



Town of Clifton Park

Planning & Zoning Department

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Request for Quotes

Professional Surveying Services

Riverview Road Field Acquisition– Town of Clifton Park

NYS OPRHP Project #240644

June 22, 2026

To Prospective Professional Surveyors:

The Town of Clifton Park is seeking quotes **for professional surveying services**, to **mark boundaries**, and the preparation of a **property boundary survey**.

Location Area for boundary survey work:

- A **32-acre property** acquired recently by the Town of Clifton Park, Tax Parcel 288.-1-49.1, on Riverview Road, Town of Clifton Park, Saratoga County, NY conveyed by Wallace and Gayalyn Wojtowicz. This Tax Parcel 288.-1-49.1 should be outlined and labeled as “Riverview Road Field Acquisition, NYS OPRHP Project #240644.” The Town has been awarded a NYS Environmental Protection Fund grant through the New York State Office of Parks, Recreation, and Historic Preservation for the acquisition of this parcel. The survey work must be completed in accordance with the NYS Office of Parks, Recreation, and Historic Preservation’s Boundary Map Requirements.
- The map should also include the adjacent, separate boundaries of Tax Parcel #288.-1-48.1, a **15-acre property** previously acquired by the Town of Clifton Park, to be labeled as “Town of Clifton Park’s VanVranken Property, acquired in 2004”

Scope of Services shall include:

- Boundary survey of Tax Parcel 288.-1-49.1 (32 ± acres)
- Mapping of adjacent Town-owned parcel (Tax Parcel 288.-1-48.1; 15 ± acres)
- Preparation of a boundary survey map in compliance with NYS OPRHP Boundary Map Requirements
- Identification of:
 - Metes and bounds
 - Deed references
 - Adjacent ownerships
 - Easements and encumbrances
- Depiction of:
 - Vischer Ferry Nature & Historic Preserve
 - Mohawk Towpath National Scenic Byway (with note)
 - Vischer Ferry National Historic District (with provided mapping)

The final boundary survey map product must include:

- title and number of funded project;
- signature of municipal official or chief executive officer with date of signing on front of map;
- date of map preparation;
- the area outlined must be highlighted in yellow and be clearly identified by metes and bounds, with deed references where appropriate and whenever possible (methods preferred). Other acceptable methods of identification are: (1) adjoining water bodies or other natural landmarks, (2) government survey, (3) adjoining ownerships and (4) adjoining easements of record. Where one or more of these methods is not suitable for identification, measurements from permanent locators may be used;
- pertinent features such as roads, road names/numbers, bodies of water, buildings, structures, etc. must be clearly shown, including: Vischer Ferry Nature & Historic Preserve (owned by the State of New York); a note indicating the route of the Mohawk Towpath National Scenic Byway along this Riverview Road corridor;
- all known outstanding rights and interests in the area held by others must be clearly identified. The Town of Clifton Park adjacent 15-acre property should be clearly identified as noted above. A note about the Vischer Ferry National Historic District that pertains to this property should also be included on the map. A map of this historic district designation will be provided;
- Known easements, deed/lease restrictions, reversionary interests, etc. are to be included, either identified on the map (preferred) or in supplemental material; any terms and/or expiration dates should be indicated.

Deliverables

- One (1) signed and sealed boundary survey map (hard copy)
- One (1) digital PDF version
- One (1) CAD/GIS file
- Legal description
- Supplemental documentation of easements/restrictions (if not shown on map)

Boundary Marking Services:

Please also include budget for Installation of permanent iron rod monuments (rebar with caps or equivalent) at all major boundary corners and angle points, in accordance with NYS surveying standards.

Proposed Schedule:

The Town prefers completion of all field work and final deliverables by September 10, 2026.

Submission Details:

Submission deadline of cost/pricing by Friday, July 10, 2026 to planning@cliftonpark.org.

Submissions shall include:

- Total lump sum cost
- Detailed cost breakdown
- Estimated schedule
- Description of relevant experience
- Contact information
- Availability

Town RFP Procurement Rights

The Town reserves the right to reject any or all submissions, waive informalities, and select the proposal deemed in the best interest of the Town.

Thank you!

Thank you for your consideration of preparing a cost proposal for surveying and boundary marking services for the Town of Clifton Park.

For more information contact the Planning Department at (518) 371-6054 or planning@cliftonpark.org



Figure 1. Subject parcels to be surveyed are shown above outlined with dashed line.