

RFP

Professional Services for a Town of Clifton Park Tree Inventory and Community Forestry Management Plan

Town of Clifton Park, Saratoga County, NY

DUE: AUGUST 25, 2025

Responses must be submitted to:

TOWN OF CLIFTON PARK PLANNING DEPARTMENT

Town of Clifton Park Town Hall

One Town Hall Plaza

Clifton Park, NY 12065

By email: planning@cliftonpark.org

For questions about this RFP, please contact planning@cliftonpark.org

The Town of Clifton Park is requesting proposals from qualified professional consultants who are ISA-Certified Arborists or from ISA-certified arborist firms, to complete a tree inventory and a community forestry management plan for the Town of Clifton Park under an executed grant contract (2025) with the New York State Department of Environmental Conservation (DEC) through the Urban and Community Forestry (UCF) Grant Program (**Round 16**). The consultant must comply with all the terms and conditions of the NYSDEC contract with the Town of Clifton Park for this contractual work.

The Town of Clifton Park, as a more suburban and rural community, is intending this project to focus strategically on the public trees and on public lands in the town road rights-of-way including street trees along town-maintained sidewalks; along major, paved, trail routes; and within parks and preserves in the immediate environs near the landscaped/well-maintained areas and lawn areas with trees near playgrounds, picnic areas, and pavilions, along ballfields edges and bleachers, along parking lots and parking access drives, around focused trailhead parking lots and trailhead kiosk gathering areas, along town-maintained paved trails; and street trees along town-owned roads. Please see Appendix B. attached for a summary of study areas locations desired to be included. The Town understands that this inventory project does not include the vast acreages of woodlands in its parks, nature preserves, and natural areas that it owns, as large, wooded areas may warrant their own management plans. The goal of the inventory and management plan is for the Town to achieve an understanding of the health of its street trees and develop strategies for maintaining a healthy tree environment and trees in actively used areas of parks along lawns, parking lots, active recreational areas, major paved trails along town roadways, and trailheads. Based on grant application and the state grant award funding budget, the town is estimating about 7,800 trees to be inventoried for strategic areas. The final study area map for these 7,800

tree locations will be reviewed and finalized with Town Department heads, selected consultant, and project advisory committee.

PROJECT SCHEDULE: The Town's NYS DEC UCF Grant Contract is through December 31, 2026. This project must be completed by December 31, 2026.

SCOPE OF WORK: This grant-funded project includes the completion of a tree inventory and analysis, and, a community forestry management plan for the Town of Clifton Park, laid out below in Tasks 1 to 13. If there are additional tasks recommended by the consultant, and not currently listed, please add them in to the bid/quote as add-alternate options for the town to consider.

The process for the street tree inventory includes preparation for data collection, consultant collection of tree data and compilation of the inventory, and preliminary analysis and discussion with the Advisory Committee and the Town Board. The completed Street Tree Inventory should: provide the foundation for a high-quality Community Forestry Management Plan, identify trees that need maintenance or removal, identify general locations or types of locations suitable for street tree installations, and integrate with Town GIS systems for continued use and expansion.

The Tree Inventory deliverables must be substantially completed prior to proceeding to develop the Community Forestry Management Plan. A completed Tree Inventory from an ISA Certified Arborist must include an i-Tree ECO environmental benefits analysis, and be delivered with the inventory in an Excel spreadsheet and GIS shape file formatted in *"Tree Inventories and Community Forest Management Plans: NYS Department of Environmental Conservation Urban and Community Forestry Grant Program (Round 16) Guidelines for Awardees -- Appendix A"*

<https://dec.ny.gov/sites/default/files/2024-06/round16ticfmpguidelines.pdf> (and attached) prior to inspection by NYS DEC and prior to payment. The Town also requests the i-Tree ECO benefits analysis and report.

The process for developing the community forestry management plan will include deeper analysis of the street tree inventory, working with the Advisory Committee and Town staff to frame and shape the plan's vision and goals, drafting the plan and releasing draft for public comment, revising the plan and presentation of the final product to the Town Board. The completed community forestry management plan should help the town recognize priority and proactive tree management tasks, know the value of community trees, and consider realistic budgets for implementing the management plan. The plan should identify risks or challenges facing trees within the study area, strategies for addressing the risks and challenges, areas of opportunity for future tree planting and maintenance efforts, and strategies and tools for maximizing the long-term benefits of the trees within the study area.

