Fund- Drainage – Engineering).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – The Forest Drive culvert project requires corrective work after the initial installation failed to meet expectations, leaving standing water for four years and impacting nearby properties. The culvert pipe will be removed and reinstalled at a lower level to restore proper drainage and return the area to a stream. Work begins August 25<sup>th</sup> and will take about three weeks. Barton and Loguidice will provide inspection services, and CHA will assess private property impacts to address related claims.

Resolution No.184 of 2025, a resolution authorizing the Town to accept grant funds from the NYS Division of Local Government Services, Local Government Efficiency (LGE) program.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town applied for financial assistance from the NYS Division of Local Government Services under the LGE Program for the purpose of receiving assistance with the funding of Lifeguard training and retention bonuses, to be paid to individuals as detailed in the attached Schedule A, and

WHEREAS, the Town is authorized and directed to accept these grant funds in an amount not to exceed \$20,000 for the purposes described in the grant application, and

WHEREAS, the Town has developed a payment schedule based on the number of years a lifeguard has been employed, along with a listing by individual, and additional amounts for a manager to stay past the original projected closing date, and

WHEREAS, the Town is authorized and directed to agree to the terms and conditions of the NYS Contract for Grants (Contract) with the LGE program; now, therefore, be it

RESOLVED, that the Town Board authorizes the Supervisor to execute the attached grant agreement, accepting funds not to exceed \$20,000; and be it further

RESOLVED, that the Town Board approves the schedule of payments to employees, to be paid in the first pay period after the close of the 2025 summer season; and be it further

RESOLVED, that the Comptroller is to increase NYS Revenues (A-03089) by \$20,000 and the expenditures shall be increased based on the attached schedule.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – Clifton Park received a \$20,000 state grant to help recruit, retain, and reward lifeguards. The funds support free lifeguarding classes, bonuses for all guards, and extra hourly pay for those working beyond the published pool schedule. The program has improved staffing, allowed pools to stay open longer, and strengthened on going recruitment efforts.

Resolution No. 185 of 2025, a resolution authorizing the residents of Country Knolls, Woodstead Section, to use Willowbrook Lane for a block party.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, residents of Country Knolls have requested the use of the Town of Clifton Park roadways for the purpose of holding a block party on Saturday, October 4, 2025, between the hours of 2:00pm and 5:00pm, with a rain date of Sunday, October 5, 2025, and

WHEREAS, the block party will be held on Willowbrook Lane, and the residents are requesting consideration to allow street closure from 1 Willowbrook Lane to the end of Willowbrook Lane where it meets Woodstead Road, and

WHEREAS, the event sponsors have coordinated with Dahn Bull, the Town's Highways Superintendent, for the safe use of Town roads, as well as placing signs to notify local neighbors of the event, and

WHEREAS, Mr. Bull recommends allowing the requested road closure so that the residents can enjoy the block party without concern for vehicular traffic; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the residents of Country Knolls, Woodstead Section to use Willowbrook Lane for the purpose of holding a block party, and to include the road closure as requested.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 186 of 2025, a resolution authorizing three (3) Highway Department employees to attend driver training classes to obtain Class A Commercial Driver Licenses.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the Superintendent of Highways, Dahn Bull, is recommending that current and future Highway Employees seek Class A Commercial Driver Licenses as they are necessary to operate many of the Department's vehicles, and

WHEREAS, Mr. Bull has three (3) current Highway employees, Gary Blake, Jr, Marc McCune, and Todd Spinner, who are interested in seeking Class A Commercial Driver Licenses, and

WHEREAS, WSWHE BOCES is offering Class A Driver License training, testing and classes, which include Theory class and practicals, as well as in-person driver training, all at a cost not to exceed \$5,500 per license, and the training runs from September 16-October 8, 2025; now, therefore, be it

RESOLVED, that Highway Department employees Gary Blake, Jr, Marc McCune and Todd Spinner, are hereby authorized to attend the Class A Commercial Driver's license course through WSWHE BOCES, located at 267 Ballard Road, Wilton, NY, at a total cost of \$16,500, to be paid with a transfer of \$13,500 from A-914, Unassigned Fund Balance to A-0510-001 (General Fund – Highway Administration – Training/Conference).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 187 of 2025, a resolution appointing Claudia Fitzgerald as the temporary Town Clerk for the two weeks of September 22- October 3, 2025.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Manir.

