TOWN OF CLIFTON PARK TOWN BOARD
November 4, 2026

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Pledge of Allegiance

Present: Supervisor Barrett
Councilwoman Bellamy
Councilman Fantini
Councilman Manir
Councilwoman Reid
Town Clerk Fantini

Also Present: Town Attorney Dailey
Mark Heggen, Comptroller
Norah Hoefer, Communications and Technology Coordinator
Walter Smead Town Assessor
Megan Babendreier Director of Parks & Recreation
Acting Planning & Zoning Director Melinda Acker
Daniel Clemens, Director of Parks, Buildings & Recreation
Rose Savallo Receiver of Taxes

MINUTES

MOTION by Councilman Manir seconded by Councilman Fantini approve the Town Board minutes of the October 20, 2026, as presented.

Councilwoman Reid acknowledged the time and effort involved in preparing the Board meeting minutes. She stated that minutes should document decisions, action items, and the general substance of discussions while maintaining objectivity and avoiding subjective interpretations that could create potential liability. She made a motion to amend the minutes by removing the word “sarcastic” on page 535 and the word “light-hearted” on page 557.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Abstain: None

Noes: None

MOTION CARRIED

ANNOUNCEMENTS & COMMUNICATIONS

Councilwoman Reid thanked Starpoint Church and all participants for their involvement in the Trunk or Treat event held at the Commons the previous Friday. She noted the strong attendance and favorable weather and recognized Starpoint Church, the Parks and Recreation Department, and the Buildings and Grounds Department for their contributions to the event. She announced two upcoming community events: First Fridays at the Historic Rooms Tavern on Friday, November 6, at 7:00 p.m., featuring Gary Robasto, founder of the New York Bigfoot Society, discussing Bigfoot sightings and other cryptids, and the Town Pumpkin Smashing Event at Bowman's Orchards on November 8 and 9. Both events are open to the public and do not require registration. The pumpkin event will allow residents to dispose of leftover pumpkins through composting.

Councilman Manir congratulated Councilman Morelli on becoming Supervisor and expressed his appreciation for their work together over the past two years. He stated that he looks forward

to continuing their working relationship in January and emphasized the importance of working together to make a positive difference in Clifton Park, despite potential differences in opinions.

Supervisor Barrett congratulated Supervisor-Elect Morelli and expressed his anticipation for working together during the upcoming transition.

PUBLIC PRIVILEGE 7:04 p.m.

Dawn Shafer of Halfmoon recognized Supervisor Barrett's more than 25 years of service and reflected on the Town's growth and development since the 1960s. She described the area's transition from farmland and rural roads to a significantly larger population with increased demands for services, infrastructure, sidewalks, road maintenance, and recreational programs. She noted that historically, Town officials and residents engaged in discussions that allowed both sides to understand community concerns and departmental impacts. Ms. Shafer emphasized the importance of distinguishing between residents' wants and needs when considering future development and services, particularly given the growing demands on Town departments. She concluded by acknowledging Supervisor Barrett's years of service and offering well wishes to him and his family.

Michael Murphy of MacElroy Road congratulated Supervisor-Elect Morelli and urged the incoming administration to establish a procedure for addressing employees accused of sexual harassment. He acknowledged that the allegations involving Attorney Dailey had not been proven and recognized the presumption of innocence. However, he expressed concern that the Town Board had not taken sufficient action to address the allegations and suggested that Attorney Dailey should have been removed from his position pending the matter's resolution. Mr. Murphy also questioned the decision to consider the matter in executive session, expressed concern about potential financial liability to the Town, and stated that Attorney Dailey should have recused himself from any related Town proceedings. He further questioned the continuation of Attorney Dailey ‘s pay beginning in August and expressed concern for the individuals who had made the allegations.

Marv LeRoy of Shadowbrook Drive presented a memorandum to the Town Board on behalf of four former Town officials, including former Supervisors Kevin Dailey and Marv LeRoy, former Deputy Supervisor Dale Kelley, and former Town Clerk Pat O'Donnell. The memorandum addressed concerns regarding the Town's substantial General Fund balance and its implications for the Town's budget and financial management. Mr. LeRoy stated that the group had reviewed the Town's financial audits and initially identified a fund balance exceeding $16 million based on the 2024 audit. He noted that the recently released 2025 audit showed the balance had decreased to just over $14 million, while the General Fund budget was approximately $18 million. He expressed concern that the Town continued to hold significant reserves and indicated that the issue warranted further review by the incoming Town Board. Mr. LeRoy emphasized that the matter was intended to be addressed as a financial and budgetary concern rather than a political issue. He offered the group's assistance in reviewing the figures and reconciling the Town's finances and stated that he would return for the following evening's budget session to answer questions.

Town Clerk Fantini advised Mr. LeRoy his allotted public comment time had expired.

Marv LeRoy called for the immediate expenditure of $10 million from the Town's fund balance for public benefit, identifying road improvements as the top priority. He stated that the Town maintains approximately 230 miles of roads, with 50 miles exceeding their 20-year useful life and requiring attention. He estimated the cost of addressing those roads at approximately $5 million and offered to provide the Board with a list of the roads identified. He also recommended considering a pavement management system that uses GPS technology to monitor road conditions and assist with maintenance planning.

Supervisor Barrett thanked Marv LeRoy for highlighting the Town's financial position and noted that the Town has historically invested significantly in infrastructure, recreation, programs, and services while maintaining reserves for future expenses. He expressed pride in the Town's financial and infrastructure management over the past 27 years. He also noted that the Highway Department has, in some years, not expended its entire paving budget, resulting in funds being carried forward to the following year. Supervisor Barrett suggested that utilizing the full annual

paving budget could better serve residents and then asked for clarification regarding the composition of the Town's fund balance.

Mark Heggen explained that, as of December 31, 2025, the Town's General Fund expenditure exceeded revenues by approximately $2 million, primarily due to additional funding allocated to the Highway Department. He stated that the General Fund's unassigned fund balance was approximately $12 million, which included the first $2 million designated for tax stabilization.

Supervisor Barrett acknowledged Mark Heggen's clarification that the Town's unassigned General Fund balance was approximately $12 million and noted that this figure provided a more accurate representation of the available fund balance.

Mark Heggan clarified that, for 2025, the tax stabilization designation was reclassified and moved into the General Fund's unassigned fund balance, in accordance with guidance from the Town's auditors, Gazzby. Mark Heggan added that the Town's fund balance also includes other reserves, expenditures, and encumbrances. He noted that he did not have the specific figures available at the time of the discussion.

Supervisor Barrett noted that the Town has invested millions of dollars in infrastructure improvements over the years, including stormwater line relining, road paving, and sewer projects. He reiterated his appreciation for the Town's financial accomplishments and infrastructure investments over the past 27 years. Supervisor Barrett remarked that the current Board majority appeared likely to undertake significant spending.

Teri Wigger of Route 146A spoke in support of Resolution No. 13, which would schedule a public hearing to consider a proposed 12-month moratorium on the acceptance, review, and approval of Tier 2 and Tier 3 solar energy system applications. Ms. Wigger noted that the Town Board unanimously approved the formation of a Solar Energy Steering Committee in July, but the committee had only met twice. She emphasized the need to allow the committee additional time to review existing solar guidelines, collaborate with the third-party organization assisting with development of a comprehensive community solar plan, and gather public feedback. She expressed support for holding a public hearing in December to consider extending the moratorium for an additional 12 months.

