

TOWN OF CLIFTON PARK TOWN BOARD

October 17, 2022

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilwoman Flood
Councilwoman Standaert
Councilman Morelli
Councilwoman Walowit
Deputy Town Clerk Fitzgerald

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Jennifer Viggiani, Open Space Coordinator
Daniel Clemens, Buildings, Parks & Recreation Director
Dahn Bull, Highways Superintendent

MINUTES APPROVAL

MOTION by Councilman Morelli, seconded by Councilwoman Walowit, to approve the minutes of the October 11, 2022 meeting as presented.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION APPROVED

ANNOUNCEMENTS AND COMMUNICATION

Supervisor Barrett thanked the Parks & Recreation Department for the recent “Bump in the Night” event and the assistance of the Jonesville Fire Department.

Supervisor Barrett thanked those who serve with the Ballston Lake and West Crescent Fire Departments.

Supervisor Barrett announced, the YMCA fall festival was held.

Supervisor Barrett congratulated the Mohawk Byway for a successful duathlon.

Councilwoman Flood thanked Town Historian John Scherer for the recent successful Historic Bike Tour.

PRESENTATION-Route 146 Sidewalks Project

Jennifer Viggiani, Open Space Coordinator presented Craig Swayne and Lisa Wallin, M.J. Engineering, who explained the Town has a 50/50 DEC grant through Climatesmart, trying to promote pedestrian traffic through the Route 146 corridor and try to reduce vehicular traffic and reduce greenhouse gasses. A sidewalk on the north side of Route 146 between Northcrest and Maxwell Drives will give pedestrians an opportunity not to have to cross the busy corridor. Post construction and preconstruction pedestrians will be tracked as part of the grant requirements. Objectives are to create a safe successful route, aesthetically enhance the corridor and reduce vehicular traffic. The project includes a five-foot-wide sidewalk with mostly a four-foot-wide grass buffer. Town will maintain the sidewalks during the winter. Also included in the project will be a few street sign relocations, and pedestrian signal upgrades. Driveways will be

reconstructed. Construction to begin in Spring and conclude before school starts in September of 2023. Easements are required.

Supervisor Barrett stated, the project will also connect the pedestrians to the Exit 9 business area and along the way.

Open Space Coordinator Viggiani stated, this project was started with a petition from residents in the corridor requesting to be connected to the Town Center Area.

RED RIBBON WEEK PRESENTATION-Clifton Park Elks Lodge #2466

Bill Tiernery and Kevin Bobbitt, Elk's members, explained Red Ribbon Week is celebrated annually October 23-31. It is the Nation's oldest and largest drug prevention awareness program. Red Ribbon Week was started after the death of Drug Enforcement Administration (DEA) Special Agent Enrique "Kiki" Camarena, who in 1985 was murdered by drug traffickers he was investigating in Mexico. As a tribute to SA Camarena, high school friend, Henry Lozano and Congressman Duncan Hunter, created "Camarena Clubs" and the wearing of a red ribbon to show their oppositions to drugs. In 1988, the National Family Partnership coordinated the first National Red Ribbon Week with President and Mrs. Reagan serving as honorary Chairpersons. Since then, the Red Ribbon campaign has taken on national significance, and NFP continues to coordinate the campaign for families, schools and communities across the nation each year. Wearing red ribbons during the month of October continues to represent our pledge to live drug free and honors the sacrifice of all who have lost their lives in the fight against drugs. Celebrate Red Ribbon Week in your community or your child's school and raise awareness of living a drug free life. Take the opportunity to talk to your kids about drugs. Boy Scouts and Girl Scouts can earn a DEA Red Ribbon Patch.

Supervisor Barrett explained, the County Board of Supervisors, along with the County Health Department, have been working on initiatives to combat the spread of drug abuse and provide additional resources.

RESOLUTIONS

No one wished to be heard.

Resolution No. 256 of 2022, a resolution proclaiming the week of October 23-31, 2022, as Red Ribbon Week in Clifton Park.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, alcohol and drug abuse in this nation have reached epidemic stages, and

WHEREAS, it is imperative that visible, unified prevention education efforts, by community members, be launched to eliminate the demand for drugs, and

WHEREAS, the National Red Ribbon Campaign offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles, which means no use of illegal drugs, no illegal use of legal drugs, and

WHEREAS, the National Red Ribbon Campaign will be celebrated in every community in America during Red Ribbon Week, October 23-31, and

WHEREAS, business, government, parents, law enforcement, media, medical institutions, religious institutions, schools, senior citizens, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign, and

WHEREAS, the community of Clifton Park further commits its resources to ensure the success of the Red Ribbon Campaign; now, therefore, be it

RESOLVED, that the Town Board does hereby proclaim October 23-31, as RED RIBBON WEEK, and encourages its citizens to participate in drug prevention education activities, not only during Red Ribbon Week, but all year long, making a visible statement that we are strongly committed to a drug-free town.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 257 of 2022, a resolution to approve an engineering agreement for design, bid assistance and construction phases of the roofing project on the Historic Barn and Blacksmith Shop at Grooms Tavern.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Director of Buildings, Parks, and Recreation Daniel Clemens, prepared a request for quotes for engineering services for the roof replacement project of the Historic Barn and Blacksmith Shop at Grooms Tavern, and