WHEREAS, due to Town Clerk Stephanie Ranze’s two-week leave, a need exists for a temporary Town Clerk, and

WHEREAS, Ms. Ranze recommends that Claudia Fitzgerald, Clifton Park, NY be hired to fill the position, providing temporary service to the Town Clerks’ office for the two-week period; now, therefore, be it

RESOLVED, that the Comptroller is authorized to transfer \$3,000 from A-1410-15 (General Fund – Town Clerk – Other Contractual) to A-1410-E4000 (General Fund – Town Clerk – Part Time Employee) to cover 70 hours and payroll taxes for Ms. Fitzgerald; and be it further

RESOLVED, that Claudia Fitzgerald, Clifton Park, be hired as a temporary Town Clerk in the Town Clerks’ Office, for the two-week period of September 22-October 3, 2025, at Grade 6, Step 8, \$39.63 per hour, to be paid from A-1410-E4000 (General Fund – Town Clerk – Part Time Employee).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – Claudia recently retired, and is returning temporarily to assist during Ms. Ranze’s two-week absence, expressing thanks to Claudia and well wishes to Ms. Ranze.

Resolution No. 188 of 2025, a resolution authorizing the issuance of a Mass Gathering Permit to BPOE Clifton Park Lodge No. 2466, for an antique show to be held at the Clifton Park Elks Lodge.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Anne Shelton, House Manager of the Clifton Park Elks Lodge No. 2466, has requested that the town issue a Mass Gathering Permit to host an antique show to be held at the Elks Lodge located at 695 Mac Elroy Road, Ballston Lake, and

WHEREAS, the gathering will be held on Sunday, September 28, 2025, from 9:00AM to 4:00PM, with attendance estimated at 1000± people and 60± vendors; now, therefore, be it

RESOLVED, that the Town Board is satisfied with the information provided and that the proposed public assemblage will have no effect upon the public health, safety and welfare of the people and property of the Town of Clifton Park; and be it further

RESOLVED, that the Town Board hereby directs that a Mass Gathering Permit be issued to the Clifton Park Elks Lodge No. 2466 to take place on September 28, 2025 from 9:00AM to 4:00PM, upon compliance with Chapter 103-16 of the Town Code, for a Tent Permit provided that the town is given a Certificate of Insurance in the amount of \$1,000,000 naming the Town of Clifton Park as additionally insured no less than 4 weeks prior to the event.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – A mass gathering permit was submitted for the Elks’ upcoming antique show, expected to draw a large crowd. The recent car show was highlighted as a success, featuring 192 cars and strong attendance.

Resolution No. 189 of 2025, a resolution authorizing the transfer of Pam Lamboy to the Comptroller’s Department.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, a vacancy exists in the Comptroller’s Department for an Account Clerk as a result of the resignation of James Murray, and

WHEREAS, Pam Lamboy, Town Receptionist, has applied for the position, and

WHEREAS, the Account Clerk position is a title that has recently been approved by the NYS Civil Service Commission for placement under the HELPS program, meaning that exam requirements have been temporarily waived, and

WHEREAS, Comptroller, Mark Heggen, has recommended that the Board approve the transfer of Pam Lamboy to the Comptroller’s Department, and

WHEREAS, Pam Lamboy is eligible for the transfer and has demonstrated the skills necessary for the position; now, therefore be it

RESOLVED, that Pam Lamboy be transferred to the Comptroller’s Department to be compensated at Grade 4, Step 1, \$28.86 per hour, effective August 19, 2025, and be it further

RESOLVED, that the Comptroller is authorized to transfer \$19,600, as detailed on the attached, from A-1315-E6141 (General Fund – Comptroller – J. Murray) to Pam Lamboy, A-1315-E0976 (General Fund – Comptroller – P. Lamboy).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – Pam, our current Town Hall receptionist was offered and accepted the account clerk position in the Comptroller’s Office following her interviews. With the Board’s support, she will begin the new role tomorrow.