Mikayla Hugg of Jonathan Drive speaking on behalf of the soccer club, thanked the Town and residents for their support of the Fall Recreation Soccer Food Drive. She reported that the drive was a great success, resulting in the donation of approximately two truckloads of food to the CAPTAIN Food Pantry. She expressed appreciation for the partnership with the Town and hope that it would continue in the future.

Supervisor Barrett expressed appreciation for being part of the Fall Recreation Soccer Food Drive and thanked everyone who contributed to its success. He noted that the approximately two truckloads of donated food were a meaningful contribution to CAPTAIN and the residents of Clifton Park and Halfmoon.

Caryl Hugg of Jonathan Drive expressed frustration with ongoing disagreements and distractions among Town officials and urged the Board to focus on working together in the best interests of Clifton Park residents. She questioned whether Town policies, procedures, the ethics code, and employee handbook were being consistently followed, noting that only two Board members had indicated they had read the employee handbook. Ms. Hugg raised concerns regarding the Town's employee handbook provisions governing media communications and confidentiality. She questioned whether Supervisor Barrett was notified of, and whether his office coordinated, a press conference held by the Town Attorney, as well as the subsequent release and posting of information related to an investigation. She also questioned the preparation and review of Town Board meeting minutes, citing a misspelling in previously approved minutes and an outstanding FOIL appeal seeking related communications and draft documents. She asked Town Clerk Fantini when the minutes from the previous meeting were posted and made available to the public, referencing New York State Public Officers Law requirements for timely access to meeting minutes. Ms. Hugg concluded by emphasizing the importance of transparency, accountability, compliance with Town policies and state law, and respectful cooperation among Town officials. She urged the Board to refocus its efforts on serving the residents of Clifton Park.

Town Clerk Fantini acknowledged responsibility for the delay in posting the previous meeting's minutes, explaining that she inadvertently omitted the appropriate recipient from the email requesting their posting. She stated that the minutes should have been posted the prior evening but were posted the following day after she recognized and corrected the error. She apologized and accepted responsibility for the oversight. Clerk Fantini also clarified that she personally prepares and reviews the Town Board meeting minutes. She noted that she sometimes uses AI assistance for translations and acknowledged that she overlooked an incorrect spelling of her name in the minutes. She emphasized that she is solely responsible for preparing and reviewing the minutes.

Ms. Hugg asked Supervisor Barrett whether he was aware of the press conference held outside Town Hall.

Supervisor Barrett stated that he was not aware of the press conference held outside Town Hall.

Ann Connolly of Valdepenas Lane asked Supervisor Barrett how many years he had served as Town Supervisor.

Supervisor Barrett stated that he had served as Town Supervisor for 27 years.

Ann Connolly asked Supervisor Barrett whether he had ever been defeated in an election.

Supervisor Barrett responded that he had never been defeated in an election.

Ann Connolly commented that Clifton Park residents had repeatedly reelected Supervisor Barrett during his 27 years in office, expressing her view that his long tenure reflected residents' satisfaction with his leadership. She then asked whether anyone else had served as Clifton Park Town Supervisor for 27 years.

Supervisor Barrett stated that, to his knowledge, no other Clifton Park Town Supervisor had served as long as 27 years, noting that the previous longest tenure was approximately 10 years.

Ann Connolly thanked Supervisor Barrett for his years of service and expressed her appreciation for his leadership. She then raised a question regarding the Clifton Park Water Authority, acknowledging that it operates as a separate entity, and asked whether a member of the Town Board serves as a liaison to the Authority.

Supervisor Barrett indicated that he believed Mr. Fantini serves as the Town Board liaison to the Clifton Park Water Authority.

Councilman Fantini confirmed that he serves as the Town Board liaison to the Clifton Park Water Authority.

Ann Connolly raised concerns regarding the Clifton Park Water Authority's new online bill payment website. She noted that she regularly pays her water bill online using a debit card and was surprised to encounter a disclaimer requesting permission to share personal information for relevant advertising. Ms. Connolly questioned who benefits financially from the sharing of residents' information and why private customer information would be shared with third parties. She expressed concerns about the privacy and legality of sharing residents' personal information, including water usage and billing records, and stated that she believed such practices may violate applicable privacy laws and utility regulations.

Councilman Fantini acknowledged Ann Connolly's concerns regarding the Water Authority's online payment website and privacy practices and stated that he would relay her concerns to the Clifton Park Water Authority.

Ann Connolly further explained that she attempted to decline the website's consent options for targeted advertising and the collection of information about website usage and performance but was unable to complete her online water bill payment without granting permission. She stated that she would instead mail a check rather than consent to the sharing or use of her personal information.

Councilman Fantini restated his understanding of Ms. Connolly's concern, whether her objection was that the Water Authority's online payment system required consent to receive targeted advertising in order to pay her bill online.

Ann Connolly clarified that her primary concern was protecting residents' personal information and preventing it from being shared with third parties. She questioned whether the Water Authority or another party benefits financially from sharing customer information and expressed concern about the potential disclosure of residents' water usage and billing records. Ms. Connolly stated that she did not want her information used for targeted advertising or marketing, such as solicitations for water softeners. She emphasized that she simply wanted the ability to pay her water bill online using her debit card without being required to consent to information sharing. She asked the Town Board to look into the matter, stating that, based on her research, the practice may violate utility privacy regulations.

Supervisor Barrett stated that he would look into the concerns raised regarding the Clifton Park Water Authority's online payment website and its privacy and information-sharing practices. He noted that he had not personally used the website recently, as his wife typically handles many of the household bills.

Mitchell Bovey of Barwood Lane questioned the status of the remaining portion of the investigation report discussed at the previous Town Board meeting. He referenced the first portion of the investigation, which he stated was commissioned through a no-bid contract, presented by the Town, and entered into the public record but was not made available for direct public review. He questioned why only part of the report had been presented and asked what happened to the remaining portion.

Supervisor Barrett stated that he was personally unaware of the status of the remaining investigation report because he had been excluded from the process. He suggested that a member of the Board majority might have information regarding the report.

Councilman Manir stated that his understanding was that the matter remained a legal issue. He indicated that he was unsure what the remaining portion of the investigation report contained, noting that two different attorneys were involved in the discussions.

Mitchell Bovey clarified that his questions concerned the private investigator's findings rather than the legal proceedings. He recalled that, at the previous meeting, the Board reported that the investigator had found insufficient basis for one of the two complaints and indicated that the investigation of the second complaint was not completed within the original two-week timeframe. Mr. Bovey noted that the Board had indicated the remaining findings would be available by the next meeting. He asked where the remaining investigative findings were and how much the private investigation cost.

Supervisor Barrett asked Mark Heggen whether the Town had received any invoices or bills related to the private investigation.

Mark Heggen stated that, to his knowledge, the Town had not received any invoices related to the private investigation at that time.

Mitchell Bovey questioned the Town's handling and cost of the private investigation, alleging that confidential information had been shared with a third party in violation of Town ethics policies, the employee handbook, and potentially state law. He expressed concern that the investigation was authorized through a no-bid contract without a predetermined cost, that the Town had not received invoices, and that the remaining investigative findings had not been presented. Mr. Bovey questioned why Town funds were being committed to the investigation without a clear cost estimate, completed results, or adequate explanation to the public. He asked whether any Board members could provide further information regarding the investigation, its authorization, costs, and findings.

