

TOWN OF CLIFTON PARK TOWN BOARD
December 15, 2025

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:06 p.m. Supervisor Barrett presiding.

Pledge of Allegiance

Present: Supervisor Barrett
Councilman Morelli
Councilwoman Reid
Councilman Manir
Councilwoman Walowit
Town Clerk Ranze

Also Present: Paul Pelagalli, Town Attorney
Mark Heggen, Comptroller
Daniel Clemens, Director of Building Parks & Recreation
John Scavo, Director of Planning & Zoning
Walter Smead, Sole Assessor
Michael O'Brien, Collection System Manager

MINUTES

MOTION by Councilwoman Walowit, seconded by Councilman Morelli, to approve the Town Board minutes of December 1, 2025, as presented.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

PUBLIC HEARING

Town Code amending Chapter 93 – Boarding and Breeding of Livestock

Councilwoman Reid – Explained that following the adoption of standards of care for boarding and breeding of pets and companion animals, additional legislation is proposed to address livestock. Working with the Animal Control Officer and town Attorney, the draft provisions are intended to promote the welfare and proper care of livestock animals while not interfering with normal agricultural operations, and to provide Animal Control with appropriate enforcement tools.

Kurt Swartz – Expressed general support for the proposed livestock standards but raised concerns about vague definitions, particularly regarding “occasional sales” and differences among farm operations. He emphasized the need for clearer standards and additional discussion to ensure the law is applied fairly across diverse agricultural practices.

Terri Cook, Town of Clifton Park Animal Control – Explained that the intent is to apply common sense standards of care across all animals, rather than rigid, species-specific rules. The focus would be on clear indicators such as adequate nutrition, shelter, and overall welfare, with openness to learning from livestock owners and experts to better understand species-specific needs.

Kurt Swartz – Thanked Terri for a helpful response and would be happy to collaborate with her and help in any way.

Councilwoman Reid – Emphasized that the proposed standards are meant to ensure basic, common-sense animal welfare without imposing unrealistic requirements on farms. The goal is to prevent extreme conditions and give Animal Control clear authority to act, when necessary, while recognizing that appropriate care varies by species.

Clifton Park Sewer District Plank and Maxwell Subdivision – Removal of five (5) Parcels

Michael O’Brien – Explained that when the sewer district was originally created, properties were included based on proximity, even where service was impractical. With subsequent subdivision into five parcels, it is now more practical environmentally, economically, and from an engineering standpoint for those parcels to connect to the Renaissance subdivision. Sewer District No. 1 carries no debt, making the removal of these properties straight forward.

Supervisor Barrett – Noted that sewer access for the affected parcels would be more practical and efficient through the Renaissance subdivision on Pine Cove that if the parcels remained within the existing sewer district.

No one wished to be heard.

PROCLAMATION – KEY TO THE TOWN

Keys to the Town were Presented by Supervisor Barrett and he noted that the Key to the Town is the highest honor bestowed by the Town of Clifton Park and these recipients being recognized were highly deserving of this distinction. Proclamations for each recipient were read by Town Clerk Stephanie Ranze, photos were taken with the Board.

Councilwoman Lynda Walowit

Supervisor Barrett – Noted that Linda has served the residents of Clifton Park for many years with compassion and dedication, consistently advocating for those in need. Her work supported seniors, companion animals, emergency services, and other town initiatives, giving a voice to residents who might otherwise go unheard. Her decades of service were recognized as a significant and lasting contribution to the Town.

Councilwoman Walowit – Thanked Town leadership and staff for their support and friendship over the years, reflecting on memorable events during her service, and expressing appreciation for the recognition and the opportunity to serve Clifton Park.

Councilman Anthony Morelli

Supervisor Barrett – Is recognized for decades of distinguished service as a naval commander, attorney, and long-time volunteer in both town government and the community. Praising his selfless dedication, leadership, and expertise in emergency services, military affairs, and law, making a lasting impact on the Town of Clifton Park.

RESOLUTIONS

Resolution No. 268 of 2025, a resolution authorizing budget transfers for calendar year 2025, as specified in Schedules A and A-1.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Comptroller has recommended that certain budget adjustments contained in Schedules A and A-1 be made to address the needs of all funds, as well as other miscellaneous expenditures as set forth in the attached Schedules; now, therefore, be it

RESOLVED, that the budget transfers specified in the attached Schedules A and A-1 be adopted per the Comptroller’s recommendations.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Mark Heggen – Explained that the proposed budget transfers involve the General Fund, Highway Fund, and the Clifton Park Sewer Fund, which accounts for the majority of financial activity. The adjustments do not rely on fund balance and are instead supported through revenues and reallocations of increased or decreased expenditures.