**Councilman Morelli** – Expressed support and satisfaction with the staff progression, confirming the approval of Pam.

Resolution No. 190 of 2025, a resolution to accept a proposal for the rental of three tents to be used on Household Hazardous Waste Day.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Manir.

WHEREAS, proposals have been received for the rental of tents to be used on Household Hazardous Waste Day, September 6, 2025, and

WHEREAS, after reviewing the proposals received, Stormwater Management Officer, Scott Reese, has recommended that the low proposal of Whalen Tents, Inc. for an amount of \$2,504 for the rental of three tents be accepted; now, therefore, be it

RESOLVED, that the proposal of Whalen Tents, Inc., 5 North Street, Troy, NY, is hereby accepted for an amount not to exceed \$2,504, for the rental of three tents to be used on Household Hazardous Waste Day on September 6, 2025, to be paid from A-8989-150 (General Fund-Special Collections Day).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – Household Hazardous Waste Day is on September 6<sup>th</sup> with free online registration required. Electronics, paints, and stains can be dropped off year-round at the transfer station for free. On event day, participants receive a 15-minute appointment window for quick and orderly disposal. Contact Scott Reese at Town Hall with questions.

Resolution No. 192 of 2025, a resolution authorizing the Collection System Manager to retain Precision Trenchless, LLC to evaluate storm sewers within the Huntwood and Park Lane subdivisions.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Collection System Manager, Michael O’Brien, has identified selected storm sewer segments within the subdivisions based on severity, continuity, and potential for significant impacts upon failure, as noted in the attached Precision Trenchless pricing proposal, and

WHEREAS, pursuant to General Municipal Law Section 103 (16), municipalities in New York are authorized to “piggyback” from competitively bid contracts of other municipalities within the state, so long as the bid process from the original contracting entity was conducted through a sealed bid process pursuant to the statute, and the bid notice provided for such piggybacking, and

WHEREAS, the Sewer Department has now requested authorization to enter a contract with Precision Trenchless, LLC, 1710 Erie Blvd., Schenectady, NY, using the piggyback option from the 2023 Contract #0010984 of Onondaga County, attached, whose bids were opened on November 1, 2023, with prices extended to January 1, 2025 through December 31, 2025, according to bid documents and correspondence reviewed from the Onondaga County Division of Purchase, and

WHEREAS, Precision Trenchless has provided quotes in the amount of \$671,217 for the storm sewer evaluations, per the attached, using unit prices as bid in the Onondaga contract, and

WHEREAS, Resolution No. 146 of 2025 authorized the transfer of \$500,000 from Unreserved Fund Balance, and

WHEREAS, an additional \$171,217 is needed to complete this project; now, therefore, be it

RESOLVED, that the Supervisor is authorized to execute a contract with Precision Trenchless, LLC for storm sewer evaluations in the Huntwood and Park Lane subdivisions, for a total amount not to exceed \$671,217, to be paid from A-8540-200 (General Fund – Drainage – Capital Improvements) with a transfer of \$171,217 from A-914 (Unassigned Fund Balance).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Michael O’Brien** – Using the Town Sewer Department’s camera inspection system, several storm pipes were evaluated, and sections needing lining were identified, particularly significant 30-inch pipes in Huntwood.

**Supervisor Barrett** - Lining was chosen as a cost-effective alternative to full excavation and replacement, helping to prevent future sinkholes, reduce restoration efforts, and minimize yard disruption while addressing serious infrastructure issues efficiently.