WHEREAS, MJ Engineering and Land Surveying submitted the sole responding bid, offering to provide comprehensive engineering design and construction management services in an amount of \$18,100, and

WHEREAS, MJ Engineering has provided similar engineering services on numerous projects that have been successfully completed within the Town; now, therefore, be it

RESOLVED, that the proposal of MJ Engineering comprising of design and inspection services in response to the RFQ of May 13, 2022, is accepted; and be it further

RESOLVED, that the Director of Buildings, Parks, and Recreation is authorized to accept the quote of MJ Engineering in an amount not to exceed \$18,100; and be it further

RESOLVED, that the Comptroller is authorized to transfer \$18,100 from A-914 (Unassigned Fund Balance) to A-01627-00135 (General Fund – Groom Tavern – Engineering).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett suggested reviewing future uses of the Grange.

Resolution No. 258 of 2022, a resolution authorizing the Superintendent of Highways to hire Steven Raffan as a Motor Equipment Operator in the Highway Department.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, after the resignation of Shawn Gilbert, an opening exists in the Highway Department for Motor Equipment Operator, and

WHEREAS, Superintendent of Highways Dahn Bull, has recommended the hiring of Steven Raffan, License Type Class A, and

WHEREAS, Mr. Raffan brings over five years of experience in the field of heavy equipment operation and operation of large commercial trucks, has a Class A Driver's License; now therefore, be it,

RESOLVED, that the Town Board authorizes the hiring of Steven Raffan as Motor Equipment Operator, at Grade 5, Step 1, at a rate of \$ 24.83/hr., effective Tuesday, October 18, 2022; and be it further

RESOLVED, that the Comptroller is authorized to transfer funds of \$3,775 from DA-05110-E6041 (Highway Construction – S. Gilbert) to DA-5110-Exxxx (Highway General Repairs-Employee) and \$6,952 from DA-05142-E6041 (Highway Snow Removal – S. Gilbert) to DA-05142-Exxxx (Highway-Snow Removal-Employee).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 259 of 2022, a resolution scheduling a public hearing to consider the 2023 Preliminary Budget.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Town Board wishes to obtain comment regarding the 2023 Preliminary Budget, and

WHEREAS, salaries of the town's elected officials as proposed are attached; now, therefore, be it

RESOLVED, that a public hearing is hereby scheduled for Thursday, November 10, 2022, at 7:01 p.m. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York, to consider the 2023 Preliminary Budget; and be it further

RESOLVED, that the Town Clerk publish appropriate notice of same.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 260 of 2022, a resolution authorizing the sale of equipment declared surplus by the Town Board and authorizing Departments to sell the surplus equipment at public auction.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Director of Buildings, Parks, & Recreation Daniel Clemens, has identified the items in the attached Schedule A as surplus property, and

WHEREAS, based upon the recommendation of Mr. Clemens, the Town Board declares the items as surplus; now, therefore, be it

RESOLVED, that the Town Board authorizes the Buildings & Grounds Department to sell the surplus equipment, as is, through an upcoming, online public auction.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 261 of 2022, a resolution accepting a quote from AJ Sign for the purchase and installation of three new entrance signs for entrances in the Sherwood Forest Park District.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, quotes were received for the purchase and installation of three entrance signs in the Sherwood Forest Park District, and

WHEREAS, AJ Sign Co. submitted the sole response to a request for quotes in the amount of \$5,100 for the entrance signs for Sherwood Forest, and

WHEREAS, Director of Buildings, Parks, and Recreation Daniel Clemens, has reviewed the quotes and recommends accepting the lowest quote which was submitted by AJ Sign Co., 842 Saratoga Road, Burnt Hills, New York; now, therefore, be it

RESOLVED, that the Town Board, as Commissioners of the Sherwood Forest Park District, accepts the quote of AJ Sign Co. for the purchase and installation of three Sherwood Forest entrance signs, in an amount not to exceed \$5,100, to be paid with a transfer from SP8-0915 (Assigned Fund Balance) to SP8-7125-200 (Sherwood Forest Park District – Sherwood Forest – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

Mark Brockbank, Stoney Creek, apologized to Councilwoman Walowit for a misspoken comment at a previous Town Board meeting. He is in support of Red Ribbon Week and should include highlighting marijuana as well.

Darlene McGraw, Northpointe, voiced concerns about community vandalism with cars. Requested the Town involvement.

EXECUTIVE SESSION

Supervisor Barrett moved that the Town Board, along with the Deputy Town Clerk and Town Attorney, enter Executive Session to consider action relative to matters that may lead to the discipline or removal of an employee, pursuant to Section 105F of the Public Officers Law, seconded by Councilman Morelli.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION APPROVED

ACTION DURING EXECUTIVE SESSION

Supervisor Barrett noted, in the Executive Session the Town Board voted to accept a Separation Agreement with an employee.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: Councilwoman Standaert

ACTION APPROVED

TOWN BOARD MEETING RESUMED

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:30 PM

Teresa Brobston
Town Clerk