At each stage, the consultant should strive to create long-term, usable final products that meet the project goals. The following task breakdown includes additional detail and specific deliverables required.

PHASE 1: CONDUCT AND DELIVER A TREE INVENTORY AND ANALYSIS (Tasks 1 – 6):

TASK 1. PROJECT KICK-OFF MEETING: The consultant shall lead a project kick-off meeting with the Town Staff, NYS DEC Forester (to be invited), town advisory committee, partners, to review project requirements, roles and responsibilities, confirm the final tree inventory study locations, discuss any study area conditions, confirm the list of tree characteristics to collect during the tree inventory, and map out project next steps. The consultant will discuss the future Town tree benefit analysis. The consultant will provide a test output geodatabase file so that Town staff can review and the consultant can make changes to ensure the final product will integrate properly with Town GIS system or other recommended asset management system. The Town will provide its most current GIS data resources on town roads and streets, public lands parcels, parks & preserves locations, multi-use trails/paths and sidewalks locations to the consultant for the tree inventory data collection process.

The consultant shall advise on submitted formats (ESRI geodatabase, MS Excel, and MS Access) compatible with i-Tree. Going forward, the Town may be interested in quantifying and promoting the benefits of street trees in the community using programs such as i-Tree or ArcGIS. Currently, the Town has only ArcGIS in the Planning & Zoning Department.

Task 1 Deliverables: Attendance at meeting. Preparation of meeting agenda and meeting notes to be submitted to the Town of Clifton Park, and upon acceptance by the Town, to the NYS DEC UCF Grants Administrator.

Task 2. TREE INVENTORY DATA COLLECTION: The consultant and Town staff with advisory committee will finalize the list of data points to collect for each tree and finalize the geodatabase output format before beginning data collection. "The consultant will collect street tree data within the specified primary study area. Please see Appendix B for the proposed study area. When possible, the consultant shall communicate with Town staff regarding the possible funds to remain for a secondary study area. If funds remain and a secondary area is identified, the consulting certified arborist will then complete data collection for the secondary study area. This task will involve and include all the tree inventory requirements to meet with RFA Round 16 and UCF Grant Guidelines, and the executed Grant Contract between the Town and the NYS DEC.

Per the Round 16 Request for Applications (RFA), the following information must be included in all tree inventory projects, including this one for the Town of Clifton Park:

- Column headings and description of column content
- General Facility Location (Street Name, Park Name, Nature Preserve Name)
- Street address location
- GPS coordinates
- Measurement of tree diameter at breast height (DBH) in inches
- Tree Species: genus/species AND common names
- Location and size of empty and/or potential tree planting sites/stumps appropriate to applicant's current planting and removal patterns
- Crown condition and/or percentage of crown dieback (excellent to dead rating)
- Maintenance recommendation (prune, train, remove, etc.)
- I-Tree ECO Summary Report of environmental benefits
- MS Excel spreadsheet file or MS Access file with attached bullet-point summary of data. This is a requirement of the NYSDEC grant and will be submitted to NYSDEC
- Link to picture file for poor condition trees
- A **map** of trees based on species, condition, and size (digital). Town can print large-scale maps with lead time.

NOTE: Any draft or final version of the street tree inventory will include a disclaimer stating that inclusion on the inventory does not constitute a final determination of location within the Town of Clifton Park or other public agency right of way. Exact language to be determined later and provided to the consultant.

Task 2 Deliverables:

Submit Draft Inventory as Excel and GIS shape files to Town of Clifton Park for initial review.

Task 3. INVENTORY ANALYSIS AND REPORT: The consultant shall include current inventory make-up, initial overall impressions of risk trees and gap areas needing street trees, and an environmental benefits analysis. The consultant shall summarize data and organize the findings in a document for the Town staff, the Advisory Committee, and the Town Board.

Task 3 Deliverables: Report document with text, tables, charts, maps, and photos describing findings, Large Map PDF and paper map reflecting findings in report.

TASK 4. Review Draft Inventory and Analysis at a Meeting with the Town Staff, Project Advisory Committee, and DEC Forester (if available and interested): Following the completion of the Inventory and Analysis, the consultant shall attend a tree advisory committee meeting to discuss the street tree inventory and analysis of the inventory. The consultant shall also discuss how the inventory will be used in the creation of the community forestry management plan and provide an overview of the community forestry management plan process. Deliverables: PowerPoint presentation, Verbal presentation, Meeting agenda, Attendance at meeting, Meeting summary.