Resolution No. 269 of 2025, a resolution to adopt a local law to amend Chapter 93 of the Town of Clifton Park Town Code regarding regulation of boarding and breeding of livestock.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the Town Board has recently adopted legislation to regulate the boarding, breeding, and kenneling of animals, except for livestock, and

WHEREAS, the Town Board wishes to provide regulations for the boarding and breeding of livestock, and

WHEREAS, on December 15, 2025, the Town Board conducted a public hearing on the proposed amendments to Chapter 93 of the Town Code to add §93-10, §93-11, §93-12, §93-13, and §93-14, all related to regulation of boarding and breeding of livestock, and members of the public were provided an opportunity to speak in favor or against the proposal; now, therefore, be it

RESOLVED, that Local Law No. 13 of 2025, a local law amending Chapter 93 of the Town Code to add §93-10, §93-11, §93-12, §93-13, and §93-14, all related to regulation of boarding and breeding of livestock, per the attached, is hereby adopted; and be it further

RESOLVED, that this local law shall take effect immediately upon its adoption.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Suggested that the Animal Control Officer meet with Mr. Swartz to review specific aspects of the legislation and ensure mutual understanding. Any recommended adjustments that are practical and beneficial to both the Town and affected parties should be brought back to the Board for consideration.

Resolution No. 270 of 2025, a resolution to consider removal of parcels from Clifton Park Sewer District- Plank and Maxwell Subdivision.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town Board of the Town of Clifton Park is considering an amendment to the Clifton Park Sewer District to remove certain parcels, and

WHEREAS, pursuant to N.Y. Town Law Section 196 titled, “Modification of Plans for sewer, wastewater disposal, drainage, water or water quality treatment districts”, the Town Board

is required to hold a public hearing to allow all interested persons the opportunity to be heard, and

WHEREAS, on December 15, 2025, the Town Board held a public hearing on the proposal to remove five (5) parcels from Clifton Park Sewer District #1, and members of the public were provided an opportunity to speak in favor or against the proposal, now, therefore, be it

RESOLVED, that this resolution provides for removing five (5) Town parcels, identified as:

- 271.8-5-25
- 271.8-5-26
- 271.8-5-27
- 271.8-5-28
- 271.8-5-29

from the Clifton Park Sewer District #1 since each will be serviced and connected to Saratoga County Sewer District #1; and be it further

RESOLVED, that this resolution shall take effect immediately upon its adoption.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 271 of 2025, a resolution accepting the quote from Center for Security for installation of security upgrades at four (4) Town locations.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Daniel Clemens, Supervisor of Buildings and Grounds, recommends upgrades to the security at four (4) Town locations, and

WHEREAS, Mr. Clemens recommends Center for Security, the Town’s security company, for the upgrades, and

WHEREAS, the monthly monitoring fee will be \$38.00 per month per location, and

WHEREAS, there are funds available in the Budget lines for each Town location; now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Center for Security to supply and install security upgrades at four (4) Town locations, to be charged as follows: A-01620-00200 (General Fund – Town Hall Operations – Equipment) \$5,695, and A-01621-00200 (General Fund – Public Safety Bldg. – Equipment) \$2,690, and A-01624-00200 (General Fund – Town Senior Center – Equipment) \$2,690, and A-07110-00200 (General Fund – Buildings & Grounds – Equipment) \$2.395.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Councilman Morelli – Reported that multiple departments developed recommendations to improve safety in town buildings while maintaining Clifton Park’s open-door policy. The effort

responds to past incidents and broader safety concerns, with the goal of protecting employees and officials without limiting public access.

Resolution No. 272 of 2025, a resolution adopting a local law to amend Chapter 194, Vehicles and Traffic, of the Town of Clifton Park Town Code regarding stopping or standing in fire lanes.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, there appears to be confusion as to under what circumstances a motorist may stop or stand in a fire lane, and

WHEREAS, the Town Board wishes to clarify the provisions in Chapter 194, Vehicles and Traffic, §§ 194-2 and 194-5(j) of the Town Code, and

WHEREAS, the stopping or standing of an unoccupied vehicle in a fire lane constitutes a potential hazard to the health, safety, and welfare of the public in the event of an emergency requiring a response by fire and emergency personnel, and

WHEREAS, on August 18, 2025, the Town Board conducted a public hearing on the proposed amendments to Chapter 194, and members of the public were provided an opportunity to speak in favor or against the proposal; and

WHEREAS, on November 20, 2025, the Emergency Services Advisory Board (ESAB) voted to recommend to the Town Board that the proposed amendments to the Town Code be adopted and the ESAB submitted this recommendation in writing to the Town Board; now, therefore, be it

RESOLVED, that Local Law No. 14 of 2025, a local law amending Town Code Chapter 194, Vehicles and Traffic, §§ 194-2 and 194-5(j), per the attached, is hereby adopted; and be it further

RESOLVED, that this local law shall take effect immediately upon its adoption.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Councilwoman Walowit – As a liaison to the Emergency Services Advisory Board, expressing support for EMTs and firefighters regarding access issues at businesses, noting challenges created by new food delivery services and other various delivery services. Encouraged compromising solutions such as designated pickup lanes, while reaffirming the Town’s continued support for allowing emergency responders to safely pull up in front of businesses when responding to calls.

