



# Town of Clifton Park

## Buildings & Grounds

One Town Hall Plaza • Clifton Park, New York 12065 • (518) 371-6651 Ext. 251 • Fax: (518) 371-1136

### **BID FORM**

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Bid Name: \_\_\_\_\_

- A. Foreman/Electrician with equipped field vehicle \_\_\_\_\_per hour
- B. Apprentice with tools \_\_\_\_\_per hour
- C. Laborer with tools \_\_\_\_\_per hour
- D. Bucket truck with operators \_\_\_\_\_per hour
- E. Trencher 24-inch \_\_\_\_\_per hour
- F. Fuel surcharge \_\_\_\_\_per hour

\*Hourly rates shall include all hand tools and small power tools. Rates for large tools and equipment to be pre-approved on a job-by-job basis by the Director of Buildings, Parks, and Recreation. Buildings & Grounds owns excavating equipment and has operators. May work together on certain jobs.

Name/Title: \_\_\_\_\_

Signature: \_\_\_\_\_



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The Town of Clifton Park, through the Buildings & Grounds Department, seeks sealed bids from qualified entities for electrical repair & maintenance of approximately 625 town owned streetlights located throughout the Town of Clifton Park, NY, 12065.

### **SCOPE OF WORK**

Provide first responder electrical services to locate, diagnose, and perform needed electrical repairs, maintenance, and location documentation in the case of underground facilities. The goal is to enter an ongoing contractual relationship with one or more such electrical contracting firms, to perform such services on an emergent and non-emergent basis, at established hourly rates. All responding firms should possess both the licensures and certification necessary to perform such work on wiring and lighting facilities connected to streetlight poles owned by National Grid and NYSEG, as referenced below.

The work will be requested on a job by job as needed basis through work orders issued by the Department of Buildings & Grounds.

The electrical crew shall be structured to meet the demands of each written job order. All work shall be paid on an hourly basis for the actual hours worked per classification. Price quotations shall include the following classifications: foreman/electrician with fully equipped field truck; apprentice with tools; and laborer with tools, each on an hourly basis.

Excerpts from the Town's purchase contract with National grid for the lines of demarcation of ownership between the Town's interests and the retained interest in the streetlight poles is as follows. Complete copies of the final contract for the purchase and sale of the lights and the License/Attachment agreement are available upon request.

### **QUALIFICATION OF FIRM**

No response will be considered for award unless the firm submitting the response can meet the following conditions:

- The firm at the time of the response must have at least ten years' experience in electrical repairs or replacement of electrical building systems and related components. Each foreman shall have equivalent experience as required by N.Y.S. D.O.L.
- The bidder shall possess a current and valid license to conduct business in the State of New York.
- The contractor is to supply all labor, small tools, transportation, and material lists to properly execute work as described herein. The written purchase order will describe the location, type of repair material, depths, widths, and yield required.
- The bidder must possess a current municipal electrical license. If not licensed in the Town of Clifton Park, contractor must meet requirements for a Class B electrical license as follows:
- ***Liability Insurance Certificate with the Town of Clifton Park named as additionally insured with minimum coverages of \$1,000,000 per occurrence and \$2,000,000 annual aggregate.***
- ***Current Masters License from another municipality, county, state, etc.***
  - (and/or any other documentation which the Electrical License Board of Examiners deems necessary)
- ***Workmen's Compensation documentation per section 57 of the Worker's Compensation law.***
  - *(Form C-105.2 for insured, SJ-12 for self-insured, or CE-200 with no employees)*
- ***Disability Benefits documentation per Section 220(8) of the Worker's Compensation law.***
  - *(Form DB-120.1 for insured, DB-155 for self-insured, or CE-200 with no employees)*

The contractor shall perform all work in a workmanlike manner with due regard to the safety and health of the employees and of the public, in full compliance with the provisions of all applicable laws. The contractor shall be responsible for safety controls in full compliance with the provisions of O.S.H.A.

## **RESPONSE TIME**

Must be same day for emergency calls.

## **BASIS OF PAYMENT**

The unit price bid shall include the cost of furnishing all labor, (including any supplements, holidays, or other “fringes”), small tools, and transportation necessary to complete the work as specified. The hourly rate for any crew shall be determined by applying the hourly rate per appropriate craft times the actual hours each person performs on the job within the craft. If emergency request is after 4pm (Monday-Friday) or on weekends or holidays, minimum charge time is 2 hours.

**LABOR:** For each labor classification, the contractor shall provide any required tools, including but not limited to chain falls, come-along, or jacks; scaffolding, staging, ladders, drills, hole saws, electrical meter/voltmeter, roto-hammers or other pneumatic equipment; all safety equipment.