TASK 5. REVISIONS TO INVENTORY: The consultant shall make revisions as necessary based on advisory committee feedback. The consultant will provide support to the Town and a written recommendation about the town's approach to who will maintain the inventory, how it will be maintained, and what software.

Task 5 Deliverables: Revised Street Tree Inventory & Analysis Document. Make changes or clarifications in response to the Town of Clifton Park comments. Deliver Final Inventory as Excel and GIS shape files to Town of Clifton Park, for the Town of Clifton Park to submit the Final Inventory Package (Excel and shape file) to the NYS DEC UCF Grant Administrator.

TASK 6. TOWN BOARD MEETING: (*Town Staff/Committee only*)

On behalf of the project and consultant, the Town staff will present a brief overview of the street tree inventory process, a data summary, and key findings to the Town Board through a memo and/or a brief update at a Town Board meeting. Staff will discuss how the inventory will be used in the creation of the community forestry management plan and provide a brief overview of the upcoming community forestry management plan process which will include public participation and engagement.

PHASE 2: DELIVER A COMMUNITY FORESTRY MANAGEMENT PLAN FOR THE TOWN BOARD TO ADOPT (TASKS 7 to 13):

TASK 7. Kickoff the Community Forestry Management Plan at an ADVISORY COMMITTEE MEETING: The consultant shall meet with the advisory committee to craft a vision statement for the plan, review what makes a successful Community Forestry Management Plan, and discuss approaches to possible plan components and/or topics: risk assessments, maintenance and planting strategies, budgets, implementation schedules, policy and/or procedure manuals or guides, specific standards or specifications, monitoring plans, public education strategies, review of existing town laws and codes, and other components found in forestry management plans. The group will also discuss an outline of the document and particular topics that should be addressed in each section of the plan.

Task 7 Deliverables: Attendance at meeting, Meeting agenda, draft CFMP outline for discussion, and meeting summary

TASK 8. PREPARE DRAFT OF COMMUNITY FORESTRY MANAGEMENT PLAN: The consultant shall develop a DRAFT Community Forestry Management Plan based upon the street tree inventory data summary, risk analysis to date, and feedback provided by the Advisory Committee, Town Staff, and the public. Also, prepare a Draft PowerPoint presentation for comment and review. Town staff will share this draft with the advisory committee for their review, comments and feedback.

Task 8 Deliverables: A PDF of the draft plan and PDF of the draft PowerPoint.

TASK 9. Draft CFMP Review with the TREE ADVISORY COMMITTEE MEETING: The consultant shall meet with the advisory committee to present and review the draft Community Forestry Management Plan and the draft PowerPoint presentation to get ready for a future public meeting.

Task 9 Deliverables: Attendance at meeting, and meeting summary.

TASK 10. REVISE DRAFT COMMUNITY FORESTRY MANAGEMENT PLAN: The consultant shall revise the draft plan based on feedback provided by the Advisory Committee and Town Staff prior to the town releasing the draft for public meeting and comment.

Task 10 Deliverables: A PDF and hardcopies of the draft plan. Staff can help with making hard copies.

TASK 11. PUBLIC MEETING: Consultant shall present the draft Community Forestry Management Plan at a public meeting utilizing PowerPoint and solicit feedback. Town staff will help with publicizing the public meeting and inviting partners including the NYS DEC Forester and the press. Town staff will help with online public engagement support as an additional platform for hearing from the public through its Granicus Engagement website and provide public comments received to the Consultant for inclusion into the planning process.

Task 11 Deliverables: Attendance at meeting, meeting agenda, and meeting summary.

TASK 12. PREPARE THE FINAL DRAFT OF THE COMMUNITY FORESTRY MANAGEMENT PLAN: The consultant shall work with Town staff and the Advisory Committee to address public feedback as they finalize the plan.

Task 12 Deliverables: A PDF and hardcopies of the proposed final plan to present to the Town Board at a public meeting.

TASK 13. PRESENTATION TO THE TOWN BOARD: The consultant shall present the final plan to the Town Board.

Task 13 Deliverables: PowerPoint file and presentation at meeting.

