

**TOWN OF CLIFTON PARK  
COUNTY OF SARATOGA  
STATE OF NEW YORK  
TRANSFER STATION SOLID WASTE DISPOSAL BID**

**PLEASE TAKE NOTICE:** That the Town of Clifton Park on the 3rd *day of January 2024, at 3:00 p.m.* at Town Hall, One Town Hall Plaza, Clifton Park, New York, will publicly open and read all sealed bids and proposals received pursuant to this notice for the furnishing of work, labor and materials in connection with the following:

**TOWN OF CLIFTON PARK  
CONTRACT NO. 1 –TRANSFER STATION SOLID WASTE DISPOSAL**

The Town is soliciting proposals for qualified firms to haul and dispose of solid waste collected at the Town's Transfer Station in Clifton Park. More details are provided in Bid Package available from the Town Clerk.

Each bid must be submitted on the official forms included in the Bid Package. The bid forms are **NOT TO BE REMOVED FROM THE BID PACKAGE**. The entire Bid Package will be sealed within an opaque envelope. The name of the bidder and the contract item for which bid is submitted, shall be indicated on such envelope.

The Bid Package may be obtained between the hours of 9:00 AM and 4:00 PM, Monday through Friday, at the following office:

**Town Clerk, Town of Clifton Park, Town Hall, One Town Hall Plaza, Clifton Park, NY 12065**

**ALL SEALED BIDS OR PROPOSALS MUST BE MARKED "TRANSFER STATION SOLID WASTE DISPOSAL" AND MUST BE RECEIVED BY THE TOWN CLERK OF THE TOWN OF CLIFTON PARK PRIOR TO 3:00 PM ON JANUARY 3<sup>RD</sup> 2024, THE DATE ON WHICH ALL SEALED BIDS OR PROPOSALS WILL BE PUBLICLY OPENED AND READ ALOUD.**

Teresa Brobston, Town Clerk

TOWN OF CLIFTON PARK  
TRANSFER STATION SOLID WASTE DISPOSAL

**INFORMATION FOR BIDDERS**

The Town of Clifton Park owns and operates a solid waste transfer station on Vischer Ferry Road for use by residents of the Town. According to 2023 records, the following quantities of solid waste were generated at this facility:

Records for the past two years demonstrate the following volumes: MSW (regular trash) and CDD for a combo of C&D and furniture, not separated.

2022: 1763.69 tons MSW	560.45 tons CDD
2023: 1492.48 tons MSW	737.01 tons CDD

Bidders are advised that quantities will vary, and payment will be based on actual tonnage certified at the receiving facility.

The Town is seeking proposals from qualified contractors to provide the following services:

**A) Contractor Hauling to an approved Solid Waste Facility**

The bidder shall be responsible for both hauling solid waste from the transfer station, and for disposal fees at an approved NYSDEC solid waste facility. The bidder shall provide all equipment, including roll-off boxes, tractor-trailers, drivers, and other equipment and labor for the complete hauling and disposal, for the duration of the contract.

**B)** The bidder should provide all permits and governmental approvals demonstrating capacity to perform contract as bid.

**C)** The bidder may be required to disconnect and bib a compactor box before hauling and/or reconnect the box and put the empty compactor box back into service on occasion.

**Special Notes**

- The terms of the contract will be for a period of two (2) years starting at the date of contract execution by both parties. The contract can be extended for a maximum of one (1) year with mutual agreement by both parties.
- The Town reserves the right to reject any and all bids.
- Bidders are encouraged to visit the Town's Transfer Station facility to view the operation and compaction equipment. Visits can be arranged by contacting Dan Clemens at (518) 371-6651 or Dclemens@cliftonpark.org.