Councilman Manir stated that, to the best of his recollection, the resolution authorizing the investigation specified an hourly rate and included a spending cap. He cautioned that he was not certain of the details and would review the resolution to confirm the terms.

Mitchell Bovey stated that the resolution did not specify any pricing. He noted that, to his recollection, the resolution referenced 20 hours of work for the private investigator but did not address the associated legal fees included in the authorization. He reiterated that the attorney costs had not been explained or addressed by the Board.

No one else wished to heard.

Public Privilege closed at 7:36 p.m.

PUBLIC HEARING

Related to the proposed consideration to amend Local Law No. 12 of 2026, relating to the Park West Planned Development District.

Start 7:36 p.m.

Town Clerk Caitlin Fantini read the Public Hearing Notice advertised in the Times Union on October 24, 2026.

Supervisor Barrett clarified that the public hearing was scheduled to address an item related to the Park West Planned Development District (PDD). He asked Melinda Acker to confirm that the purpose of the hearing was to ensure the PDD legislation was consistent with the plans previously approved by the Planning Board.

Melinda Acker confirmed that the purpose of the public hearing was to ensure the Park West PDD legislation was consistent with the Planning Board-approved plans. She noted that minor changes had been made to streets and related details and that the revisions were intended to ensure consistency and coordination with the plans moving forward.

Supervisor Barrett noted that the Town had been in communication with the property owner's attorney regarding the Park West Planned Development District revisions.

Melinda Acker advised that the property owner intends to dedicate the roads within the Park West development to the Town. However, the required paperwork had not yet been completed, so the road dedication would likely take place in the spring.

No one else wished to be heard.

End 7:38 p.m.

RESOLUTIONS

Resolution No. 326 of 2026, a resolution to adopt a Local Law to amend §A217-408 of the Town Code, to reconcile certain language in the Local Law with Final Planning Board approval.

Introduced by Councilman Manir, who moved its adoption, seconded by Councilman Fantini.

WHEREAS, a written request has been presented to the Town Board for a change in the Zoning Code to amend an existing Planned Development District (PDD) encompassing the Park West PDD, providing for the public dedication of the internal road system in the PDD, and other assorted changes, and

WHEREAS, on September 9, 2020, the Planning Board approved and granted changes to the PDD, providing in part that the roads shall be public and dedicated to the Town of Clifton Park, and that storm water basins be dedicated to the Town of Clifton Park, and

WHEREAS, the Town Board had previously adopted the PDD legislation providing that the roadways were to be “privately owned and maintained” and did not mention the dedication of the storm water basins, and

WHEREAS, that after due consideration of the request and details concerning the attached request from Attorney Mary Beth Slevin, on behalf of the project owner, and the adopted decision of the Planning Board, it is desired that the PDD legislation be reconciled with all subsequent Town approvals, to accept the roadways, as public "dedicated" highways and storm water basins, and

WHEREAS, on November 4, 2026, the Town Board of Clifton Park held a public hearing on a proposal to consider amendments to the Town Code regarding amendments to the Park West Planned Development District; now, therefore, be it

RESOLVED, that Local law No. 15 of 2026, a local law to amend §A217-408 of the Town Code, is hereby adopted; and be it further

RESOLVED, that this Resolution supersedes Resolution No. 277 of 2026; and be it further

RESOLVED, that this local law shall take effect immediately upon its adoption.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett noted that the public hearing had concluded with no public comments. He acknowledged that Melinda Acker had provided additional information and answered questions regarding the Park West Planned Development District. He emphasized the importance of ensuring that the PDD legislation accurately reflects and aligns with the Planning Board's approved plans and discussions.

Resolution No.327 of 2026, a resolution approving a Memorandum of Understanding with the New York State Police for police protection in the Town.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the New York State Police have maintained a presence in Clifton Park, and

WHEREAS, the Town has provided patrol station premises at 5 Municipal Plaza, and

WHEREAS, the Town Board and the State Police wish to enter a term agreement through December 31, 2040, whereby the Town will provide and maintain space for a Patrol Station at no charge in exchange for the increased police presence and level of protection; now therefore, be it

RESOLVED, that the Supervisor is authorized to execute the attached Memorandum of Understanding with the New York State Police for the provision and maintenance of a Patrol Station in exchange for police protection in Clifton Park.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett provided an overview of the proposed updated Memorandum of Understanding (MOU) between the Town and New York State Police, which would supersede

the previous agreement and extend the arrangement through 2040. He explained that the Town currently provides approximately 5,500 square feet of office space to the State Police at the Public Safety Building on Maxwell Drive at no charge. The proposed agreement would provide an additional approximately 4,500 square feet currently occupied by CAPTAIN, once the organization relocates. Supervisor Barrett noted that CAPTAIN anticipates moving to the former Shenendehowa administration building on Chelsea Place around September 2027, after which the State Police could expand into the vacated space. He stated that the State Police may make improvements, including a connecting doorway between the existing and expanded spaces, at their own expense. The agreement would continue the Town's responsibility for building maintenance and repairs, including HVAC systems, and would guarantee the State Police at least 6,000 square feet of office space if the Town relocates its municipal offices in the future. Barrett expressed appreciation for the longstanding partnership with the State Police and their continued presence in Clifton Park, noting the benefits to public safety and the surrounding community. He then invited the State Police representatives present to comment.

Captain David Bosworth, representing New York State Police Administration in Albany and responsible for statewide facilities, thanked the Town Board, Supervisor Barrett, and Clifton Park residents for their longstanding partnership and for providing facilities to the State Police. He stated that the Town's support significantly contributes to the State Police's public safety mission in Clifton Park and the surrounding area. Captain Bosworth introduced Lieutenant Sean Rooney, Assistant Zone Commander for Zone 2 in Troop G, who oversees the Clifton Park State Police station and would provide additional information regarding services in the Town and the benefits of the proposed additional space.

Lieutenant Sean Rooney thanked the Town Board for the opportunity to speak and explained that the additional space at the Clifton Park State Police station would allow for an expanded presence in southern Saratoga County as residential and commercial populations and service calls continue to increase. He stated that additional space would improve station operations by providing room for briefings, a command post for major incidents, additional parking, workspaces, restrooms, conference facilities, expanded locker rooms, and evidence storage. He noted that the increased capacity would improve coordination with other law enforcement agencies during large-scale incidents and provide a more suitable environment for joint operations. The additional entrance would also allow for better separation of victims and suspects during sensitive investigations. Lieutenant Rooney expressed appreciation for the Town's continued partnership and support, stating that the State Police look forward to continuing to serve the community with integrity, leadership, and professionalism.

Supervisor Barrett thanked the State Police representatives for their comments and reiterated that having a strong presence of New York State Police professionals in Clifton Park provides a significant benefit to the Town and its residents. He then invited Board members to offer questions or comments regarding the proposed agreement.

Councilman Manir addressed Mr. Bovey, noting that he had asked him a question prior to the meeting. He asked whether Supervisor Barrett had addressed the question during the discussion or whether Mr. Bovey still needed clarification.