PROJECT AVAILABILITY & COMMUNICATIONS: In addition to the listed Advisory Committee and public meetings, the consultant should anticipate additional online, conference call, and/or in-person meetings with staff, as is necessary.

Project Work Product Submissions: All work products, if applicable, must:

1. Acknowledge the support of NYSDEC.
2. State that the opinions, results, findings and/or interpretations of data contained therein are the responsibility of the Town of Clifton Park and Firm's Name and do not necessarily represent the opinions, interpretations, or policy of NYSDEC.
3. Any draft or final version of the street tree inventory will include a disclaimer stating that inclusion on the inventory does not constitute a final determination of location within the Town of Clifton Park or other public agency right of way. Exact language to be determined at a later date and provided to the consultant.

SCORING CRITERIA: Proposals will be evaluated according to the following criteria:

1. Understanding of project scope; and familiarity with local environmental context, utility infrastructure, and tree species performance (25%)
2. Experience with similar types of projects; and quality, experience of staff and any subconsultants proposed, and specific staff/task assignments (i.e. certified arborist for street tree inventory) (25%)
3. Cost Effectiveness (50%)

PROPOSAL SUBMISSIONS

Applicants shall submit one digital copy (pdf) of their proposal on **Monday, August 25, 2025**. Any submission received after the deadline will not be accepted. Submissions shall be sent digitally to the following:

planning@cliftonpark.org

Subject: Tree Inventory & Community Forestry Management Plan RFP Response

For questions about this RFP, please contact: planning@cliftonpark.org by no later than August 18, 2025. Any updates to the RFP based on questions received will be posted on: [Town Clerk's Bulletins - Town of Clifton Park Official Website](#)

Submissions shall include the following content:

Project Understanding Statement & Project Approach: A narrative of the consultant's approach to completing the street tree inventory and community forestry management plan. What are the special skills the team would provide?

Qualifications of the ISA-Certified Arborist and the firm to provide the scope of work required.

Completed Relevant Projects: Project examples that demonstrate the ability to complete the type of work as required in the Scope of Work, particularly those managed by the project manager assigned to this project. Name, phone number and email address of client contact.

Staffing Plan: Provide a description of each staff member or sub-consultant who will be involved with this project and a description of their role in the project. This description should identify the person that would be designated as the day-to-day Project Manager and the ISA-Certified Arborist.

References: Provide four client references with which the applicant has provided similar planning services within the last five years. Include the name, email address, and phone numbers of the contact person and description of the role and services provided.

A Proposed **Project Schedule** that demonstrates the project tasks and deliverables will be able to meet the Town/DEC Grant Contract Deadline of December 31, 2026.

Budget and expense information detailing all costs. Proposals should include a flexible per unit estimate and billing structure. Personnel expenses which state the name and title of individuals assigned to the project, their hourly rate and the number of estimated hours the individual will be working on the project tasks. Administrative costs for travel, postage, telephone and other related expenses should be included in the cost for each task. The same information shall be submitted in detail for subcontractors, if any. This information shall be provided as a project task and budget table.

Please use the following **Bid/Quote Table** in the proposal as recommended by NYSDEC and by the town:

BID/QUOTE TABLE: Town of Clifton Park Public Tree Inventory & Community Forestry Management Plan

Item for Bid	Cost per Unit (Rate)	# of Units	Total Bid (Rate X # of Units)
TREE INVENTORY WORK (Estimate of 7,800 Trees)			
Tree Inventory Startup (enter lump sum price for inventory of up to 2,000 trees)		1	
Inventory of Additional Expected Trees (enter price per tree for inventory of 2,001 to 6,000 trees)		4,000	
Inventory of Additional Expected Trees over 6,000 (enter price per tree for inventory of 6,001 to 7,800 trees)		1,800	
Vacant Planting Spaces (not to exceed 25% of total tree inventory and based on planting goals for street and ROW areas)		500	
<p>Deliver a Final Street Tree Inventory Analysis and Report for the Town and NYS DEC to Accept per the RFP Scope of Work (Meetings: inventory project kick-off meeting; inventory project meeting); Draft Inventory Analysis and Report; One Revision; Final Inventory Analysis and Report with deliverables as Excel and GIS shape files. Provide recommendations for asset management to the town going forward.</p>		1	
<p>Deliver a Final Community Forestry Management Plan for the Town Board to Adopt per the RFP Scope of Work (Tasks 7 to 13): Develop a Draft Community Forestry Management Plan (CFMP kick-off meeting; Preparation of Draft CFMP and CFMP follow-up meeting; make revisions requested by Town staff and advisory committee). Conduct a Public Meeting/Engage with the Public to Solicit Public Comments and Feedback: Town will assist/support through online engagement; Present the Revised Draft CFMP to solicit public comments and feedback; Prepare any revision if needed based on public comments received and in consultation with Town Staff and Advisory committee. Deliver final public presentation to Town Board.</p>		1	