Resolution No. 273 of 2025, a resolution authorizing a name change for the three (3) Town parcels at the intersection of Grooms Road and Sugar Hill Road.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the community of the Town of Clifton Park realized the importance of the local history in the hamlet of Grooms Corners, and supported the Town of Clifton Park Town Board in protecting the site of the first Town Board meeting of Clifton Park, at the Historic Grooms Tavern, thus leading to the Town Board’s series of actions to acquire and restore historic properties over time, and

WHEREAS, in 1999, the Town of Clifton Park acquired the Grooms Tavern, known as the Historic Grooms Tavern: Clifton Park Historic & Cultural Center, 1.56 acres, at 290 Sugar Hill Road, Tax Parcel 276.19-1-11, including the Blacksmith/Carriage House structure, that became known as the Historic Grooms Tavern Complex, and is listed on the National Register of Historic Places designation, and

WHEREAS, on 2004, the Town of Clifton Park acquired the historic Mohawk Valley Grange building and property, at 274 Sugar Hill Road, Tax Parcel 276.19-1-9, which was placed on the Town of Clifton Park's Register of Historic Places, and was listed on the National Register of Historic Places in 2012, and

WHEREAS, in 2024, the Town of Clifton Park acquired the Lands of Thackeray, at 280 Sugar Hill Road, a 5.58-acre parcel, Tax Parcel 276.19-1-10, now known as the Palmer House, a parcel of land with a 2-story house and barn on it, situated in between the previously acquired properties, and

WHEREAS, the Friends of Historic Grooms Tavern, have submitted a recommended new name to consider all three (3) properties together at this intersection of Grooms Road and Sugar Hill Road, as Heritage Square at Grooms Corners; now, therefore, be it

RESOLVED, that the Town of Clifton Park will name the entire group of three (3) parcels at the intersection of Grooms Road and Sugar Hill Road as Heritage Square at Grooms Corners, to be operated, planned for, and implemented as one management area for future identification, mapping, wayfinding, planning, and marketing purposes.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Around 2000, the Town began rehabilitating Groom's Tavern, now a cultural center, later acquiring the Grange Building and more recently the property between them to connect all three sites. With the properties now unified, the Town has greater flexibility to celebrate its history, plan for the future, and pursue grant funding. Expressed appreciation to Mr. Morrelli for his work on this effort.

Councilman Morelli – Thanked Linda Seymour, Chair of the Historic Preservation Commission, and Town Historian John Sherer for their advocacy. He noted that the name change represents more than renaming – it signals future opportunities to thoughtfully utilize and preserve the combined parcels and marks the beginning of that planning process.

Resolution No. 274 of 2025, a resolution authorizing the Town Supervisor to enter into a contract for the purchase of 32.31 acres of land on Riverview Road, Clifton Park, New York.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town Board wishes to enter into an agreement with Wallace and Gayalyn Wojtowicz to purchase 32.31 acres of vacant land at a cost of \$330,000, and

WHEREAS, pursuant to N.Y.S Town Law §64(2) the Town Board is authorized to acquire real property for any public purpose, and

WHEREAS, the purchase of 32.31 acres of land will benefit the Town and the Town's residents, and

WHEREAS, the 32.31 acres of land is identified as Section, Lot, and Block (SBL) No. 288-1.-49.1, and

WHEREAS, the Town Board has authorized the acceptance of grant funds of up to \$110,500 from the N.Y.S. Office of Parks, Recreation and Historic Preservation (OPRHP) Environmental Protection Fund, under Title 9 of the Environmental Protection Act of 1993 for the purchase of the 32.31 acres of vacant land, and

WHEREAS, the Town was reallocated the 2023 Open Space Grant from Saratoga County in the sum of \$58,581 for the purchase of the 32.31 acres, and

WHEREAS, the Town has followed the required protocols for appraisal valuation of the property, and

WHEREAS, the Town's local match will be a net amount of \$160,919 toward the purchase price, and

WHEREAS, the Planning Department recommends that the project be determined to be a Type II Action and a Short Environmental Form has been prepared: now, therefore, be it