Mr. Bovey raised concerns regarding the wording of the proposed Memorandum of Understanding (MOU), identifying two areas he believed needed clarification. First, he stated that the Town's responsibility for utilities and building services should be more clearly defined, specifically requesting that air conditioning be explicitly included in the agreement to avoid ambiguity. Second, he questioned the provision governing access to the space occupied by the State Police, stating that Town officials should retain access to Town-owned facilities without requiring State Police approval. He suggested that the Supervisor, or another designated Town Board member, should always have access, with appropriate notice and coordination.

Supervisor Barrett acknowledged Mr. Bovey's concerns regarding access to the State Police-occupied space, noting that the area requires extensive security. He explained that Dan Clemens or a member of his team typically enters the facility when maintenance or repairs are needed, either identified by Town staff or brought to their attention by State Police personnel. Supervisor Barrett stated that the Town has direct contacts and phone numbers to coordinate access and indicated that there had not been previous issues obtaining entry. He invited Dan Clemens to address the concern further.

Mr. Bovey clarified that his concern was not routine access by Town maintenance personnel but rather the Town's authority over its property. He emphasized that because the Town owns and is responsible for the space occupied by the State Police, the Supervisor or a designated Town Board member should have the authority to require access to the premises when necessary.

Captain David Bosworth acknowledged Mr. Bovey's concerns and agreed to provide the Town with a 24-hour, seven-day-a-week contact through Troop G to arrange access to the State Police-occupied space. He explained that federal Criminal Justice Information Services (CJIS) security requirements prohibit individuals who have not completed the required background process from being in the presence of protected systems. He stated that, with reasonable notice, a State Police representative would be available to provide access to Town officials when needed.

Mr. Bovey questioned whether a designated Town Board member could complete the necessary background checks and obtain authorization to access the State Police-occupied space. He reiterated his concern that the Town, as the property owner, should retain control over access to its facility rather than having access determined solely by the State Police. He emphasized the importance of ensuring that Town officials have the ability to inspect the space when necessary.

Supervisor Barrett stated that he had not previously viewed the Town's access arrangement in that manner because access issues had not arisen. However, he acknowledged Mr. Bovey's concerns and indicated that he understood the point being raised.

Mr. Bovey compared the facility access concern to the Town's Code of Ethics, stating that policies and requirements are ineffective without a mechanism to ensure compliance and enforcement. He emphasized the importance of establishing clear procedures and accountability rather than relying solely on informal expectations.

Supervisor Barrett agreed with Mr. Bovey's general point regarding accountability but stated that the Town had not experienced access issues under its longstanding relationship with the State Police. He explained that he visits the facility infrequently and is notified when meetings or other important matters require his attention. He noted that Dan Clemens and his staff regularly access the space to address building-related matters. Supervisor Barrett emphasized that the State Police operate a professional, high-security facility and that he would not enter simply for an informal visit, while acknowledging Mr. Bovey's concerns regarding the Town's access rights.

An audience member asked whether the State Police's current operational capacity, including personnel staffing levels and the number of patrol vehicles, would remain unchanged or be adjusted upward or downward under the proposed expanded facility arrangement.

Supervisor Barrett stated that the proposed additional space would provide the State Police with opportunities for future growth in personnel and operations. He explained that the agreement would not impose specific staffing increases or deadlines, allowing the State Police flexibility to plan for its future needs. He noted that the anticipated occupancy would be around September 2027, providing time for planning and adjustments before the expansion. Supervisor Barrett indicated that the additional space would accommodate potential future increases in staffing and operational capacity.

Councilman Manir explained that, based on his eight years of experience supporting the New York State Police network and related systems, the State Police must comply with extensive security requirements to protect sensitive information and systems. He noted that employees requiring access to these systems undergo regular background checks and security clearances, reportedly every six months. He suggested that these security requirements may explain why unrestricted Town access was not specifically addressed in the MOU. Councilman Manir stated that Town officials could contact the State Police to arrange escorted access to the facility, emphasizing that although the arrangement involves a landlord-tenant relationship, the State Police must maintain strict security protocols to protect sensitive information and public safety.

Resolution No. 328 of 2026, a resolution authorizing the Assessor to re-levy delinquent sewer charges on the 2027 property tax bills.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the Saratoga County Sewer District No. 1 has reported unpaid sewer bills, per the attached schedule, for the Saratoga County Sewer District No. 1; and

WHEREAS, the Sewer District requests that the Assessor re-levy the unpaid Saratoga County Sewer District No. 1 charges to ensure payment of the same; now, therefore, be it

RESOLVED, that the Town Board accepts the reported delinquent sewer charges for the Saratoga County Sewer District No. 1, per the attached schedule, and authorizes the Assessor to re-levy that amount on the property owners' 2027 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February 2027, to the Saratoga County Sewer District No. 1.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett explained that Resolutions 3 through 7 generally concerned the relevying of unpaid taxes onto the County tax bills, with Resolution 6 being an exception. He described Resolution 6 as relating to a program established during the housing crisis to address abandoned and foreclosed properties throughout Clifton Park. The program involved maintaining a list of abandoned properties, tracking their legal status and ownership, and conducting routine inspections through the Building Department. When safety or maintenance concerns were identified, the Buildings and Grounds Department addressed issues such as unsecured doors and windows, damaged pool fencing, standing pool water, overgrown grass, and hazardous fallen trees. Supervisor Barrett explained that the program was intended to prevent properties from becoming neighborhood nuisances, public safety hazards, or attractive nuisances. The Town's labor and material costs for completing the necessary maintenance were subsequently placed on the affected properties' tax bills so the Town could recover its expenses.

Resolution No.329 of 2026, a resolution authorizing the Assessor to re-levy delinquent water charges on the 2027 property tax bills.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the Clifton Park Water Authority (CPWA) has reported unpaid Clifton Park Water Authority water bill for Town of Clifton Park user per the attached; and

WHEREAS, the Water Authority requests that the Assessor re-levy the unpaid CPWA bills to ensure payment of the same; now therefore be it

RESOLVED, that the Town Board accepts the reported delinquent water charges for the Clifton Park Water Authority per the attached and authorizes the Assessor to re-levy that amount on the property owners' 2027 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February 2027 to the Clifton Park Water Authority.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

No one wished to be heard.

Resolution No.330 of 2026, a resolution authorizing the Assessor to re-levy delinquent water charges on the 2027 property tax bills.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir

WHEREAS, the Town of Ballston Water Department has reported unpaid Town of Ballston water bills for Town of Clifton Park users, per the attached; and

WHEREAS, the Town of Ballston Water Department asks that the Assessor re-levy the unpaid Town of Ballston water bills to ensure payment of the same; now, therefore, be it

RESOLVED, that the Town Board accepts the reported delinquent water charges for the Town of Ballston. Water Department, per the attached, and authorizes the Assessor to re-levy that amount on the property owners' 2027 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February 2027, to the Town of Ballston.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

No one wished to be heard.