REVIEW PROCESS

Selection of the consultant will be determined by the Town Staff with support from the Advisory Committee based on the items detailed above and to meet the NYS DEC UCF Grant Round 16 requirements. Please note, the NYSDEC must also approve all consultants and subcontractors.

The following schedule identifies the anticipated submission/award schedule:

Issuance of Town of Clifton Park Request for Proposals (RFP): July 30, 2025

Questions by: Monday, August 18, 2025.

Proposal Due Date: Monday, August 25, 2025

Consultant Selection in September 2025

APPENDIX A

NYS Urban Tree Inventory Shapefile Data Collection Attributes Requirements*- Upon completion of the project, an electronic copy of the final tree inventory must be submitted as a shapefile or .csv by the awardee. In order to make sure the data collected statewide by various consultants is able to be combined into one statewide database, we ask that the shapefile data fields provided to the DEC UFC team be setup as follows:

Field Name	Description	Field format; example
ADDRESS	Use Park name or street if no address number is available	Numeric; 291 Text; Prospect Park
STREET	Street name	Text; Middleline Road
SIDE	Side of address that tree is located on (Front, Rear, Median, etc)	Text; Front
SPECIES_CO	Common name; all lowercase, unless a proper noun is included (e.g., sugar maple, Norway spruce, eastern white pine, sweetgum, Japanese tree lilac)	Text; Norway spruce
SPECIES_BO	Scientific/Latin name; Genus capitalized, and species lowercase (e.g., <i>Acer saccharum</i> , <i>Picea abies</i> , <i>Pinus strobus</i>); do not include cultivar with Latin name *If a species name, common or botanical, is unknown, then provide whichever name is known. If only a genus is known, enter the genus followed by "sp" in the SPECIES_BO column. * If the tree is a subspecies of another, put "subsp" before the subspecies name (e.g., <i>Genus species subsp subspecies</i>) * If the tree is a hybrid of two species, place "x" after the genus (e.g., <i>Genus x OR Genus x hybridspeciesname</i>)	Text; <i>Picea abies</i>
CULTIVAR	Cultivar/variety name -first letter of each word capitalized	Text; Autumn Blaze
MULTISTEM	Number of stems that separate below 4.5ft	Numeric; 4

DBH	Diameter at breast height (4.5ft) in inches, to the nearest 1-inch. Do not give ranges. Provide a DBH value to the nearest inch.	Numeric; 12
CROWN		Text; Good
CONDITION	Overall condition of tree (Dead, Critical, Poor, Fair, Good, or Very Good)	Text; Good
SITE_WIDTH	Width of planting site	Numeric; 12
NOTES	Other information about the tree that is deemed necessary or useful	Text; Concrete observed in cavity
OHUTIL/CLEARANCE	Overhead utilities present (Yes or No); if Yes, are utility lines and tree conflicting (Conflicting or Non-conflicting)	Text; Yes Non-conflicting
TREE_WORK_MAINTPRIM	Primary tree work that is recommended	Text; Removal
INSPECT	Additional inspection requested	Text; Level 3 assessment
RISKASSESS	Risk Assessment Conducted	Text; Yes
RESIDRISK	Residual Risk after mitigation	Text; Low
FAIL	Likelihood of Failure (Improbable, Possible, Probable, Imminent)	Text; Probable
TARGET	Likelihood of Impact on Target (Very Low, Low, Medium, High)	Text; Low
CONSEQ	Consequence of Failure (Negligible, Minor, Significant, Severe)	Text; Minor
LIKELIHOOD	Likelihood of Failure & Impact (Unlikely, Somewhat Likely, Likely, Very Likely)	Text; Likely
RATING	Risk Rating (Low, Moderate, High, Extreme)	Text; Low
INV_DATE	Month/Day/Year	Text; 01/18/2023
X	Each data point should be located using GIS and/or GPS equipment using NAD83	Numeric; 688109.7021
Y	Each data point should be located using GIS and/or GPS equipment using NAD83	Numeric; 1393727.845
LATITUDE	Each data point should be located using GIS and/or GPS equipment using NAD83	Numeric; 42.65669963
LONGITUDE	Each data point should be located using GIS and/or GPS equipment using NAD83	Numeric; -73.77145321
GEOM		
CITY	Name of city, village, or township in which inventory was conducted.	Text; Albany

Appendix B.