RESOLVED, that the Town Board, as the only involved agency, determines that the project be classified as a Type II Action that will not have a significant adverse environmental impact and hereby issues a negative declaration; and be it further

RESOLVED, that the Town Supervisor is authorized to enter into and execute a contract for purchase and sale of 32.31 acres of vacant land and other closing documents with Wallace and Gayalyn Wojtowicz; and be it further

RESOLVED, that the Town Supervisor is hereby authorized to allocate funds to pay \$330,000 for the purchase of the 32.31 acres of vacant land; and be it further

RESOLVED, that the Supervisor is further authorized to allocate \$15,000 for the transaction costs as planned in the state grant budget for a title search and report, title insurance, closing fees, and property boundary survey and map associated with the purchase of the 32.31 acres of land; and be it further

RESOLVED, that the remaining balance of the \$175,919 shall come from the Western Clifton Park Open Space Capital Reserve, A-00873.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – The Town approved the purchase of a Riverview Road property near the Vischer Ferry Preserve, now adding to over 2,000 Acres preserved since 2000. The acquisition was funded through county, state, and Western GIS grants, and the Town will continue efforts to preserve open space despite increasing development pressures.

Councilman Morelli – This purchase concludes several years of negotiations and advocacy by the Open Space, Trails, and Riverfront Committee. The 32-acre Riverview Road Parcel, adjacent to the preserve, will be permanently protected from development and preserved in perpetuity, representing a significant win for the Town.

Councilwoman Reid – Echoed Councilman Morelli's remarks, noting the long effort behind the project and expressing appreciation for the preservation of open space in Clifton Park as a significant win for the community.

Councilman Manir – Thanked Councilman Morelli and the Committee for their efforts in putting this together to preserve the land.

Resolution No. 275 of 2025, a resolution supporting recent changes to Real Property Tax Law §467.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, New York State will be enacting changes to Real Property Tax Law §467 permitting increases in the real property tax exemption for persons over 65 years old to up to 65% of the assessed valuation of such property; and

WHEREAS, the Town of Clifton Park supports the changes which give additional flexibility to the Town and potential benefits to the Town’s residents who are over 65 years old; and

WHEREAS, guidance from the State of New York will be provided to the Town Assessor regarding the implementation of the new regulations; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton supports the opportunity to provide additional property tax benefits to eligible homeowners through the recent changes to Real Property Tax Law §467 and will await guidance from the State before enacting changes to the Town Code.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – The State has announced a new program allowing municipalities to offer reduced property taxes for eligible seniors. Details are not yet available but are expected soon and will be shared with the Board once received. The Town expressed general support for the program, with implementation to follow as state guidance is provided.

Resolution No. 276 of 2025, a resolution scheduling a public hearing to consider amendments to the Town Code regarding Chapter 92, Dogs.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Town Code §92-8 C. regarding damage or destruction of property caused by dogs requires clarification based upon proceedings in the Town Justice Court, and

WHEREAS, the Town Animal Control Officer and the Town Attorney have proposed to amend §92-8 C of the Town Code to include injury to persons and pets caused by dogs as prohibited behavior pursuant to the Town Code; now, therefore, be it

RESOLVED, that a public hearing to consider amendments to Chapter 92, §92-8 C of the Town Code will be held on Tuesday, January 20, 2026, at 7:05 p.m., in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York; and be it further

RESOLVED, that the Town Clerk is directed to publish appropriate notice of same.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 277 of 2025, a resolution authorizing the rental of thirty (30) portable toilets from Stone Industries for use throughout Town.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, quotes were requested by Daniel Clemens, Director of Buildings, Parks, and Recreation, for a four (4) year agreement, with the option to extend one (1) additional year, for portable toilet rentals to be used at various Town locations and the July 4th event, and

WHEREAS, Stone Industries, Saratoga Springs, NY submitted a conforming quote at a cost not to exceed \$23,069 per year, when combining the monthly cost of the rental and the rental cost of the July 4th event, per Schedule A attached, which includes rental, round-trip delivery and service of the portable toilets, and

WHEREAS, the cost to rent additional portable toilets shall be \$75 per unit for each additional event, and

WHEREAS, Mr. Clemens has recommended the portable toilets be rented from Stone Industries, as lowest conforming quote, and due to his positive experience working with this company; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign an agreement with Stone Industries for the rental of thirty (30) portable toilets for use throughout Town; and be it further

RESOLVED that the Comptroller is authorized to pay \$23,069 per year for the rental, round-trip delivery, and service of these thirty (30) portable toilets per the attached Schedule A.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Daniel Clemens – The Town approved a bid for portable restroom services covering approximately thirty units townwide, including four for the Fourth of July. The contract secures pricing for multiple years. Stone Industries was selected as the lowest responsible bidder based on past reliability, responsiveness, and ability to meet the Town’s needs.