Resolution No. 331 of 2026, a resolution authorizing the Assessor to re-levy the expense of repairs or maintenance against the land on which such building is located, as provided for in Section 77-12 of the Town Code.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, in February of 2012, the Town Board adopted Resolution No. 40 of 2012 to respond to isolated incidents where the abandonment of properties or extended foreclosure process results in neglect to real property; and

WHEREAS, Section 77-12, of the Town Code as amended requires that records of costs and expenses incurred in providing such maintenance be reported to the Town Board no later than November 1st of each year, and

WHEREAS, the Code Enforcement Officer has reported the identification of seven (7) vacant, abandoned, or foreclosure properties meeting criteria outlined in Section 77-10, and

WHEREAS, maintenance performed and contracted by the Buildings and Grounds Department pursuant to Section 77 of the Town Code has been completed by the Department of Buildings and Grounds and the Department of Building and Zoning Code Enforcement on all seven (7) properties at a cost of $980, per the attached exhibit; and

WHEREAS, the Code requires that the Town Board authorize the assessor to re-levy the unpaid bills on affected properties for the next tax roll to ensure re-payment to the Town consistent with Resolution No. 40 of 2012, now therefore be it

RESOLVED, that the Town Board authorizes the Assessor to re-levy the unpaid bills on the respective properties as delineated on Schedule A to this resolution for the 2027 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February to the Town of Clifton Park.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett added that the Town initially maintained a list of dozens of abandoned properties during the housing crisis. Over time, properties changed ownership, with new owners assuming responsibility for maintenance, while some banks hired property management companies to address outstanding issues. He noted that the number of properties requiring Town intervention gradually declined as the housing crisis subsided. The program currently involves only a handful of properties at any given time.

Resolution No.332 of 2026, a resolution authorizing the Assessor to re-levy delinquent sewer charges on the 2027 property tax bills**.**

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Michael O'Brien, Collection System Manager, has reported unpaid sewer bills, per the attached schedule, for users of the Olde Nott Farm Sewer District, and

WHEREAS, the Sewer District requests that the Assessor re-levy the 2025 unpaid Olde Nott Farm Sewer user charges to ensure payment of the same; now, therefore, be it

RESOLVED, that the Town Board accepts the reported delinquent sewer charges for the Olde Nott Farm Sewer District, per the attached schedule, and authorizes the Assessor to re-levy that amount on the property owners' 2027 Town and County Tax: bills; and be it further

RESOLVED, that all proceeds be returned in February 2027, to the Olde Nott Farm Sewer District.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

No one wished to be heard.

Resolution No.333 of 2026, a resolution authorizing the Assessor to re-levy delinquent sewer charges on the 2027 property tax bills.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Michael O'Brien, Collection System Manager, has reported unpaid sewer bills, per the attached schedule, for users of the Rivercrest Sewer District Extension No. 1, and

WHEREAS, the Sewer District requests that the Assessor re-levy the unpaid 2025 Rivercrest Sewer District Extension No. 1 user charges to ensure payment of the same; now, therefore, be it

RESOLVED, that the Town Board accepts the reported delinquent sewer charges for the Rivercrest Sewer District Extension No. 1, per the attached schedule, and authorizes the Assessor to re-levy that amount on the property owners' 2027 Town and County Tax bills; and be it further

RESOLVED, that all proceeds be returned in February 2027, to the Rivercrest Sewer District Extension No. 1.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

No one wished to be heard.

Resolution No.334 of 2026, a resolution authorizing the installation of new flooring in the hallway, restrooms and Town courtroom, including the conference rooms, of the Public Safety Building.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, advises that the flooring and cove base in the hallway, the restrooms and Town courtroom, including the conference rooms, at the Public Safety Building are in need of replacement, and

WHEREAS, Mr. Clemens recommends that Northeast Commercial Interiors, Watervliet, NY, be authorized to supply and install the flooring in the hallway, restrooms and Town courtroom, including conference rooms, for amounts not to exceed $12,290, $3,896 and $15,314, respectively, all under state contract; now, therefore, be it

RESOLVED, that the replacement of existing flooring and cove base in the hallway, restrooms and Town courtroom, including the conference rooms, of the Public Safety Building, is awarded to Northeast Commercial Interiors, Watervliet, NY, for a combined total of $31,500, under NYS Contracts #PC70838 and #PC70837, to be paid from A-1621-200 (General Fund - Public Safety Building – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Daniel Clemens provided an update on the ongoing flooring replacement project throughout the municipal building, noting that most of the floors have already been replaced and the proposed work will complete the project. The remaining areas include the main entrance hallway, two public restrooms, the courtroom, and the small conference rooms used for confidential discussions between individuals and their attorneys. The project will include vinyl tiles and permanently installed walk-off carpeting at both hallway entrances. Mr. Clemens explained that the carpeting will replace rented floor mats, reducing rental costs while providing a more durable and safer walking surface. He also noted that the new vinyl tile is a low-maintenance product that does not require regular stripping and waxing. The project will complete the majority of the remaining flooring improvements throughout the building.

Resolution No.335 of 2026, a resolution awarding a contract for the removal and replacement of three (3) boardwalks located in the Mohawk Landing Nature Preserve.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, requested sealed bids for the replacement of three (3) wooden foot bridges in the Mohawk Landing Nature Preserve, and

WHEREAS, three (3) sealed bids were received and opened on October 13, 2026, and

WHEREAS, the lowest conforming bid was received from American Custom Decks & More, Saratoga Springs, NY, in the amount of $84,348, and

WHEREAS, Mr. Clemens recommends accepting the quote from American Custom Decks & More, for the replacement of the three (3) boardwalks; now, therefore, be it

RESOLVED, that the Town Board awards the contract for the removal and replacement of three (3) wooden footbridges in the Mohawk Landing Nature Preserve to American Custom Decks & More, Saratoga Springs, NY; and be it further

RESOLVED, that the cost of $84,348, is to be paid with a transfer from Unassigned Fund Balance (A-00914) in the amount of $64,348 and an increase in expenditures of $64,348 to A-7180-00200 (General Fund-Mohawk Landing Riverfront Park-Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Daniel Clemens reported that the Town received three bids for replacement of three boardwalks connecting the parking lot to the river, scenic viewing area, picnic area, benches, and kayak launch. American Custom Decks and Mara submitted the lowest bid. Mr. Clemens noted that the contractor had previously completed boardwalk reconstruction work for the Town with satisfactory results. He expressed confidence in the contractor's work and indicated that construction could proceed during January, with completion anticipated in the near future.

An audience member asked what type of materials would be used for the boardwalk replacements, noting the approximately $38,000–$42,000 difference between the bids and seeking clarification on whether the lower bid reflected the use of standard or lower-cost materials.

Daniel Clemens clarified that all bidders were required to use the same specified materials, including ground-contact-rated lumber. He explained that the difference in bid prices was likely due to differences in contractors' overhead costs or pricing rather than variations in materials.

Supervisor Barrett noted that significant differences in bid amounts are not uncommon, even when contractors are bidding on the same specified materials and scope of work.