Proposed Study Area/Locations for the Focused Tree Inventory within the Town of Clifton Park's Municipal Lands & Town-Maintained Public Lands/ROW:

- A. **All town-owned roads** (note: some town roads include segments with sidewalks and multi-use trails and these segments are a priority)
- B. **Along roads with segments of parallel Town-Maintained Multi-Use Trails/Sidewalks** (this captures county roads and state roads with adjacent pedestrian facilities. The goal is to focus on the ROW where the town-maintained, pedestrian facilities are located, not the entire county or state road involved.)
- C. **Town of Clifton Park-Owned and Town-Maintained Parks / Preserves focused on the ones listed in the table below identified with the Town's Tree Advisory Committee and Town Staff:** Focus the tree inventory EXCLUSIVELY ON maintained areas: such as along park access driveways, around parking lot areas & immediate environs; around immediate areas of trailhead kiosk locations; at picnic areas; at pavilion areas; around playground areas; lawns/landscaped areas and their edges; active recreation ballfields and ballfield facilities; volleyball, basketball, tennis, or pickleball courts and seating areas. Woodlands/forest/meadows/wetlands natural areas whether on parks or on nature preserves will NOT be included in the tree inventory project. This inventory will focus on the actively used, maintained / landscaped areas only of the public lands.

Below is Table 1: Priority tree inventory locations of the town's parks, preserves and natural areas:

Balsam Way Natural Area's Multi-Use Trail, off Moe Road (Carlson Farm neighborhood)	only along the multi-use paved trail
Barney Road Golf Course	focus only on entrance area, greens, marked routes
Barney Road Pool & Playground	focus on parking lot area, playground and lawn area, trail route that wraps around pond to the fishing dock
Beechwood Park (covered by town road inventory along Beechwood Drive)	Include playground that is parallel to Beechwood Drive on the west side, south of Beechwood Ct and north of Barney Rd.
Bernini Drive Park	include parking lot, playground, picnic pavilion
Boyack Road Park	focus on parking lot off of Bernini Dr, ballfield, basketball court, tennis court, playground and paved trail/path from Boyack Rd into site
Calico Colony Neighborhood Park	lawn area
Chandler Estates Natural Area	lawn area
Clifton Common	most of the park, except NOT intact woodlands along southern ends of parcel 271.-5-36 and 271.-5-4.11
Clifton Park Action Park	focus on skateboard facilities and public trail along Clifton Country Road
Clifton Park Gardens Park	Focus on parking at end of Ivy Court, lawn area, playground, basketball court, tennis court, trail route to Rosemary Court and to Linden Court

