



# Town of Clifton Park

## Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

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The Town of Clifton Park, through the Buildings & Grounds Department, seeks sealed bids from qualified entities for uniform service for town employees located in Clifton Park, NY, 12065.

This specification shall describe the minimum acceptable standards to provide uniform rental for the Town of Clifton Park Buildings & Grounds Department. The successful vendor will be supplying approximately 21+ employees with twenty-six (26) shirts, eleven (11) pants, two (2) jackets, three (3) coveralls and laundry service. Also, the successful vendor shall supply mats and mechanics rags for multiple sites in The Town of Clifton Park.

Vendors must issue BRAND NEW uniforms.

Each employee shall be individually fitted by a representative of the successful vendor who shall guarantee the correct fitting and adjust as necessary. New employees shall be fitted within a seven-day period. Soil lockers shall be provided.

All uniform items shall be cleaned and delivered on hangers on a weekly basis.

Replacement of all garments, as needed, due to normal wear and tear at no charge.

All size exchanges at no charge.

Repair all garments using a repair tag system at no charge.

All alterations at no charge.

Replace uniform shortage within twenty-four (24) hours.

All shirts and jackets will have individual names on them. Names on the right side and Town of Clifton Park Buildings & Grounds on the left side. Patches shall be color matching and heat sealed to garment, not sewn on.

Prices shall be on a per person, per week basis.

This agreement shall run from January 1, 2024, thru December 31, 2028, if both parties are in agreement.

**WORK SHIRTS:**

Each employee:

- 10 each - long sleeve tee shirts – cotton blend w/ printed logo
- 10 each - short sleeve tee shirts – cotton blend w/ printed logo
- 6 each - button up shirts – either short or long sleeve or combo

**WORK PANTS:**

Each employee:

- 11 each - Relaxed fit 5-pocket denim work jeans OR “rip-stop” type cargo pants

**JACKETS/COVERALLS:**

Each employee:

- 1 each - softshell bomber style jacket with stretch fabric.
- 1 each – Winter washed duck style coat.
- 3 each - coveralls

Uniform total cost per Employee and Mats (various locations) Approx. 60.

3 x 5 Scraper

3 x 5 Mats.

3 x 10 Mats

4 x 6 Mats

4 x 8 Mats

Red rags

Bid documents are available on [cliftonpark.org](http://cliftonpark.org) website, Town Clerk Bulletin Board or by emailing Town Clerk Teresa Brobston at [tbrobston@cliftonpark.org](mailto:tbrobston@cliftonpark.org) or available for pick-up in the Town Clerk’s Office. If necessary, Addendums will be posted on the Town website, same location.

Sealed bids must be received at the Town Clerk's Office at One Town Hall Plaza, Clifton Park, NY, 12065, by 2:00 PM on, Thursday, September 7, 2023 by 2:00 PM, at which time bids will be publicly opened. Please identify your bid as "Clifton Park uniform service".

The Town requires proof of Liability Insurance with One Million Dollars naming the Town as an additional insured, as well as appropriate Workers Compensation Insurance and automobile insurance.

The Town of Clifton Park reserves the right to require a performance bond of 5% of the bid price.

For information contact Dan Clemens, Director of Buildings, Parks, and Recreation at [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org) 518-371-6651 ext. 248.

**BID FORM**

Date:

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Company Name:

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Bid Name:

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Total uniform cost per employee	\$ _____
3 x 5 Scraper	\$ _____ each
3 x 5 Mats	\$ _____ each
3 x 10 Mats	\$ _____ each
4 x 6 Mats	\$ _____ each
4 x 8 Mats	\$ _____ each
Red rags	\$ _____

Name/Title:

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Signature:

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