Resolution No. 336 of 2026, a resolution declaring a public emergency retroactive to October 20, 2026 pursuant to General Municipal Law Section 103(4) for the replacement of a

heat exchanger on one of the roof top units over the NYS Trooper barracks in the Public Safety Building.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, on October 20, 2026, when the Postler & Jaeckle Corp. staff were at the Public Safety Building, they discovered a rusted and cracked heat exchanger on one of the roof top units over the NYS Trooper, and

WHEREAS, Section 103(4) of the NYS General Municipal Law provides that in cases of an emergency situation arising from unforeseen circumstances affecting public property or the health or safety of the public, the Town Board may authorize the purchase of service, material and equipment without competitive bids, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, received notice on October 21, 2026, per the attached, of the October 20, 2026 findings by Postler & Jaeckle Corp. (P&J), with a quote to replace the heat exchanger of one of the roof top units at the Public Safety Building, in an amount not to exceed $5,904; now, therefore, be it

RESOLVED, that the Town Board determines that the replacement of the rusted and cracked heat exchanger on one of the roof top units over the NYS Trooper barracks in the Public Safety Building, as determined on October 20, 2026, constitutes an emergency for procurement purposes under Section 103(4) of General Municipal Law; and be it further

RESOLVED, that Mr. Clemens is authorized to hire Postler & Jaeckle Corp. to replace the said heat exchanger; and be it further

RESOLVED, that the Comptroller is authorized to pay the amount of $5,904 to Postler & Jaeckle Corp. from A-1621-200 (General Fund – Public Safety Building – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett introduced a discussion with Daniel Clemens regarding an issue involving the heat exchanger at the State Police facility.

Daniel Clemens reported that the heat exchanger had rusted and developed cracks, creating a potential risk of exhaust gases entering the building. As a safety precaution, the heating unit had to be shut down and locked out until repairs could be completed. Fortunately, the necessary replacement parts were available in Albany, allowing the contractor to complete the repairs promptly. Mr. Clemens confirmed that the unit had been repaired and was operating properly, although it was temporarily off due to warmer outdoor temperatures.

Resolution No. 337 of 2026, a resolution authorizing the retainment of FCM Engineering for professional services related to safety improvements for Maxwell Road at the entrance to Atrea Early Learning Center.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, on September 24, 2026, Shenendehowa Superintendent Dr. Cecily L. Wilson-Turner, submitted a formal request, attached, to the Town Board to have key traffic safety enhancements along Maxwell Drive following the recent opening of the Atrea Early Learning Center at 5 Maxwell Drive, including the installation of a designated Crosswalk, a speed limit

reduction and school zone designation and the installation of a Rectangular Rapid Flashing Beacon (RRFB), and

WHEREAS, the Town Planning Department received a proposal from FCM Engineering dated October 16, 2026, attached, which includes their scope of services for studying the said safety improvements, in an amount not to exceed $4,780; now, therefore, be it

RESOLVED, that FCM Engineering is hereby retained to provide professional services in regard to the study and recommendation of safety improvements for Maxwell Road at the entrance to the Atrea Early Learning Center, at a cost not to exceed $4,780, to be paid from, A-01440-00135, (General Fund – Engineering – Engineering).

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett explained that the Town received a letter dated September 24 from the Shenendehowa Superintendent requesting consideration of improvements near the new kindergarten building on Maxwell Drive. He noted that increased parent drop-off and pick-up traffic, a trend that became more common during the COVID period and has continued since, has resulted in significant vehicle queues around school dismissal times. He stated that this issue affects school districts generally and has required changes to campus traffic management. The proposed resolution would allow the Town to study potential off-campus traffic and pedestrian safety improvements to better accommodate parents, students walking to school, and other pedestrians. Supervisor Barrett emphasized that an initial study would be necessary to determine feasible improvements, followed by further discussion with the Town Board and coordination with the school district regarding potential implementation.

Resolution No. 338 of 2026, a resolution scheduling a Public Hearing to consider a proposed twelve (12) month moratorium on the acceptance, review, and approval of Tier 2 and Tier 3 Solar Energy System applications and authorizing publication of the Hearing notice in the Times Union.

Introduced by Councilwoman Reid, who moved its adoption, and seconded by Councilman Manir.

WHEREAS, the Town Board has prepared a draft resolution proposing the enactment of a twelve (12) month moratorium on the filing, acceptance, processing, review, or approval of Tier 2 and Tier 3 solar energy system applications to allow time for the Town to evaluate impacts to prime agricultural soils, cumulative capacity build-out, and increasing development pressure on the Town's agricultural community, and

WHEREAS, the proposed moratorium is intended to provide sufficient time for the Town to review existing zoning provisions, special use permit and site plan requirements under Chapter 208, and to ensure consistency with the Town's Draft Agriculture and Farmland Protection Plan, which is anticipated to be incorporated into the Town's Comprehensive Plan, and

WHEREAS, the Town Board wishes to solicit public comment on the proposed moratorium and must therefore schedule a formal public hearing consistent with the procedures customarily used for Town public hearings; now, therefore, be it

RESOLVED**,** that the Town Board of the Town of Clifton Park shall conduct a Public Hearing on Tuesday, December 1, 2026 at 7:02 p.m. in the Wood Memorial Meeting Room, Town Hall, One Town Hall Plaza, Clifton Park, New York, for the purpose of hearing public comment regarding the proposed twelve-month moratorium on Tier 2 and Tier 3 solar energy system applications; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to prepare and publish the Notice of Public Hearing in the Times Union, the official newspaper of the Town of Clifton Park, in the form required by law; and be it further

RESOLVED, that a copy of the draft moratorium resolution shall be made available in the Town Clerk's Office and posted on the Town website for public review in advance of the hearing; and be it further

RESOLVED, that this resolution shall take effect immediately.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett
Noes: None

DECLARED ADOPTED

Councilwoman Reid explained that the Town's existing moratorium was nearing expiration and that progress had been made, including the establishment of the Solar Energy Steering Committee and engagement of professional consultants to evaluate solar development and recommend potential zoning code updates. She noted that additional time was needed to complete the work, particularly given the departure of the Planning Director and the anticipated transition in Town leadership. Councilwoman Reid supported extending the moratorium to allow sufficient time for the remaining work to be completed carefully and comprehensively, emphasizing the importance of getting the process right.

Resolution No. 339 of 2026, a resolution authorizing a boundary line adjustment.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, the property owner of 53 Michelle Drive hired a contractor to build a pool deck and shed and a portion of this pool deck and shed project was built over the rear property line of his residence and in fact on property owned by the Town of Clifton Park, and

WHEREAS, the Town finds that this encroachment was made innocently and inadvertently, and

WHEREAS, the Town Board desires to assist the resident in resolving the “problem”, and

WHEREAS, the resident (property owner) has made (or will presently make) an application for a property line (boundary line) adjustment to the Town Planning Department; now, therefore, be it

RESOLVED, that the Town Board approves of the boundary line adjustment and the grant of a small portion of its property at the rear of 53 Michelle Drive to the property owner, for a consideration of $1.00; and be it further

RESOLVED, that the Department of Planning is authorized to process the property line adjustment application and to grant the relief requested; and be it further

RESOLVED, that the Town Supervisor is authorized to execute any forms, applications or documentation necessary to complete the property line adjustment, as may be forwarded to the Supervisor by the Department of Planning.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett explained that Mr. Cop had previously brought a property encroachment issue to the Town's attention before deploying overseas for military service. He recently contacted the Town again to pursue a resolution. Supervisor Barrett stated that a contractor hired to install a pool and patio behind Mr. Cop's home had inadvertently encroached a small area onto Town property. He noted that the encroachment had no impact on Town drainage, recreation, or public safety. Supervisor Barrett indicated that the proposed resolution provided a fair and practical solution for all parties and would resolve the outstanding property matter. He thanked Mr. Cop for bringing the issue forward and for his military service.