Resolution No. 278 of 2025, a resolution authorizing the purchase of a 2026 Chrysler Voyager LX minivan from State Contract for use by the Senior Van Department.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Director of Buildings, Parks & Recreation, Daniel Clemens, has identified a need for a new vehicle for use by the Senior Van Department, and

WHEREAS, the new vehicle will be an addition to the Senior Van Department fleet, and will likely replace a 2014 Ford E350 Passenger Van, and

WHEREAS, the Town will receive a grant from Saratoga County of \$30,000 to cover a portion of the expenditure, and

WHEREAS, Mr. Clemens has recommended that a 2026 Chrysler Voyager LX, available from Central Dodge, Inc DBA Central Chrysler Dodge Jeep Ram of Raynham, MA, be purchased under New York State Mini-bid Contract #PC68927, at a cost not to exceed \$72,419; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the purchase of a 2026 Chrysler Voyager LX minivan from Central Chrysler Dodge Jeep Ram of Raynham, MA, as described in the attached documents, at a cost not to exceed \$72,419, under New York State Mini-bid Contract #PC68927, to be paid as detailed in the attached Schedule A.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Clifton Park operates two senior vans providing free weekday transportation for seniors. The Town approved the purchase of a new vehicle through a state contract, supported by a \$30,000 Saratoga County grant, as part of a rotating fleet replacement program to ensure safety and reliability. Appreciation was expressed to staff for operating the service.

Resolution No. 279 of 2025, a resolution to approve an engineering agreement for design, bid assistance and construction phases of the roofing project at the Burning Bush Clubhouse.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation prepared a request for quotes for engineering services for the roof replacement project of the Burning Bush Clubhouse, and

WHEREAS, KB Engineering & Architecture, PC (KB Engineering) submitted the lowest conforming bid, offering to provide comprehensive engineering design and construction management services in an amount of \$19,990, and

WHEREAS, KB Engineering has provided similar engineering services on numerous projects that have been successfully completed within the Town; now, therefore, be it

RESOLVED, that the proposal of KB Engineering comprising of design and inspection services in response to the RFQ of November 18, 2025, is accepted; and be it further

RESOLVED, that the Director of Buildings, Parks, and Recreation is authorized to accept the quote for KB Engineering in an amount not to exceed \$19,990; and be it further

RESOLVED, that the expenditure will come from the 2026 Budget account number A-01626-00135 (General Fund – Burning Bush Clubhouse – Engineering).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Daniel Clemens – Due to recurring leaks and an expired warranty, the Town determined a roof replacement was necessary. An RFP for engineering services was issued, and KB Engineering was selected as the lowest-priced firm, having designed the original roof and possessing existing plans. Services will include design, bidding, and construction inspection.

Resolution No. 280 of 2025, a resolution awarding a contract for installing three (3) sections of chain link fence inside the pickleball courts at Veterans Memorial Park.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Director of Buildings, Parks, and Recreation, Daniel Clemens, advertised for quotes for 60+/- linear feet of 3-foot high, commercial grade chain link fencing for the pickleball courts at Veterans Memorial Park, and

WHEREAS, AFSCO Fence Supply Co., Inc., Latham, NY, submitted the lowest conforming quote for the sections of chain link fence, in an amount not to exceed \$7,150, and

WHEREAS, Mr. Clemens recommends awarding the quote to AFSCO Fence Supply Co., Inc.; now, therefore, be it

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to accept the quote from AFSCO Fence Supply Co., Inc., to supply and install three (3) sections of chain link fence inside the pickleball courts at Veterans Memorial Park, at a cost not to exceed \$7,150, to be paid from A-07024-00200 (General Fund – Veterans Park – Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Councilman Morelli – The Town approved upgrades to the pickleball courts to improve safety between the playing areas and seating areas. Existing homemade barriers created tripping hazards, and prior temporary fixes were ineffective. The planned improvements will provide a safer, more durable, and aesthetically appropriate solution as court usage continues to grow.

Resolution No. 281 of 2025, a resolution authorizing the resurfacing of the basketball courts at the Clifton Common.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Director of Buildings, Parks and Recreation, Daniel Clemens, has recommended that the Clifton Common basketball courts be resurfaced, and

WHEREAS, bids were opened for the Clifton Common court resurfacing on December 9, 2025, and

WHEREAS, Mr. Clemens recommends awarding the contract to HMA Contracting Corp. as lowest conforming bid, to replace the Clifton Common basketball court surface, for an amount not to exceed \$167,675; now, therefore, be it

RESOLVED, that the basketball court surface replacement at the Clifton Common is awarded to HMA Contracting Corp., Mechanicville, NY, at a cost not to exceed \$167,675; and be it further

RESOLVED, that the expenditure will come from the 2026 Budget account number A-07112-00200 (General Fund – Clifton Common – Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – The Town approved resurfacing of the outdoor basketball courts on the Common. The project will mill the existing surface and install a new one expected to last 12-15 years, improving playing conditions for these heavily used courts.