Resolution No. 193 of 2025, a resolution authorizing the installation of a generator at the Settlers Lane Pump Station.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Collection System Manager, Michael O’Brien, requested price quotes for the replacement of the emergency standby generator for the pump station, and

WHEREAS, National Grid submitted the lowest conforming quote to install a generator at the Settlers Lane Pump Station in an amount not to exceed \$11,391, and

WHEREAS, the Town Board, as commissioners of Dutch Meadows Sewer District No. 1, wishes to have a generator installed to ensure continuing operation of the Settlers Lane Pump Station; now therefore be it

RESOLVED, that the Town Board hereby accepts the proposal from National Grid to install one (1) emergency standby generator, at a cost not to exceed \$11,391, from G5-08111-00200 (Dutch Meadows Sewer District No.1 - Sewer Contractual – Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Michael O’Brien** – A newer emergency generator at one of the town’s seventeen pump stations requires a larger gas line. The town is working with National Grid to upgrade the service, and the manufacturer’s warranty sign-off is pending until the upgrade is complete.

Resolution No. 194 of 2025, a resolution issuing a negative declaration pursuant to the State Environmental Quality Review Act (SEQR) for the Martin Jewett Longkill Park Improvements Project.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the Town of Clifton Park proposes to undertake improvements at Martin Jewitt Longkill Park, located at 60 Longkill Road, including demolition of existing facilities, installation of a new parking lot, circulation paths, fencing, and reinstallation or replacement of playground equipment, as described in the project documents prepared by MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C.; and

WHEREAS, the Town Board has reviewed the project scope and associated documents, including the Bid Documents, Drawings, and Project Manual dated June 29, 2025; and

WHEREAS, the proposed action has been reviewed in accordance with the New York State Environmental Quality Review Act (SEQR), and the Town Board has determined that the proposed improvements do not meet the criteria for a Type I action as defined in 6 NYCRR Part 617.4, nor are they listed as Type II actions under 6 NYCRR Part 617.5; and

WHEREAS, the proposed action is therefore classified as an Unlisted Action under SEQR; and

WHEREAS, the Town Board has considered the potential environmental impacts of the proposed action, including but not limited to land use, aesthetics, traffic, noise, erosion control, stormwater management, and potential impacts to natural resources, and has reviewed the erosion and sediment control measures, construction phasing, and site protection plans included in the project documents; and

WHEREAS, the Town Board has determined that the proposed action will not result in any significant adverse environmental impacts; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby:

1. Classifies the proposed Martin Jewitt Longkill Park Improvements project as an Unlisted Action under SEQR;
2. Determines that the proposed action will not have a significant adverse impact on the environment;
3. Issues a Negative Declaration pursuant to SEQR; and
4. Authorizes the Town Supervisor to sign the Environmental Assessment Form (EAF) and file the Negative Declaration in accordance with SEQR regulations.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

**Supervisor Barrett** – The Longkill Park District plans a major redesign and upgrade of Martin Jewitt Park, including new equipment, improved fields, expanded playgrounds, and more structured parking. This is the park’s first significant upgrade in decades and aims to better serve the community.

Resolution No. 195 of 2025, a resolution scheduling a public hearing regarding capital improvements to the Longkill #1 Park District.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, at the request of the Longkill Park District #1, the Department of Building and Grounds solicited bids for capital improvements to the Longkill #1 Park District, which include a new playground, basketball court, and rebuilding of a parking lot, and

WHEREAS, bids for capital improvements to the Longkill #1 Park District, which include a new playground, basketball court, and rebuilding of a parking lot, were received, and

WHEREAS, the project will include the supply and installation of a new playground, basketball court, and rebuilding of a parking lot, and

WHEREAS, Edward & Thomas O'Connor Inc. of Glens Falls, New York submitted the lowest responsive quote to supply and install the equipment in an amount not to exceed \$505,000, and

WHEREAS, the total maximum cost of the project of \$505,000 will be funded through the proceeds of obligations issued by the town, the debt service on which will be paid from assessments levied on properties within the Longkill #1 Park District, and

WHEREAS, the Town Board desires to call a public hearing regarding the project, as required by N.Y.S. Town Law §202-b; now, therefore, be it

RESOLVED, that the Town Board will hold a public hearing to hear all persons interested in the project, which public hearing shall be held on September 2, 2025, at 7:02 p.m. in the Wood Memorial Meeting Room, One Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, and ordered that the Town Clerk give notice of such hearing by publishing in the official town newspaper the Notice of Public Hearing in substantially the form attached hereto and by posting the Notice of Public Hearing on the Town's official website not less than ten (10) nor more than twenty (20) days before such hearing.

#### ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

#### DECLARED ADOPTED

#### OTHER BUSINESS

**Supervisor Barrett** – The CHPE hydropower project is bringing power from Canada to New York City along the railroad near Rustic Bridge Road, causing significant disruption for residents. Truck traffic should decrease in the coming weeks, but work will continue until around September 30<sup>th</sup>, with restoration and mat removal planned for spring. CHPE will handle repaving, after major work is completed to prevent damage.

**Councilman Morelli** – About 26 homes on or near Rustic Bridge Road have been heavily impacted by the CHPE project. Suggesting the Board consider a possible stipend or offset for affected residents, pending legal review and future revenue anticipated in 2027.

**Supervisor Barrett** – The CHPE project has caused prolonged disruption for twenty-six households without providing local benefits. The board will explore using future town revenue to offer a stipend or relief to affected residents as acknowledgement of the inconvenience.

#### PUBLIC PRIVILEGE

##### **Van Patten Dr. – 19-Home Development**

**Wilma Wilson** – Raised concerns about the 19-home development on Van Patten Dr. She expressed worries over; increased traffic where unsafe passing could cause accidents. Tree removal and stalled construction, leaving debris and uncertainty. And the project's proximity to train tracks, which some believe will lower property values.

**Supervisor Barrett** – Explained that the planning board initially denied the project, but the developer sued, and the town lost in court, allowing the project to proceed despite resident concerns.

**Forest Dr. Culvert**

**Joanne Coons** – Visited the culvert project site and observed that the outflow appears to be functioning as designed. The project was reviewed by Barton & Loguidice (B&L), the General Contractor, and the Army Corps of Engineers, so accuracy was expected. Environmental recovery upstream may take up to five years, and recommends monitoring the area and allowing nature to restore itself, possibly aided by willow plantings to speed up the process if needed. If Barton & Loguidice's original design was incorrect, why is the town paying them again to fix it instead of holding them accountable? The approved specs and three professional reviews signed off on it. It may be functioning as intended, and perhaps more time is needed before making changes.

**Supervisor Barrett** – Acknowledges that it will take time for the stream and streambed to naturally recreate themselves since water constantly flows in from upstream. However, based on the project's results so far, the drainage issue still needs to be fixed.

**Joanne Coons** – Still believes there has not been enough time to see the full results of the project yet. Hoping it all works out.

**Councilwoman Reid** – Recalls that due to procurement policies, the town had to select the lowest bidder, and B&L's bid was nearly half the cost of the next highest. Continuing with this company still keeps overall costs lower than if the second highest bidder had been chosen initially.

**Joanne Coons** – Points out that if the company did not do the job correctly, they should be required to fix it properly rather than being paid again. Understanding the cost savings from selecting the lowest bidder, the overall situation does not seem logical. Suggesting a plan B, knowing that the project is still going forward.

**Tony Basirico** – Disagrees with Joanne's position and invites her to see the situation firsthand. The culvert was installed about two feet too high, causing drainage issues, environmental damage to the Northwoods Nature Preserve, and harm to nearby properties. Citing DEC permit specs requiring the culvert to be embedded lower and criticizes the Highway Department's mismanagement. He cites DEC permit item 21, which requires the culvert to be embedded about 7.5 inches below the streambed. Stating this was not done when he first reported it and still has not been corrected, despite being told it would naturally fill in overtime. Frustrated that taxpayers must pay again to fix mistakes. Thanks the Town Board and Supervisor Barrett for stepping in and urges completion by October 1<sup>st</sup> to avoid further delays due to DEC restrictions.

**Supervisor Barrett** – Confirmed that when Mr. Basirico saw installation of the first pipe there concern as to the installation and asked what his background is.