Resolution No. 340 of 2026, a resolution to accept a conveyance of a 1.77-acre Blue Jay Way stormwater parcel from CPWA.

Introduced by Councilman Manir, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, according to the Clifton Park Water Authority (CPWA), the public water supply facilities at a 1.77-acre water supply parcel on Blue Jay Way in Peacock Glen were decommissioned as part of CPWA's public water supply management plans, and the site has served as a stormwater management area; and

WHEREAS, the CPWA contracted with a professional consulting firm for a Jurisdictional Waters of the United States Wetlands Report, prepared in August 2025 to understand the property's resources, which identified that the parcel's wetlands of approximately 1.4 acres appear to be part of an historic stormwater management practice for the residential neighborhood, built between 1994-2001; and

WHEREAS, the CPWA has no current need for this parcel without it having any public water supply facilities on it, and would like to convey this property to the Town of Clifton Park; and

WHEREAS, the Town of Clifton Park is a local municipality in Saratoga County that has to comply with the NYS DEC SPDES General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4), and the role of lands and practices to manage stormwater management is critical for the public benefit; and

WHEREAS, the Town of Clifton Park has a current Clifton Park Public Stormwater Management Program Plan, that identifies this Blue Jay Way parcel as within the MS4 Area of the town, and that there are stormwater connections and facilities on the site; now, therefore, be it

RESOLVED, that this Blue Jay Way parcel provides some level of stormwater management practices over the majority of the property, thus contributing to the protection of the environment from unmanaged stormwater flow volume and pollutants; and be it further

RESOLVED, that the Town Board of the Town of Clifton Park hereby authorizes the Town Attorney and town staff along with the Clifton Park Water Authority to complete all necessary processes for donation/conveyance of the parcel to the Town of Clifton Park for the public benefit of stormwater management and as a secondary benefit, as public open space land.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett explained that the resolution concerned a small parcel of property previously acquired by the Clifton Park Water Authority, likely in connection with the former

Peacock Glen private water system. He noted that the Water Authority had determined the parcel was surplus property and could either sell it or donate it to another public entity. In this case, the proposed action was to donate the property to the Town. Supervisor Barrett stated that the parcel had little to no commercial or residential development value and would instead serve as part of the Town's stormwater management system. He concluded that transferring ownership to the Town would be beneficial to all parties and appropriate given the property's intended function.

Resolution No. 341 of 2026, a resolution authorizing the hiring of Barbara Hatalla and Theresa Swett as part-time clerks in the office of the Receiver of Taxes & Assessments.

Introduced by Councilman Manir, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, due to the resignations of Patricia Howland and Christine Kot, who both relocated to Florida, openings exist for two (2) part-time clerks in the office of the Receiver of Taxes & Assessments, and

WHEREAS, Rose Savallo, Receiver of Taxes, recommends that Barbara Hatalla and Theresa Swett be hired to fill the positions, providing part-time seasonal service to the Receiver's office for the tax season; now, therefore, be it

RESOLVED, that the Town Board authorizes the hiring of Barbara Hatalla and Theresa Swett, both of Clifton Park, be appointed as part-time clerks in the Receiver of Taxes and Assessments Office, at Grade 4, Step 1, $25.91 per hour, to be paid from A-1330-E4000 (General Fund - Tax Collections - Clerk), effective November 5, 2026.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett explained that the Town receives and processes a large volume of Saratoga County tax bills each year, which are sorted and mailed to residents. He noted that residents have several payment options, including paying in person at Town Hall or submitting payments by mail. To continue providing convenient and efficient tax collection services to residents, the Town hires seasonal, part-time clerks each year to assist with processing tax bills, collecting payments, and handling the additional administrative workload during the tax collection period.

Resolution No. 342 of 2026, a resolution authorizing advancing a proposal to permit Harvest Circle Market to organize and operate an outdoors, seasonal farmers market in 2027 at Clifton Common to help meet the public goals of the Town of Clifton Park Agriculture and Farmland Protection Plan.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, by Res. 180 of 2026, the Town of Clifton Park Town Board adopted the 2026 Town of Clifton Park Agriculture and Farmland Protection Plan (Ag Plan) and incorporated it into the Town of Clifton Park Comprehensive Plan to support opportunities for farming and farm viability, and to ensure agriculture remains an important part of Clifton Park balanced with the community as it continues to grow; and

WHEREAS, the purpose and intent of the Ag Plan included among its strategies to increase access to fresh, local, healthy foods, develop an "Eat Local" campaign and partner with others to expand markets for locally grown agricultural products, including considering other locations appropriate for selling farm products to reach customers, and additionally, for establishing a farmers' market with a clear market vision, plan and market management; and

WHEREAS, that members of the Town of Clifton Park Agriculture and Farmland Protection Advisory Committee have met with an outside entity interested in creating a new Farmers Market in Clifton Park, Harvest Circle Market, who have a vision, plan, and management structure in place, to operate a turn-key, weekly, Sundays, seasonal market, May to November to be conducted in the outdoors at Clifton Common in the southwest area of the park, and that is proposed to complement, enhance, and strengthen the community's free, public offerings at this public park, and to not interfere with the existing recreational, cultural, music, performance, and community activities that take place regularly at the park; and

WHEREAS, the public benefits include that the farmers' market would provide an opportunity for Town residents to partake of locally grown agricultural products, and would provide opportunities for both existing farmers, and new and emerging farmers in the Town of Clifton Park, thus supporting local farm viability; and

WHEREAS, the Harvest Circle Market (HCM) entity has provided a comprehensive proposal to the Town for consideration, to detail the purpose, public benefits, market set-up, circulation, and parking locations, schedule, operations, market staffing by HCM, vendor application and permit process, proposed market rules, set-up protocol and responsibilities, clean-up protocol and responsibilities, and any town services needed; now, therefore, be it

RESOLVED, that the Town Board finds that the pursuit of establishing a seasonal outdoors farmers market at Clifton Common for a pilot year duration (with the option to continue) would be supportive of the town's Ag Plan goals and implementation of key strategies; and be it further

RESOLVED, that the Town Board authorizes Town Attorney and Town Staff to finalize the details of the project as presented and authorizes the Town Clerk to issue a license for the above-described activity; and be it further

RESOLVED, that Harvest Circle Market shall pay the Town a flat license fee per day to be determined, as set forth in the license and that Harvest Circle Market shall provide the Town Clerk proof of insurance naming the Town of Clifton Park as an additional insured on its policy in the amount of $1,000,000 and shall provide a surety bond valued at $500,000, for operations on Town property, as is the normal course of business when a license is granted for an activity on Town-owned property, with insurance and bond to be in full force and effect on every day that the Harvest Circle Market shall be present at the Clifton Common; and more particularly in conformance with the requirements of the Clifton Park Town Code, Sections 64-8(J) and 64-8(K); and be it further

RESOLVED, that the submittal received to date from Harvest Circle Market shall constitute an application for the license desired to be granted by the Town Clerk.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Megan Babendreier explained that she had met with Harvest Circle Markets to discuss a proposal to establish a farmers' market at Clifton Common in Clifton Park. She noted that Clifton Park is currently an underserved market for farmers markets and that the proposal would provide residents with a new local shopping opportunity. Harvest Circle Markets is also working with Clifton Park Center Mall to establish a winter farmers market there, with plans to expand operations to Clifton Common throughout the year. Megan Babendreier stated that discussions had taken place with several Town department heads whose operations would be affected by the proposal. The Town was ready to move forward with reviewing the legal details and

arrangements for holding a farmers market every Sunday throughout the year. She clarified that the resolution would allow the Town Board to support moving the proposal forward.

