The following Rubric will be used to rate submittals to the RFP. The Raw Score for Costs will be determined based on the # of proposals submitted with the lowest cost being given 50 points and the highest cost being given 1 point, and the rest will be relative. All other categories are rated on a scale of 0-4. All categories are then weighted according to the chart below with a maximum possible score of 250.

A short list of vendors will be selected based on the weighted scores and invited to participate in demonstrations and interviews

	Raw Score	Weight	Weighted Score
Total Solution Costs W/Annual Costs - 3 year cost will be calculated and used for comparison purposes. (Score will be ranked 1-50 and lowest cost will be awarded 50 points, others to be ranked relative to other submittals.		1	0.0
Meets Min. Feature & Functionality Requirements		8	0.0
Overall Intuitiveness & Flexibility of Solution Config., User-Friendly Interface		10	0.0
Expandability of the Proposed Solution, Future technology including system design and database		5	0.0
Longevity Strength of Vendor , Vendor's performance record regarding parcel management solutions		7	0.0
Vendor Support, Availability & Reliability		10	0.0
Adherence to Requested Information & Thoroughness of the RFP Response		10	0.0
	Total Weighted Score =		**0.0**

4	Fully Meets	When added to the base configuration, software adequately meets the requirements. No compromises are needed. The optional software is part of the vendors standard product range.
3	Mostly Meets	The software largely meets the requirements. Deficiencies can be worked around with minimal effort and few compromises.
2	Partially Meets	Software has significant deficiencies in meeting this requirement. These limitations can be worked around with effort, but there are real compromises.
1	Slightly Meets	Software has very limited ability to satisfy this requirement. Serious deficiencies exist that can't be easily worked around.
0.5	Future Version	Features that satisfy this requirment are planned for a future release of the software
0	Does Not Meet	Software does not meet the requirment at all, or feature is missing.