Resolution No. 282 of 2025, a resolution authorizing the installation of new carpeting in the Burning Bush Clubhouse.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, advises that the carpet flooring in the Burning Bush Clubhouse, including the two (2) bathrooms and kitchen, are in need of replacement, and

WHEREAS, Mr. Clemens recommends that Northeast Commercial Interiors, Watervliet, NY, be authorized to supply and install the flooring in the Burning Bush Clubhouse, for an amount not to exceed \$49,174, under state contract; now, therefore, be it

RESOLVED, that the replacement of the existing carpet at the Burning Bush Clubhouse, is awarded to Northeast Commercial Interiors, Watervliet, NY, at a cost not to exceed \$49,174, under NJPA Contract #PC70142, to be paid with funds from the 2026 Budget and charged to A-1626-200 (General Fund – Burning Bush Clubhouse - Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Daniel Clemens – The Town approved replacement of worn commercial flooring in the main sanctuary, adjoining wings, kitchen, and bathrooms. The work will be completed under a state/sourcewell contract and coordinated with tenants to minimize disruption to daily operations.

Supervisor Barrett – A tenant has occupied the building for several years, and the Town will coordinate timing to minimize disruption during the flooring replacement. The tenant is supportive of the improvement, which will replace carpet that has been in place for many years.

Resolution No. 283 of 2025, a resolution to create the volunteer position of Deputy Town Historian.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, Town Historian John Scherer wishes to establish a designation for a Deputy Town Historian, and

WHEREAS, Mr. Scherer recommends that Sue Thompson, current member of the Historic Preservation Commission, be appointed to fill the new volunteer position of Deputy Town Historian; now, therefore, be it

RESOLVED, that Sue Thompson, Round Lake, NY, is hereby appointed to the newly designated position of Deputy Town Historian.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Councilman Morelli – A volunteer position was created within the Historic Preservation program to recognize Sue’s long-standing contributions and support future succession planning. The role acknowledges her work alongside the Town Historian and her continued value to the Town.

Councilwoman Reid – Praised Sue for her integral role in planning an event earlier this year and for leading a meaningful ceremony honoring Revolutionary War soldiers buried in Vischer Ferry. She and her contributions were recognized and she is a strong choice for the Deputy Town Historian position.

John Sherer, Town Historian – Sue has assisted over the past year, contributing strong research on Patriot burial markers and history programs for children. Making her role official as Deputy Town Historian is supported and recognizing Sue as an asset to the Town.

Resolution No. 284 of 2025, a resolution authorizing the Sewer Department to purchase two (2) metal carports.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Michael O’Brien, Collection System Manager, has requested authorization to purchase two (2) metal carports for use by the Sewer Department, and

WHEREAS, the Sewer Department has five (5) vehicles and three (3) portable generators that would benefit from being under cover of the carports throughout the year, thus extending the service life of all, and

WHEREAS, Mr. O’Brien has received three (3) quotes for two (2) 22x42x10 metal carports, with Versatube submitting the lowest conforming quote of a cost not to exceed \$19,702 (\$9,851 per unit), and

WHEREAS, Mr. O’Brien recommends purchasing the two (2) carports from Versatube, as lowest conforming quote; now, therefore, be it

RESOLVED, that the Collection System Manager is authorized to purchase the two (2) above- referenced metal carports for use by the Sewer Department, in a total amount not to exceed \$19,702, to be paid from G11-8111-200 (Clifton Park Sewer District #2 - Sewer Contractual -Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Michael O’Brien – The Town approved installation of two carports to provide cover for vehicles, generators, and equipment currently stored outdoors. The project offers a cost-effective way to protect assets, support vehicle maintenance and rewiring, and reduce exposure to weather. Work will be completed in-house, coordinated with the Building Department, with the goal of completion this winter.

Resolution No. 285 of 2025, a resolution authorizing the hiring of a Laborer for the Sewer Department.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Manir.