Compton Road Park & Playground (and the Sugarbush Rd to Compton Rd trail segment)	focus on east-west multi-use trail, from Moe Rd/Sugarbush Rd Intersection west to Compton Rd; and playground
Country Knolls Community Park & Pool	focused on parking lot, playground, pool area, lawn area
Crescent Estates South Park Playground	focus on playgrounds, lawn/landscaped areas, that extends from Southbury Rd to Algonquin Rd
Dwaas Kill Nature Preserve	parking areas only/trailheads off of Pierce Road (two entrances)
Garnsey Park	parking area, trailhead area, around the formal memorial garden only
George T. Smith Park	focus on parking lot area, heavily used and heavily wooded playground, tennis courts, basketball court
Historic Grooms Tavern Complex (Historic Grooms Tavern, Blacksmith Shop, The Grange, and Palmer House Parcel in between HGT and Grange)	include parking lots, lawn/landscaped areas only, not woodlands
Hayes Nature Park	focus on short access drive/parking lot at Moe Road, small lawn area with picnic table, and multi-use trail network route, not the entire woodlands area
Huntwood Park	focus on playground and lawn/landscaped area off Huntwood Drive, just east of Barkwood Lane intersection (in the middle of circle)
Kinns Road Park	focus only on access drive and parking lot off of Kinns Rd, picnic area and lawn area; and access entrance from Canterbury Rd. NOT the entire forest.
Locust Lane Park & Pool	lawn area, playground, ballfields, pool area, tennis courts, basketball court, parking areas off Clifton Park Center Rd., Locust Lane, and Rosewood Dr.
Longkill Park (Martin Jewett Park) on Longkill Road	parking lot, playground, multi-use trail connection from Longkill Rd to Blue Spruce Ln, ballfields, basketball court, tennis courts
Mary Jane Row Dog Park	access drive, parking lot, and lawn area for dog park
Mohawk Landing Nature Preserve	focus on parking lot off Riverview Rd, accessible trail to river overlook, the picnic area, and the ramp to the river
41-Acre Riverview Road - Mohawk River Property	Focus on access drive and the parking pull-off area only at this time. Most of parcel is forested and informal trails only at this time.
North Woods Nature Preserve	focus on the trailhead entrance only between 38 and 40 Shadow Wood Way; the entire site is forested so the entire site is not the subject of tree inventory
Sherwood Forest Playground & Tennis Courts on Nottingham Way South	focus on lawn area around playground and tennis courts
Park Lane Estates Parkland - public trail	focus only on multi-use trail route
Parkwood Drive Park (Tax Parcel 283.20-3-4)	focus on playground along Parkwood Drive directly across the street from Irene Drive intersection
Presidential Estates Park (Tax Parcel 278.17-2-1), at Lincoln Ave & Lorraine Ct	focus on playground area at intersection of Lincoln Ave & Lorraine Ct

Settlers Hill Natural Area's Multi-Use Paved Trail	focus only along the multi-use, paved trail network
Shirewood I and II Play Lots	focus on lawn and landscaped play areas
Spirit Park: this is a corner park along the Moe Road Trail with frontage on Clifton Park Center Road	this will be covered primarily by inventory along the Moe Road frontage, and the Clifton Park Center Road frontage
Sterling Heights Natural Area & Trail	focus on paved trail between Sterling Heights Dr and Vista Ct
Sugarbush Park (Tax Parcel 283.16-1-66)	focus on playground and lawn/mowed area between Sugarbush Rd and Pico Rd; and basketball court
Town Center Park	This work should be focused on the Multi-Use Trails and Parking Lots at both ends - so not the entire 37 acres of woodlands
Veterans Memorial Park & Mooney Carrese Forest	Focus only on access driveway, parking lots, trailheads, pavilions, and active playing areas
Village Green Park, off of 13 Weston Drive	focus on access to, and perimeter of Village Green Pickleball Courts
Vischer Ferry Nature & Historic Preserve	focus on the public trailhead parking lots off the public roads (Riverview Road, Ferry Drive, end of Sugar Hill Road at the public overlook parking lot), and not the entire 700+acres.
West Sky Lane Natural Area, multi-use trail starts between 19 and 21 West Sky Lane and bears south to east-west multi-use trail that connects Compton Road to Moe Road (across from Sugarbush Rd)	focus only on the multi-use trail route
Westchester Drive Park, Playground & Tennis Courts, between 67 and 69 Westchester Drive	focus on parking area, playground (behind tennis courts)
William K. Collins Park, 533 Moe Road	focus on the parking lot, playgrounds, lawn, ballfield, picnic pavilion, around the fenced ropes course
Wishing Well Natural Area's Multi-Use Trail	focus on the paved multi-use path route that flows through the natural area, not the surrounding woods

As a reference for the bidding process, to find the above listed locations, please refer to a Google Map: Parks & Nature Preserves with Public Trails in the Town of Clifton Park on the webpage <https://cliftonparkny.gov/town-services/open-space-trails-riverfront-advisory-committee> and click on "**Parks & Preserves Map**" button. Please also refer to the Google Map: Clifton Park, NY: Trails, Paths & Sidewalks on the Town of Clifton Park webpage <https://cliftonparkny.gov/town-services/open-space-trails-riverfront-advisory-committee> and click on the "**Trails & Paths Map**". This includes multi-use trails and sidewalks along town, county, and state roads that the town maintains.