**Councilman Manir & Dahn Bull** – Asked what type of engineering background did Mr. Basirico have?

**Tony Basirico** – States he has a mechanical engineering background.

**Councilman Manir** – So as a mechanical engineer, do you have any environmental experience?

**Tony Basirico** – Has taken courses in civil engineering and states it is not much different than mechanical engineer. States has no background in civil engineering

**Councilman Manir** – Clarified that while Mr. Basirico is a mechanical engineer, civil and environmental engineers typically have more specialized knowledge in this area. Confirming that the Army Corps of Engineers approved the project but if their recommendations were not followed, the Highway Department and possibly the Town could bear responsibility. Acknowledging the situation as a failure, expressed regret, and emphasized that the town is actively working to correct the problem.

**Tony Basirico** – States that an error exists, regardless of who caused it, and says the town's specifications were not met, offering to show the site as proof.

**Councilman Manir** – Explains if the town failed to follow recommendations from the Army Corps of Engineers or environmental scientists, it is the town's fault and a failure. However, if

the town did follow all the laws and regulations and the problem still occurred, then it reflects a system-wide failure, not solely the town's responsibility.

**Tony Basirico** – Argues that the town may not have followed its own specifications or permit requirements. Emphasizing that no engineering expertise is needed to see this, as the issue is clear and visible, offering to show the work as proof.

**Supervisor Barrett** – Recollects that Mr. Basirico contacted the Highways Superintendent on June 9<sup>th</sup> to report issues with the first section of the culvert pipe and asks what the response was from the Highways Superintendent.

**Tony Basirico** – Upon reporting the concern, the Highways Superintendent reported that he went to the sight and was told later that day that it was correct.

**Dahn Bull** – Asked what did he tell Mr. Basirico in their conversation? He continues by stating he went out to the site that afternoon at Mr. Basirico's request and talked to the engineers on the phone because they were not on site, asking what they should do about the concern. Speaking with the contractor it was suggested to reshoot the grades, and they reshot the grades that matched what was on the plans. After that, calling Mr. Basirico and let him know what was done.

**Tony Basirico** – States a couple of corrections to the conversation. Clarifying that the engineer was on-site later that same day and during the visit, both the contractor and the stormwater management officer were present. The contractor's supervisor took multiple survey measurements of the culvert bottom, which should have had a tolerance of 0.2 feet, but the readings varied by as much as 1.5 feet. This occurred after the project was completed.

**Dahn Bull** – Later that day, Joe the engineer arrived, and an on-site meeting was held at the resident's request. Ath that time, when the pipe was still open, measurements showed it was within the specifications. Another check was conducted before backfilling as the pipe was being laid, and it was still compliant.

**Tony Basirico** – Asked whether there is or is not a leak? And is there supposed to be a leak?

**Dahn Bull** – Yes there is a leak. And it depends on who you ask. If you ask the Department of Conservation, they want a leak there, they want a swamp. Stating that they are not going to get the stream that they are looking for.

**Tony Basirico** – Cites Section 23 of the permit, which requires maintaining the stream's natural channel geometry keeping the bed width, depth, and bank height consistent upstream and downstream with no widening. Arguing these specifications are not being followed and criticizes relying solely on the engineers and contractors instead of verifying compliance with the permit requirements.

**Councilman Manir** – Acknowledges that if the project did not follow specifications, the responsibility lies with them and expresses regret for the situation.

**Supervisor Barrett** – Confirms that the current setup does not match DEC's intended requirements and thanks Mr. Basirico for calling when he did. Without that call, the road would have been paved over incorrectly, leading to greater costs and additional closures later. Concluded by asking how four years of high-standing water have affected the ecology and environment of the drainage corridor, separate from private property damage?

**Tony Basirico** – Four years of standing water has destroyed many trees and eliminated walking paths in the Northwoods Preserve, leaving the area looking as though a hurricane had passed through, calling it a mess and a shame. Asking Councilman Morelli if he would agree after visiting the site.

**Councilman Morelli** – Agrees.

MOTION BY Councilwoman Walowit, seconded by Councilwoman Reid, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:40 PM

Stephanie Ranze  
Town Clerk