## **TERM**

The term of the agreement shall be two years with the option to extend one additional year upon mutual agreement.

*Please use attached bid form*

Sealed bids must be received at the Town Clerk’s Office at One Town Hall Plaza, Clifton Park, NY, 12065, by **2:00 PM on Wednesday March 27, 2024**, at which time bids will be opened. Please identify your bid as “Streetlight repair and maintenance”.

The prevailing wage rate as described by New York State must be paid. The Town of Clifton Park reserves the right to reject any or all quotes.

The Town of Clifton Park reserves the right to require a performance bond of 5% of the bid price.

For information contact Dan Clemens, Director of Buildings, Parks, and Recreation at [dclemens@cliftonpark.org](mailto:dclemens@cliftonpark.org) 518-371-6651 ext. 248.

## NATIONAL GRID DEMARCATION PROVISIONS

The following language from the Town's Purchase and sale contract with National grid is excerpted for informational purposes. The full agreement and attachment agreement for the Town's License to own and maintain newly installed LED lights on national Grid poles is available upon request.

1. Demarcation of Ownership. *From and after closing, buyer shall own the street lights as follows:*
  - 3.1 *The buyer shall own street lights supplied from overhead conductors from the point in change (transition) from seller's secondary conductor to the street light and including the luminaries, lamps, brackets, and associated wiring, with seller retaining ownership of the electrical distribution system up to that point in change; and*
  - 3.2 *The buyer shall own street lights supplied from underground conductors from the point in change (transition) from seller's secondary conductor to the underground conductor supplying such street light, including foundation, standard, luminaries, lamps, brackets, and associated wiring, and conduits in which any underground conductors transferred to buyer under this agreement may be located.*
  - 3.3 *To the extent there is any uncertainty or conflict with respect to the point in change (transition), the seller shall, in its sole discretion, define the point in change.*
4. Excluded Assets. *Seller is not assigning, conveying, transferring, or delivering to buyer and buyer is not purchasing, assuming, acquiring or receiving from seller any of seller's right, title, and interest in and to the following, all of which are being retained by seller following the closing (collectively, the "Excluded Assets"):*
  - 4.1 *Any and all of seller's right, title, and interest in and to any poles, structures, facilities, or facilities attached or appurtenant to, but not comprising, the street lights, with the exception of those certain lighting poles identified in Exhibit F, if any;*
  - 4.2 *Any and all of seller's right, title, and interest in and to any and all spare parts or spare components relating to the street lights, or any poles, structures, facilities, or components attached or appurtenant to, but not comprising, the street lights;*

- 4.3 *Any and all of seller's right, title, and interest in and to any and all vehicles, facilities, tools, and supplies relating to installing, operating, inspecting, maintaining, repairing, replacing, or decommissioning in whole or in part any street lights or any poles, structures, facilities, or components attached or appurtenant to, but not comprising, the street lights;*
- 4.4 *Any and all of seller's right, title, and interest in and to any and all agreements and contracts with third parties relating to installing, operating, inspecting, maintaining, repairing, replacing, or decommissioning in whole or in part any street lights or any poles, structures, facilities, or components attached or appurtenant to, but not comprising, the street lights;*
- 4.5 *Any and all of seller's right, title, and interest in and to any and all franchise grants, license, permits, and interests in real property pertaining in any way to any street light or any poles, structures, facilities, or components attached or appurtenant to, but not comprising, the street lights; and*
- 4.6 *Any and all of seller's right, title, and interest in and to any and all intellectual property rights associated with the streetlights, including but not limited to engineering standards, facility information, warranty information, maps and asset records.*

The Town is not privy to any labor agreements that the Niagara Mohawk Power Corporation, dba National Grid, may have in place with the relevant union locals. We see no reference to labor agreements, wages, or local rates here or elsewhere in the Agreement, and are unaware of any legal or contractual provisions which would attempt to govern the topic.

## **NYSEG DESCRIPTION OF THE CONTENTS OF FACILITIES CONVEYED**

Paragraph 2 of the Town's Purchase and sale contract with NYSEG describes the facilities conveyed as follows:

### **2. Contents of the facilities**

*"The facilities consist of street lighting poles, luminaries, and lamps, mast arms, their associated wiring, electrical connections and appurtenances related to the electrical functioning of the Facilities, all as reflected on*

*Exhibit a. The facilities are a separate system isolated, or to be isolated as hereinafter provided, from the Company distribution system at a number of fuses or switching locations known as disconnect points.”*

The Town’s full and complete purchase and sale agreement with NYSEG is also available upon request.