WHEREAS, an opening exists for a Laborer in the Sewer Department due to the resignation of Andrew Pazro, and

WHEREAS, Michael O'Brien, Collection Systems Manager, has recommended that Brady Craver, Clifton Park, NY, is qualified and should be hired to fill the full-time position as advertised; now, therefore, be it

RESOLVED, that authorization is hereby given to hire Brady Craver as a Laborer for the Sewer Department at Grade 3, Step 1, \$47,191/year (\$25.83/hr.), effective immediately, to be paid based on the attached Schedule A.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Michael O'Brien – The Town approved the hiring of Brady Graver to fill a vacancy in the Sewer Department. He was selected from a strong applicant pool based on his mechanical and electrical experience, strong interpersonal skills, and suitability for a role that involves frequent public interaction. The hire fills a recent departure and offers opportunities for growth within the department.

Resolution No. 286 of 2025, a resolution authorizing payment to Peter Luizzi Bros. Contracting, Inc., for emergency pipe failure repair work and slope stability at Forest Drive.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, on or about September 24, 2025, Town staff identified a severe drainage failure at Forest Drive, where a 24-inch storm culvert collapsed, causing roadway shoulder washout and slope instability, creating an imminent threat to public safety and infrastructure, and

WHEREAS, emergency measures were required to prevent further erosion and roadway failure, including sandbagging, traffic control, excavation, removal of the failed pipe, installation of new 24-inch HDPE pipe sections, slope stabilization, and restoration of disturbed areas, and

WHEREAS, Peter Luizzi Bros Contracting, Inc. responded promptly and performed emergency work from September 24, 2025, through October 6, 2025, as documented in the attached Time & Material (T&M) tickets and change order, which detail labor, equipment, and materials necessary to complete the repairs and restore the site, and

WHEREAS, the total cost for labor, materials, and equipment for the emergency work is Forty-Seven Thousand Nine Hundred Seventy-Five Dollars and Ninety-Eight Cents (\$47,975.98), and

WHEREAS, it is necessary to transfer funds from Town Budget Account A-8540-200 (General Fund – Drainage – Capital Improvements) to H44-8540-200 Capital Project Fund – Forest Drive Culvert Replace & Slope Stability Project to cover this expenditure; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes payment to Peter Luizzi Bros Contracting, Inc. in the amount of \$47,976, for emergency pipe failure repair work and slope stability at Forest Drive and directs the Town Comptroller to make the necessary budget transfer as stated above.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett – Additional emergency stormwater work near Forest Drive was completed outside the original culvert project. The work was necessary, reasonably priced, and now fully compliant with DEC permits. With the culvert and new stormwater infrastructure functioning properly, the long-standing Forest Drive issues are expected to be resolved.

OTHER BUSINESS

Councilwoman Reid – This is the last meeting for Councilman Morelli, Councilwoman Walowit as well as Town Clerk Stephanie Ranze. We would like to present Stephanie with a token of our appreciation for her hard work this year.

Supervisor Barrett – Commended Stephanie on the seamless transition into the position, noting professionalism and a strong performance. Acknowledging Stephanie for filling the role and for dedicated service.

Councilman Manir – Thanked Stephanie for her service.

EXECUTIVE SESSION

Supervisor Barrett MOVED for the Town Board, Town Attorney, and Town Clerk, to go into Executive Session to discuss a memorandum of agreement with Civil Service Employees Association. Councilman Morelli moved, seconded by Councilwoman Reid. All yes. MOTION CARRIED 8:37 p.m.

Councilwoman Reid MOVED to return to the regular Town Board meeting, seconded by Councilwoman Walowit, All yes. MOTION CARRIED. The Town Board returned to the regular Town Board meeting at 8:53 p.m.

Resolution No. 287 of 2025, a resolution authorizing the Supervisor to sign a memorandum of agreement with CSEA relative to the reclassification of positions within Town Departments.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town Board wishes to enter into a memorandum of agreement with Civil Service Employees Association, AFSCME Local 1000, AFL-CIO (CSEA) to list as a Bargaining Unit position certain titles to be agreed upon and add certain titles to the current collective Bargaining Agreement with CSEA, and

WHEREAS, the titles include Comptroller, Deputy Comptroller, Director of Parks and Recreation, Director of Buildings and Development, Director of Planning and Zoning, Confidential Secretary, Fire Marshall, Golf Course Superintendent, Collection System Manager and Zoning Administrator/Stormwater Management Officer; now, therefore, be it

RESOLVED, that the Town Board hereby approves and ratifies the attached Memorandum of Agreement with the Civil Service Employees Association, Inc. unit representing the Town of Clifton Park General Unit, all provisions to be incorporated into a new contract as appropriate; and be it further

RESOLVED, that the provisions in the existing contract not modified by this Memorandum of Agreement remain; and be it further

RESOLVED, that the Supervisor is authorized to enter into the attached Memorandum of Agreement with CSEA listing the agreed upon positions as Bargaining Unit Positions and adding such titles to the current Collective Bargaining Agreement between the Town of Clifton Park and CSEA.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilwoman Walowit, Supervisor Barrett

Abstained: Councilman Manir

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

John Sherer – Addressed calls and concerns about the Clifton Park Hotel and nearby historic buildings, noting that the Town and Historic Preservation Commission made extensive efforts with past and current owners to preserve the historic buildings. He clarified that the buildings are in the Town of Halfmoon and that the current owner chose not to follow preservation recommendations.