Supervisor Barrett emphasized the need to coordinate the proposed Sunday farmers market with other activities and special events scheduled at Clifton Common. He noted that although Sunday would be preferable to Saturday, the park remains busy throughout the year with baseball, soccer, basketball, softball, and activities at the ice arena and Senior Community Center. He stressed the importance of maintaining flexibility with market hours and recognizing that there may be certain dates when the market should not operate due to previously scheduled events or conflicts with other Town activities.

Megan Babendreier acknowledged the scheduling concerns raised by Supervisor Barrett and confirmed that coordinating with existing park activities would be a priority. She stated that once the Town's initial discussions and arrangements were finalized, she would reach out to the soccer, baseball, softball, and ice arena organizations to inform them of the proposed farmers market and gather their feedback. She emphasized the importance of considering these groups' schedules and opinions as the Town moves forward with planning the year-round Sunday market at Clifton Common.

Councilwoman Reid reported that Harvest Circle Markets had launched its first market the previous Sunday at Clifton Park Center Mall. She stated that the opening demonstrated strong community interest in an accessible, year-round local shopping experience. According to Councilwoman Reid, more than 40 vendors had committed to the season, with additional vendors on a waiting list. The opening Sunday attracted approximately 1,500 customer visits, and the promotional giveaway of reusable shopping bags and cookies for the first 100 customers was quickly claimed. She also reported receiving very positive feedback from vendors. Councilwoman Reid expressed enthusiasm about building on the initial momentum and eventually establishing a year-round farmers market experience that would attract both Clifton Park residents and visitors from surrounding communities while supporting local agriculture and businesses.

NEW BUSINESS

Supervisor Barrett informed the Town Board that several grievances had been filed concerning the Highway Department. He distributed four copies of related materials to the Board members for their review and indicated that the information would be considered for further discussion at a later time.

PUBLIC PRIVILEGE 8:42 P.M.

Caryl Hugg of Jonathan Drive began by thanking Town Clerk Fantini for taking the time to speak with her before the meeting and congratulated her on participating in the marathon that weekend. She acknowledged previous disagreements and questions she had raised regarding the Clerk's responsibilities but expressed appreciation for the respectful conversation. Ms. Hugg then raised concerns about the investigative report prepared by Michael Mansion, which had been posted on the Town's website. She characterized the report as inadequate and criticized what she considered inappropriate questions directed at the claimant. Referring to the Town's reported financial reserves of approximately $12 million to $16 million, she questioned why the Town could not afford to obtain an independent second opinion. She asked the Town Board to consider hiring a qualified employment law firm to conduct a separate review of the complaint and its handling.

Supervisor Barrett stated that, speaking for himself, he had previously recommended that the Town engage a law firm with extensive experience in human resources and employment law. He noted that several qualified firms with this type of expertise are available throughout the region and beyond.

Caryl Hugg asked the Town Board whether there was any procedural or legal reason that a motion could not be made to authorize a second opinion. She reiterated her request that a different law firm independently review the complaint and prepare a separate report, questioning whether the Board could take action to explore that possibility.

Supervisor Barrett explained that he had previously circulated a resolution proposing the engagement of a second law firm to review the matter. He stated that he had contacted two qualified firms and obtained proposed engagement letters from both. After considering their qualifications and experience, he selected the firm offering the lower cost and distributed its proposal to the Town Board during the meeting when he attempted to enter executive session for a second time. However, he indicated that the Board showed no interest in moving forward with the resolution at that time.

Caryl Hugg stated that the Town Board owed it to its employees to ensure that the complaint was properly and fairly reviewed. She questioned what harm could come from obtaining a second independent opinion and emphasized the importance of due diligence and accountability. Ms. Hugg addressed the Board questioning why not want to obtain a second opinion questioning if something was being hidden and that be the reason for not obtaining a second opinion.

Ann Connolly of Valdepenas Lane questioned whether it was the Town Board's responsibility to ensure that an investigation was conducted properly and thoroughly if there were concerns about how the original investigation had been handled. She cautioned that if the investigation was inadequate or improperly conducted, the employee involved could potentially take legal action against the Town, creating additional liability and expense. Ms. Connolly expressed frustration that the Board majority appeared unwilling to authorize a second opinion from a law firm specializing in human resources and employment law. She questioned why the Board would rely on the positions of former supervisors who had emphasized Town spending while simultaneously opposing the expenditure needed to obtain a qualified independent review. She suggested that an employment law specialist might ultimately agree with the findings of the original investigation. If that were the case, she stated, it would provide additional assurance and protection for the Town while also could benefit Attorney Dailey.

Michell Bovey of Barwood Lane questioned Councilman Fantini about why, in his capacity as a Town Board member, he would not support soliciting bids from multiple law firms rather than considering only one option. He also questioned the dollar threshold being used to determine whether competitive bids were necessary and expressed concern about the Board's financial oversight and fiduciary responsibilities. Mr. Bovey then addressed Councilwoman Bellamy, asking whether she would want a second medical opinion if she received concerning health news and had the opportunity to consult another physician before making an important decision. He used the comparison to emphasize that obtaining an independent second opinion on the employee investigation was a reasonable and prudent step, particularly when the Town's interests and potential liability were involved.

Pat McKenzie of Woodcliffe Drive stated that she had been following the discussion surrounding the harassment allegations since August and questioned what established procedures the Town follows when a harassment complaint is filed. She noted that most organizations have clearly defined processes for handling harassment complaints and determining the appropriate steps for investigating and resolving them. Ms. McKenzie asked the Board to explain what would happen if a new harassment complaint were filed against any individual the following morning. She questioned whether the Town had a formal process outlining how complaints are received, investigated, and addressed, rather than continuing to debate which law firm should be hired or whether the matter should be discussed in executive session. She acknowledged that the procedures might be outlined in the employee handbook but asked the Board to clarify the process publicly so residents and employees would understand how future complaints are supposed to be handled.

Supervisor Barrett explained that a properly functioning public body should convene an executive session to discuss a newly filed harassment complaint and work together to develop an appropriate plan for moving forward with an investigation. He indicated that this process would likely lead to engaging an experienced and qualified law firm to conduct the investigation and guide the Town through the matter.

Ms. McKenzie asked how the Town ensures that an employee who files a harassment complaint has someone representing their interests and making sure their concerns are heard throughout the investigation. She questioned whether the complainant is given an opportunity to confirm that the investigation was conducted properly, regardless of whether they agree with the final outcome. She questioned whether this acknowledgment is part of the Town's established

complaint process and whether those procedures are documented somewhere. Ms. McKenzie noted that there appeared to be uncertainty among Board members about the appropriate procedures and next steps. She emphasized that the process should be clearly established so the Board is not left guessing how to handle future complaints.

No one else wished to be heard.

Public Privilege closed at 8:57 P.M.

MOTION BY Councilwomen Reid, seconded by Councilman Manir to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:57 P.M.

Caitlin Fantini
Town Clerk