- The Town agrees to pay the selected bidder on a monthly basis for the quantities of solid waste brought to a NYSDEC solid waste facility based on certified weight measurements at the facilities scale.
- Bidders are required to submit a complete Contractor Questionnaire with the bid package.
- The Town may require that a Performance Bond be submitted by the selected low bidder. Contractor may factor actual cost of performance bond into bid price.
- The successful bidder shall commit to pick up all solid waste at the Town facility on 24 hour notice, per telephone notification, Monday through Saturday throughout the contract period.

**TOWN OF CLIFTON PARK  
TRANSFER STATION SOLID WASTE DISPOSAL**

**BID FORM**  
**(to be returned with bid)**

For: Town of Clifton Park  
Solid Waste Transfer Station  
Contract No. 1-Transfer Station Solid Waste Disposal

From: \_\_\_\_\_  
(Name of Bidder)

Date Bid Submitted: \_\_\_\_\_

The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with PURCHASER in the form included in the Contract Documents to perform and finish all work as specified or indicated in the Contract Documents for the Bid Price and within the Bid Times indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and Information for Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for forty-five days after the day of Bid opening. BIDDER will sign and deliver the required number of counterparts of the Agreement with the Bonds and other documents required by the Bidding Requirements within ten days after the date of PURCHASER'S Notice of Award.

In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:

BIDDER has examined copies of all the Bidding Documents including Addenda.

BIDDER agrees that the Transfer Station Disposal will be completed and delivered in accordance with the contract documents.

BIDDER has given THE TOWN written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Contract Documents and the written resolution thereof by THE TOWN is acceptable to BIDDER and the contract documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the work for which this Bid is submitted.

This bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other Bidder or over PURCHASER.

If the undersigned fails to execute the contract and furnish a satisfactory bond as stated in the foregoing Notice to Bidders, within ten days from the date of notification of the awarding of the contract, the PURCHASER may, at its option, determine that the undersigned has forfeited the contract and the certified check or bid bond accompanying this proposal shall be invoked as liquidated damages for such failure; otherwise it shall be returned to the undersigned.



AIA Document A305

# Contractor's Qualification Statement

## 1986 EDITION

*This form is approved and recommended by The American Institute of Architects (AIA) and The Associated General Contractors of America (AGC) for use in evaluating the qualifications of contractors. No endorsement of the submitting party or verification of the information is made by the AIA or AGC.*

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED TO:

ADDRESS:

SUBMITTED BY:

Corporation

NAME:

Partnership

ADDRESS:

Individual

PRINCIPAL OFFICE:

Joint Venture

Other

NAME OF PROJECT (if applicable):

TYPE OF WORK (file separate form for each Classification of Work):

\_\_\_\_\_ General Construction

\_\_\_\_\_ HVAC

\_\_\_\_\_ Plumbing

\_\_\_\_\_ Electrical

\_\_\_\_\_ Other \_\_\_\_\_

(please specify)

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- 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

## 2. LICENSING

- 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

- 2.2 List jurisdictions in which your organization's partnership or trade name is filed.

## 3. EXPERIENCE

- 3.1 List the categories of work that your organization normally performs with its own forces.

- 3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)

3.2.1 Has your organization ever failed to complete any work awarded to it?

3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?

- 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)

3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.

3.4.1 State total worth of work in progress and under contract:

3.5 On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

3.5.1 State average annual amount of construction work performed during the past five years:

3.6 On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

#### 4. REFERENCES

4.1 Trade References:

4.2 Bank References:

4.3 Surety:

4.3.1 Name of bonding company:

4.3.2 Name and address of agent:

## 5. FINANCING

### 5.1 Financial Statement.

5.1.1 Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

Net Fixed Assets;

Other Assets;

Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

5.1.2 Name and address of firm preparing attached financial statement, and date thereof:

5.1.3 Is the attached financial statement for the identical organization named on page one?

5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary).

5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction?

**6. SIGNATURE**

6.1 Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Name of Organization:

By:

Title:

6.2

M \_\_\_\_\_ being  
duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be  
misleading.

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Notary Public:

My Commission Expires:



**CAUTION: You should sign an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.**