Linda Seymour – Noted that the Town and Historic Preservation Commission made extensive efforts with past and current owners to preserve them. Clarifying that the buildings are in the Town of Halfmoon and that the current owner chose not to follow preservation recommendations.

Raymond Seymour – Speaking for the Open Space, Trails, and Riverfront Committee, celebrating the successful acquisition of the Wojtowicz parcel after years of effort. He and Jennifer Viggiani sat with the Wojtowicz's approximately seven years ago. He highlighted the property's historical and geographic significance, its direct connection to preserved lands, and thanked staff and committee members for their persistence. He also noted Clifton Park's long-standing leadership in open space planning, including having a dedicated open space coordinator, and praised the Town's strong track record in land preservation.

Supervisor Barrett – Noted that Clifton Park's open space efforts began about 25 years ago using a variety of preservation tools. The program's success has drawn interest from other municipalities, but its effectiveness depends on willing landowners and dedicated support from the Town Board, both past and present.

Bob Wilcox – Thanked the Town leadership for their long-standing efforts, noting positive changes in Clifton Park since 1989. He also highlighted his role with the Saratoga 250 campaign, promoting upcoming Revolutionary War commemorative events, including a major reenactment planned for 2027.

Supervisor Barrett – Noted the progress on the Saratoga 250 effort, which will culminate in the 250th anniversary in 2027. Members highlighted successful public events to date and reflected on the historical significance of Henry Knox and the soldiers he led.

Kevin Goggins – Thanked the current Town Board and Supervisor Barrett for years of service and cited accomplishments including strong fiscal management, low taxes, smart growth, preservation of open space, public safety investments, recreational amenities, trail expansion, and quality-of-life initiatives. Appreciation was expressed for the Board's leadership, with hope that future officials recognize the responsibilities ahead.

Supervisor Barrett – Reiterated support for the Town's decision to prohibit recreational marijuana sales, noting concerns about impacts seen elsewhere. Also expressing pride in the

County's budget, highlighting a 5% tax rate reduction and strong value of services, and praised both the County and Town budgets for delivering quality services with low taxes.

Caryl Hugg – Thanked Councilwoman Walowit, Councilman Morelli, and Clerk Stephanie Ranze for their service and expressed appreciation for the Town, calling it a great place to live.

Ann Connolly – Thanked Clerk Stephanie Ranze for supporting a gift drive for seniors at Schuyler Ridge Nursing Home, noting how meaningful the donations were for residents without family. She also expressed appreciation to Councilman Morrelli and Councilwoman Walowit for their responsiveness, dedication, and care for the Town, and thanked the Board for their service.

Chris O'Hara – Thanked the Town Board for its leadership, fiscal responsibility, and high-quality services, noting Clifton Park's low tax rate and strong programs for youth, seniors, parks, and public safety. Praising the Board's focus on service over politics, acknowledging the large volume of resolutions, noting Councilman Manir voted along with other board members and passed resolutions to manage Town operations. Emphasizing the importance of nonpartisan, mission-driven public service and decision-making going forward.

Councilman Manir – Thanked Chris O'Hara for the remarks and emphasized a commitment to fairness, professionalism, and decision-making based on what is best for the Town not political affiliation. States he would continue to act independently, uphold public trust, and serve residents with integrity, expressing his appreciation for respectful dialogue and public engagement.

Councilwoman Walowit - Advised caution to Councilman Manir regarding communications issued under one's name, noting that prior social media posts caused significant stress for staff and the community. She encouraged ensuring approval before names are attached to future publications.

Councilwoman Reid – Asked whether Councilman Manir could provide an update on the transition team, including how the process is going and what its current focus is?

Councilman Manir – Stated to his understanding, the transition team has been contacting department heads and that most positions and committees are expected to remain in place. Noting that remaining outreach is ongoing.

Councilwoman Reid – Offered her experience and input to assist with the transition process if needed.

Supervisor Barrett – Noted that several employees have been asked to meet with the transition team, and some have recently received notice that they will retain their positions. Concern was expressed that the transition team may not fully understand civil service and CSEA protections, as some employees already legally protected were told they could keep their jobs. The process was characterized as unnecessary and lacking clarity.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 9:20 PM

Stephanie Ranze
Town Clerk